



Planning Board Driveway Access Special Permit Checklist

- ❑ Planning Board Special Permit abutters list – to be obtained at the Tax Assessor’s office
 - ❑ Completed application form entitled “Application to the Planning Board for a Special Permit”;
 - ❑ Application fee of \$250.00 plus \$5.00 per abutters;
 - ❑ Four (4) sets of mailing labels with each abutter’s name and address
 - 1” x 2 5/8” size, typed labels, are preferred
 - duplicate labels are not necessary if the same owner is listed for more than one abutting property
 - ❑ Two (2) scaled site plans indicating all structures located on the site, the driveway access and parking area with dimensions marked, and a north arrow
 - ❑ Completed application form
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Multi-Family Dwelling Special Permit Checklist

- ❑ Planning Board Special Permit abutters list-to be obtained at the Tax Assessor’s office;
- ❑ Completed application form entitled “Application to the Planning Board for a Special Permit”;
- ❑ Application fee of \$250.00 plus \$5.00 per abutter;
- ❑ Four (4) sets of mailing labels with each abutter’s name and address
 - 1” x 2 5/8” size, typed labels, are preferred
 - duplicate labels are not necessary if the same owner is listed for more than one abutting property
- ❑ Two (2) scaled site plans conforming to the requirements of Zoning Bylaw section 139-23, Minor Site Plan Review. This Plan shall bear the stamp of a professional land surveyor and professional engineer when the design of drainage improvements or significant site grading is required.

Note: A maximum of four (4) dwelling units or a maximum of eight (8) bedrooms are allowed per lot. Multi-Family dwelling units shall be restricted to year-round occupancy and/or peak seasonal employee housing with enforcement rights granted to the Town of Nantucket. The applicant shall execute a covenant to this effect, with a recorded copy of the covenant being presented to the Planning Board prior to the issuance of any Building Permits.