

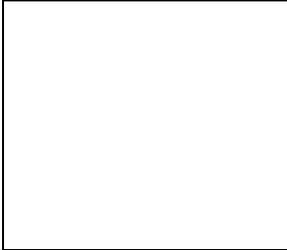


MEETING POSTING

TOWN OF NANTUCKET

Pursuant to MGL Chapter 30A, § 18-25

All meeting notices and agenda must be filed and time stamped with the Town Clerk's Office and posted at least 48 hours prior to the meeting (excluding Saturdays, Sundays and Holidays)



Committee/Board/s | Nantucket Historical Commission

Day, Date, and Time | Friday, October 16, 2020 10:00 AM

Location / Address | REMOTE PARTICIPATION VIA ZOOM Pursuant to Governor Baker's March 12, 2020 Order Regarding Open Meeting Law (Attached); the meeting will be aired at a later time on the Town's Government TV YouTube Channel
<https://www.youtube.com/channel/UC-sgxA1fdoxteLNzRAUHlxA>

Signature of Chair | Hillary Hedges Rayport

WARNING: IF THERE IS NO QUORUM OF MEMBERS PRESENT, OR IF MEETING POSTING IS NOT IN COMPLIANCE WITH THE OML STATUTE, NO MEETING MAY BE HELD!

AGENDA

Please list below the topics the chair reasonably anticipates will be discussed at the meeting

Join Zoom Meeting

<https://zoom.us/j/92553439699?pwd=bWcxenBIUW1KWFJOV2hKdkFqNHA5dz09>

Meeting ID: 925 5343 9699

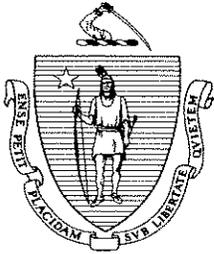
Passcode: 304850

Teleconference: +1 646 558 8656 US (New York)

Meeting ID: 925 5343 9699 Passcode: 304850

- Establishment of a Quorum
- Approval of Minutes
- Public Comment
- Announcements
- Staff Update
 - NACP CAMP November 6th & 13th 9:00am – 12:30pm via zoom.
 - Resilient Nantucket - Planning Charette in November TBD
- Discussion of NHC at 10/21 Select Board meeting
- Discussion of Surveys of Historic Structures
 - Survey Plan
 - Funding options
 - MHC Survey Planning Grant pre-application
- Discussion of Preservation Planning
 - Examples from other communities & options for Nantucket
- Other Business
 - Review Projects on project sheet
 - Identifying projects to prioritize
 - Potential ATM articles
- Adjourn

Future meetings
(10am via Zoom)
Friday October 30 – Postpone?
Friday, November 20
Friday December 4
Friday, December 18



OFFICE OF THE GOVERNOR
COMMONWEALTH OF MASSACHUSETTS
STATE HOUSE • BOSTON, MA 02133
(617) 725-4000

CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR

**ORDER SUSPENDING CERTAIN PROVISIONS
OF THE OPEN MEETING LAW, G. L. c. 30A, § 20**

WHEREAS, on March 10, 2020, I, Charles D. Baker, Governor of the Commonwealth of Massachusetts, acting pursuant to the powers provided by Chapter 639 of the Acts of 1950 and Section 2A of Chapter 17 of the General Laws, declared that there now exists in the Commonwealth of Massachusetts a state of emergency due to the outbreak of the 2019 novel Coronavirus (“COVID-19”); and

WHEREAS, many important functions of State and Local Government are executed by “public bodies,” as that term is defined in G. L. c. 30A, § 18, in meetings that are open to the public, consistent with the requirements of law and sound public policy and in order to ensure active public engagement with, contribution to, and oversight of the functions of government; and

WHEREAS, both the Federal Centers for Disease Control and Prevention (“CDC”) and the Massachusetts Department of Public Health (“DPH”) have advised residents to take extra measures to put distance between themselves and other people to further reduce the risk of being exposed to COVID-19. Additionally, the CDC and DPH have advised high-risk individuals, including people over the age of 60, anyone with underlying health conditions or a weakened immune system, and pregnant women, to avoid large gatherings.

WHEREAS, sections 7, 8, and 8A of Chapter 639 of the Acts of 1950 authorize the Governor, during the effective period of a declared emergency, to exercise authority over public assemblages as necessary to protect the health and safety of persons; and

WHEREAS, low-cost telephone, social media, and other internet-based technologies are currently available that will permit the convening of a public body through virtual means and allow real-time public access to the activities of the public body; and

WHEREAS section 20 of chapter 30A and implementing regulations issued by the Attorney General currently authorize remote participation by members of a public body, subject to certain limitations;

NOW THEREFORE, I hereby order the following:

(1) A public body, as defined in section 18 of chapter 30A of the General Laws, is hereby relieved from the requirement of section 20 of chapter 30A that it conduct its meetings in a public place that is open and physically accessible to the public, provided that the public body makes provision to ensure public access to the deliberations of the public body for interested members of the public through adequate, alternative means.

Adequate, alternative means of public access shall mean measures that provide transparency and permit timely and effective public access to the deliberations of the public body. Such means may include, without limitation, providing public access through telephone, internet, or satellite enabled audio or video conferencing or any other technology that enables the public to clearly follow the proceedings of the public body while those activities are occurring. Where allowance for active, real-time participation by members of the public is a specific requirement of a general or special law or regulation, or a local ordinance or by-law, pursuant to which the proceeding is conducted, any alternative means of public access must provide for such participation.

A municipal public body that for reasons of economic hardship and despite best efforts is unable to provide alternative means of public access that will enable the public to follow the proceedings of the municipal public body as those activities are occurring in real time may instead post on its municipal website a full and complete transcript, recording, or other comprehensive record of the proceedings as soon as practicable upon conclusion of the proceedings. This paragraph shall not apply to proceedings that are conducted pursuant to a general or special law or regulation, or a local ordinance or by-law, that requires allowance for active participation by members of the public.

A public body must offer its selected alternative means of access to its proceedings without subscription, toll, or similar charge to the public.

(2) Public bodies are hereby authorized to allow remote participation by all members in any meeting of the public body. The requirement that a quorum of the body and the chair be physically present at a specified meeting location, as provided in G. L. c. 30A, § 20(d) and in 940 CMR 29.10(4)(b), is hereby suspended.

(3) A public body that elects to conduct its proceedings under the relief provided in sections (1) or (2) above shall ensure that any party entitled or required to appear before it shall be able to do so through remote means, as if the party were a member of the public body and participating remotely as provided in section (2).

(4) All other provisions of sections 18 to 25 of chapter 30A and the Attorney General's implementing regulations shall otherwise remain unchanged and fully applicable to the activities of public bodies.

This Order is effective immediately and shall remain in effect until rescinded or until the State of Emergency is terminated, whichever happens first.

Given in Boston at 6:40 PM this 12th day of
March, two thousand and twenty.

A handwritten signature in cursive script that reads "Charles D. Baker". The signature is written in black ink and is positioned above a horizontal line.

CHARLES D. BAKER
GOVERNOR
Commonwealth of Massachusetts

Minutes of Nantucket Historical Commission Meeting – September 25th, 2020

Establishment of Quorum

Commissioners Present: Tom Montgomery, Georgia Raysman, Mickey Rowland, Angus Macleod, Hillary Rayport, Don DeMichele, Susan Handy, and David Silver

Others Present: Holly Backus (NHC Staff) and Rob McNeil (DPW Director)

Tom: motion to accept August 7th minutes

Second: Georgia

All in favor: so moved

Announcements

-Re-naming of ‘Coon Street’: Betsy, Hillary and David are meeting on Tuesday to discuss the ‘Coon’ Street renaming research. Betsy has uncovered some really interesting archival information and the group looks forward to sharing with the Commission and the Select board.

-MHC Grant Cycle for preservation planning grants is open: Not being limited to just Certified Local Governments. They are going to be extending grant money. We will talk more about this with Holly.

-New Public Hearing for Vineyard Wind: Holly: advises that we not participate or offer comment on most recent update. We have a good community agreement with them and would like to continue our efforts.

• Staff Update

o **Resilient Nantucket** update from September 18th Zoom Webinars

- a. Lisa Craig (consultant) and Sarah White from NEMA were present.
- b. Discussing disaster preparedness tool kit.
- c. Community Forum and planning charrette to work on design guidelines.

o **Nantucket Preservation Trust’s Symposium “Rescuing History”** – staff presentation

- a. Holly, Chuck Larson and Vince Murphy spoke at the NPT symposium – link: https://www.youtube.com/playlist?list=PLIChASZMu_gVuDn48wWDGPTp-SMO8T4UH
- b. Hillary learned that there is training and special ability granted to CLG’s for the FEMA flood guidelines. Because we are an NHL district, it allows Nantucket the ability to go through the historic determination process to receive waivers.
- c. Goal is to create design guidelines that are taking all of these items into account. Nantucket is a trailblazer and we are trying to set an example of what we are doing with Resilient Nantucket – other coastal historic districts on the Cape are following our efforts closely.

o **CAMP Training** scheduled for Friday, November 6th & 13th via Zoom Webinar

- a. Holly will have more information next week regarding the planning process. We had to postpone due to COVID-19.
- b. 2-day session with the trainers in November (6th and 13th) conducted via Zoom.
- c. Town is funding this training session and Holly would like a good turnout from the NHC.

o **Certified Local Government Application**

- a. Holly announced that we have PLUS and Planning Director's support on the CLG application. HDC is slammed but still understands the importance of the CLG application. We hope that they can address the application and MOU as they have time for it. Holly reiterated that the HDC is making this a priority.

- **Historic Goals for Pavement (with DPW Director Rob McNeil)**

- o **NHC goals:** Rob McNeil from DPW present.

The Chair presented the overall goal which is To retain the authentic character of the streets and sidewalks in our historic town.

- This "character" is expressed by:
 - o Original authentic material *from all different time periods*
 - o Form, shape, and scale
 - o Finish and patina, including materials that have settled and worn with time.
 - o Historic trees, street furniture and objects that have endured
- The goal is the same, regardless of the standard of treatment.

The goal will most likely be achieved by following these steps:

1. Identify the appropriate treatment for the setting and need: Preservation, Restoration, Rehabilitation, or Reconstruction (Renovation is NOT an approach to preservation).
2. Identify historic material and special conditions at location (PI:N Historic Streetscape study and/or survey of site)
3. Follows Secretary of Interior "core principles for work"
4. Align the specification with SGH preservation engineering study
5. Reviews changes to scale, shape and material with NHC or HDC. Request MAAB / CMR 521 waivers as necessary

The SGH preservation engineering study, contracted for by the Community Foundation of Nantucket, was shared with the DPW and the commissioners.

- o **Discussion of next steps**

- a. Georgia and Angus - would like to see these steps taken and embraced by the DPW.
 - b. Rob: Many thanks for these goals and information. Would like to meet with Commission at Easy Street site (after Land Bank Park is complete) and take feedback from commission as well as engineers and the construction planner, regarding the work planned at the waterfront.
 - c. Special thanks for Rob for attending and thanks for his partnership.

Vote to accept the historic goals for streets

Clement: motion to accept goals as-is

Angus: second

All in favor: so moved

• Mission Statement

- a. We do not have a mission statement on our website. We need to communicate what we are doing and what are tasks and goals are.
- b. It is important for the community to know what we do.
- c. A meeting has been set for October 2nd with Dawn Holdgate and Town Admin.
- d. We should allow the HDC to offer their input and address any concerns they might have.

-Clement: Take liking to Chris Skelly's comments and thinks we should include some of his language regarding the "identification and documenting of historic resources". Should be at the forefront of our Mission.

-Holly: Some words to revise...

1. "Development" to be replaced with "enhancement".
2. "in order to protect Nantucket" is too broad and elementary

-Don: Wants to make sure that our Mission is the focus of the statement, rather than spelling out the things we do. The things we do are different than our Mission.

-David: Thinks it is important to draw a distinction between what we do and what the HDC does since there is already some confusion. Furthermore, the NHC does not exclusively work "through the Select board", rather we do a lot of advocacy through other various groups (DPW, Mass DOT, Vineyard Wind, etc.)

-Tom: Agrees with David and believes that we should specify that our Mission is "Community wide historic preservation planning", and **that** is what separates us from the HDC.

-Hillary: the point here is to educate the public on what we do. It is important to have our Mission clear and concise so that there is not confusion among the public or visitors to Nantucket.

Proposal: should we invite some more members from the Town to be present at our next meeting to hear their feedback on our Mission Statement?

-Holly: Important to show how the two Commissions work together.

-Don: Would it make sense to put together a chart that differentiates the roles of each Commission (NHC and HDC)? Commission likes that idea and believes that it will add the level of clarity we need.

-Hillary: *Summary of discussion*: making a chart would be effective and helpful for clarifying NHC's role. Minimal and simple Mission Statement. Simple statement accompanied by a list/chart of "things we do".

The commissioners reviewed an MHC document summarizing what local historical commissions do.

• Future meetings and possible topics

-Review list of current and future initiatives (Project List – in packet)

-Commission thinks it is very helpful to spell out everything that we have done, are working on, or may work on in the future.

-Use this as a tool to stay on track and achieve our goals while maintaining our priorities.

-Revised draft NHC meeting Schedule

-Hillary: Is the Commission willing to meet more often?

-*Proposal*: meeting every two weeks as opposed to monthly

-Angus: all Commissioners have very busy lives but an entire month between meetings is a long time. It might be beneficial for us to meet more often. If we are meeting more regularly, maybe it will lighten the load outside the bounds of our meetings.

-Clement: thinks it is a good suggestion, and there is a lot of work to be done. We are all already busy to begin with.

-Holly: Making sure the Town is on board and that Holly herself has availability.

There is stuff that we are going to work on and want feedback on. We need to have a public meeting and the questions is, can we meet using the town Zoom Room without Holly present if she is not available?

Summary: Commission would like to meet every other week. Check with Erika about what to do in the event that Holly is not be available.

Motion to adjourn: Angus

Second: Tom

All in favor – so moved

~meeting adjourned~

Nantucket Historical Commission
Annual Report
2019-2020

The Nantucket Historical Commission is Nantucket's municipal commission responsible for community wide preservation planning, organized under Massachusetts General Law Chapter 40 section 8D. The NHC serves the community by protecting Nantucket's historic and archeological resources. It is separate from but complementary to Nantucket's Historic District Commission (HDC), which is Nantucket's architectural design review commission.

The NHC was created in 2005 by an act at Town Meeting, but in recent years had not been active, for lack of volunteers. In May 2019, interest was renewed among the citizens of Nantucket, and the Select Board received nine applications for this seven-person commission, affording a fully appointed commission with two alternates. Over its first year of operations, the NHC met monthly*, accompanied by a staff liaison from PLUS, Preservation Planner Ms. Holly Backus. Meeting agendas and minutes are available on the NHC's town website.

General responsibilities of the NHC include: maintaining surveys of historic structures, areas, and archeological lands; preservation planning; reviewing federal and state funded project for impacts on the Nantucket National Historic Landmark (NHL) under Section 106 of the 1966 National Historic Preservation Act; and advocating to other town boards and the general public for the protection of the NHL.

The NHC undertook four main projects in the last fiscal year.

1— Review of the Milestone Road Safety and Accessibility Improvement Project.

This transportation project employed federal and state funds to improve accessibility and safety on scenic Milestone Road. The NHC recommended a 40% reduction in signage, based on an analysis of the forecasted safety benefit of the signs, as determined in the Milestone Road Safety Audit, vs. the visual impact of the signs. The NHC report to the Select Board also recommended slanted granite curbing in place of asphalt curbing, and included a history of Milestone Road. The report was well received by the Select Board, who forwarded it to the Massachusetts Department of Transportation (DOT) with a request for a reduction in signage. Ultimately, the DOT did not materially reduce sign clutter on the road. But the report was successful in raising awareness about the importance of reviewing project details from a preservation planning lens during the open review period, when projects are more fluid and open to public participation. Unfortunately, the NHC was unappointed and inactive during the open review period.

2—Review of the Bartlett Road/Surfside Road proposed roundabout

The DOT requested the Nantucket Historical Commission review plans for the construction of a modern roundabout at Bartlett Road and Surfside road using federal and state dollars. After study of similar situations in the United States and abroad, the NHC recommended that Nantucket planners employ smaller roundabouts – known as “mini roundabouts” whenever possible. These roundabouts are between 50 and 90 ft. across, feature a traversable center, and are approved and encouraged for urban settings by the Federal Highway Safety Administration. Ultimately, the community opposed a roundabout at this location, and the project was withdrawn. The NHC published its report, entitled “Roundabouts With Nantucket in Mind” on the town website, for consideration whenever roundabout controls are being evaluated.

3—Maintenance and Rehabilitation of Historic Streets

The old historic district of Nantucket contains a large amount of authentic historic paving (curbstones, flagstones, and cobblestones) as well as historic street furniture and objects. The Nantucket Department of Public Works (DPW) and the Select Board have an important initiative of

rehabilitating sidewalks downtown, many of which are in extremely poor condition and some of which are inadequately sized for current use. In the context of this development, recognizing and documenting the historic material in the streets has been a major and ongoing initiative for the NHC. Deliverables include: developing historic goals for Nantucket streets; documenting the location and condition of historic material in the streetscape, and sourcing technical guidance for correct maintenance of cobblestone roads. Working with the DPW, the Preservation Institute Nantucket and the Nantucket Preservation Trust, the NHC made significant headway on all three of these deliverables in FY2020 and ended the fiscal year approaching completion of the final goals and technical guidance.

Looking Ahead

FY 2020 was a “catch up” year that afforded the NHC an opportunity to review major roadway projects already underway. Looking ahead, the NHC expects to launch activities core to historic preservation; mainly, updating Nantucket’s surveys of historic structures and areas, and working towards the development of a preservation plan for Nantucket. We look forward to improved coordination and collaboration with the Select Board, the Planning Board, and the Historic District Commission, and continuing to advocate for preservation of our National Historic Landmark.

*The commission did not meet in March, April, or May, due to COVID-19.

Different Mission Statements, with comments from Chris Skelly, Director of Local Government Programs, MHC. [Chris Skelly's comments are in BLUE.](#)

NHC proposed (as revised 10-2-20)

The Nantucket Historical Commission serves the public by protecting the National Historic Landmark of Nantucket. Nantucket's important historic resources include structures as well as their setting and context, the American and Native American artifacts, and the island's special visual quality, as expressed in the natural and built environment.

The NHC advises the Select Board on matters of preservation, and works with Nantucket's Preservation Planner, Planning Director, and other municipal agencies. It creates plans and guidelines for historic preservation, directs surveys of buildings and lands of archaeological and historic significance, and advocates for historic preservation.

The NHC complements the local Historic District Commission, which is Nantucket's regulatory architectural review board. It also liaises with the Massachusetts Historical Commission and local preservation and conservation non-profits.

Our next NHC meeting is this Friday October 16th. We will be beginning a conversation about preservation planning and surveying historic structures. In preparation for the discussion, it would be extremely helpful if you could read through and consider some relevant materials from Nantucket and other towns. The documents are very long but hopefully interesting reading.

See below for links to documents. Consider this a self-directed study in preservation planning!
Meeting will be posted soon :-)

Best,
Hillary

Town of Nantucket 2009 Master Plan [here](#).
Includes important information about the vision and priorities for Nantucket, and the zoning that exists, why it was created, and a road map to how it was expected to change over time. The planning department is due to update this plan.

City of St. Augustine Preservation Plan: An example of a comprehensive *preservation* plan for a city that, like Nantucket, is coastal, went through a period of restoration and revivalist building in the mid 20th century, and is a heritage tourism destination (and hosts the sister center to Preservation Institute Nantucket). [Here](#).

A land use study of the Rt. 28 corridor in Chatham, conducted by the Cape Cod Commission [here](#) They are dealing with development pressures different than Nantucket, but it's an example of how a community might review zoning and different tools to manage growth.

A study, also by Cape Cod Commission, for Woods Hole / Falmouth [here](#).

General planning and including historic planning: <http://plannersweb.com/>
Article on form based code, zoning regs, historic preservation.

Survey Plans:

Many towns in Massachusetts have historic structure survey plans available online. Here is one from Medford (below). Google your favorite town and historic building inventory or historic survey plan.

City of Medford Survey Plan
<https://medfordhistoricalcommission.org/survey-plan/>

Announcing MHC FY21 Survey and Planning Grant Round: Pre-Applications Now Available

Skelly, Christopher @ SEC [Christopher.Skelly@sec.state.ma.us]

Sent: Friday, September 25, 2020 9:37 AM

To: christopher.skelly@state.ma.us

Dear Fellow Preservationists:

I am writing to announce the beginning of the Massachusetts Historical Commission (MHC) Fiscal Year 2021 Survey and Planning Grant cycle. For the FY 2021 round, eligible applicants are anticipated to include all local historical commissions, local historic district commissions, municipal planning offices, and other public and non-profit historic preservation organizations. At the time of this writing total available funding for the FY 2021 matching grant round is still contingent on MHC's FY 2021 federal budget allocation, which has not yet been determined. For FY 2021 the MHC/Grantee match shares will be 50/50.

As the State Historic Preservation Office, the Massachusetts Historical Commission is responsible for administering the National Historic Preservation Act of 1966, as amended. The Act authorizes the Secretary of the Interior, through the National Park Service and State Historic Preservation Offices, to grant funds to communities and private non-profit organizations for a wide range of preservation related activities. These include completion of cultural resource inventories, nomination of significant properties to the National Register of Historic Places, completion of community-wide preservation plans, and other types of studies, reports, publications and projects that relate to the identification and protection of significant historic properties and sites. The goal of the Survey and Planning Grant program is to support efforts to identify and plan for the protection of the significant historic buildings, structures, archaeological sites and landscapes of the Commonwealth.

With this announcement, the MHC is initiating the Fiscal Year 2021 grant round of funding for Certified Local Governments (CLGs), municipal historic preservation commissions, non-profit organizations and other eligible applicants. (MHC is required under federal law to pass through 10% of its annual federal budget allocation to CLGs. CLGs in Massachusetts are the municipalities of Boston, Bedford, Brookline, Danvers, Dedham, Eastham, Easton, Falmouth, Framingham, Gloucester, Grafton, Hingham, Holyoke, Lexington, Lowell, Marblehead, Medfield, Medford, Methuen, New Bedford, Newton, Plymouth, Quincy, Salem, Somerville, and Worcester.) In Fiscal Year 2021 the grant program is anticipated to be available to both CLG and non-CLG municipalities, as well as other qualified applicants.

A Survey and Planning grant can provide critical support for projects that help to preserve the character of your community. Please consider applying for a grant by completing a pre application and returning it to the Massachusetts Historical Commission by Monday, November 16, 2020, 5 p.m. (no faxed or emailed applications accepted). Additional information, guidelines and the pre-application form are available on MHC's web site at: <http://www.sec.state.ma.us/mhc/mhchpp/Surveyandplanning.htm>

Michael Steinitz
Deputy State Historic Preservation Officer
Director, Preservation Planning Division
Massachusetts Historical Commission
220 Morrissey Blvd
Boston MA 02125
617-727-8470
617-727-5128 (fax)

To see if the Town will vote to amend Chapter 127, Sections 19 and 20 of the Code of the Town of Nantucket, by adding new language as highlighted:

§127-19 Limitations on road improvements and construction.

A. The Town will preserve the historic character of its road system by prohibiting the following improvements or construction for any publicly owned way or street on Nantucket unless an exception of any of the following standards is expressly authorized by a vote of Town Meeting:

- (1) The installation of automated traffic signals;
- (2) Road widenings for the purpose of increasing motor vehicle travel capacity;
- (3) The construction of travel lanes dedicated as turning lanes for motor vehicles;
- (4) The construction of new public streets; and
- (5) Paving of any unimproved publicly owned streets, ways, or roads.

(6) Removing, relocating, or causing to be destroyed historic pavement and street artifacts (such as curbs, cobblestones, setts, flagstones, stone bollards and markers.)

B. This section shall not apply to state roads, ways pursuant to the Subdivision Control Law, and common driveways.

§ 127-20. Exceptions.

Exceptions to the above prohibitions are:

A. Areas located within the Town Overlay District (not including traffic signals or road widenings for vehicle capacity or removing, relocating, or causing to be destroyed historic pavement and street artifacts (such as curbs, cobblestones, setts, flagstones, stone bollards and markers.) as depicted on the map entitled "Town and County Overlay District," dated January 2, 2002, Nantucket Planning and Economic Development Commission (Article 37, 2002 ATM) as duly amended and on file at the Town Clerk's office.

B. Reconstruction of road beds and resurfacing of paved roads in existence prior to the effective date of this article.

C. Road improvements (not including traffic signal systems) as required by the Planning Board in conjunction with the approval of subdivision plans.

D. Reconstruction of existing road drainage systems or construction of new drainage systems, provided that such systems are equipped with petroleum separation and capture per Massachusetts Department of Environmental Protection standards.

E. Bike paths and bike lanes.

F. (Reserved)

G. Road improvements on First Way required by the Planning Board or Board of Selectmen to support affordable housing, such housing defined herein as that housing intended primarily for year-round residents earning up to 150% of median family income as determined by the U.S. Department of Housing and Urban Development, and sponsored by a municipal entity, the Housing Authority or its designated nonprofit; housing required in connection with §139-11J (MCD); or housing on lots subject to a Nantucket Housing Needs Covenant.

Or to take any other action related thereto.

Role & Responsibility Chart

R = Responsible for the work and drives the process. Has accountability for the results.

C = Consulted with during the work process

I = Informed of the work but no role in its accomplishment

Description of Work	HDC	NHC	DPW	SELECT BOARD	
Update surveys of historic properties	I	R		I	

NHC Projects last updated September 18 2020

Subject Area	Project Name	Description	Status 0 - 5	Next Steps	
*	Education	CAMP Training	training day for NHC and HDC	P	
	Preservation Planning	Coastal Resiliency	Participate in town resiliency education and planning	P	respond to requests from town
*	Preservation Planning	Historic Goals for Streetscapes	Develop goals and deliver to DPW	4	Delivered to DPW 9/25 - Deliver to Select Board
*	Preservation Planning	Preservation Engineering Study	Practical advice for developing specifications for repair and maintenance of historic streets	4	Delivered to DPW 9/25 - Deliver to Select Board
	Education	NHC Mission Statement	Develop and approve a statement that communicates to the public the role of a Historical Commission on Nantucket	3	follow up meeting with Town
	Surveys	Applying to State/Federal Certified Local Government Program	Town of Nantucket applies for certification, to receive planning grants and more local control	3	1. receive evaluation from Town Counsel 2. Second discussion with Select Board Oct 7
	Surveys	Historic Streetscape Study	Survey of historic paving (NPT/CPC grant)	3	integrate with engineering study.
*	ATM 2021	Amendment to Road Construction Bylaw	prohibit removal of historic pavement	2	revive earlier proposal
	Education	Informational Plaque: Arthur Cooper and Angola Street	Joint project with Land Bank.	2	Present to Land Bank
	Design Guidelines	Design Guidelines for Streets	Develop goals and deliver to Town and relevant commissions	1	create action plan, priority plan
*	Design Guidelines	Updating and Clarifying Building with Nantucket In Mind	Updating BWNIM. Making BWNIM more user-friendly. CPC grant currently rests with HDC.	1	Had initial discussion with HDC. Waiting on HDC
	Education	Museum exhibit about Preservation	Develop an exhibit for public education about the history of preservation on Nantucket	1	develop position paper with Esta Lee Stone
	Preservation Planning	Contribute to Master Plan	Integrate feedback from NHC into master planning effort	1	Currently disconnected - address gaps.
*	Surveys	Survey Plan to update Historic Structures Surveys	create a strategy and plan to update Nantucket's surveys, using MHC standard inventory forms	1	continue to specify
	Archeology	Focused Planning Meeting	Dedicate an NHC meeting to Archeology	0	
	ATM 2021	Other comment and action	Hedge heights? Berms? TBD	0	
	Design Guidelines	Design Guidelines for Landscapes	addressing screening, berms, grading, etc	0	
	Design Guidelines	Updating Guidelines for Rural Roads	Develop guidance for Town regarding preservation-minded approach to signage and road design	0	

*	Education	CAMP Training	training day for NHC and HDC	P	
	Preservation Planning	Coastal Resiliency	Participate in town resiliency education and planning	P	respond to requests from town
*	Preservation Planning	Historic Goals for Streetscapes	Develop goals and deliver to DPW	4	Delivered to DPW 9/25 - Deliver to Select Board
	Design Guidelines	For elevating structures	Develop design guidelines for elevating structures	0	
	Education	loan fund for restoration of historic structures	Evaluate attraction of a fund similar to the fund in Arlington, MA, which makes low interest loans to private home owners for preservation projects, in exchange for easement	0	Preservation Massachusetts Inc. has presentation on this.
	Education	Historic Plaques	Investigate NHC role in public education	0	
	Education	Historic Preservation Tax Credits	Sponsor workshop on how businesses can unlock tax credits for preserving their historic building	0	
	Education	Relator Workshop	Outreach to Relators about preserving historic homes	0	
	Education	Website	Better communication and information for public	0	
	Impact Review	Complete Streets / Pleasant/Williams/Sparks	Section 106 Project Review	0	
	Impact Review	Sewer Force Main	Section 106 Project Review of Sewer Department new SFM	0	
	Preservation Planning	Zoning Review	Assess how our current zoning aligns with preservation goals	0	evaluate
	Preservation Planning	Develop a preservation plan for Nantucket Island	Using St. Augustine and other cities as a model, develop a preservation plan for Nantucket	0	
	Preservation Planning	District of Critical Planning Concern - special act	Assess how being able to designate DCPC might benefit Nantucket	0	evaluate
	Preservation Planning	Harbor Place	Contribute to workgroup	0	
	Surveys	Establishing Significance	Evaluate and recommend process for establishing contributing status of structures	0	
	0 - no action				
	1 - prioritized, developing specs				

*	Education	CAMP Training	training day for NHC and HDC	P	
	Preservation Planning	Coastal Resiliency	Participate in town resiliency education and planning	P	respond to requests from town
*	Preservation Planning	Historic Goals for Streetscapes	Develop goals and deliver to DPW	4	Delivered to DPW 9/25 - Deliver to Select Board
	2 - project plan complete				

3 - funded, Staffed
4 - execution phase
5 - delivered
P = Participating
* = priority