



FY2013 BUDGET PROJECTION

- CULTURE & RECREATION
 - ATHENEUM
 - TOWN CLOCK
 - VISITOR SERVICES



Town and County of Nantucket
16 Broad Street
Nantucket, MA 02554

**OPERATIONS BUDGET
FISCAL YEAR 2013**

Operating Expenses

GENERAL FUND OPERATING EXPENSE	FISCAL 2009 ACTUALS*	FISCAL 2010 ACTUALS	FISCAL 2011 ACTUALS	FISCAL 2012 BUDGET	LEVEL 1	TOWN MGR	LEVEL 2	LEVEL 3	LEVEL 4	FISCAL 2013 BUDGET	INCREASE OR (DECREASE) \$ FISCAL 2013	INCREASE OR (DECREASE) % FISCAL 2013
					DEPARTMENT HEAD FISCAL 2013 RECOMMENDATION (BASE BUDGET)	INC / DEC	TOWN MANAGER FISCAL 2013 RECOMMENDATION	BOS FISCAL 2013 RECOMMENDATION	FINCOM FISCAL 2013 RECOMMENDATION			
1610 LIBRARY												

1610 53100 PROFESSIONAL SERVICES	641,650	578,900	650,720	661,216	667,901	0	667,900	667,900	667,900	667,900	\$ 6,684	1%
TOTAL LIBRARY	641,650	578,900	650,720	661,216	667,901	0	667,900	667,900	667,900	667,900	\$ 6,684	1%

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Operating Expenses

GENERAL FUND OPERATING EXPENSE		FISCAL 2009 ACTUALS*	FISCAL 2010 ACTUALS	FISCAL 2011 ACTUALS	FISCAL 2012 BUDGET	LEVEL 1 DEPARTMENT HEAD FISCAL 2013 RECOMMENDATION (BASE BUDGET)	TOWN MGR INC / DEC	LEVEL 2 TOWN MANAGER FISCAL 2013 RECOMMENDATION	LEVEL 3 BOS FISCAL 2013 RECOMMENDATION	LEVEL 4 FINCOM FISCAL 2013 RECOMMENDATION	FISCAL 2013 BUDGET	INCREASE OR (DECREASE) \$ FISCAL 2013	INCREASE OR (DECREASE) % FISCAL 2013	
1693 TOWN CLOCK														
1693	52101	UTILITY:ELECTRICITY	589	695	846	800	900	0	900	900	900	900	\$ 100	13%
1693	52405	REP&MAINT:EQUIPMENT	980	1,000	0	1,000	600	0	600	600	600	600	\$ (400)	-40%
1693	52702	RENT/LSE:BUILDING	1,000	0	1,000	700	1,200	0	1,200	1,200	1,200	1,200	\$ 500	71%
1693	53100	PROFESSIONAL SERVICES	0	0	980	0	-	0	0	0	0	0	\$ -	0%
TOTAL TOWN CLOCK			2,569	1,695	2,826	2,500	2,700	0	2,700	2,700	2,700	2,700	\$ 200	8%

**OPERATING BUDGET
FISCAL YEAR 2013**

PERSONNEL COSTS

GENERAL FUND		FY2009 ACTUAL	FY2010 ACTUAL	FY2011 ACTUAL	FY2012 BUDGET	FISCAL 2013 RECOMMENDATION (BASE BUDGET)	TOWN MGR INC / DEC	TOWN MANAGER FISCAL 2013 RECOMMENDATION	BOS FISCAL 2013 RECOMMENDATION	FINCOM FISCAL 2013 RECOMMENDATION	FINAL - ATM FISCAL 2013 PROJECTION	(DECREASE) \$ FISCAL 2013	(DECREASE) % FISCAL 2013
VISITOR SERVICES													
01620	51100	194,199	180,833	154,589	160,200	158,200	-	158,200	158,200	158,200	158,200	\$ (49,100)	0.0%
01620	51200	45,915	50,056	55,564	50,000	50,000	-	50,000	50,000	50,000	50,000	\$ 7,900	0.0%
01620	51300	813	236	131	-	-	-	-	-	-	-	\$ (1,800)	0.0%
01620	51700	5,127	5,299	5,422	5,740	4,740	-	4,740	4,740	4,740	4,740	\$ (830)	0.0%
01620	51961	3,537	3,504	3,123	3,100	3,100	-	3,100	3,100	3,100	3,100	\$ (600)	0.0%
01620	51999	-	-	-	-	-	-	-	-	-	-	\$ -	0.0%
TOTAL VISITOR SERVICES		249,592	239,929	218,829	219,040	216,040	-	216,040	216,040	216,040	216,040	\$ (3,000)	-1.4%

FY 2013 Personnel Spreadsheet

Visitor Services **ORG: 01620**

Number of Positions in Department

Full-time	<u>2</u>
Part-time	<u>0</u>
Seasonal	<u>10</u>
Temporary	<u>0</u>
Vacancies	<u>1</u>
New Positions Requested	<u>0</u>

TOTAL OF ALL POSITIONS 13

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/12 (e.g., B -Step 3)	Yearly Salary as of 6/30/12	COLA (Varies by Emp Group)	FY13 Anniversary Date	FY 2013 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other	Total by Employee
HAMILTON, K	DIRECTOR	40.00	VS01	DHA Step 8	92,664	92,664	07/01/12	92,800	2,780	0	0	0	0	95,580
SHARPE, D	ADMINISTRATOR	40.00	VS25	S2 Step 8	65,333	65,333	02/17/13	65,400	1,960	0	0	0	0	67,360
SEASONAL - Not approved	ADMIN ASST	37.00	VS25	S1 Step 1		0	01/00/00	0	0	0	0	0	0	0
VACANT - (10)	SEASONAL AIDES	25HRS / 15 WKS	VS75	TW Article 7, 2nd Sea		50,000	00/00/00	50,000	0	0	0	0	0	50,000

*Laborer's Union Contract Expires 6/30/12

Total Prorated Salary (enter on Munis 51100)		158,200
Total Seasonal Salary (enter on Munis 51xxx)		50,000
Total Longevity (enter on Munis 51700)		4,740
Total Education (enter on Munis 516xx)		0
Total Certification Pay (enter on Munis 51551)		0
Total Holiday Pay (enter on Munis 518xx)		0
Total Other Pay (enter on Munis line where appropriate)		0
Shift Differential (enter on Munis 513xx)		0
Overtime (enter on Munis 514xx)		0
Salary Subtotal		212,940
Medicare (enter on Munis 51961)		3,100
Total Personnel Services		216,040

As of 12/7/2011

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Operating Expenses

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					DEPARTMENT HEAD FISCAL 2013 RECOMMENDATION (BASE BUDGET)	INC / DEC	TOWN MANAGER FISCAL 2013 RECOMMENDATION	BOS FISCAL 2013 RECOMMENDATION	FINCOM FISCAL 2013 RECOMMENDATION				
1620 VISITOR SERVICES													
1620 52107 UTILITY: LANDFILL	0	177	177	0	-	0	0	0	0	0	\$ -	0%	
1620 52404 REP&MAINT:BUILDING	34,444	34,480	34,718	36,000	35,000	0	35,000	35,000	35,000	35,000	\$ (1,000)	-3%	
1620 52703 RENT/LS:POSTAGE METER	1,500	1,125	982	1,500	1,000	0	1,000	1,000	1,000	1,000	\$ (500)	-33%	
1620 52905 BEACH CLEANING	49,457	46,742	0	0	-	0	0	0	0	0	\$ -	0%	
1620 53100 PROFESSIONAL SERVICES	2,748	700	203	1,500	1,000	0	1,000	1,000	1,000	1,000	\$ (500)	-33%	
1620 53103 GENERAL:SIGNAGE	0	0	0	0	-	0	0	0	0	0	\$ -	0%	
1620 53110 GENERAL: PRINTING	9,447	4,689	8,146	6,000	8,200	0	8,200	8,200	8,200	8,200	\$ 2,200	37%	
1620 53112 TRAVEL & LODGING BROCHURE	10,354	10,539	6,585	13,000	10,000	0	10,000	10,000	10,000	10,000	\$ (3,000)	-23%	
1620 53401 COMM:TELEPHONE	4,385	2,507	2,341	2,000	2,500	0	2,500	2,500	2,500	2,500	\$ 500	25%	
1620 53402 COMM:POSTAGE	1,065	582	1,034	1,000	1,000	0	1,000	1,000	1,000	1,000	\$ -	0%	
1620 53801 OTHER:SPECIAL PROJECTS	281	54	0	0	-	0	0	0	0	0	\$ -	0%	
1620 54201 OFFICE SUPPLIES	2,779	3,620	2,266	3,700	2,900	0	2,900	2,900	2,900	2,900	\$ (800)	-22%	
1620 54210 REP&MAINT:GENERAL	3,780	3,515	3,538	4,000	3,500	0	3,500	3,500	3,500	3,500	\$ (500)	-13%	
1620 54302 BLDG&EQ:MAINT & SUPPLIES	0	0	0	0	-	0	0	0	0	0	\$ -	0%	
1620 54701 UNIFORMS	870	0	0	500	500	0	500	500	500	500	\$ -	0%	
1620 55101 BOOKS/SUBSCRIPTIONS	1,005	767	434	500	500	0	500	500	500	500	\$ -	0%	
1620 55801 RESERVE: SPECIAL EVENTS	4,441	5,878	3,191	8,650	3,200	0	3,200	3,200	3,200	3,200	\$ (5,450)	-63%	
1620 55804 FIREWORKS	35,000	0	0	0	-	0	0	0	0	0	\$ -	0%	
1620 57101 IN-STATE:MISC TRAVEL	721	374	432	1,000	1,000	0	1,000	1,000	1,000	1,000	\$ -	0%	
1620 57103 IN-STATE:SEMINARS, PROF GA	0	0	0	0	-	0	0	0	0	0	\$ -	0%	
1620 57301 DUES:PROFESSNL ORGANIZATN	100	101	105	200	100	0	100	100	100	100	\$ (100)	-50%	
1620 57902 SPEC FUNC:BAND CONCERTS	0	0	0	7,500	7,500	0	7,500	7,500	7,500	7,500	\$ -	0%	
1620 57903 SPEC FUNC:HALLOWEEN	0	0	0	2,000	2,000	0	2,000	2,000	2,000	2,000	\$ -	0%	
1620 57904 SPEC FUNC:4TH OF JULY	0	0	0	2,000	2,000	0	2,000	2,000	2,000	2,000	\$ -	0%	
1620 57905 SPEC FUNC:SEASONAL ACTVTY	0	0	0	4,300	4,300	0	4,300	4,300	4,300	4,300	\$ -	0%	
1620 58999 FINCOM TRANSFER EXPENSE	0	0	0	0	-	0	0	0	0	0	\$ -	0%	
TOTAL VISITOR SERVICES	162,377	115,849	64,153	95,350	86,200	0	86,200	86,200	86,200	86,200	\$ (9,150)	-10%	