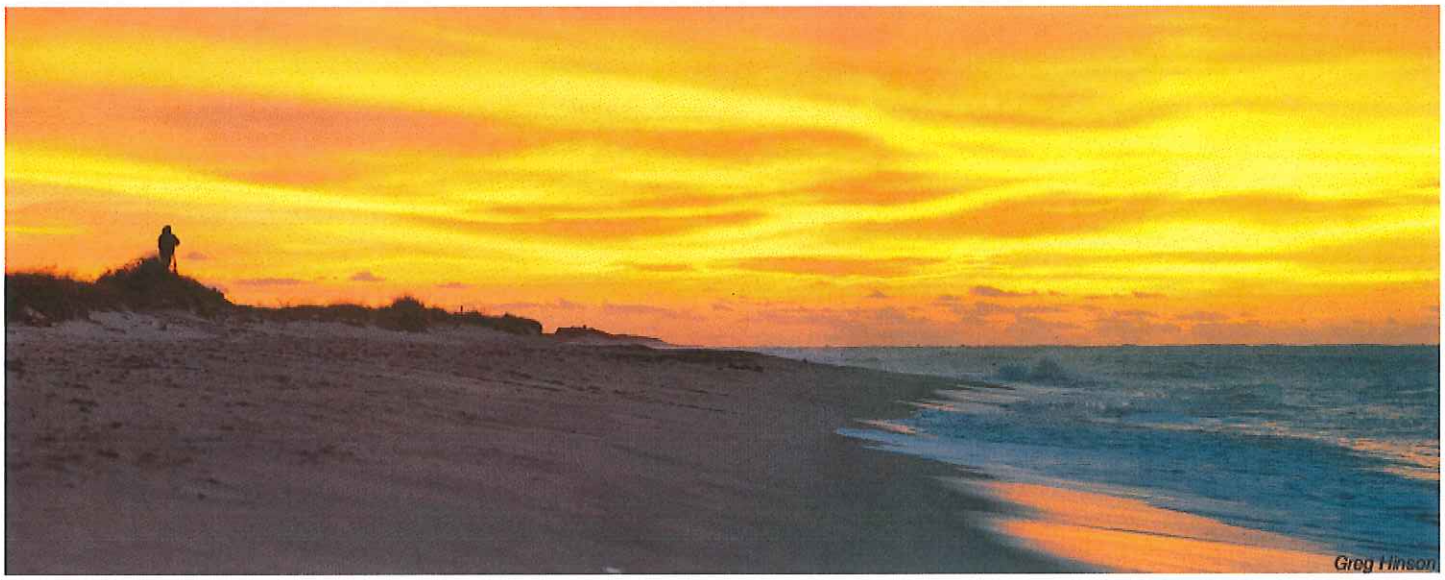

FY2014 BUDGET PROJECTION

- CULTURE & RECREATION
  - ATHENEUM
  - TOWN CLOCK
  - VISITOR SERVICES

Town and County of Nantucket
16 Broad Street
Nantucket, MA 02554

OPER/ S BUDGET
FISCAL YEAR 2014

Operating Expenses

GENERAL FUND OPERATING EXPENSE			FISCAL 2010 ACTUALS	FISCAL 2011 ACTUALS	FISCAL 2012 ACTUALS	FISCAL 2013 BUDGET	*LEVEL 1 DEPARTMENT HEAD FISCAL 2014 RECOMMENDATION (BASE BUDGET)*	*TOWN MGR INC / DEC*	*LEVEL 2 TOWN MANAGER FISCAL 2014 RECOMMENDATION*	*INCREASE OR (DECREASE) $ FISCAL 2014*	*INCREASE OR (DECREASE) % FISCAL 2014*
1610 LIBRARY											
1610	53100	PROFESSIONAL SERVICES	578,900	650,720	661,216	667,900	*676,444*	-	*676,444*	$ 8,544	1%
TOTAL		LIBRARY	578,900	650,720	661,216	667,900	*676,444*	-	*676,444*	$ 8,544	1%

OPERA S BUDGET
FISCAL YEAR 2014

Operating Expenses

GENERAL FUND OPERATING EXPENSE			FISCAL 2010 ACTUALS	FISCAL 2011 ACTUALS	FISCAL 2012 ACTUALS	FISCAL 2013 BUDGET	*LEVEL 1 DEPARTMENT HEAD FISCAL 2014 RECOMMENDATION (BASE BUDGET)*	*TOWN MGR INC / DEC*	*LEVEL 2 TOWN MANAGER FISCAL 2014 RECOMMENDATION*	*INCREASE OR (DECREASE) $ FISCAL 2014*	*INCREASE OR (DECREASE) % FISCAL 2014*
1693 TOWN CLOCK											
1693	52101	UTILITY:ELECTRICITY	695	846	770	900	*770*	-	*770*	$ (130)	-14%
1693	52405	REP&MAINT:EQUIPMENT	1,000	-	-	600	-	-	-	$ (600)	-100%
1693	52702	RENT/LSE:BUILDING	-	1,000	1,000	1,200	*1,000*	-	*1,000*	$ (200)	-17%
1693	53100	PROFESSIONAL SERVICES	-	980	-	-	-	*1,000*	*1,000*	$ 1,000	0%
TOTAL		TOWN CLOCK	1,695	2,826	1,770	2,700	*1,770*	*1,000*	*2,770*	$ 70	3%

OPER NS BUDGET
FISCAL YEAR 2014

Operating Expenses

GENERAL FUND OPERATING EXPENSE			FISCAL 2010 ACTUALS	FISCAL 2011 ACTUALS	FISCAL 2012 ACTUALS	FISCAL 2013 BUDGET	*LEVEL 1 DEPARTMENT HEAD FISCAL 2014 RECOMMENDATION (BASE BUDGET)*	*TOWN MGR INC / DEC*	*LEVEL 2 TOWN MANAGER FISCAL 2014 RECOMMENDATION*	*INCREASE OR (DECREASE) $ FISCAL 2014*	*INCREASE OR (DECREASE) % FISCAL 2014*
1620 VISITOR SERVICES											
1620	52107	UTILITY: LANDFILL	177	177	182	-	-	-	-	$ -	0%
1620	52404	REP&MAINT:BUILDING	34,480	34,718	35,550	35,000	36,000	-	36,000	$ 1,000	3%
1620	52703	RENT/LSE:POSTAGE METER	1,125	982	799	1,000	600	-	600	$ (400)	-40%
1620	52905	BEACH CLEANING	46,742	-	-	-	-	-	-	$ -	0%
1620	53100	PROFESSIONAL SERVICES	700	203	1,176	1,000	1,100	-	1,100	$ 100	10%
1620	53103	GENERAL:SIGNAGE	-	-	-	-	-	-	-	$ -	0%
1620	53110	GENERAL: PRINTING	4,689	8,146	3,535	8,200	3,600	-	3,600	$ (4,600)	-56%
1620	53112	TRAVEL & LODGING BROCHURE	10,539	6,585	13,450	10,000	11,500	-	11,500	$ 1,500	15%
1620	53401	COMM:TELEPHONE	2,507	2,341	2,276	2,500	2,300	-	2,300	$ (200)	-8%
1620	53402	COMM:POSTAGE	582	1,034	781	1,000	1,000	-	1,000	$ -	0%
1620	53801	OTHER:SPECIAL PROJECTS	54	-	-	-	-	-	-	$ -	0%
1620	54201	OFFICE SUPPLIES	3,620	2,266	3,078	2,900	3,000	-	3,000	$ 100	3%
1620	54210	REP&MAINT:GENERAL	3,515	3,538	3,228	3,500	3,000	-	3,000	$ (500)	-14%
1620	54302	BLDG&EQ:MAINT & SUPPLIES	-	-	-	-	-	5,500	5,500	$ 5,500	0%
1620	54701	UNIFORMS	-	-	375	500	500	-	500	$ -	0%
1620	55101	BOOKS/SUBSCRIPTIONS	767	434	497	500	250	-	250	$ (250)	-50%
1620	55801	RESERVE: SPECIAL EVENTS	5,878	3,191	5,589	3,200	6,800	-	6,800	$ 3,600	113%
1620	55804	FIREWORKS	-	-	-	-	-	-	-	$ -	0%
1620	57101	IN-STATE:MISC TRAVEL	374	432	833	1,000	600	-	600	$ (400)	-40%
1620	57103	IN-STATE:SEMINARS,PROF GA	-	-	-	-	-	-	-	$ -	0%
1620	57301	DUES:PROFESSNL ORGANIZATN	101	105	105	100	200	-	200	$ 100	100%
1620	57902	SPEC FUNC:BAND CONCERTS	-	-	6,997	-	-	-	-	$ -	0%
1620	57903	SPEC FUNC:HALLOWEEN	-	-	225	-	-	-	-	$ -	0%
1620	57904	SPEC FUNC:4TH OF JULY	-	-	1,646	-	-	-	-	$ -	0%
1620	57905	SPEC FUNC:SEASONAL ACTVTY	-	-	-	-	-	-	-	$ -	0%
1620	58999	FINCOM TRANSFER EXPENSE	-	-	-	-	-	-	-	$ -	0%
TOTAL		VISITOR SERVICES	115,849	64,153	80,323	70,400	70,450	5,500	75,950	$ 5,550	8%

FY 2014 Personnel Spreadsheet

Visitor Services

ORG: 01620

Number of Positions in Department

Full-time	2
Part-time	0
Seasonal	10
Temporary	0
Vacancies	1
New Positions Requeste	1
TOTAL OF ALL POSITI(	14

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/13 (e.g., B -Step 3)	Yearly Salary as of 6/30/13	53 Week Adjustment	FY14 Anniversary Date	FY 2014 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other	Total by Employee
HAMILTON, K	DIRECTOR	40.00	VS01	DHA Step 8	95,212	95,468	04/16/14	95,800	2,870	0	0	0	0	98,670
SHARPE, D	ADMINISTRATOR	40.00	VS25	S2 Step 8	69,158	69,345	02/17/14	69,900	2,100	0	0	0	0	72,000
SEASONAL - Not approved to	ADMIN ASST	37.00	VS25	S1 Step 1		0	01/00/00	0	0	0	0	0	0	0
VACANT - (10)	SEASONAL AIDES	25HRS / 15 WKS	VS75	TW Article 7, 2nd Sea		50,000	00/00/00	50,000	0	0	0	0	0	50,000
NEW POSITION REQUEST	SEASONAL AIDE	25HRS / 15 WKS	VS76	TW Article 7, 2nd Sea			00/00/00							

Total Prorated Salary (enter on **Munis 51100**)	165,700
Total Seasonal Salary **(enter on Munis 51xxx)**	50,000
Total Longevity (enter on **Munis 51700**)	4,970
Total Education (enter on **Munis 516xx**)	0
Total Certification Pay (enter on Munis 51551)	0
Total Holiday Pay (enter on **Munis 518xx**)	0
Total Other Pay (enter on Munis line where appropriate)	0
Shift Differential (enter on **Munis 513xx**)	0
Overtime (enter on **Munis 514xx**)	0
Salary Subtotal	220,670
Medicare (enter on **Munis 51961**)	3,200
Total Personnel Services	**223,870**

As of 12/19/2012

OPERATING BUDGET
FISCAL YEAR 2014

PERSONNEL COSTS

GENERAL FUND			FY2010 ACTUAL	FY2011 ACTUAL	FY2012 ACTUAL	FY2013 BUDGET	*FISCAL 2014 RECOMMENDATION (BASE BUDGET)*	*TOWN MGR INC / DEC*	*TOWN MANAGER FISCAL 2014 RECOMMENDATION*	*(DECREASE) $ FISCAL 2014*	*(DECREASE) % FISCAL 2014*
VISITOR SERVICES											
01620	51100	SALARY, PERMANENT	180,833	154,589	159,488	158,200	*165,700*	-	*165,700*	*$ 7,500*	*4.7%*
01620	51200	SALARY, SEASONAL	50,056	55,564	53,698	50,000	*50,000*	-	*50,000*	*$ -*	*0.0%*
01620	51300	OVERTIME	236	131	-	-	*-*	-	*-*	*$ -*	*0.0%*
01620	51700	LONGEVITY PAY	5,299	5,422	5,530	4,740	*4,970*	-	*4,970*	*$ 230*	*4.9%*
01620	51961	MEDICARE P/R TAX	3,504	3,123	3,171	3,100	*3,200*	-	*3,200*	*$ 100*	*3.2%*
01620	51999	FIN COM TRANSFER SALARIES	-	-	-	-	*-*	-	*-*	*$ -*	*0.0%*
TOTAL VISITOR SERVICES			239,929	218,829	221,888	216,040	*223,870*	-	*223,870*	*$ 7,830*	*3.6%*

As of 12/19/2012