

Town of Nantucket  
**NANTUCKET MEMORIAL AIRPORT**  
14 Airport Road  
Nantucket Island, Massachusetts 02554

Thomas M. Rafter, A.A.E., Airport Manager  
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*Commissioners*  
Daniel W. Drake, Chairman  
Arthur D. Gasbarro, Vice Chair  
David C. Gray, Sr.  
Andrea N. Planzer  
Jeannette D. Topham

**Special**  
**AIRPORT COMMISSION MEETING**  
**August 22, 2013**

The meeting was called to order at 4:00 PM by Chairman Daniel W. Drake, with the following Commissioners present, Vice Chair Arthur D. Gasbarro, David C. Gray, Sr., and Jeanette D. Topham.

Andrea N. Planzer was absent.

The meeting took place in the Temporary Airport Manager's Office, 126A Old South Rd.

Airport employees present were Thomas M. Rafter, Airport Manager, Ashley Christ, Business Manager, Noah Karberg, Environmental Coordinator, and Janine Torres, Office Manager.

Mr. Drake asked for any comments on the Agenda. Hearing none the Agenda was approved.

**062513-1 Re-Align and Widen Taxiway Connector – Accept Revised FAA Grant Offer of \$606,000** – Mr. Drake reminded the Commission of the previously accepted Grant Offer for this project was \$516K. Mr. Rafter added, per the FAA's instruction, the original Grant Offer was voided so that the additional labor cost associated with correcting the RW edge markings associated with the RW33 Extension Project could be incorporated. The corrective painting will be completed through this new project.

**Motion** to accept the FAA Grant Offer of \$606,000 for FAA Airport Improvement Project 3-25-0033-058-2013 made by Mr. Gasbarro. **Second** by Mr. Gray and **Passed** Unanimously.

**082213-1 FY2015 TON Capital Request Review & Discussion** – Mr. Rafter presented six (6) items to be presented to the TON Capital Committee indicating the total approximate cost to the Airport of \$273K may seem extreme; but all the items are needed:

- Replace ARFF Vehicle (Airport 1). Estimated cost to Airport is \$42,500
- Replace Operations Vehicle (Airport 11). Estimated cost to Airport is \$60,000
- IT Infrastructure (Server/Computers/VOIP Phone). Estimated cost to Airport is \$31,000
- Airport Security Upgrades (Door egress/Fencing/Training Program). Estimated cost to Airport is \$17,200
- Aircraft Ramp Rehabilitation (Commercial Ramp). Estimated cost to Airport \$25,000
- Environmental Stewardship (Truck/Skid Mounted Sprayer, IGA). \$97,500

After brief discussion, Mr. Gasbarro made a **Motion** to approve the FY2015 Capital Requests. **Second** by Mr. Gray and **Passed** Unanimously.

Discussion moved to the Long Term Capital needs initially presented at the August 13<sup>th</sup> meeting. After discussion, it was determined a new GPU should be planned in later years. Mr. Rafter will verify if VALE funds would cover a GPU. Shoreline Incursion will be planned after the year 2020 with an approximate cost of \$5M.

Mr. Topham made a **Motion** to approve the Long Term Capital Needs as amended. **Second** by Mr. Gray and **Passed** Unanimously.

**Public Comment**

None.

**Motion** to adjourn by Mr. Gray. **Second** by Ms. Topham and **Passed** Unanimously.

Meeting adjourned at 4:28 PM.

Respectfully submitted,

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Janine M. Torres, Recorder

Master List of Documents  
8/22/13 Agenda  
FAA Grant Offer dtd 8/15/13  
FAA Grant Offer dtd 7/17/13  
FY2015 Capital Request Cost Summary  
FY2015 Capital Request Submission Sheet: ARFF Vehicle  
FY2015 Capital Request Submission Sheet: Ops Vehicle  
FY2015 Capital Request Submission Sheet: IT Upgrades  
FY2015 Capital Request Submission Sheet: Security Upgrades  
FY2015 Capital Request Submission Sheet: Ramp Rehab  
FY2015 Capital Request Submission Sheet: Environmental  
Long Term Capital Needs Spreadsheet