



## FY2013 BUDGET PROJECTION

- GENERAL GOVERNMENT
  - FINANCE & OPERATIONS
  - FINANCE COMMITTEE
  - HUMAN RESOURCES
  - INFORMATION SYSTEMS
  - LEGAL
  - MODERATOR
  - PLANNING
  - TOWN ADMINISTRATION
  - TOWN CLERK



Town and County of Nantucket  
16 Broad Street  
Nantucket, MA 02554

**OPERATING BUDGET  
FISCAL YEAR 2013**

**PERSONNEL COSTS**

GENERAL FUND		FY2009 ACTUAL	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 BUDGET	FISCAL 2013 RECOMMENDATION (BASE BUDGET)	TOWN MGR INC / DEC	TOWN MANAGER FISCAL 2013 RECOMMENDATION	BOS FISCAL 2013 RECOMMENDATION	FINCOM FISCAL 2013 RECOMMENDATION	FINAL - ATM FISCAL 2013 PROJECTION	(DECREASE) \$ FISCAL 2013	(DECREASE) % FISCAL 2013
<b>FINANCE &amp; OPERATIONS</b>													
01134	51100	556,996	563,810	594,939	563,020	437,000	-	437,000	437,000	437,000	437,000	\$ (126,020)	-22.4%
01134	51200	-	-	-	-	-	-	-	-	-	-	\$ -	0.0%
01134	51300	-	45	436	-	-	-	-	-	-	-	\$ -	0.0%
01134	51700	7,086	8,056	10,002	10,060	4,750	-	4,750	4,750	4,750	4,750	\$ (5,310)	-52.8%
01134	51961	8,179	8,293	8,778	8,000	8,000	-	8,000	8,000	8,000	8,000	\$ -	0.0%
01134	51999	8,179	-	-	-	-	-	-	-	-	-	\$ -	0.0%
<b>TOTAL FINANCE &amp; OPERATIONS</b>		<b>580,440</b>	<b>580,205</b>	<b>614,154</b>	<b>581,080</b>	<b>449,750</b>	<b>-</b>	<b>449,750</b>	<b>449,750</b>	<b>449,750</b>	<b>449,750</b>	<b>\$ (131,330)</b>	<b>-22.6%</b>
<b>ASSESSOR</b>													
01141	51100	359,287	402,358	407,220	360,200	364,400	-	364,400	364,400	364,400	364,400	\$ 4,200	1.2%
01141	51102	-	-	-	1,800	1,800	-	1,800	1,800	1,800	1,800	\$ -	0.0%
01141	51300	-	-	-	-	-	-	-	-	-	-	\$ -	0.0%
01141	51551	1,550	1,583	1,429	1,560	1,560	-	1,560	1,560	1,560	1,560	\$ -	0.0%
01141	51700	10,452	12,749	14,498	14,320	15,050	-	15,050	15,050	15,050	15,050	\$ 730	5.1%
01141	51961	5,384	6,042	6,136	5,500	5,600	-	5,600	5,600	5,600	5,600	\$ 100	1.8%
01141	51999	-	-	-	-	-	-	-	-	-	-	\$ -	0.0%
<b>TOTAL ASSESSOR</b>		<b>376,673</b>	<b>422,732</b>	<b>429,282</b>	<b>383,380</b>	<b>388,410</b>	<b>-</b>	<b>388,410</b>	<b>388,410</b>	<b>388,410</b>	<b>388,410</b>	<b>\$ 5,030</b>	<b>1.3%</b>
<b>COLLECTOR</b>													
01145	51100	203,073	213,865	215,237	222,800	225,100	-	225,100	225,100	225,100	225,100	\$ 2,300	1.0%
01145	51300	-	-	-	-	-	-	-	-	-	-	\$ -	0.0%
01145	51551	2,040	1,069	1,043	2,040	1,040	-	1,040	1,040	1,040	1,040	\$ (1,000)	-49.0%
01145	51700	5,135	6,549	5,492	8,070	8,160	-	8,160	8,160	8,160	8,160	\$ 90	1.1%
01145	51961	3,092	3,211	3,216	3,400	3,400	-	3,400	3,400	3,400	3,400	\$ -	0.0%
<b>TOTAL COLLECTOR</b>		<b>213,340</b>	<b>224,694</b>	<b>224,988</b>	<b>236,310</b>	<b>237,700</b>	<b>-</b>	<b>237,700</b>	<b>237,700</b>	<b>237,700</b>	<b>237,700</b>	<b>\$ 1,390</b>	<b>0.6%</b>
<b>TREASURER</b>													
01147	51100	198,544	187,518	207,524	244,860	296,100	-	296,100	296,100	296,100	296,100	\$ 51,240	20.9%
01147	51300	457	-	304	-	-	-	-	-	-	-	\$ -	0.0%
01147	51551	1,390	534	521	2,560	520	-	520	520	520	520	\$ (2,040)	-79.7%
01147	51700	5,693	7,437	4,483	4,920	5,120	-	5,120	5,120	5,120	5,120	\$ 200	4.1%
01147	51961	2,076	2,374	3,055	3,700	4,400	-	4,400	4,400	4,400	4,400	\$ 700	18.9%
01147	51999	-	-	-	-	-	-	-	-	-	-	\$ -	0.0%
<b>TOTAL TREASURER</b>		<b>208,160</b>	<b>197,863</b>	<b>215,887</b>	<b>256,040</b>	<b>306,140</b>	<b>-</b>	<b>306,140</b>	<b>306,140</b>	<b>306,140</b>	<b>306,140</b>	<b>\$ 50,100</b>	<b>19.6%</b>

**FY 2013 Personnel Spreadsheet**

Finance & Operations

ORG: 01134

Number of Positions in Department

Full-time	5
Part-time	0
Seasonal	0
Temporary	0
Vacancies	2
New Positions Requested	0

TOTAL OF ALL POSITIONS 7

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/12 (e.g., B -Step 3)	Yearly Salary as of 6/30/12	COLA (Varies by Emp Group)	FY13 Anniversary Date	FY 2013 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other	Total by Employee
LARIVEE, I.	FINANCE DIRECTOR	40.00	FN01	Contract	100,000	100,000	08/01/12	101,100	0	0	0	0	0	101,100
VACANT - UNFUNDED	ASSISTANT FINANCE DIRECTOR	40.00	FN02	Non-Union	0	0	00/00/00	0	0	0	0	0	0	0
DICKINSON, R	CONTROLLER	40.00	FN15	Non-Union	84,722	84,722	04/02/13	84,800	1,700	0	0	0	0	86,500
TBD	EXEC. ADMIN / BUDGET ANALYST	40.00	FN28	Non-Union	55,000	55,000	07/01/12	55,700	0	0	0	0	0	55,700
TBD (Not Approved to Fill)	STAFF ACCOUNTANT	40.00	FN16	Non-Union	0	0	07/01/12	0	0	0	0	0	0	0
RICHEN, K	OPS COORDINATOR	35.00	FN06	SA Step 8	76,199	76,199	09/01/12	76,200	3,050	0	0	0	0	79,250
LAPIENE, R.	ACCOUNTING CLERK	35.00	FN27	S2 Step 4	59,634	59,634	07/25/12	59,600	0	0	0	0	0	59,600
MANNINO, M.	ACCOUNTING CLERK	40.00	FN09	S2 Step 1-3	59,634	59,634	11/28/12	59,600	0	0	0	0	0	59,600

\*Laborer's Union Contract Expires 6/30/12

Total Prorated Salary (enter on Munis 51100)	437,000
Total Seasonal Salary (enter on Munis 51xxx)	0
Total Longevity (enter on Munis 51700)	4,750
Total Education (enter on Munis 516xx)	0
Total Certification Pay (enter on Munis 51551)	0
Total Holiday Pay (enter on Munis 518xx)	0
Total Other Pay (enter on Munis line where appropriate)	0
Shift Differential (enter on Munis 513xx)	0
Overtime (enter on Munis 514xx)	0
Salary Subtotal	441,750
Medicare (enter on Munis 51961)	8,000
<b>Total Personnel Services</b>	<b>449,750</b>

**FY 2013 Personnel Spreadsheet**

**Assessing Dept**

**ORG: 01141**

**Number of Positions in Department**

Full-time	<u>5</u>
Part-time	<u>0</u>
Seasonal	<u>0</u>
Temporary	<u>3</u>
Vacancies	<u>0</u>
New Positions Requested	<u>0</u>

TOTAL OF ALL POSITIONS 8

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/12 (e.g., B -Step 3)	Yearly Salary as of 6/30/12	COLA (Varies by Emp Group)	FY13 Anniversary Date	FY 2013 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other	Total by Employee
DILWORTH, D	ASSESSOR	35.00	FN07	SC Step 9	94,126	94,126	07/01/12	94,200	4,710	0	520	0	0	99,430
TRIFERO, E	ASST. ASSESSOR	40.00	FN13	S3 Step 9	75,005	75,005	12/01/12	75,100	3,760	0	520	0	0	79,380
DILUCA, M	FIELD ASSESSOR	40.00	FN21	S2 Step 8	67,122	68,598	08/01/12	68,700	3,440	0	520	0	0	72,660
GILES, P	SENIOR CLERK	35.00	FN65	S1 Step 8	61,027	61,027	05/20/13	61,100	1,830	0	0	0	0	62,930
FLANAGAN, E	OFFICE ADMIN	37.50	FN20	S2 Step 7	65,166	65,166	01/05/13	65,300	1,310	0	0	0	0	66,610
ABATEMENT ADVISORY COMM (3 Temps)	ABATEMENT ADVISORY	0.00	N/A	N/A	3@ 600	3@ 600	00/00/00	1,800	0	0	0	0	0	1,800

\*Laborer's Union Contract Expires 6/30/12

Total Prorated Salary (enter on <b>Munis 51100</b> )	364,400
Total Seasonal Salary (enter on <b>Munis 51xxx</b> )	1,800
Total Longevity (enter on <b>Munis 51700</b> )	15,050
Total Education (enter on <b>Munis 516xx</b> )	0
Total Certification Pay (enter on <b>Munis 51551</b> )	1,560
Total Holiday Pay (enter on <b>Munis 518xx</b> )	0
Total Other Pay (enter on <b>Munis</b> line where appropriate)	0
Shift Differential (enter on <b>Munis 513xx</b> )	0
Overtime (enter on <b>Munis 514xx</b> )	0
Salary Subtotal	382,810
Medicare (enter on <b>Munis 51961</b> )	5,600
<b>Total Personnel Services</b>	<b>388,410</b>

### FY 2013 Personnel Spreadsheet

Collector

ORG: 01145

Number of Positions in Department

Full-time	3
Part-time	0
Seasonal	0
Temporary	0
Vacancies	0
New Positions Requested	0

TOTAL OF ALL POSITIONS 3

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/12 <small>(e.g., B -Step 3)</small>	Yearly Salary as of 6/30/12	COLA (Varies by Emp Group)	FY13 Anniversary Date	FY 2013 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other	Total by Employee
BROWN, E	COLLECTOR	35.00	FN05	SC Step 5	84,293	84,293	01/01/13	84,400	2,530	0	520	0	0	87,450
BUTLER, P	ASST. COLLECTOR	40.00	FN12	S3 Step 8	73,403	73,403	01/01/13	73,500	2,940	0	0	0	0	76,440
MURPHY, P	ADMIN ASST	40.00	FN50	S2 Step 8	67,122	67,122	04/08/13	67,200	2,690	0	520	0	0	70,410

\*Laborer's Union Contract Expires 6/30/12

Total Prorated Salary (enter on Munis 51100)	225,100
Total Seasonal Salary (enter on Munis 51xxx)	0
Total Longevity (enter on Munis 51700)	8,160
Total Education (enter on Munis 516xx)	0
Total Certification Pay (enter on Munis 51551)	1,040
Total Holiday Pay (enter on Munis 518xx)	0
Total Other Pay (enter on Munis line where appropriate)	0
Shift Differential (enter on Munis 513xx)	0
Overtime (enter on Munis 514xx)	0
Salary Subtotal	234,300
Medicare (enter on Munis 51961)	3,400
Total Personnel Services	237,700

As of 12/7/2011

Town of Nantucket - FY13 Budget Projection

### FY 2013 Personnel Spreadsheet

Treasurer

ORG: 01147

Number of Positions in Department

Full-time	4
Part-time	0
Seasonal	0
Temporary	0
Vacancies	1
New Positions Requested	0

TOTAL OF ALL POSITIONS 5

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/12 <small>(e.g., B -Step 3)</small>	Yearly Salary as of 6/30/12	COLA (Varies by Emp Group)	FY13 Anniversary Date	FY 2013 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other	Total by Employee
WEINER, D	TREASURER	35.00	FN04	SC Step 8	92,109	94,897	04/01/13	95,000	2,850	0	0	0	0	97,850
LEWIS, K	PAYROLL ADMIN	40.00	FN11	S3 Step 8	73,403	75,625	03/22/13	75,700	2,270	0	520	0	0	78,490
MACDONALD, L.	ASST TREASURER / AD	35.00	FN24	S2 Step 4	59,634	61,438	05/26/13	61,500	0	0	0	0	0	61,500
ALTREUTER, P.	AP CLERK	35.00	FN26	SA Step 1-3	61,957	63,832	05/01/12	63,900	0	0	0	0	0	63,900
VACANT	PAYROLL CLERK	24.00	FN24	S2 Step 2		0	11/01/12	0	0	0.00	0	0.00	0.00	0
														0

\*Laborer's Union Contract Expires 6/30/12

Total Prorated Salary (enter on Munis 51100)	296,100
Total Seasonal Salary (enter on Munis 51xxx)	0
Total Longevity (enter on Munis 51700)	5,120
Total Education (enter on Munis 516xx)	0
Total Certification Pay (enter on Munis 51551)	520
Total Holiday Pay (enter on Munis 518xx)	0
Total Other Pay (enter on Munis line where appropriate)	0
Shift Differential (enter on Munis 513xx)	0
Overtime (enter on Munis 514xx)	0
Salary Subtotal	301,740
Medicare (enter on Munis 51961)	4,400
<b>Total Personnel Services</b>	<b>306,140</b>

As of 12/7/2011

**OPERATIONS BUDGET  
FISCAL YEAR 2013**

Operating Expenses

GENERAL FUND OPERATING EXPENSE	FISCAL 2009 ACTUALS*	FISCAL 2010 ACTUALS	FISCAL 2011 ACTUALS	FISCAL 2012 BUDGET	LEVEL 1	TOWN MGR	LEVEL 2	LEVEL 3	LEVEL 4	FISCAL 2013 BUDGET	INCREASE OR (DECREASE) \$ FISCAL 2013	INCREASE OR (DECREASE) % FISCAL 2013
					DEPARTMENT HEAD FISCAL 2013 RECOMMENDATION (BASE BUDGET)	INC / DEC	TOWN MANAGER FISCAL 2013 RECOMMENDATION	BOS FISCAL 2013 RECOMMENDATION	FINCOM FISCAL 2013 RECOMMENDATION			
1134 FINANCE & OPERATIONS												
1134 52070 TUITION REIMBURSEMENT	1,200	0	0	0	-	0	0	0	0	0	\$ -	0%
1134 52401 REP&MAINT:OFFICE EQUIP	0	0	0	0	-	0	0	0	0	0	\$ -	0%
1134 52404 REP&MAINT: BUILDING	1,900	0	0	0	-	0	0	0	0	0	\$ -	0%
1134 52416 COPIER	3,676	6,627	7,633	6,600	7,700	0	7,700	7,700	7,700	7,700	\$ 1,100	17%
1134 53100 PROFESSIONAL SERVICES	365,097	306,216	99,692	130,000	130,000	0	130,000	130,000	130,000	130,000	\$ -	0%
1134 53103 GENERAL:ADVERTISING	511	135	0	200	200	0	200	200	200	200	\$ -	0%
1134 53110 GENERAL:PRINTING	1,033	0	0	100	100	0	100	100	100	100	\$ -	0%
1134 53402 COMM:POSTAGE	184	488	182	500	200	0	200	200	200	200	\$ (300)	-60%
1134 53804 OTHER:FREIGHT	1,279	1,110	1,048	1,200	1,200	0	1,200	1,200	1,200	1,200	\$ -	0%
1134 54201 OFFICE SUPPLIES	7,962	7,531	8,039	7,500	8,000	0	8,000	8,000	8,000	8,000	\$ 500	7%
1134 55101 BOOKS/SUBSCRIPTIONS	1,197	0	0	0	400	0	400	400	400	400	\$ 400	100%
1134 57101 IN-STATE:MISC TRAVEL	6,887	13,801	9,029	13,800	9,000	0	9,000	9,000	9,000	9,000	\$ (4,800)	-35%
1134 57102 IN-STATE:MILEAGE/CAR ALLW	0	0	0	0	-	0	0	0	0	0	\$ -	0%
1134 57103 IN-STATE:SEMINARS,PROF GA	327	1,025	1,637	500	1,500	0	1,500	1,500	1,500	1,500	\$ 1,000	200%
1134 57201 OUT-STATE:GENERAL	0	0	480	0	-	0	0	0	0	0	\$ -	0%
1134 57301 DUES:PROFESSNL ORGANIZATN	0	55	190	500	500	0	500	500	500	500	\$ -	0%
1134 58501 ADD EQ:NEW EQUIP	5,040	0	928	0	-	0	0	0	0	0	\$ -	0%
1134 58502 ADD EQ:OFFICE FURNITURE	1,320	0	0	0	-	0	0	0	0	0	\$ -	0%
1134 58999 FINCOM TRANSFER EXPENSE	0	0	0	0	-	0	0	0	0	0	\$ -	0%
<b>TOTAL FINANCE &amp; OPERATIONS</b>	<b>397,613</b>	<b>336,986</b>	<b>128,858</b>	<b>160,900</b>	<b>158,800</b>	<b>0</b>	<b>158,800</b>	<b>158,800</b>	<b>158,800</b>	<b>158,800</b>	<b>\$ (2,100)</b>	<b>-1%</b>

1141 ASSESSOR												
1141 52401 REP&MAINT:OFFICE EQUIP	0	0	0	0	-	0	0	0	0	0	\$ -	0%
1141 52403 REP&MAINT:VEHICLE	0	29	1,287	1,000	3,000	0	3,000	3,000	3,000	3,000	\$ 2,000	200%
1141 53100 PROFESSIONAL SERVICES	246,079	212,402	15,880	92,090	193,800	0	193,800	193,800	193,800	193,800	\$ 101,710	110%
1141 53103 GENERAL:ADVERTISING	125	0	40	80	40	0	40	40	40	40	\$ (40)	-50%
1141 53402 COMM:POSTAGE	507	63	0	500	100	0	100	100	100	100	\$ (400)	-80%
1141 53802 OTHER:DEEDS,PROBATES,REC	0	75	0	150	150	0	150	150	150	150	\$ -	0%
1141 54201 OFFICE SUPPLIES	6,199	967	3,189	4,500	3,200	0	3,200	3,200	3,200	3,200	\$ (1,300)	-29%
1141 55101 BOOKS/SUBSCRIPTIONS	402	268	628	300	300	0	300	300	300	300	\$ -	0%
1141 57101 IN-STATE:MISC TRAVEL	1,977	1,451	1,267	2,000	2,000	0	2,000	2,000	2,000	2,000	\$ -	0%
1141 57102 IN-STATE:MILEAGE/CAR ALLW	0	0	0	100	200	0	200	200	200	200	\$ 100	100%
1141 57103 IN-STATE:SEMINARS,PROF GA	1,438	0	1,190	2,200	2,200	0	2,200	2,200	2,200	2,200	\$ -	0%
1141 57301 DUES:PROFESSNL ORGANIZATN	345	555	345	400	350	0	350	350	350	350	\$ (50)	-13%
1141 58501 ADD EQ:NEW EQUIP	0	300	440	0	-	0	0	0	0	0	\$ -	0%
1141 58502 ADD EQ:OFFICE FURNITURE	0	0	0	0	-	0	0	0	0	0	\$ -	0%
1141 58999 FINCOM TRANSFER EXPENSE	0	0	0	0	-	0	0	0	0	0	\$ -	0%
<b>TOTAL ASSESSOR</b>	<b>257,072</b>	<b>216,110</b>	<b>24,266</b>	<b>103,320</b>	<b>205,340</b>	<b>0</b>	<b>205,340</b>	<b>205,340</b>	<b>205,340</b>	<b>205,340</b>	<b>\$ 102,020</b>	<b>99%</b>

**OPERATIONS BUDGET  
FISCAL YEAR 2013**

Operating Expenses

GENERAL FUND OPERATING EXPENSE	FISCAL 2009 ACTUALS*	FISCAL 2010 ACTUALS	FISCAL 2011 ACTUALS	FISCAL 2012 BUDGET	LEVEL 1	TOWN MGR	LEVEL 2	LEVEL 3	LEVEL 4	FISCAL 2013 BUDGET	INCREASE OR (DECREASE) \$ FISCAL 2013	INCREASE OR (DECREASE) % FISCAL 2013	
					DEPARTMENT HEAD FISCAL 2013 RECOMMENDATION (BASE BUDGET)	INC / DEC	TOWN MANAGER FISCAL 2013 RECOMMENDATION	BOS FISCAL 2013 RECOMMENDATION	FINCOM FISCAL 2013 RECOMMENDATION				
1145 COLLECTOR													
1145 52060 MMA SERVICE FEES	0	0	0	0	-	0	0	0	0	0	\$ -	0%	
1145 52401 REP&MAINT:OFFICE EQUIP	0	0	0	0	-	0	0	0	0	0	\$ -	0%	
1145 52416 COPIER	2,785	2,641	2,619	2,800	2,700	0	2,700	2,700	2,700	2,700	\$ (100)	-4%	
1145 52703 RENT/LS:POSTAGE METER	3,732	4,665	3,412	4,700	4,800	0	4,800	4,800	4,800	4,800	\$ 100	2%	
1145 53100 PROFESSIONAL SERVICES	17,591	18,795	20,351	18,000	18,500	0	18,500	18,500	18,500	18,500	\$ 500	3%	
1145 53101 GENERAL:ACCOUNTNG & AUDIT	0	0	0	0	-	0	0	0	0	0	\$ -	0%	
1145 53103 GENERAL:ADVERTISING	963	433	0	500	500	0	500	500	500	500	\$ -	0%	
1145 53110 GENERAL:PRINTING	626	324	127	400	400	0	400	400	400	400	\$ -	0%	
1145 53155 DEPUTY COLLECTOR FEES	1,726	3,356	244	3,300	1,000	0	1,000	1,000	1,000	1,000	\$ (2,300)	-70%	
1145 53402 COMM:POSTAGE	27,750	27,750	30,055	27,750	29,790	0	29,790	29,790	29,790	29,790	\$ 2,040	7%	
1145 53802 OTHER:DEEDS,PROBATES,REC	4,725	375	0	500	350	0	350	350	350	350	\$ (150)	-30%	
1145 53804 OTHER:FREIGHT	0	0	0	0	-	0	0	0	0	0	\$ -	0%	
1145 54201 OFFICE SUPPLIES	2,112	2,800	3,265	2,800	2,700	0	2,700	2,700	2,700	2,700	\$ (100)	-4%	
1145 55101 BOOKS/SUBSCRIPTIONS	0	0	0	0	-	0	0	0	0	0	\$ -	0%	
1145 57050 OTHER CHGS & EXPS	0	210	166	200	200	0	200	200	200	200	\$ -	0%	
1145 57101 IN-STATE:MISC TRAVEL	1,245	815	640	900	1,200	0	1,200	1,200	1,200	1,200	\$ 300	33%	
1145 57102 IN-STATE:MILEAGE/CAR ALLW	0	0	0	0	-	0	0	0	0	0	\$ -	0%	
1145 57103 IN-STATE:SEMINARS,PROF GA	433	40	190	500	200	0	200	200	200	200	\$ (300)	-60%	
1145 57301 DUES:PROFESSNL ORGANIZATN	140	45	60	150	60	0	60	60	60	60	\$ (90)	-60%	
1145 57405 INS PREM:EMPLOYEE BONDS	597	599	597	600	600	0	600	600	600	600	\$ -	0%	
1145 58501 ADD EQ:NEW EQUIP	1,675	380	340	0	-	0	0	0	0	0	\$ -	0%	
1145 58502 ADD EQ:OFFICE FURNITURE	59	349	0	0	-	0	0	0	0	0	\$ -	0%	
1145 58999 FINCOM TRANSFER EXPENSE	0	0	0	0	-	0	0	0	0	0	\$ -	0%	
<b>TOTAL COLLECTOR</b>	<b>66,158</b>	<b>63,577</b>	<b>62,066</b>	<b>63,100</b>	<b>63,000</b>	<b>0</b>	<b>63,000</b>	<b>63,000</b>	<b>63,000</b>	<b>63,000</b>	<b>\$ (100)</b>	<b>0%</b>	

1147 TREASURER													
1147 52416 COPIER	1,303	1,452	1,356	1,500	1,400	0	1,400	1,400	1,400	1,400	\$ (100)	-7%	
1147 53100 PROFESSIONAL SERVICES	1,425	239	3,380	500	1,300	0	1,300	1,300	1,300	1,300	\$ 800	160%	
1147 53110 GENERAL:PRINTING	533	0	0	300	-	0	0	0	0	0	\$ (300)	-100%	
1147 53402 COMM:POSTAGE	189	163	126	200	150	0	150	150	150	150	\$ (50)	-25%	
1147 54201 OFFICE SUPPLIES	3,321	2,011	1,821	2,000	1,800	0	1,800	1,800	1,800	1,800	\$ (200)	-10%	
1147 55101 BOOKS/SUBSCRIPTIONS	559	0	78	0	100	0	100	100	100	100	\$ 100	100%	
1147 57050 OTHER CHGS & EXPS	57	179	-219,577	200	-	0	0	0	0	0	\$ (200)	-100%	
1147 57101 IN-STATE:MISC TRAVEL	1,455	477	1,389	2,020	1,300	0	1,300	1,300	1,300	1,300	\$ (720)	-36%	
1147 57102 IN-STATE:MILEAGE/CAR ALLW	0	0	0	0	-	0	0	0	0	0	\$ -	0%	
1147 57103 IN-STATE:SEMINARS,PROF GA	40	40	438	50	400	0	400	400	400	400	\$ 350	700%	
1147 57301 DUES:PROFESSNL ORGANIZATN	210	215	220	200	220	0	220	220	220	220	\$ 20	10%	
1147 57405 INS PREM:EMPLOYEE BONDS	305	499	439	500	450	0	450	450	450	450	\$ (50)	-10%	
1147 57803 OTHER:BANK CHARGES	-155,239	0	0	75,000	75,000	0	75,000	75,000	75,000	75,000	\$ -	0%	
1147 58501 ADD EQ:NEW EQUIP	3,299	788	268	0	-	0	0	0	0	0	\$ -	0%	
1147 58502 ADD EQ:OFFICE FURNITURE	1,718	0	0	0	-	0	0	0	0	0	\$ -	0%	
1147 58999 FINCOM TRANSFER EXPENSE	0	0	0	0	-	0	0	0	0	0	\$ -	0%	
<b>TOTAL TREASURER</b>	<b>-140,824</b>	<b>6,062</b>	<b>-210,061</b>	<b>82,470</b>	<b>82,120</b>	<b>0</b>	<b>82,120</b>	<b>82,120</b>	<b>82,120</b>	<b>82,120</b>	<b>\$ (350)</b>	<b>0%</b>	

**OPERATIONS BUDGET  
FISCAL YEAR 2013**

Operating Expenses

GENERAL FUND OPERATING EXPENSE	FISCAL 2009 ACTUALS*	FISCAL 2010 ACTUALS	FISCAL 2011 ACTUALS	FISCAL 2012 BUDGET	LEVEL 1	TOWN MGR	LEVEL 2	LEVEL 3	LEVEL 4	FISCAL 2013 BUDGET	INCREASE OR (DECREASE) \$ FISCAL 2013	INCREASE OR (DECREASE) % FISCAL 2013	
					DEPARTMENT HEAD FISCAL 2013 RECOMMENDATION (BASE BUDGET)	INC / DEC	TOWN MANAGER FISCAL 2013 RECOMMENDATION	BOS FISCAL 2013 RECOMMENDATION	FINCOM FISCAL 2013 RECOMMENDATION				
1131 FINANCE COMMITTEE													
1131 53100 PROFESSIONAL SERVICES	-11,984	9,101	9,112	9,100	9,100	0	9,100	9,100	9,100	9,100	\$ -	0%	
1131 53103 GENERAL ADVERTISING	0	87	0	0	-	0	0	0	0	0	\$ -	0%	
1131 53110 GENERAL PRINTING	30,906	10,595	3,298	10,600	9,000	0	9,000	9,000	9,000	9,000	\$ (1,600)	-15%	
1131 54201 OFFICE SUPPLIES	306	0	1,482	0	1,100	0	1,100	1,100	1,100	1,100	\$ 1,100	100%	
1131 57101 IN STATE MISC TRAVEL	0	0	55	0	-	0	0	0	0	0	\$ -	0%	
1131 57301 DUES:PROFESSNL ORGANIZATN	173	0	173	200	200	0	200	200	200	200	\$ -	0%	
<b>TOTAL FINANCE COMMITTEE</b>	<b>19,402</b>	<b>19,783</b>	<b>14,120</b>	<b>19,900</b>	<b>19,400</b>	<b>0</b>	<b>19,400</b>	<b>19,400</b>	<b>19,400</b>	<b>19,400</b>	<b>\$ (500)</b>	<b>-3%</b>	

OPERATING BUDGET  
FISCAL YEAR 2013

PERSONNEL COSTS

GENERAL FUND		FY2009 ACTUAL	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 BUDGET	FISCAL 2013 RECOMMENDATION (BASE BUDGET)	TOWN MGR INC / DEC	TOWN MANAGER FISCAL 2013 RECOMMENDATION	BOS FISCAL 2013 RECOMMENDATION	FINCOM FISCAL 2013 RECOMMENDATION	FINAL - ATM FISCAL 2013 PROJECTION	(DECREASE) \$ FISCAL 2013	(DECREASE) % FISCAL 2013
HUMAN RESOURCES													
01152	51100	95,588	131,586	135,496	138,900	142,600	-	142,600	142,600	142,600	142,600	\$ 3,700	2.7%
01152	51700	-	-	-	1,820	1,860	-	1,860	1,860	1,860	1,860	\$ 40	2.2%
01152	51961	1,386	1,908	1,965	2,000	2,100	-	2,100	2,100	2,100	2,100	\$ 100	5.0%
01152	51999	-	-	-	-	-	-	-	-	-	-	\$ -	0.0%
TOTAL HUMAN RESOURCES		96,974	133,494	137,460	142,720	146,560	-	146,560	146,560	146,560	146,560	\$ 3,840	2.7%



**OPERATIONS BUDGET  
FISCAL YEAR 2013**

Operating Expenses

GENERAL FUND OPERATING EXPENSE		FISCAL 2009 ACTUALS*	FISCAL 2010 ACTUALS	FISCAL 2011 ACTUALS	FISCAL 2012 BUDGET	LEVEL 1 DEPARTMENT HEAD FISCAL 2013 RECOMMENDATION (BASE BUDGET)	TOWN MGR INC / DEC	LEVEL 2 TOWN MANAGER FISCAL 2013 RECOMMENDATION	LEVEL 3 BOS FISCAL 2013 RECOMMENDATION	LEVEL 4 FINCOM FISCAL 2013 RECOMMENDATION	FISCAL 2013 BUDGET	INCREASE OR (DECREASE) \$ FISCAL 2013	INCREASE OR (DECREASE) % FISCAL 2013	
1152 HUMAN RESOURCES														
1152	53100	PROFESSIONAL SERVICES	20,103	13,138	15,949	43,100	15,500	0	15,500	15,500	15,500	15,500	\$ (27,600)	-64%
1152	53103	GENERAL:ADVERTISING	588	0	40	0	-	0	0	0	0	0	\$ -	0%
1152	53110	GENERAL:PRINTING	405	95	14	400	100	1,277	1,380	1,380	1,380	1,380	\$ 980	245%
1152	53401	COMM:TELEPHONE	2,009	1,724	1,163	2,000	1,500	0	1,500	1,500	1,500	1,500	\$ (500)	-25%
1152	54201	OFFICE SUPPLIES	753	1,201	1,077	1,200	1,100	0	1,100	1,100	1,100	1,100	\$ (100)	-8%
1152	55101	BOOKS/SUBSCRIPTIONS	0	0	0	0	-	0	0	0	0	0	\$ -	0%
1152	57101	IN-STATE:MISC TRAVEL	6,913	6,367	7,377	8,400	7,500	0	7,500	7,500	7,500	7,500	\$ (900)	-11%
1152	57103	IN-STATE:SEMINARS, PROF GA	275	92	249	300	250	0	250	250	250	250	\$ (50)	-17%
1152	57301	DUES:PROFESSNL ORGANIZATN	395	400	410	400	400	0	400	400	400	400	\$ -	0%
1152	58501	ADD EQ:NEW EQUIP	0	3,004	0	0	-	0	0	0	0	0	\$ -	0%
<b>TOTAL HUMAN RESOURCES</b>		<b>31,441</b>	<b>26,021</b>	<b>26,278</b>	<b>55,800</b>	<b>26,350</b>	<b>1,277</b>	<b>27,630</b>	<b>27,630</b>	<b>27,630</b>	<b>27,630</b>	<b>\$ (28,170)</b>	<b>-50%</b>	

**OPERATING BUDGET  
FISCAL YEAR 2013**

PERSONNEL COSTS

GENERAL FUND		FY2009 ACTUAL	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 BUDGET	FISCAL 2013 RECOMMENDATION (BASE BUDGET)	TOWN MGR INC / DEC	TOWN MANAGER FISCAL 2013 RECOMMENDATION	BOS FISCAL 2013 RECOMMENDATION	FINCOM FISCAL 2013 RECOMMENDATION	FINAL - ATM FISCAL 2013 PROJECTION	(DECREASE) \$ FISCAL 2013	(DECREASE) % FISCAL 2013
OPERATIONS / INFO SYSTEMS													
01149	51100	283,671	316,735	319,839	337,300	339,400	-	339,400	339,400	339,400	339,400	\$ 2,100	0.6%
01149	51200	-	-	-	-	-	-	-	-	-	-	\$ -	0.0%
01149	51700	1,708	1,735	4,756	6,110	6,140	-	6,140	6,140	6,140	6,140	\$ 30	0.5%
01149	51961	4,138	4,617	4,706	5,000	5,000	-	5,000	5,000	5,000	5,000	\$ -	0.0%
01149	51999	-	-	-	-	-	-	-	-	-	-	\$ -	0.0%
<b>TOTAL OPERATIONS / INFO SYSTEM</b>		<b>289,517</b>	<b>323,086</b>	<b>329,301</b>	<b>348,410</b>	<b>350,540</b>	<b>-</b>	<b>350,540</b>	<b>350,540</b>	<b>350,540</b>	<b>350,540</b>	<b>\$ 2,130</b>	<b>0.6%</b>



**OPERATIONS BUDGET  
FISCAL YEAR 2013**

Operating Expenses

GENERAL FUND OPERATING EXPENSE	FISCAL 2009 ACTUALS*	FISCAL 2010 ACTUALS	FISCAL 2011 ACTUALS	FISCAL 2012 BUDGET	LEVEL 1	TOWN MGR	LEVEL 2	LEVEL 3	LEVEL 4	FISCAL 2013 BUDGET	INCREASE OR (DECREASE) \$ FISCAL 2013	INCREASE OR (DECREASE) % FISCAL 2013
					DEPARTMENT HEAD FISCAL 2013 RECOMMENDATION (BASE BUDGET)	INC / DEC	TOWN MANAGER FISCAL 2013 RECOMMENDATION	BOS FISCAL 2013 RECOMMENDATION	FINCOM FISCAL 2013 RECOMMENDATION			
1149 OPERATIONS / INFO SYSTEMS												
1149 52401 REP&MAINT:OFFICE EQUIP	26,777	10,246	20,637	12,000	9,000	0	9,000	9,000	9,000	9,000	\$ (3,000)	-25%
1149 53100 PROFESSIONAL SERVICES	122,639	182,709	167,334	169,000	181,330	0	181,330	181,330	181,330	181,330	\$ 12,330	7%
1149 53103 GENERAL:ADVERTISING	0	0	0	0	-	0	0	0	0	0	\$ -	0%
1149 53104 GENERAL:DATA PROCESSING	40,937	34,745	28,112	28,000	22,460	10,000	32,460	32,460	32,460	32,460	\$ 4,460	16%
1149 53401 COMM:TELEPHONE	311	443	4,107	600	600	0	600	600	600	600	\$ -	0%
1149 53402 COMM:POSTAGE	0	0	0	0	-	0	0	0	0	0	\$ -	0%
1149 53804 OTHER:FREIGHT	0	0	0	200	-	0	0	0	0	0	\$ (200)	-100%
1149 54201 OFFICE SUPPLIES	4,193	2,987	5,652	5,500	5,350	0	5,350	5,350	5,350	5,350	\$ (150)	-3%
1149 55101 BOOKS/SUBSCRIPTIONS	0	0	0	0	-	0	0	0	0	0	\$ -	0%
1149 57101 IN-STATE:MISC TRAVEL	7,686	8,637	7,998	9,200	9,360	0	9,360	9,360	9,360	9,360	\$ 160	2%
1149 57102 IN-STATE:MILEAGE/CAR ALLW	0	0	0	0	-	0	0	0	0	0	\$ -	0%
1149 57103 IN-STATE:SEMINARS,PROF GA	719	3,252	2,134	5,500	5,000	0	5,000	5,000	5,000	5,000	\$ (500)	-9%
1149 57201 OUT-STATE:GENERAL	0	0	0	0	-	0	0	0	0	0	\$ -	0%
1149 57301 DUES:PROFESSNL ORGANIZATN	0	0	0	0	-	0	0	0	0	0	\$ -	0%
1149 58501 ADD EQ:NEW EQUIP	16,807	38,281	22,528	8,000	5,000	0	5,000	5,000	5,000	5,000	\$ (3,000)	-38%
1149 58999 FINCOM TRANSFER EXPENSE	0	0	0	0	-	0	0	0	0	0	\$ -	0%
<b>TOTAL OPERATIONS/INFO SYSTEMS</b>	<b>220,068</b>	<b>281,301</b>	<b>258,503</b>	<b>238,000</b>	<b>238,100</b>	<b>10,000</b>	<b>248,100</b>	<b>248,100</b>	<b>248,100</b>	<b>248,100</b>	<b>\$ 10,100</b>	<b>4%</b>

**OPERATIONS BUDGET  
FISCAL YEAR 2013**

Operating Expenses

GENERAL FUND OPERATING EXPENSE	FISCAL 2009 ACTUALS*	FISCAL 2010 ACTUALS	FISCAL 2011 ACTUALS	FISCAL 2012 BUDGET	LEVEL 1	TOWN MGR	LEVEL 2	LEVEL 3	LEVEL 4	FISCAL 2013 BUDGET	INCREASE OR (DECREASE) \$ FISCAL 2013	INCREASE OR (DECREASE) % FISCAL 2013
					DEPARTMENT HEAD FISCAL 2013 RECOMMENDATION (BASE BUDGET)	INC / DEC	TOWN MANAGER FISCAL 2013 RECOMMENDATION	BOS FISCAL 2013 RECOMMENDATION	FINCOM FISCAL 2013 RECOMMENDATION			
1151 LEGAL												
1151 53100 PROFESSIONAL SERVICES	0	636	3,589	0	-	0	0	0	0	0	\$ -	0%
1151 53102 GENERAL-LEGAL SERVICES	95,394	95,000	77,500	95,000	95,000	0	95,000	95,000	95,000	95,000	\$ -	0%
1151 53117 LEGAL-B.O.S. GENERAL	301,087	332,859	209,205	228,000	230,000	0	230,000	230,000	230,000	230,000	\$ 2,000	1%
1151 53118 LEGAL-B.O.S.-LABOR	0		0	0	-	0	0	0	0	0	\$ -	0%
1151 53119 LEGAL-B.O.S.-LAND	0		0	0	-	0	0	0	0	0	\$ -	0%
1151 53121 LEGAL- PROP..ACQUISITION	0		0	0	-	0	0	0	0	0	\$ -	0%
1151 53123 LEGAL-ZBA	0		0	0	-	0	0	0	0	0	\$ -	0%
1151 53126 LEGAL-FINANCE	0		0	0	-	0	0	0	0	0	\$ -	0%
1151 53127 LEGAL- INSPECTIONS	0		0	0	-	0	0	0	0	0	\$ -	0%
1151 53128 LEGAL-CONSERVATION COMM	0		0	0	-	0	0	0	0	0	\$ -	0%
1151 53130 H.D.C.	0		0	0	-	0	0	0	0	0	\$ -	0%
1151 53131 OUR ISLAND HOME	0		0	0	-	0	0	0	0	0	\$ -	0%
1151 53132 LEGAL-PLANNING	0		0	0	-	0	0	0	0	0	\$ -	0%
1151 53134 LEGAL-PARK & REC.	0		0	0	-	0	0	0	0	0	\$ -	0%
1151 54201 OFFICE SUPPLIES	15,219	12,067	11,168	12,000	12,000	0	12,000	12,000	12,000	12,000	\$ -	0%
1151 57101 IN-STATE MISC TRAVEL	0	110	827	0	-	0	0	0	0	0	\$ -	0%
1151 57601 SETTLEMENTS	0	0	0	0	-	0	0	0	0	0	\$ -	0%
1151 58999 FINCOM TRANSFER EXPENSE	0	0	0	0	-	0	0	0	0	0	\$ -	0%
<b>TOTAL TOWN COUNSEL</b>	<b>411,700</b>	<b>440,672</b>	<b>302,289</b>	<b>335,000</b>	<b>337,000</b>	<b>0</b>	<b>337,000</b>	<b>337,000</b>	<b>337,000</b>	<b>337,000</b>	<b>\$ 2,000</b>	<b>1%</b>

OPERATING BUDGET  
FISCAL YEAR 2013

PERSONNEL COSTS

TOWN OF NANTUCKET  
FISCAL 2009 - FISCAL 2011 ACTUALS  
FISCAL 2012 BUDGET  
FISCAL 2013 PROJECTION

GENERAL FUND	FY2009 ACTUAL	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 BUDGET	LEVEL 1 DEPARTMENT HEAD FISCAL 2013 RECOMMENDATION (BASE BUDGET)	TOWN MGR INC / DEC	LEVEL 2 TOWN MANAGER FISCAL 2013 RECOMMENDATION	LEVEL 3 BOS FISCAL 2013 RECOMMENDATION	LEVEL 4 FINCOM FISCAL 2013 RECOMMENDATION	LEVEL 5 FINAL - ATM FISCAL 2013 PROJECTION	INCREASE OR (DECREASE) \$ FISCAL 2013	INCREASE OR (DECREASE) % FISCAL 2013
MODERATOR												
01114 51100 SALARY, PERMANENT	-	300	150	175	175	-	175	175	175	175	\$ -	0.0%
01114 51961 MEDICARE P/R TAX	-	4	2	-	-	-	-	-	-	-	\$ -	0.0%
TOTAL MODERATOR	-	304	152	175	175	-	175	175	175	175	\$ -	0.0%

### FY 2013 Personnel Spreadsheet

**Moderator**                      **ORG: 01114**

**Number of Positions in Department**

Full-time                                0            
 Part-time                               1            
 Seasonal                               0            
 Temporary                            0            
 Vacancies                             0            
 New Positions Requ                  0          

TOTAL OF ALL POS                      **1**

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/12 (e.g., B -Step 3)	Yearly Salary as of 6/30/12	COLA (Varies by Emp Group)	FY13 Anniversary Date	FY 2013 Projected Salary	Longevity Pay	Education Pay	Certificati on Pay	Holiday Pay	Other	Total by Employee
ALGER, S	MODERATOR	(PER DIEM)	MO95	TW Article 7	175	175	N/A	175	0	0	0	0	0	175

Total Prorated Salary (enter on Munis 51100)	175
Total Seasonal Salary (enter on Munis 51xxx)	0
Total Longevity (enter on Munis 51700)	0
Total Education (enter on Munis 516xx)	0
Total Certification Pay (enter on Munis 51551)	0
Total Holiday Pay (enter on Munis 518xx)	0
Total Other Pay (enter on Munis line where appropriate)	0
Shift Differential (enter on Munis 513xx)	0
Overtime (enter on Munis 514xx)	0
Salary Subtotal	175
Medicare (enter on Munis 51961)	0
<b>Total Personnel Services</b>	<b>175</b>

OPERATIONS BUDGET  
FISCAL YEAR 2013

Operating Expenses

TOWN OF NANTUCKET  
FISCAL 2009 - FISCAL 2011 ACTUALS  
FISCAL 2012 BUDGET  
FISCAL 2013 PROJECTION

GENERAL FUND OPERATING EXPENSE		FISCAL 2009 ACTUALS*	FISCAL 2010 ACTUALS	FISCAL 2011 ACTUALS	FISCAL 2012 BUDGET	LEVEL 1 DEPARTMENT HEAD FISCAL 2013 RECOMMENDATION (BASE BUDGET)	TOWN MGR INC / DEC	LEVEL 2 TOWN MANAGER FISCAL 2013 RECOMMENDATION	LEVEL 3 BOS FISCAL 2013 RECOMMENDATION	LEVEL 4 FINCOM FISCAL 2013 RECOMMENDATION	FISCAL 2013 BUDGET	INCREASE OR (DECREASE) \$ FISCAL 2013	INCREASE OR (DECREASE) % FISCAL 2013
1114 MODERATOR													
1114	53100 PROFESSIONAL SERVICES	0	1,288	0	650	650	0	650	650	650	650	\$ -	0%
1114	57101 IN-STATE MISC TRAVEL	0	0	0	0	-	0	0	0	0	0	\$ -	0%
TOTAL MODERATOR		0	1,288	0	650	650	0	650	650	650	650	\$ -	0%

**OPERATING BUDGET  
FISCAL YEAR 2013**

**PERSONNEL COSTS**

GENERAL FUND		FY2009 ACTUAL	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 BUDGET	FISCAL 2013 RECOMMENDATION (BASE BUDGET)	TOWN MGR INC / DEC	TOWN MANAGER FISCAL 2013 RECOMMENDATION	BOS FISCAL 2013 RECOMMENDATION	FINCOM FISCAL 2013 RECOMMENDATION	FINAL - ATM FISCAL 2013 PROJECTION	(DECREASE) \$ FISCAL 2013	(DECREASE) % FISCAL 2013
PLANNING OFFICE													
01174	51100	404,709	391,701	398,597	377,800	381,300	-	381,300	381,300	381,300	381,300	\$ 3,500	0.9%
01174	51300	-	-	-	-	-	-	-	-	-	-	\$ -	0.0%
01174	51551	2,450	2,137	1,990	2,450	520	-	520	520	520	520	\$ (1,930)	-78.8%
01174	51700	8,340	9,167	9,254	11,920	10,830	-	10,830	10,830	10,830	10,830	\$ (1,090)	-9.1%
01174	51961	6,448	9,938	8,425	5,700	5,700	-	5,700	5,700	5,700	5,700	\$ -	0.0%
01174	51962	-	-	-	-	-	-	-	-	-	-	\$ -	0.0%
<b>TOTAL PLANNING OFFICE</b>		<b>421,946</b>	<b>412,943</b>	<b>418,266</b>	<b>397,870</b>	<b>398,350</b>	<b>-</b>	<b>398,350</b>	<b>398,350</b>	<b>398,350</b>	<b>398,350</b>	<b>\$ 480</b>	<b>0.1%</b>

**FY 2013 Personnel Spreadsheet**

**Planning Office**

ORG: 01174

**Number of Positions in Department**

Full-time	<u>4</u>
Part-time	<u>0</u>
Seasonal	<u>0</u>
Temporary	<u>0</u>
Vacancies	<u>2</u>
New Positions Requested	<u>0</u>

TOTAL OF ALL POSITIONS 6

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/12 (e.g., B -Step 3)	Yearly Salary as of 6/30/12	COLA (Varies by Emp Group)	FY13 Anniversary Date	FY 2013 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other	Total by Employee
VORCE, A	DIRECTOR	40.00	PL01	Contract	110,445	112,102	02/01/13	111,800	5,600	0	0	0	0	117,400
VOLLANS, L	OFFICE ADMIN	35.00	PL20	S2 Step 1	54,579	54,579	07/01/12	54,700	0	0	0	0	0	54,700
SNELL, L	SENIOR PLANNER	35.00	PL05	SC Step 8	92,109	92,109	07/18/12	92,200	2,770	0	520	0	0	95,490
ANCERO, C.	ADMIN SPECIALIST	35.00	PL20	S2 Step 8	57,166	57,166	04/20/13	57,300	1,150	0	0	0	0	58,450
VACANT - (Not approved to fill)	LAND USE PLANNER	35.00	PL07	SB Step 3	0	0	N/A	0	0	0	0	0	0	0
BRESCHER, J	ZBA ADMIN	35.00	PL27	S2 Step 7	65,166	65,166	11/05/12	65,300	1,310	0	0	0	0	66,610

\*Laborer's Union Contract Expires 6/30/12

Total Prorated Salary (enter on <b>Munis 51100</b> )	381,300
Total Seasonal Salary (enter on <b>Munis 51xxx</b> )	0
Total Longevity (enter on <b>Munis 51700</b> )	10,830
Total Education (enter on <b>Munis 516xx</b> )	0
Total Certification Pay (enter on <b>Munis 51551</b> )	520
Total Holiday Pay (enter on <b>Munis 518xx</b> )	0
Total Other Pay (enter on <b>Munis</b> line where appropriate)	0
Shift Differential (enter on <b>Munis 513xx</b> )	0
Overtime (enter on <b>Munis 514xx</b> )	0
Salary Subtotal	392,650
Medicare (enter on <b>Munis 51961</b> )	5,700
<b>Total Personnel Services</b>	<b>398,350</b>

**OPERATIONS BUDGET  
FISCAL YEAR 2013**

Operating Expenses

GENERAL FUND OPERATING EXPENSE		FISCAL 2009 ACTUALS*	FISCAL 2010 ACTUALS	FISCAL 2011 ACTUALS	FISCAL 2012 BUDGET	LEVEL 1 DEPARTMENT HEAD FISCAL 2013 RECOMMENDATION (BASE BUDGET)	TOWN MGR INC / DEC	LEVEL 2 TOWN MANAGER FISCAL 2013 RECOMMENDATION	LEVEL 3 BOS FISCAL 2013 RECOMMENDATION	LEVEL 4 FINCOM FISCAL 2013 RECOMMENDATION	FISCAL 2013 BUDGET	INCREASE OR (DECREASE) \$ FISCAL 2013	INCREASE OR (DECREASE) % FISCAL 2013	
1174 PLANNING OFFICE														
1174	52401	REP&MAINT:OFFICE EQUIP	9,675	0	0	9,700	9,700	0	9,700	9,700	9,700	9,700	\$ -	0%
1174	52703	RENT/LSE:POSTAGE METER	410	0	0	400	400	0	400	400	400	400	\$ -	0%
1174	53100	PROFESSIONAL SERVICES	29,697	42,322	27,392	15,000	15,000	0	15,000	15,000	15,000	15,000	\$ -	0%
1174	53174	PROFESSIONAL SVCS - PBOARD	0	0	0	0	150,000	0	150,000	150,000	150,000	150,000	\$ 150,000	0%
1174	53103	GENERAL:ADVERTISING	3,085	0	0	5,000	5,000	0	5,000	5,000	5,000	5,000	\$ -	0%
1174	53110	GENERAL:PRINTING	2,422	0	0	2,500	2,500	0	2,500	2,500	2,500	2,500	\$ -	0%
1174	53401	COMM:TELEPHONE	0	0	0	0	-	0	0	0	0	0	\$ -	0%
1174	53402	COMM:POSTAGE	4,016	266	0	4,000	4,000	0	4,000	4,000	4,000	4,000	\$ -	0%
1174	54201	OFFICE SUPPLIES	9,203	30,503	34,936	9,300	9,300	0	9,300	9,300	9,300	9,300	\$ -	0%
1174	55101	BOOKS/SUBSCRIPTIONS	1,062	0	0	1,100	1,100	0	1,100	1,100	1,100	1,100	\$ -	0%
1174	57101	IN-STATE:MISC TRAVEL	15,488	17,608	17,377	16,800	15,000	0	15,000	15,000	15,000	15,000	\$ (1,800)	-11%
1174	57102	IN-STATE:MILEAGE/CAR ALLW	110	0	689	100	500	0	500	500	500	500	\$ 400	400%
1174	57103	IN-STATE:SEMINARS_PROF GA	695	0	1,734	700	700	0	700	700	700	700	\$ -	0%
1174	57201	OUT-STATE:GENERAL	2,903	0	0	2,000	2,000	0	2,000	2,000	2,000	2,000	\$ -	0%
1174	57301	DUES:PROFESSNL ORGANIZATN	2,653	0	0	3,000	3,000	0	3,000	3,000	3,000	3,000	\$ -	0%
1174	58999	FINCOM TRANSFER EXPENSE	0	0	0	0	-	0	0	0	0	0	\$ -	0%
<b>TOTAL PLANNING OFFICE</b>		<b>81,419</b>	<b>90,699</b>	<b>82,128</b>	<b>69,600</b>	<b>218,200</b>	<b>0</b>	<b>218,200</b>	<b>218,200</b>	<b>218,200</b>	<b>218,200</b>	<b>\$ 148,600</b>	<b>214%</b>	

**OPERATING BUDGET  
FISCAL YEAR 2013**

**PERSONNEL COSTS**

GENERAL FUND		FY2009 ACTUAL	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 BUDGET	FISCAL 2013 RECOMMENDATION (BASE BUDGET)	TOWN MGR INC / DEC	TOWN MANAGER FISCAL 2013 RECOMMENDATION	BOS FISCAL 2013 RECOMMENDATION	FINCOM FISCAL 2013 RECOMMENDATION	FINAL - ATM FISCAL 2013 PROJECTION	(DECREASE) \$ FISCAL 2013	(DECREASE) % FISCAL 2013
TOWN ADMINISTRATION													
01122	51100	387,008	409,684	414,903	479,800	484,800	-	484,800	484,800	484,800	484,800	\$ 5,000	1.0%
01122	51300	-	-	-	-	-	-	-	-	-	-	\$ -	0.0%
01122	51551	520	534	521	520	-	-	-	-	-	-	\$ (520)	-100.0%
01122	51700	5,900	5,900	8,410	8,700	4,880	-	4,880	4,880	4,880	4,880	\$ (3,820)	-43.9%
01122	51961	5,752	6,034	6,087	6,300	6,300	-	6,300	6,300	6,300	6,300	\$ -	0.0%
01122	51962	8,000	4,000	4,000	9,000	4,000	-	4,000	4,000	4,000	4,000	\$ (5,000)	-55.6%
01122	51999	8,000	-	-	-	-	-	-	-	-	-	\$ -	0.0%
TOWN ADMINISTRATION		415,180	426,152	433,922	504,320	499,980	-	499,980	499,980	499,980	499,980	\$ (4,340)	-0.9%

**FY 2013 Personnel Spreadsheet**

**Town Administration**

ORG: 01122

Number of Positions in Department

Full-time	6
Part-time	5
Seasonal	0
Temporary	0
Vacancies	0
New Positions Requested	0

TOTAL OF ALL POSITIONS 11

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/12 (e.g., B -Step 3)	Yearly Salary as of 6/30/12	COLA (Varies by Emp Group)	FY13 Anniversary Date	FY 2013 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other	Total by Employee
GIBSON, L	TOWN MANAGER	40.00	SL01	Contract	124,000	125,860	04/01/13	126,000	0	0	0	0	4,000	130,000
TIVNAN, G	ASST. TOWN MANAGER	40.00	SL03	Contract	94,031	95,441	03/22/13	95,600	0	0	0	0	0	95,600
O'NEIL, D	CHIEF PROCUREMENT OFFICER	40.00	SL07	Non-Union	75,268	76,397	06/30/13	76,200	1,520	0	0	0	0	77,720
MOONEY, E.	EA TO TOWN MANAGER	40.00	SL04	Non-Union	56,734	57,585	12/01/12	57,900	1,160	0	0	0	0	59,060
MCANDREW, A	LICENSING AGENT	40.00	SL08	Non-Union	56,181	57,024	07/18/12	57,700	1,150	0	0	0	0	58,850
NORTON, T.	MINUTE TAKER	35.00	TBD	Non-Union	51,600	52,374	03/26/13	52,400	1,050	0	0	0	0	53,450
BOS CHAIRMAN	BOS CHAIRMAN	(AS SCHEDULED)	SL95	Non-Union	5,000	5,000	00/00/00	5,000	0	0	0	0	0	5,000
BOS	BOS	(AS SCHEDULED)	SL95	Non-Union	3,500	3,500	00/00/00	3,500	0	0	0	0	0	3,500
BOS	BOS	(AS SCHEDULED)	SL95	Non-Union	3,500	3,500	00/00/00	3,500	0	0	0	0	0	3,500
BOS	BOS	(AS SCHEDULED)	SL95	Non-Union	3,500	3,500	00/00/00	3,500	0	0	0	0	0	3,500
BOS	BOS	(AS SCHEDULED)	SL95	Non-Union	3,500	3,500	00/00/00	3,500	0	0	0	0	0	3,500
Total Prorated Salary (enter on Munis 51100)													484,800	
Total Seasonal Salary (enter on Munis 51xxx)													0	
Total Longevity (enter on Munis 51700)													4,880	
Total Education (enter on Munis 516xx)													0	
Total Certification Pay (enter on Munis 51551)													0	
Total Holiday Pay (enter on Munis 518xx)													0	
Total Other Pay (enter on Munis line where appropriate)													4,000	
Shift Differential (enter on Munis 513xx)													0	
Overtime (enter on Munis 514xx)													0	
Salary Subtotal													493,680	
Medicare (enter on Munis 51961)													6,300	
Total Personnel Services													499,980	

**OPERATIONS BUDGET  
FISCAL YEAR 2013**

Operating Expenses

GENERAL FUND OPERATING EXPENSE	FISCAL 2009 ACTUALS*	FISCAL 2010 ACTUALS	FISCAL 2011 ACTUALS	FISCAL 2012 BUDGET	LEVEL 1	TOWN MGR	LEVEL 2	LEVEL 3	LEVEL 4	FISCAL 2013 BUDGET	INCREASE OR (DECREASE) \$ FISCAL 2013	INCREASE OR (DECREASE) % FISCAL 2013	
					DEPARTMENT HEAD FISCAL 2013 RECOMMENDATION (BASE BUDGET)	INC / DEC	TOWN MANAGER FISCAL 2013 RECOMMENDATION	BOS FISCAL 2013 RECOMMENDATION	FINCOM FISCAL 2013 RECOMMENDATION				
1122 TOWN ADMINISTRATION													
1122 52401 REP&MAINT:OFFICE EQUIP	0	0	0	0	-	0	0	0	0	0	\$ -	0%	
1122 52701 RENT/LSE:SAFE DEPOSIT BOX	82	0	47	100	100	0	100	100	100	100	\$ -	0%	
1122 52703 RENT/LSE:POSTAGE METER	-728	-13	-22	2,000	2,000	0	2,000	2,000	2,000	2,000	\$ -	0%	
1122 53100 PROFESSIONAL SERVICES	271,903	460,690	40,802	142,700	133,000	0	133,000	133,000	133,000	133,000	\$ (9,700)	-7%	
1122 53103 GENERAL:ADVERTISING	7,513	3,805	5,268	7,500	7,500	0	7,500	7,500	7,500	7,500	\$ -	0%	
1122 53110 GENERAL:PRINTING	5,965	4,581	3,344	6,000	6,000	0	6,000	6,000	6,000	6,000	\$ -	0%	
1122 53144 ONE BIG BEACH PROGRAM	0	0	0	0	-	0	0	0	0	0	\$ -	0%	
1122 53402 COMM:POSTAGE	4,417	2,749	2,100	4,600	4,600	0	4,600	4,600	4,600	4,600	\$ -	0%	
1122 54201 OFFICE SUPPLIES	6,133	2,725	2,400	4,000	4,000	0	4,000	4,000	4,000	4,000	\$ -	0%	
1122 54302 BLDG&EQ:MAINT & SUPPLIES	62	0	0	100	100	0	100	100	100	100	\$ -	0%	
1122 55101 BOOKS/SUBSCRIPTIONS	600	600	630	600	650	0	650	650	650	650	\$ 50	8%	
1122 57050 OTHER CHGS & EXP	23	188	162	200	200	0	200	200	200	200	\$ -	0%	
1122 57101 IN-STATE:MISC TRAVEL	9,407	12,072	17,541	15,300	18,000	0	18,000	18,000	18,000	18,000	\$ 2,700	18%	
1122 57103 IN-STATE:SEMINARS,PROF GA	837	685	3,445	2,000	3,500	0	3,500	3,500	3,500	3,500	\$ 1,500	75%	
1122 57201 OUT-STATE:GENERAL	0	828	648	1,500	1,000	0	1,000	1,000	1,000	1,000	\$ (500)	-33%	
1122 57301 DUES:PROFESSNL ORGANIZATN	4,976	4,497	2,201	5,600	5,600	18,094	23,690	23,690	23,690	23,690	\$ 18,090	323%	
1122 58501 ADD EQ:NEW EQUIP	1,384	862	3,428	1,200	-	0	0	0	0	0	\$ (1,200)	-100%	
1122 58502 ADD EQ:OFFICE FURNITURE	853	0	0	0	-	0	0	0	0	0	\$ -	0%	
1122 58999 FINCOM TRANSFER EXPENSE	0	0	0	0	-	0	0	0	0	0	\$ -	0%	
<b>TOTAL TOWN ADMINISTRATION</b>	<b>313,427</b>	<b>494,268</b>	<b>81,994</b>	<b>193,400</b>	<b>186,250</b>	<b>18,094</b>	<b>204,340</b>	<b>204,340</b>	<b>204,340</b>	<b>204,340</b>	<b>\$ 10,940</b>	<b>6%</b>	

OPERATING BUDGET  
FISCAL YEAR 2013

PERSONNEL COSTS

GENERAL FUND		FY2009 ACTUAL	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 BUDGET	FISCAL 2013 RECOMMENDATION (BASE BUDGET)	TOWN MGR INC / DEC	TOWN MANAGER FISCAL 2013 RECOMMENDATION	BOS FISCAL 2013 RECOMMENDATION	FINCOM FISCAL 2013 RECOMMENDATION	FINAL - ATM FISCAL 2013 PROJECTION	(DECREASE) \$ FISCAL 2013	(DECREASE) % FISCAL 2013	
TOWN CLERK														
01161	51100	SALARY, PERMANENT	191,814	193,784	185,166	195,600	207,900	-	207,900	207,900	207,900	207,900	\$ 12,300	6.3%
01161	51300	OVERTIME	7,441	1,454	3,193	-	-	-	-	-	-	-	\$ -	0.0%
01161	51551	LABORER'S UNION CERTIFICATION	2,880	2,329	2,043	2,560	2,080	2,080	2,080	2,080	2,080	2,080	\$ (480)	-18.8%
01161	51700	LONGEVITY PAY	3,642	-	-	-	3,610	3,610	3,610	3,610	3,610	3,610	\$ 3,610	100.0%
01161	51961	MEDICARE P/R TAX	2,984	2,850	2,747	2,900	3,100	3,100	3,100	3,100	3,100	3,100	\$ 200	6.9%
TOTAL TOWN CLERK			208,761	200,416	193,149	201,060	216,690	-	216,690	216,690	216,690	216,690	\$ 15,630	7.8%

**FY 2013 Personnel Spreadsheet**

**Town Clerk**

ORG: 01161

**Number of Positions in Department**

Full-time	3
Part-time	0
Seasonal	0
Temporary	0
Vacancies	0
New Positions Requested	0

TOTAL OF ALL POSITION: 3

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/12 (e.g., B -Step 3)	Yearly Salary as of 6/30/12	COLA (Varies by Emp Group)	FY13 Anniversary Date	FY 2013 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other	Total by Employee
STOVER, C	TOWN CLERK	40.00	TC01	TW Article 7	89,530	90,873	07/01/12	90,900	0	0	1,040	0	0	91,940
HOLMES, N	ASST. TOWN CLERK	40.00	TC03	S3 Step 3	63,315	63,315	08/03/12	63,400	2,540	0	0	0	0	65,940
HOLDGATE, G.	ADMIN ASST	35.00	TC05	S1 Step 8	53,543	53,543	08/01/12	53,600	1,070	0	1,040	0	0	55,710

\*Laborer's Union Contract Expires 6/30/12

Total Prorated Salary (enter on <b>Munis 51100</b> )		207,900
Total Seasonal Salary (enter on <b>Munis 51xxx</b> )		0
Total Longevity (enter on <b>Munis 51700</b> )		3,610
Total Education (enter on <b>Munis 516xx</b> )		0
Total Certification Pay (enter on <b>Munis 51551</b> )		2,080
Total Holiday Pay (enter on <b>Munis 518xx</b> )		0
Total Other Pay (enter on <b>Munis</b> line where appropriate)		0
Shift Differential (enter on <b>Munis 513xx</b> )		0
Overtime (enter on <b>Munis 514xx</b> )		0
Salary Subtotal		213,590
Medicare (enter on <b>Munis 51961</b> )		3,100
<b>Total Personnel Services</b>		<b>216,690</b>

**OPERATIONS BUDGET  
FISCAL YEAR 2013**

Operating Expenses

GENERAL FUND OPERATING EXPENSE	FISCAL 2009 ACTUALS*	FISCAL 2010 ACTUALS	FISCAL 2011 ACTUALS	FISCAL 2012 BUDGET	LEVEL 1	TOWN MGR	LEVEL 2	LEVEL 3	LEVEL 4	FISCAL 2013 BUDGET	INCREASE OR (DECREASE) \$ FISCAL 2013	INCREASE OR (DECREASE) % FISCAL 2013	
					DEPARTMENT HEAD FISCAL 2013 RECOMMENDATION (BASE BUDGET)	INC / DEC	TOWN MANAGER FISCAL 2013 RECOMMENDATION	BOS FISCAL 2013 RECOMMENDATION	FINCOM FISCAL 2013 RECOMMENDATION				
1161 TOWN CLERK													
1161 52401 REP&MAINT:OFFICE EQUIP	0	812	528	800	500	0	500	500	500	500	\$ (300)	-38%	
1161 52501 MISC PURCH-MICRO/BOOK RES	9,387	5,164	5,239	5,200	3,000	0	3,000	3,000	3,000	3,000	\$ (2,200)	-42%	
1161 52506 TOWN MEETING	3,640	6,232	1,001	5,000	1,500	0	1,500	1,500	1,500	1,500	\$ (3,500)	-70%	
1161 52507 ELECTIONS	23,634	10,200	33,056	20,000	33,000	0	33,000	33,000	33,000	33,000	\$ 13,000	65%	
1161 52703 RENT/LSE: POSTAGE METER	0	0	13	0	-	0	0	0	0	0	\$ -	0%	
1161 53100 PROFESSIONAL SERVICES	4,650	5,931	6,613	5,000	5,500	0	5,500	5,500	5,500	5,500	\$ 500	10%	
1161 53103 GENERAL:ADVERTISING	39	90	0	100	100	0	100	100	100	100	\$ -	0%	
1161 53107 GENERAL:CENSUS	3,405	3,046	3,000	3,100	3,100	0	3,100	3,100	3,100	3,100	\$ -	0%	
1161 53110 GENERAL:PRINTING	6,735	10,843	5,571	7,000	5,500	0	5,500	5,500	5,500	5,500	\$ (1,500)	-21%	
1161 53113 GENERAL:CLERICAL	825	969	361	1,000	1,000	0	1,000	1,000	1,000	1,000	\$ -	0%	
1161 53146 CEMETERY COMMISSION EXPENSE	0	0	0	0	-	0	0	0	0	0	\$ -	0%	
1161 53402 COMM:POSTAGE	1,040	1,008	1,170	1,000	1,150	0	1,150	1,150	1,150	1,150	\$ 150	15%	
1161 54201 OFFICE SUPPLIES	1,656	4,191	1,052	4,000	1,100	0	1,100	1,100	1,100	1,100	\$ (2,900)	-73%	
1161 54303 BLDG&EQ: EXPENDABLE SUPPLIES	90	0	0	0	-	0	0	0	0	0	\$ -	0%	
1161 55101 BOOKS/SUBSCRIPTIONS	1,868	1,672	0	1,500	-	0	0	0	0	0	\$ (1,500)	-100%	
1161 57101 IN-STATE:MISC TRAVEL	1,018	363	228	500	700	0	700	700	700	700	\$ 200	40%	
1161 57103 IN-STATE:SEMINARS,PROF GA	1,820	2,523	3,437	2,500	2,500	0	2,500	2,500	2,500	2,500	\$ -	0%	
1161 57201 OUT-STATE:GENERAL	771	3,535	2,309	1,500	1,750	0	1,750	1,750	1,750	1,750	\$ 250	17%	
1161 57301 DUES:PROFESSNL ORGANIZATN	100	320	400	300	400	0	400	400	400	400	\$ 100	33%	
1161 57405 INS PREM:EMPLOYEE BONDS	150	150	400	150	400	0	400	400	400	400	\$ 250	167%	
1161 58501 ADD EQ:NEW EQUIP	0	0	0	0	-	0	0	0	0	0	\$ -	0%	
1161 58502 ADD EQ:OFFICE FURNITURE	0	0	0	0	-	0	0	0	0	0	\$ -	0%	
1161 58999 FINCOM TRANSFER EXPENSE	0	0	0	0	-	0	0	0	0	0	\$ -	0%	
<b>TOTAL TOWN CLERK</b>	<b>60,828</b>	<b>57,050</b>	<b>64,378</b>	<b>58,650</b>	<b>61,200</b>	<b>0</b>	<b>61,200</b>	<b>61,200</b>	<b>61,200</b>	<b>61,200</b>	<b>\$ 2,550</b>	<b>4%</b>	

**Town & County of Nantucket Specific:**

Article 8:

The article in the Annual Town Meeting warrant that consists of the general fund operating budget. The operating budget includes Town & School salaries, expenses, insurance, and retirement budgets.

Article 10:

The article in the Town warrant that consists of capital budget requests for the fiscal year for both the Town & School departments.

Expense Increase Request (EIR):

A form submitted by Town and School departments to the Town Manager and Superintendent of Schools to request funding in excess of current budget levels.

Ferry Embarkation Fees:

A levy applied to ferry passenger tickets for trips to the Island.

Projection:

A figure that is formulated by using a series of assumptions applied to future years based upon known actual data. Within the Municipal budget reports, projections are represented in italics. Once the figure has been approved by the governing body, it is converted to an upright figure.

School Budget

The School budget is the portion of the Municipal budget that is spent on school department salaries, expenses, insurance, and capital.

Town Budget

The Town budget is the portion of the Municipal budget that is spend on Town department salaries, expenses, insurance, and capital.