



TOWN OF NANTUCKET

POLICY FOR THE INSTALLATION OF MEMORIAL PLAQUES,
BENCHES, AND TREES IN THE TOWN OF NANTUCKET

Effective date: August 4, 2010

Adopted: August 4, 2010

Amended: October 13, 2010

I. Purpose

This policy is implemented to ensure a thoughtful, consistent and appropriate process of memorializing members of the Nantucket community through the donation of memorial plaques, benches, and trees to be placed on Town-owned property.

II. Policy

The approval for the installation of a memorial plaque, bench, or tree will be solely through the Town Administration office with final approval from the Town Manager. Certain Town-owned properties are under the jurisdiction of the Parks and Recreation Commission and will require separate review and approval through the Commission; in that event, the Town application still applies. Requests will only be considered for deceased individuals with established ties to Nantucket Island. Approved plaques, benches, and trees will meet the established specifications contained in the application.

III. Process

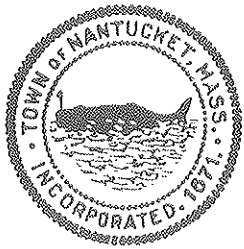
Applications may be submitted to the Town Administration office.

IV. Fee

The application fee for the installation of a memorial plaque, bench, or tree is \$20. In addition, the cost of the purchase and installation of a memorial plaque, bench, or tree (which also requires the approval of the Town Arborist); and the cost of any associated shipping or handling of said bench, plaque, or tree shall be borne by the party making the request.

V. Violations

Any memorial plaque, bench, or tree which is installed without the approval of the Town Manager or the Board of Selectmen and/or which does not meet the specifications herein may be removed at the expense of the party who installed the bench, plaque, or tree.



TOWN AND COUNTY OF NANTUCKET

16 Broad Street
Nantucket, Massachusetts 02554

Telephone (508) 228-7255
Facsimile (508) 228-7272
www.nantucket-ma.gov

APPLICATION FEE: \$20.00
RECEIVED: O

APPLICATION FOR THE INSTALLATION OF MEMORIAL PLAQUES, BENCHES, AND TREES IN THE TOWN OF NANTUCKET

Name of Applicant: _____

Mailing Address: _____

Nantucket Address: _____

Telephone: _____

E-mail: _____

Name of Deceased: _____

Nantucket Connections of the Deceased: _____

Type of Memorial Being Requested: (please check one)

Plaque on Existing Bench New Bench with Plaque

Plaque in Sidewalk with Tree Free-standing Plaque Near Tree Other

Location of Memorial Being Requested: _____

Wording Being Requested on Plaque: _____

Plaques should measure 8" long by 2" high, be made of non-tarnish brass, have square-edge corners, and pre-drilled holes with all-weather screws for installation.

Benches may be ordered from Victor Stanley, Inc., Model C-10, six feet (6') in length, with wood slats (<http://www.victorstanley.com>) or similar.

Approved/Denied: _____ Date: _____

Town Manager

Comments: _____
