AGENDA FOR THE MEETING OF THE
SELECT BOARD
JULY 8, 2020 - 5:00 PM
REMOTE PARTICIPATION VIA ZOOM WEBINAR
PURSUANT TO GOVERNOR BAKER'S MARCH 12, 2020
ORDER REGARDING OPEN MEETING LAW
NANTUCKET, MASSACHUSETTS
***AMENDED JULY 2, 2020***
***AMENDED JULY 6, 2020***

YOU TUBE LINK:
https://youtu.be/sK2GV_NoL7c

I. CALL TO ORDER

II. SELECT BOARD ACCEPTANCE OF AGENDA

III. ANNOUNCEMENTS
1. The Select Board Meeting is Being Audio/Video Recorded.

2. Census Complete Count Committee Notice: 2020 Census is Ongoing and of Vital Importance to Nantucket.

IV. COVID-19 WEEKLY UPDATE
1. Select Board Comments/Questions
   - Public Comment

2. Report from Public Health Director
   - Select Board Comments/Questions
   - Public Comment

3. Emergency Orders - Status
   - Local Board of Health/Select Board Joint Emergency Rule and Order No. 11 (Outdoor Dining at Restaurants)
   - Local Board of Health Emergency Order No. 12 (Mandatory Face Covering)
4. Human Services Update.

5. Update on Restaurant Liquor Licensees for Changes of Premises for Outdoor Dining.

6. Public Information and Town Services Update
   - Outreach update
   - Dedicated email covid19@police.nantucket-ma.gov
   - Dedicated phone line 508-325-4111
   - Town offices/public closure status
   - Select Board Comments/Questions
   - Public Comment

V. **PUBLIC COMMENT* FOR ITEMS NOT RELATED TO COVID-19 OR OTHER AGENDA ITEMS**

VI. **NEW BUSINESS***

VII. **APPROVAL OF WARRANTS AND PENDING CONTRACTS**

2. Approval of Pending Contracts from July 8, 2020 - as Set Forth on the Spreadsheet Identified as Exhibit 1, Which Exhibit is Incorporated Herein by Reference.

VIII. **CITIZEN/DEPARTMENTAL REQUESTS**
1. Nantucket Conservation Foundation: Request for Approval of “Concerts for Conservation” Series at Milestone Cranberry Bog *August 5-6, August 12-13 and August 22.*

2. Request for Approval of Amended Home Rule Petition (House No. 4159 - Merging Wannacomet Water Company and Siasconset Water Department).

IX. **COMMITTEE REPORTS**
1. Coastal Resilience Advisory Committee Recommendation.

X. **TOWN MANAGER’S REPORT**
1. Town Departments: Fourth of July Follow-up.

2. Review of 2020 Annual Town Meeting; 2020 Annual Town Election Ballot Questions; Pending Significant Capital Projects; Discussion Regarding Next Town Meeting.

XI. **SELECT BOARD’S REPORTS/COMMENT**
1. Review Draft Response to Open Meeting Law Complaint against Select Board Received June 24, 2020.
2. Continuation of Discussion/Update as to Racial Equity/Race Relations Task Force/Community Forum.

3. Committee Reports.

XII. ADJOURNMENT

*Identified on Agenda Protocol Sheet
Select Board Agenda Protocol:

- **Roberts Rules:** The Select Board follows *Roberts Rules of Order* to govern its meetings as per the Town Code and Charter.

- **Public Comment:** For bringing matters of public interest to the attention of the Board. The Board welcomes concise statements on matters that are within the purview of the Select Board. At the Board’s discretion, matters raised under Public Comment may be directed to Town Administration or may be placed on a future agenda, allowing all viewpoints to be represented before the Board takes action. Except in emergencies, the Board will not normally take any other action on Public Comment. Any personal remarks or interrogation or any matter that appears on the regular agenda are not appropriate for Public Comment.

  Public Comment is not to be used to present charges or complaints against any specifically named individual, public or private; instead, all such charges or complaints should be presented in writing to the Town Manager who can then give notice and an opportunity to be heard to the named individual as per MGL Ch. 39, s 23B.

- **New Business:** For topics not reasonably anticipated 48 hours in advance of the meeting.

- **Public Participation:** The Board welcomes valuable input from the public at appropriate times during the meeting with recognition by the Chair. For appropriate agenda items, the Chair will introduce the item and take public input. Individual Board Members may have questions on the clarity of information presented. The Board will hear any staff input and then deliberate on a course of action.

- **Select Board Report and Comment:** Individual Board Members may have matters to bring to the attention of the Board. If the matter contemplates action by the Board, Board Members will consult with the Chair and/or Town Manager in advance and provide any needed information by the Thursday before the meeting. Otherwise, except in emergencies, the Board will not normally take action on Select Board Comment.
ORDER SUSPENDING CERTAIN PROVISIONS
OF THE OPEN MEETING LAW, G. L. c. 30A, § 20

WHEREAS, on March 10, 2020, I, Charles D. Baker, Governor of the Commonwealth of Massachusetts, acting pursuant to the powers provided by Chapter 639 of the Acts of 1950 and Section 2A of Chapter 17 of the General Laws, declared that there now exists in the Commonwealth of Massachusetts a state of emergency due to the outbreak of the 2019 novel Coronavirus ("COVID-19"); and

WHEREAS, many important functions of State and Local Government are executed by "public bodies," as that term is defined in G. L. c. 30A, § 18, in meetings that are open to the public, consistent with the requirements of law and sound public policy and in order to ensure active public engagement with, contribution to, and oversight of the functions of government; and

WHEREAS, both the Federal Centers for Disease Control and Prevention ("CDC") and the Massachusetts Department of Public Health ("DPH") have advised residents to take extra measures to put distance between themselves and other people to further reduce the risk of being exposed to COVID-19. Additionally, the CDC and DPH have advised high-risk individuals, including people over the age of 60, anyone with underlying health conditions or a weakened immune system, and pregnant women, to avoid large gatherings.

WHEREAS, sections 7, 8, and 8A of Chapter 639 of the Acts of 1950 authorize the Governor, during the effective period of a declared emergency, to exercise authority over public assemblages as necessary to protect the health and safety of persons; and

WHEREAS, low-cost telephonic, social media, and other internet-based technologies are currently available that will permit the convening of a public body through virtual means and allow real-time public access to the activities of the public body; and

WHEREAS section 20 of chapter 30A and implementing regulations issued by the Attorney General currently authorize remote participation by members of a public body, subject to certain limitations;
NOW THEREFORE, I hereby order the following:

(1) A public body, as defined in section 18 of chapter 30A of the General Laws, is hereby relieved from the requirement of section 20 of chapter 30A that it conduct its meetings in a public place that is open and physically accessible to the public, provided that the public body makes provision to ensure public access to the deliberations of the public body for interested members of the public through adequate, alternative means.

Adequate, alternative means of public access shall mean measures that provide transparency and permit timely and effective public access to the deliberations of the public body. Such means may include, without limitation, providing public access through telephone, internet, or satellite enabled audio or video conferencing or any other technology that enables the public to clearly follow the proceedings of the public body while those activities are occurring. Where allowance for active, real-time participation by members of the public is a specific requirement of a general or special law or regulation, or a local ordinance or by-law, pursuant to which the proceeding is conducted, any alternative means of public access must provide for such participation.

A municipal public body that for reasons of economic hardship and despite best efforts is unable to provide alternative means of public access that will enable the public to follow the proceedings of the municipal public body as those activities are occurring in real time may instead post on its municipal website a full and complete transcript, recording, or other comprehensive record of the proceedings as soon as practicable upon conclusion of the proceedings. This paragraph shall not apply to proceedings that are conducted pursuant to a general or special law or regulation, or a local ordinance or by-law, that requires allowance for active participation by members of the public.

A public body must offer its selected alternative means of access to its proceedings without subscription, toll, or similar charge to the public.

(2) Public bodies are hereby authorized to allow remote participation by all members in any meeting of the public body. The requirement that a quorum of the body and the chair be physically present at a specified meeting location, as provided in G. L. c. 30A, § 20(d) and in 940 CMR 29.10(4)(b), is hereby suspended.

(3) A public body that elects to conduct its proceedings under the relief provided in sections (1) or (2) above shall ensure that any party entitled or required to appear before it shall be able to do so through remote means, as if the party were a member of the public body and participating remotely as provided in section (2).

(4) All other provisions of sections 18 to 25 of chapter 30A and the Attorney General’s implementing regulations shall otherwise remain unchanged and fully applicable to the activities of public bodies.

This Order is effective immediately and shall remain in effect until rescinded or until the State of Emergency is terminated, whichever happens first.
Given in Boston at 6:10 PM this 12th day of March, two thousand and twenty.

[Signature]

CHARLES D. BAKER
GOVERNOR
Commonwealth of Massachusetts
Nantucket's Census Complete Count Committee recognizes that our community's health and safety are the most pressing concerns during this unprecedented time, and that communication about public health takes priority. However, the 2020 Census is ongoing - and vitally important for Nantucket's future.

It's never been easier to get counted, and to count everyone who lives at your address. You can use your smartphone, tablet, or computer to do so online, you can do so over the phone in 13 languages, or you can complete and return the Census questionnaire that may have been delivered to your home by now. (You do not need a form to respond online or by phone, however!)

The US Census takes place once every ten years and is mandated by the Constitution. Statistics from responses are used to make decisions about federal funding for community services that we rely on every day: health care (including Medicaid, Medicare, and the Children's Health Insurance Program), schools, food assistance, housing, emergency services, senior programs, and more. An accurate count ensures that Nantucket gets it's share, as funding levels that are determined as a result of the 2020 Census will be in place for our community for the next ten years!

Please get counted, and encourage friends, colleagues, and family members to do so at 2020census.gov. Choose your language and click on the "Respond" button to take the Census. It's safe, quick, easy - and individual data is protected by federal law. Your information cannot be shared with any federal, state, or local agency for any reason. There is NO citizenship question on the Census, and everyone is asked to participate. We ALL count for Nantucket!

In an effort to "get out the count" on Nantucket we've started posting information on Facebook, via the Community Foundation for Nantucket's page. Please visit the foundation's page so you can see and - very importantly - share these posts on your own personal and organizational pages! You'll recognize some faces, and can learn a lot about why an accurate count is important. If Facebook isn't your thing, please share the information on Instagram or Twitter - or even by email.

Please get counted and help shape Nantucket's future!
EMERGENCY ORDERS (links)

- Local Board of Health/Select Board Joint Emergency Rule and Order No. 11 (Outdoor Dining at Restaurants)


- Local Board of Health Emergency Order No. 12 (Mandatory Face Covering)

file:///C:/Users/emooney/Downloads/Board%20of%20Health%20Order%20No%2012%20-%20Face%20Covering%2006292020%20.pdf

- Status of Reopening Massachusetts

https://www.mass.gov/info-details/reopening-massachusetts
Nantucket
Back to Business Workgroup

Restaurant Re-Opening Update
Part 2
Report to the Select Board, June 242020
Together, let’s keep Nantucket safe this summer!

FACE COVERING
PRACTICE SOCIAL DISTANCE
WASH HANDS FREQUENTLY
IF YOU ARE SICK STAY HOME

TOWN OF NANTUCKET
Restaurant Re-Opening Update 6/24/20

• Loading Zones Repurposed
• Curbside Pick-Up Locations
• Alteration of Premises Approvals:
  • Private Property
  • Public Property
• Street Closure Maps
  • Schedule and layouts for closing
**MOTION:**

1. Select Board must vote to approve alteration of premises to include temporary outdoor space for service of food and alcohol per COVID-10 Emergency Order 35 issued June 1, 2020 by Governor Baker. Approval is valid until November 1, 2020 or as further amended by Governor Baker and/or the ABCC or Select Board. Upon expiration, the Licenses will revert back to original premises as of April 1, 2020.

2. *Select Board must approve a Sidewalk/Street License for establishments below to allow Dining expansion to public space on sidewalks and streets.
### Alteration of Premises: Private Property

*MOTION:

1. Select Board must vote to approve alteration of premises to include temporary outdoor space for service of food and alcohol per COVID-10 Emergency Order 35 issued June 1, 2020 by Governor Baker. Approval is valid until November 1, 2020 or as further amended by Governor Baker and/or the ABCC or Select Board. Upon expiration, the Licenses will revert back to original premises as of April 1, 2020.

#### OUTDOOR SEATING EXPANSION

<table>
<thead>
<tr>
<th>LIC#</th>
<th>DBA</th>
<th>LICENSED OUTDOOR SPACE</th>
<th>APPLICATION: ALTERATION OF PREMISES</th>
<th>ADDITION OF OUTDOOR DINING AREA</th>
</tr>
</thead>
<tbody>
<tr>
<td>004845-RS-0762</td>
<td>Bar Yoshi 21 Old South Wharf</td>
<td>No</td>
<td>Roped off area of 6 tables adjacent to building on Old South Wharf</td>
<td></td>
</tr>
<tr>
<td>00164-RS-0762</td>
<td>Brotherhood 23 Bread Street</td>
<td>Patio</td>
<td>Additional 9 tables in private access area adjacent to patio building</td>
<td></td>
</tr>
<tr>
<td>003217-RS-0762</td>
<td>Charlie Noble 15 South Water Street</td>
<td>No</td>
<td>14 tables on back patio/private parking area along Essex Street</td>
<td></td>
</tr>
<tr>
<td>00001-RS-0762</td>
<td>Chicken Box 12-16 Daves Street</td>
<td>No</td>
<td>12 tables in adjacent parking area with food trailer</td>
<td></td>
</tr>
<tr>
<td>00006-RS-0762</td>
<td>Crosswinds 14 Airport Road</td>
<td>Deck</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>000201-RS-0762</td>
<td>CRU 49 Straight Wharf</td>
<td>Patio</td>
<td>4 tables roped-off adjacent to existent patio space and 8 on dock alongside building</td>
<td></td>
</tr>
<tr>
<td>000082-RS-0762</td>
<td>Faregrounds 27 Fairgrounds Rd.</td>
<td>Deck</td>
<td>12 tables in parking area in front of building along Fairgrounds Rd.</td>
<td></td>
</tr>
</tbody>
</table>
Alteration of Premises:  Private Property

*MOTION:

1. Select Board must vote to approve alteration of premises to include temporary outdoor space for service of food and alcohol per COVID-10 Emergency Order 35 issued June 1, 2020 by Governor Baker. Approval is valid until November 1, 2020 or as further amended by Governor Baker and/or the ABCC or Select Board. Upon expiration, the Licenses will revert back to original premises as of April 1, 2020.
### Alteration of Premises: Private Property

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<thead>
<tr>
<th>LIC#</th>
<th>DBA</th>
<th>Licensed Outdoor Space</th>
<th>Application: Alteration of Premises</th>
<th>Addition of Outdoor Dining Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>#00208-0S-0762</td>
<td>Proprietors 9 India Street</td>
<td>No</td>
<td>4 tables on patio of adjacent property - Roberts House Inn</td>
<td></td>
</tr>
<tr>
<td>#04096-0S-0762</td>
<td>Saltbox 16 Macy's Lane</td>
<td>Patio</td>
<td>4 tables on lawn adjacent to patio and along Old South Road</td>
<td></td>
</tr>
<tr>
<td>#00091-0S-0762</td>
<td>Sea Grille 49 Sparks Ave</td>
<td>No</td>
<td>Tables in adjacent adjacent parking area</td>
<td></td>
</tr>
<tr>
<td>#00138-0S-0762</td>
<td>Slip 14 14 Old South Wharf</td>
<td>Patio</td>
<td>4 tables roped off adjacent to patio along Old South Wharf</td>
<td></td>
</tr>
<tr>
<td>#00021-0S-0762</td>
<td>Straight Wharf Restaurant</td>
<td>Decks</td>
<td>12 additional tables adjacent to building and along dock area</td>
<td></td>
</tr>
<tr>
<td>#00049-0S-0762</td>
<td>Tavern 4 Harbor Square</td>
<td>Patio and Gazebo</td>
<td>1 table adjacent to patio</td>
<td></td>
</tr>
<tr>
<td>#00039-CL-0762</td>
<td>VFW 22 Bunker Road</td>
<td>No</td>
<td>14 tables in adjacent parking area</td>
<td></td>
</tr>
</tbody>
</table>

### *MOTION:*

1. Select Board must vote to approve alteration of premises to include temporary outdoor space for service of food and alcohol per COVID-10 Emergency Order 35 issued June 1, 2020 by Governor Baker. Approval is valid until November 1, 2020 or as further amended by Governor Baker and/or the ABCC or Select Board. Upon expiration, the Licenses will revert back to original premises as of April 1, 2020.
Street Closure: Oak between S. Water & Federal

- Queequeg’s/Town
- Ventuno
Street Closure: Cambridge between S. Water & Easy

- Nautilus
- The Beet
Street Closure: N. Union between Alley (behind Murrays) & Cambridge

Partial 5pm Nightly closure starting at Main Street (movable barricade)

- Gaslight

106/17/2020
Street Closure:  Still Dock Street between Easy and S.Water
Partial 5pm Nightly closure – possible full closure after test period

- Club Car
Loading Zones / Pick-up Zones

Loading Zones below to convert to Pick-up/Curbside Delivery (15 minute max) Zones at time indicated Daily

1. Main street starts at 11am (in front of Vis-à-Vis, 34 Main Street)
2. Center/India 4pm (in front of Olivela, 25 Center Street)
3. India/Federal starts 4pm (on Federal Street across from Boarding House at corner of Federal Street)
4. Top Broad/Center 4pm (at Glidden & Glidden across from 27 Broad Street)
5. Broad Street starts at 12pm (in front of Brotherhood of Thieves, 23 Broad Street)
6. Oak/S. Water starts at 2pm (on Oak Street across from Dreamland at corner of S. Water)
Loading Zone/Pick-up Zone Signs
(start time based upon end of current established loading zone end time per location)

CURBSIDE PICK UP
4 PM to 10 PM
# 1
N.P.D.

CURBSIDE PICK UP
4 PM to 10 PM
# 7
N.P.D.
UPDATE

Outdoor Guide for Restaurants: Lighting

- Additional outdoor lighting may be added pursuant to following criteria:
- Stand alone or string lights; white or clear light
- Small bulbs
- No wires or cords on sidewalks or streets
- Must be either battery-operated or solar power
- No Candles or open flame (exception for battery/solar candles)

- Umbrella’s with lights acceptable; no advertisement preferred but not mandatory

Requested Select Board Motion: Allow restaurants to use umbrellas for outdoor seating with advertising.
Public Restroom Locations and Hours

Jetties Beach Pavilion
Bathing Beach Rd.
11:00 am - 9:00 pm

Children's Beach
15 Harbor View Way
8:00 am - dusk

Visitor Center
25 Federal St.
8:00 am - 1:00 am

Atheneum
TBD.

Dreamland Theatre
TBD.

Steamship Authority
TBD.

Nantucket Boat Basin
TBD.

Stop & Shop
TBD.

Greenhound Bus Station
TBD.

Town Pier
34 Washington St.
8:00 am - 7:00 pm

Madiaket Beach
Porta-Potties

Cisco Beach
Porta-Potties

Miacomet Beach
Porta-Potties

Surfside Beach
11 am - dusk

Nantucket Memorial Airport
14 Airport Road
5:30am - 10:00pm

'Sconset
Corner of Shell and New Streets
1 Folger Court
Late April (Daffs Win End) to Columbus Day
8:00am - 8:00pm

Nobadeer Beach
Porta-Potties
## EXHIBIT 1
## AGREEMENTS TO BE EXECUTED BY TOWN MANAGER
## UNLESS RESOLUTION OF DISAPPROVAL BY SELECT BOARD
## July 8, 2020

<table>
<thead>
<tr>
<th>Type of Agreement/Description</th>
<th>Department</th>
<th>With</th>
<th>Amount</th>
<th>Other Information</th>
<th>Source of Funding</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amendment to Lease Agreement</td>
<td>Town Administration</td>
<td>Nantucket Community Sailing</td>
<td>$20pp/day + utilities &amp; cleaning</td>
<td>Amendment to lease agreement with Nantucket Community Sailing for housing emergency personnel to include an additional rental period of June 10, 2020 - September 10, 2020 for lifeguards</td>
<td>Marine/CARES Act Funding</td>
<td>June 10, 2020 - September 10, 2020</td>
</tr>
</tbody>
</table>
Agenda Item Summary

Agenda Item #: VIII. 1.
Date: 7/8/2020

Staff
Amy Baxter, Licensing Administrator

Subject
Public Assembly/Entertainment Permit: Concerts for Conservation

Executive Summary
Nantucket Conservation Foundation requests a Public Assembly/Entertainment Permit for a drive-in concert event to be held on its property at Milestone Cranberry Bog. The concert series would be held over 5 proposed dates in August.

Staff Recommendation
Any approval of the drive-in proposal must be contingent on compliance with State Covid-19 Guidelines and Phase at time of event – in addition to Town Department requirements as follows:

Police Department: One Detail Officer for safety and security. They will need to have people in place to direct traffic and park cars, NPD will not be responsible for the parking.

Health Department: With a max of 500 ppl – a minimum of 7-8 portable toilets. Food Vendors will all need Temporary Food Permits (all licensed MFUs). The MFU service area will have to be discussed so that there is no bunching up to order/pickup food. Also, lines for toilets should be social distanced as well.

Fire Department: Emergency Vehicle access and emergency plan attached.

Building Department: Permits for any tent and building of stage may be required.

Inspections must be completed before permits issued.

Background/Discussion
Operation of this event will have to follow Phase guidance as directed by Governor Baker. There are two levels that would apply to this proposal:

1. Drive-In Theater Guidelines should be followed to include:
   a. Capacity must be reduced to allow for adequate distancing between cars.
   b. Customers must remain in their vehicles at all times, except when purchasing concessions or using the restroom facilities.
c. Concessions cannot be delivered to vehicles.
d. Concessions must be for takeout only for customers to take back to their cars (i.e. no dining areas).
e. Concession stand lines must have markers to ensure social distancing.
f. Remote payment should be used when possible.
g. Restroom lines must have markers to ensure distancing.
h. Facilities should be cleaned frequently to minimize the spread of COVID-19.

2. As Drive-In Theaters are allowed to operate only for the purpose of showing movies, this ‘event’ would fall under the category of Events, large gatherings in open spaces and falls under Phase 3. As of this report that may begin as early as July 6 but has not been confirmed by the Governor. The ability for these events to take place will be determined by the Phase and activities allowed at the time of the event and may be restricted at the last minute depending on Health Data.

<table>
<thead>
<tr>
<th>Impact: Environmental ☐</th>
<th>Fiscal ☐</th>
<th>Community ☐</th>
<th>Other ☐</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
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<tr>
<th>Board/Commission Recommendation</th>
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<td>N/A</td>
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<tr>
<th>Public Outreach</th>
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<td>N/A</td>
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</table>

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<tr>
<th>Connection to Existing Applicable Plan (i.e., Strategic Plan, Master Plan, etc.)</th>
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<td>N/A</td>
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<tr>
<th>Attachments</th>
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<tbody>
<tr>
<td>Conservation Proposal; Emergency Plan</td>
</tr>
</tbody>
</table>
Concerts for Conservation

*a series of concerts to benefit the Nantucket Conservation Foundation*

**Concept:** Drive in concert series held at the Milestone Cranberry Bog. Each artist will perform for 2 early evening performances on following dates:

- August 5-6
- August 12-13
- August 22

Dates subject to change based on artist availability. Artists to be determined. Possible artists include Marc Roberge of OAR, The Head and the Heart, Jimmy Buffett, Third Eye Blind and David Shaw of Revivalists.

**Artists:** The performances will be “stripped down” or acoustic.

**Ticketing:** All tickets will be pre-sold online prior to concerts. Tickets will be sold per car. Car make, model & license will need to be identified as part of ticket purchase. On site ticket sales will not be permitted.

**Time:** Concerts will open at 5pm with a local band, followed by headliner at 6pm. Each concert will conclude no later than 8pm.

**Logistics:** Spaces for up to 100 vehicles will be available per concert. Vehicles will enter through delivery gate and pull into assigned space. A limited number of sponsorships will be available for preferred parking. Personal vehicles and trucks that fit into a standard parking space will be allowed. Oversized vehicles are not permitted (i.e. RVs, trailers, etc.). There is a maximum occupancy of 5 people per vehicle. **Vehicles will remain parked in their assigned spaces until the conclusion of the event.** An orderly discharge of vehicles will be organized and coordinated by the event staff, allowing one row at a time to leave the event.

**Vendors:** Local food trucks be on site to sell concessions. Markers will be placed 6 feet apart for patrons waiting in line for food. Food trucks will be permitted through the Town of Nantucket.

**Details:** Police and EMT details will be hired for each concert
**Staffing:** Additional staff will be hired for security. Event staffs will wear face masks and a system for contact-free scanning will be used for tickets.

**Scenario 1** - Patrons will be allowed to watch the show from outside their vehicle but will be required to sit between their vehicle and the stage. Patrons who elect to sit outside their vehicle must continue to maintain all social distancing requirements. Patrons may not occupy room between cars or in walkway. Music will be played through speakers.

**Scenario 2** – Patrons are to remain in vehicle. Music will be played through FM transmitter. Vehicles must remain turned off during the show, but are encouraged to turn it on at least once during the show to prevent the car battery from dying.

Once patrons have arrived, they will not be permitted to leave the grounds, unless there is an emergency, until the conclusion of the show.

**Tailgating:** For the safety of all staff and patrons traditional tailgating will NOT be permitted (yard games, grills or fryers, generators, etc.).

**Restrooms:** A limited number of restrooms will be available. Patrons must follow all social distancing restrictions and instructions.

**Pets:** No pets will be allowed into the event.

**Patrons are asked to** take their trash with them to dispose of at home to limit contact and potential spreading of germs.
EMERGENCY ACTION PLAN FOR 2020 NANTUCKET CONSERVATION FOUNDATION CONCERT SERIES
Location: Milestone Cranberry Bog, 220 Milestone Road, Nantucket, MA 02554

EMERGENCIES

- Verify if emergency is major or minor. Notify on site EMT Personnel
- **Major emergencies notify on site EMT, then call 9-1-1.** Defined as emergencies that are life threatening and time critical, such as heart attacks, loss of consciousness, profuse bleeding, traffic accidents, or fire. After calling 911 call the Director of Marketing & Communications, concert organizer Grace Hull, at 703.517.5733.
- **Note:** There will be EMT and Nantucket Police Department personnel during the entire event

**Minor emergencies.** Go to EMT Personnel on site. These constitute most emergencies including sprained ankles, bumps, bruises, and bee stings.

When reporting an emergency you should answer all questions as concisely as possible:

- State your name and title
- Give the site name and location of emergency
- Provide a brief overview of the situation.
- Give the operator your cell phone number
- Wait for the operator to hang up first
- Keep your cell phone line open.

In the event of an emergency, assign parking volunteers to keep emergency entrances **clear** and **secured** for emergency service providers. Keep entrance at 220 Milestone Road open and clear, be ready to direct first responders to proper location.

If possible secure names and contact info of those involved and any witnesses.

**Ambulance/First Aid**
There will be an ambulance with EMT Personnel on site

**Public Announcements**
The Concert organizer will be overseeing the sound system, which provides audio coverage of the entire festival grounds. The concert organizer should be notified of any lost children or other time-sensitive issues so that the appropriate announcements can be made.

**Fire Plan**
**Note:** The no smoking policy will be posted and enforced at all times.

**Concert Grounds**
The entire concert grounds, including parking areas, will be mowed and raked before the event to minimize any active tinder. There are several type A/B/C rated fire extinguishers throughout the concert grounds - one on either side of the stage, one on each of the food trucks, one at the production table in the middle of the concert, one in the production tent, and one in the green room. There is a fire hydrant on the property, as well as access to high pressure water used to flood the cranberry bog.
as well as several pressurized water hoses located throughout the festival grounds. In addition, there will be EMT and fire personnel and equipment onsite during the entire event.

**Exit:** Volunteers and staff will ensure main entry to the bog is open and clear for emergency vehicles and crews to obtain access to event site. No parking is allowed on in the entrance or exit areas at any time.

**Evacuation**
In the event evacuation of the festival grounds is required for any reason, all vehicles will exit the property via the safest of the three routes will be utilized. They include:

1) Exit out the way the vehicles entered through the service entrance
2) Drive through the main entrance to Milestone Road
3) Route along the bog through Cranberry festival overflow parking and back out through service entrance

**Notice to Spectators**
Communications about emergencies will be handled as follows:
• Loudspeaker announcements over the public address system.
• Event personnel/volunteers will canvass the area to advise spectators.
• This Emergency Plan will be posted on the event website.
• This Emergency Plan will be provided, in advance of the event, to each staff member, volunteer, vendor and subcontractor.
• This Emergency Plan will be posted in the kiosk at the event.
FLOOR AMENDMENT

_________ of ________ moves to amend House No. 4159 by striking out all after the enacting clause and inserting in place thereof the following:

“SECTION 1. Chapter 27 of the acts of 1880 is hereby repealed.

SECTION 2. Chapter 307 of the acts of 1925 is hereby repealed.

SECTION 3. Chapter 197 of the acts of 1928 is hereby repealed.

SECTION 4. (a) The town of Nantucket may: (i) supply itself and the inhabitants thereof with water for the extinguishment of fires, domestic and other purposes, (ii) establish fountains and hydrants, relocate or discontinue the same and (iii) regulate the use of such water and fix and collect rates to be paid for the use of same.

(b) The town, for the purposes aforesaid, may: (i) acquire by purchase or take by eminent domain pursuant to chapter 79 of the General Laws the entire water rights, estates, franchises and privileges of any corporation supplying water to its inhabitants and thereby become entitled to all its rights and privileges and subject to all its duties and liabilities; (ii) lease, take by eminent domain pursuant to said chapter 79 or acquire by purchase or otherwise, and hold the waters, or any portion thereof, of any pond, brook, spring, stream or any ground water sources within its limits, not already appropriated for purposes of public water supply, and any water or flowage rights connected therewith; provided, that the amount of water which may be taken shall from time to time be determined by vote of the town; (iii) take by eminent domain pursuant to said chapter 79 or acquire by purchase or otherwise, and hold all lands, rights of way and other easements necessary for collecting, storing, holding, purifying and treating such water and protecting and preserving the purity thereof and for conveying the same to any part of said town; provided, that no source of water supply and no lands necessary for protecting and preserving the purity and quality of the water shall be taken or used without first obtaining the advice and approval of the department of environmental protection, and that the location and arrangement of all dams, reservoirs, wells or filter galleries, filtration and pumping plants or other works necessary in carrying out this act shall be subject to the approval of said department. The town may: (i) construct, erect and maintain on the lands acquired and held pursuant to this act proper dams, reservoirs, pumping and filtration plants, buildings, standpipes, tanks, fixtures and other structures, including purification and treatment works, the construction and maintenance of which shall be subject to the approval of the department of environmental protection, and (ii) make excavations, procure and operate machinery, and provide such other means and appliances and do such other things as may be necessary for the establishment and maintenance of complete and effective water works; and for that purpose may construct wells and reservoirs, establish pumping works and lay down and maintain aqueducts, conduits, pipes and other works, under or over any lands, water courses, railroads, railways and public or other ways and along any such way in the town in such manner as not unnecessarily to obstruct the same; and for the purpose of constructing, laying, maintaining, operating and repairing such conduits, pipes and other works, and for all other proper purposes of this act, the town may dig up or raise and embank any such lands, highways or other ways in such manner as to cause the least hindrance to public travel.
thereon. The town shall not enter upon, construct or lay any conduits, pipes or other works within the location of any railroad corporation except at such time and in such manner as it may agree upon with such corporation or in case of failure so to agree as may be approved by the department of public utilities. The town may enter upon any lands for the purpose of making surveys, test pits and borings, and may take or otherwise acquire the right to occupy temporarily any lands necessary for the construction of any work or for any other purpose authorized by this act.

(c) The land, water rights and other property taken or acquired pursuant to this act, and all works, buildings and other structures erected or constructed pursuant to this act, shall be managed, improved and controlled by the board of water commissioners hereinafter provided for in subsection (h), in such manner as it shall deem for the best interest of the town.

(d) Any person or corporation injured in his or its property by any action of the town or said board pursuant to this act may recover damages from the town pursuant to said chapter 79; provided, however, that the right to damages for the taking of any water, water right, or any injury thereto, shall not vest until the water is actually withdrawn or diverted by the town under authority of this act.

(e) The town may, for the purpose of paying the necessary expenses and liabilities incurred or to be incurred pursuant to this act, issue bonds or notes in accordance with section 8 of chapter 44 of the General Laws.

(f) The town shall, at the time of authorizing said loan, provide for the payment thereof in accordance with the provisions of subsection (e). When a vote to that effect has been passed, a sum which, with the income derived from the water rates, will be sufficient to pay the annual expense of operating the water works, and the interest as it accrues on the bonds or notes issued as aforesaid, and to make such payments on the principal as may be required pursuant to this act, shall without further vote be assessed by the town annually thereafter in the same manner as other taxes, until the debt incurred by the loan is extinguished.

(g) Whoever willfully or wantonly corrupts, pollutes or diverts any of the waters taken or held under this act, or injures any structure, work or other property owned, held or used by the town under the authority and for the purposes of this act, shall forfeit and pay to said town 3 times the amount of damages assessed therefore, to be recovered in an action of tort; and upon conviction of any of the above willful or wanton acts shall be punished by a fine of not more than $300 or by imprisonment for not more than 1 year, or both.

(h) All water operations of said town shall be consolidated in department of the town to be known as the water department. All the authority granted to the town by this act, except subsections (e) and (f), and not otherwise specially provided for, shall be vested in a 5-member board of water commissioners, hereinafter referred to as the board. The board shall have exclusive charge and control of the water department and water system of the town; provided, however, that the board shall be subject to all lawful by-laws and instructions, rules and regulations as the town may impose by its vote. A majority of the board shall constitute a quorum for the transaction of business. Any vacancy occurring in the board shall be filled at the next annual town election for the remainder of the unexpired term and may be filled temporarily by the board of selectmen until the next annual election, in accordance with the charter of the
town of Nantucket as it may be amended. The commissioners shall serve for 3-year overlapping terms, so arranged that the terms of not more than 2 commissioners shall expire each year.

(i) The board shall fix just and equitable prices and rates for the use of water, and shall prescribe the time and manner of payment of such prices and rates. The income of the water works shall be applied to defraying all operating expenses, interest charges and payments on the principal as they accrue upon any bonds or notes issued pursuant to this act. During any period that the water department is not operated under generally accepted accounting principles pursuant to section 53F1/2 of said chapter 44, if there is a net surplus remaining after providing for the aforesaid charges it shall, subject to appropriation by the town, be used for such new construction as the water commissioners may recommend or be reserved by the town for future new construction, and if a surplus remains after appropriation or reservation for such new construction or in the event such surplus is not so appropriated and reserved, the water rates shall be reduced proportionately. All authority vested in the board by the foregoing provisions of this subsection shall be subject to the provisions of subsection (h) with respect to the town’s authority to adopt appropriate by-laws, rules, instructions and regulations. The board shall annually, and as often as the town may require, render a report upon the condition of the works under its charge and an account of its doings, including an account of receipts and expenditures.

SECTION 5. The town of Nantucket shall be the lawful successor of the Siasconset water district and the Wannacomet Water Company in every respect. All property, both real and personal, including funds, records, furnishings and equipment whatsoever in the custody of said district and company shall be transferred by operation of law to the town, and no contracts or liabilities of the Siasconset water district or Wannacomet Water Company in force on the effective date of this act shall be affected by the dissolution and abolition of the said district or company, except as provided in section 10.

SECTION 6. The incumbent general manager of the Wannacomet Water Company holding office as of the effective date of this act shall serve as the director of the water department of the town of Nantucket until the natural expiration of his or her current appointment, or his or her sooner resignation, retirement or removal.

SECTION 7. The enterprise funds previously established by vote of the town pursuant to section 53F1/2 of chapter 44 of the General Laws and referred to as the Siasconset Water Enterprise Fund and the Wannacomet Water Enterprise Fund, to the extent they are in existence as of the effective date of this act, shall be consolidated into a single enterprise fund known as the Nantucket Water Department Enterprise Fund, which shall be subject to said section 53F1/2 of said chapter 44.

SECTION 8. Any properly-adopted rules and regulations of the boards of water commissioners created pursuant to sections 8 and 8A of chapter 307 of the acts of 1925 in effect upon the effective date of this act, shall remain in full force and effect until such time as they are amended or abolished by the board established pursuant to subsection (h) of section 4.

SECTION 9. Upon the effective date of this act, the then-applicable memorandum of agreement between the Nantucket water commission and the Siasconset water district shall be
rendered void, and the parties shall be relieved of their obligations under said memorandum of agreement, except to the extent that any payments are outstanding for services rendered prior to the effective date of this act.

SECTION 10. All personnel of the water department created pursuant to subsection (h) of section 4 shall be employees of the town of Nantucket, and shall be appointed by the board created under said subsection (h) of said section 4, in accordance with and subject to the requirements of sections 4.5-4.9 of the charter of the town of Nantucket. Said employees shall be subject to any applicable by-laws, and personnel policies and procedures of the town, unless and only to the extent that such by-laws and personnel policies and procedures have been superseded by any valid collective bargaining agreement, where applicable. Nothing herein shall be construed to alter or amend the employment status of any existing water department employee, employed as of the effective date of this act, except as provided in section 6.

SECTION 11. On the effective date of this act, the members of the board of water commissioners established by section 8A of chapter 307 of the acts of 1925, previously known as the Nantucket water commissioners, shall become the first members of the 5-member board of water commissioners created pursuant to subsection (h) of section 4. Said commissioners shall serve for the remainder of their elected terms or their sooner vacating of office. Thereafter, the offices shall be filled in accordance with said subsection (h) of said section 4. Two additional commissioners shall be elected at the first annual town election occurring no less than 64 days after the passage of this act, 1 for a 2-year term and 1 for a 3-year term. If the 2 additional positions would remain vacant for more than 4 months, the board of selectmen may, in its discretion, make temporary appointments to fill the vacancies until the annual election at which the offices may legally appear on the ballot. Thereafter, all elections and temporary appointments to the board shall be made in accordance with said subsection (h) of said section 4.

SECTION 12. This act shall take effect upon its passage.”
Coastal Resilience Advisory Committee (CRAC) recommendation to Select Board

Recommendation
Pending the Select Board’s acceptance of a detailed Coastal Resilience Plan and its specific project recommendations (for which an RFP is currently in the procurement process), the CRAC proposes the following recommendation to the SB:

“The CRAC recommends all Town Departments, Boards, Commissions and Committees and any service providers, contracted engineers and consultants need to be aware of and need to use the NOAA “High” projections to accommodate moderate storm surge as well as Sea Level Rise in their decisions, deliberations and project planning. These data are periodically updated by NOAA and will be posted on the CRAC page on the Town’s website.”

Intent
The purpose of the recommendation is to supplement FEMA flood elevations.

Supporting information
Sea Level Rise (SLR) data and Coastal Resilience strategies are listed in the Town of Nantucket Coastal Resilience Risk Assessment and Strategies report that was accepted by the Town in January 2020: https://www.nantucket-ma.gov/DocumentCenter/View/35045/Coastal-Risk-Assessment-and-Resiliency-Strategies-Report-January-2020-PDF. This is now a guiding document for CRAC and should be used by all Town staff and vendors to make public infrastructure and private construction & development projects more resilient to Sea Level Rise and coastal flooding. Projects should look at the Sea Level Rise scenarios appropriate for their expected useful life.

Nantucket Sea Level Rise projections
NOAA has developed specific Sea Level Rise projections specific to Nantucket. Due to the orientation of the harbor, and the position of the island off the Northeast coast, the island is projected to experience higher levels of Sea Level Rise than the global average.

The projected SLR for Nantucket is **4 to 6 feet by 2100** above the sea level at 2000 as listed in Town of Nantucket Coastal Resilience Risk Assessment and Strategies report. NOAA (2017) SLR projections are presented in Table 1. The CRAC recommends following the “High” NOAA projections to accommodate moderate storm surge as well as Sea Level Rise. (See Storm frequency and impact on SLR section on the next page). Use these data appropriate for the lifespan of the project.
### Table 1. NOAA SLR projections. All measurements are in feet.

<table>
<thead>
<tr>
<th>Year</th>
<th>Low</th>
<th>Int-Low</th>
<th>Intermediate</th>
<th>Int-High</th>
<th>High</th>
<th>Extreme</th>
</tr>
</thead>
<tbody>
<tr>
<td>2000</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>2010</td>
<td>0.16</td>
<td>0.20</td>
<td>0.26</td>
<td>0.36</td>
<td>0.43</td>
<td>0.46</td>
</tr>
<tr>
<td>2020</td>
<td>0.36</td>
<td>0.43</td>
<td>0.59</td>
<td>0.79</td>
<td>0.92</td>
<td>0.95</td>
</tr>
<tr>
<td>2030</td>
<td>0.52</td>
<td>0.62</td>
<td>0.92</td>
<td>1.21</td>
<td>1.48</td>
<td>1.64</td>
</tr>
<tr>
<td>2040</td>
<td>0.72</td>
<td>0.85</td>
<td>1.28</td>
<td>1.77</td>
<td>2.26</td>
<td>2.49</td>
</tr>
<tr>
<td>2050</td>
<td>0.89</td>
<td>1.05</td>
<td>1.71</td>
<td>2.36</td>
<td>3.12</td>
<td>3.54</td>
</tr>
<tr>
<td>2060</td>
<td>1.08</td>
<td>1.31</td>
<td>2.17</td>
<td>3.05</td>
<td>4.13</td>
<td>4.82</td>
</tr>
<tr>
<td>2070</td>
<td>1.21</td>
<td>1.51</td>
<td>2.66</td>
<td>3.81</td>
<td>5.15</td>
<td>6.17</td>
</tr>
<tr>
<td>2080</td>
<td>1.38</td>
<td>1.71</td>
<td>3.22</td>
<td>4.66</td>
<td>6.36</td>
<td>7.71</td>
</tr>
<tr>
<td>2090</td>
<td>1.48</td>
<td>1.87</td>
<td>3.77</td>
<td>5.58</td>
<td>7.74</td>
<td>9.51</td>
</tr>
<tr>
<td>2100</td>
<td>1.57</td>
<td>2.03</td>
<td>4.33</td>
<td>6.56</td>
<td>9.25</td>
<td>11.42</td>
</tr>
</tbody>
</table>

### Storm frequency and impact on SLR

Critical infrastructure, high value infrastructure, infrastructure with long life expectancy, infrastructure that would not tolerate flooding, or other infrastructure that is currently not in a flood zone but is near a flood zone may need to be designed to resist the combination of SLR and storm impacts.

The U.S. Army Corp of Engineers (USACE) commissioned a report published in 2014 called “North Atlantic Coast Comprehensive Study”. Phase 1 of the report, “Statistical Analysis of Historical Extreme Water levels with Sea Level Change”, looks at historical water levels and combines that data with storm surge modeling. This differs from many other SLR projections that are limited to increases in mean sea level and do not estimate high water elevations during future storms. The report projects to the year 2114, looking out 100 years from the report’s baseline year. This data is for the North Atlantic area, and not Nantucket specific.


### Storm Surge

Storm events, particularly from the Northeast, have the potential to temporarily increase the water level in Nantucket Harbor and cause flooding. Stormtide stacking may also occur when the wind does not allow the low tide to release high tide waters from the harbor. Subsequent high tides can “stack” more water in the harbor and compound flooding. Stormtide pathways were studied and added to the Town of Nantucket GIS online mapping system, which can be accessed here to evaluate potential risk to developments and projects: [https://www.nantucket-ma.gov/151/GIS-Maps](https://www.nantucket-ma.gov/151/GIS-Maps)
I. Review of 2020 Annual Town Meeting

117 Articles:
- The following articles (76) were voted as recommended: 1, 2, 3, 4, 5, 6, 7, 8, 9, 15, 17, 18, 19, 20, 21, 22, 23, 28, 29, 31, 32, 33, 34, 39, 40, 41, 42, 46, 47, 49, 50, 51, 52, 53, 59, 60, 62, 65, 66, 69, 70, 71, 72, 74, 77, 80, 81, 82, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100, 104, 105, 106, 107, 108, 109, 110, 111, 112, 113, 115, 117

- The following articles (39) were passed over: 11, 12, 13, 14, 24, 25, 26, 27, 30, 35, 36, 37, 38, 43, 44, 45, 48, 54, 55, 56, 57, 58, 61, 63, 64, 67, 68, 73, 75, 76, 78, 79, 83, 84, 101, 102, 103, 114, 116

- The following articles (2) were called and then voted on as recommended: 10, 16

Action(s) needed:
- Articles that were adopted will be processed in the usual manner (Town Admin/Town Clerk)
- Board will need to determine at some point which articles to put forward and when

II. Review of 2020 Annual Town Election

Summary: Questions 1, 5, 6, 7 Passed; Questions 2, 3, 4 Failed

1. Operating Override – COMPANION ATM ARTICLE: A15*
   Shall the Town of Nantucket be allowed to assess an additional $5,000,000 in real estate and personal property taxes for the purpose of supporting the operation of Our Island Home for the fiscal year beginning on July 1, 2020?
   Results: Passed
   Y – 1232
   N – 564
   B – 64
   *FC Motion was amended at ATM so that no override is in place

2. Debt Exclusion for Newtown Road Transportation Improvements – COMPANION ATM ARTICLE: A11 ($1,154,105)
   Shall the Town of Nantucket be allowed to exempt from the provisions of Proposition Two and One-half, so-called, the amounts required to pay for the bond issued in order to make various transportation-related improvements on Newtown Road including the costs of professional services for design, permitting, engineering, construction, construction supervision, materials, and other related professional services, and any other costs incidental and related thereto?
   Results: Failed
   Y – 766
   N – 964
   B – 130
3. Debt Exclusion for Reconstruction of Lover’s Lane – COMPANION ATM
   ARTICLE: A12 ($3,272,892)

Shall the Town of Nantucket be allowed to exempt from the provisions of Proposition Two and
One-half, so-called, the amounts required to pay for the bond issued in order to make various
transportation-related improvements on Lover’s Lane, including the costs of professional
services for design, permitting, engineering, construction, construction supervision, materials,
and other related professional services, and any other costs incidental and related thereto?
Results: Failed
Y – 850
N – 863
B - 147

4. Debt Exclusion for Construction and Improvements to Amelia Drive and Waitt
   Drive – COMPANION ATM ARTICLE: A13 ($3,721,200)

Shall the Town of Nantucket be allowed to exempt from the provisions of Proposition Two and
One-half, so-called, the amounts required to pay for the bond issued in order to make various
transportation-related improvements on Amelia Drive and Waitt Drive, including the costs of
professional services for design, permitting, engineering, construction, construction supervision,
materials, and other related professional services, and any other costs incidental and related
thereto?
Results: Failed
Y – 824
N – 881
B - 155

5. Debt Exclusion for Construction and Improvements to Children’s Beach Storm
   Water Pump Station – COMPANION ATM ARTICLE: A14 ($3,300,000)

Shall the Town of Nantucket be allowed to exempt from the provisions of Proposition Two and
One-half, so-called, the amounts required to pay for the bond issued in order to make various
improvements to the Children’s Beach storm water pump station, including the costs of
professional services for design, permitting, engineering, construction, construction supervision,
materials, and other related professional services, and any other costs incidental and related
thereto?
Results: Passed
Y – 1360
N – 375
B - 125

6. Capital Outlay Exclusion – COMPANION ATM ARTICLE: A10*
Shall the Town of Nantucket be allowed to assess an additional $896,160 in real estate and personal property taxes for the following purposes in the amounts as follows for the fiscal year beginning July 1, 2020?

<table>
<thead>
<tr>
<th>Department</th>
<th>Purpose</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fire</td>
<td>Replacement of Self-contained Breathing Apparatus Equipment</td>
<td>$101,160</td>
</tr>
<tr>
<td>Marine</td>
<td>Additional Sewage Pump-out Boat</td>
<td>$150,000</td>
</tr>
<tr>
<td>Public Works</td>
<td>Replacement of 6-Wheel Dump Truck</td>
<td>$180,000</td>
</tr>
<tr>
<td>Public Works</td>
<td>Replacement of F-350 Truck</td>
<td>$60,000</td>
</tr>
<tr>
<td>Public Works</td>
<td>Replacement of two (2) small pick-up trucks</td>
<td>$90,000</td>
</tr>
<tr>
<td>Public Works</td>
<td>Replacement of Street Sweeper</td>
<td>$250,000</td>
</tr>
<tr>
<td>School</td>
<td>Replacement of Bobcat</td>
<td>$65,000</td>
</tr>
</tbody>
</table>

**Total Capital Exclusion:** $896,160

Results: Passed
Y – 1007
N – 703
B - 150

*FC Motion was amended at ATM so that no override is in place

7. **Capital Outlay Exclusion – COMPANION ATM ARTICLE: A10**

Shall the Town of Nantucket be allowed to assess an additional $266,522 in real estate and personal property taxes for the continuation of closed caption television camera assessment of storm water drainage systems within the Town for the fiscal year beginning July 1, 2020?

Results: Passed
Y – 962
N – 705
B - 193

*FC Motion was amended at ATM so that no override is in place

**Non -Binding Ballot Questions:**

1. **Are you satisfied with our current open town meeting form of government?**

Results:
Y – 887
N – 788
B - 185

2. **Would you like the Town to invest time and resources to investigate alternative forms of local government for further review?**

Results:
Y – 1102
N – 593
B – 165
Action(s) needed:
- Board will need to determine – before Aug 5 – if it wants to request up to 3 local Prop 2 ½ questions to be placed on the November election ballot
- Board will need to determine, at some point, if and when to put forward town meeting articles for the ballot questions which passed
- Suggested: a discussion at some point with the Town Government Study Committee regarding the non-binding questions

III. Pending Significant Capital Projects
These projects were either (prior to the COVID-19 global pandemic) being considered for a fall STM; or being prepared for upcoming discussion as to when to put them forward (these are in the 10-year CIP):

Our Island Home
Senior Center
Madaket Sewer extension
Seasonal dormitory(s)
Municipal facilities
DPW Facility

IV. Discussion Regarding Next Town Meeting
Considerations:
- Fall 2020:
  - September & October not recommended because of uncertainty with COVID-19 and national election preparations
  - November/December – getting late with tax rate setting and other competing priorities (2021 ATM; FY 2022 budget prep)
  - Length of warrant/length of time with a large indoor gathering with COVID-19 safety measures?
- Consider holding until 2021 ATM?
## TOWN OF NANTUCKET

### June 16, 2020 - ANNUAL TOWN ELECTION

<table>
<thead>
<tr>
<th></th>
<th>Reg. Voters</th>
<th>Election Ballots Cast</th>
<th>Voter Turnout %</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>9,250</td>
<td>1,860</td>
<td>20.1%</td>
</tr>
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</table>

#### QUESTION 1 - OIH OVERIDE

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
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</thead>
<tbody>
<tr>
<td>YES</td>
<td>1,232</td>
<td></td>
</tr>
<tr>
<td>NO</td>
<td>564</td>
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<tr>
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<td>64</td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td>1,860</td>
<td></td>
</tr>
</tbody>
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#### QUESTION 2 - NEWTOWN RD

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>YES</td>
<td>766</td>
<td></td>
</tr>
<tr>
<td>NO</td>
<td>964</td>
<td></td>
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<td>Blanks</td>
<td>130</td>
<td></td>
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<tr>
<td>TOTAL</td>
<td>1,860</td>
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#### QUESTION 3 - LOVERS LANE

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<table>
<thead>
<tr>
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<tbody>
<tr>
<td>YES</td>
<td>850</td>
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<tr>
<td>NO</td>
<td>863</td>
<td></td>
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<tr>
<td>Blanks</td>
<td>147</td>
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<tr>
<td>TOTAL</td>
<td>1,860</td>
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</table>

#### QUESTION 4 - AMELIA/WAITT DR.

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>YES</td>
<td>824</td>
<td></td>
</tr>
<tr>
<td>NO</td>
<td>881</td>
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#### QUESTION 5 - CHILDREN'S BEACH STRM

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#### QUESTION 6 - Capital Outlay-Equipment

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#### QUESTION 7 - CAPITAL OUTLAY-STRM CAM.

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#### NON-BINDING-KEEP ATM

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#### NON-BINDING-INVEST. NEW FORM GOV?

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Procedure for Addressing Open Meeting Law Complaints

1. Chair or designee distributes copies of complaint to members of the body for review at meeting

2. Select Board acknowledges receipt of OML complaints from complainant(s); reviews allegations of the complaint at meeting

3. Discuss response to OML complaint(s) drafted by Town Counsel

4. Vote to approve response

5. Once voted, Town Counsel will send response to Attorney General’s office and complainant
July 2020

Carrie Benedon, Esq.
Director, Division of Open Government
Office of the Attorney General
One Ashburton Place
Boston, MA 02108

Re: Town of Nantucket – Select Board
Open Meeting Law Complaint from Mary Wawro dated June 24, 2020

Dear Ms. Benedon:

KP Law, P.C. serves as Town Counsel to the Town of Nantucket (“Town”). The Town of Nantucket Select Board (“Select Board”) is in receipt of an Open Meeting Law complaint dated June 24, 2020, in which the complainant Mary Wawro alleges certain issues with respect to the annual appointment process for Town committees and commissions as well as the remote participation process used for such appointments, as authorized by the Governor’s Office as a result of COVID-19 in the Executive Order Suspending Certain Provisions of the Open Meeting Law (“Order”), to permit public bodies to carry out their public duties while ensuring public health guidance with respect to social distancing. A copy of the complaint is enclosed.

The Select Board met on July 8, 2020 in open session to discuss this complaint and consider its response. Following is meeting, the Select Board authorized this response on its behalf. For the reasons set forth below, the Select Board submits that it complied with the provisions of the Open Meeting Law, including the COVID-19 Order, during the annual appointment process, which proceedings were fully transparent and open to members of the public at all times.

Specifically, in the complaint, Ms. Wawro alleges that the Select Board did not follow its announced policies and procedures for appointment to Town committees and commissions on June 17, 2020. At the outset, while the Board denies that it did not follow Town instituted appointment policies and procedures, such contention does not invoke any of the provisions of the Open Meeting Law, and thus does not require further response herein.

Second, the Select Board submits that the Town committee and commission annual appointment process during the ongoing COVID-19 public health emergency and remote participation by the Board, in which members provided appointment selections to the Town’s Operations Administrator by e-mail, which were then read aloud during the open session meeting on June 17, 2020 with each individual member’s name and appointments announced at the same time during the virtual meeting, complied with the Open Meeting Law. Specifically, the Select Board denies that there was any deliberation by any members of the public body outside of the June 17th
meeting relative to the committee and commission appointments and submits that the appointment selections were read aloud during an open session of the virtual meeting on June 17, 2020 for members of the public to hear at the same time the appointments were made—public announcements were made during the meeting, including the manner in which each member voted on specific annual appointments. By way of background, it is the practice of the Select Board chair to ask each member to vote by paper at a public meeting. At such meeting, the Chair collects the votes at the open session meeting and then promptly reads aloud the name of each member and their appointment selections during the same meeting in open session. Members’ appointment selections are then publicly shared at the meeting and read into the record of the meeting. When the appointment votes are publicly and openly stated during the public meeting, which members of the public attend, the person or persons obtaining the highest number of votes is appointed.

In this instance, because the Select Board is currently meeting remotely due to the COVID-19 pandemic to limit public gatherings, as required by law, each Select Board member was asked to submit their appointment selections in an e-mail to the Town’s Operations Administrator prior to the remote meeting to facilitate same, who, then at the June 17th remote meeting of the Select Board, and with no review of any correspondence by any member prior to the meeting, read out the name of each member of the Select Board and announced their appointment selections during said meeting, which was live streamed for members of the public to observe in real-time. The individuals who received the most appointment selections as publicly announced during the meeting were appointed. The Open Meeting Law requires that meetings of public bodies include a record of all votes taken, which clearly occurred in this instance, in the virtual platform authorized by the Executive Order. Compare OML 2016-121 (OML violation occurred when committee did not disclose candidate choices to each other or announce votes during the meeting). While striving for compliance with the remote participation requirements and to ensure social distancing at this time because of COVID-19, the Select Board submits that each member’s appointment selections were announced during the course of the meeting, which the public attended. There was no improper polling or deliberation outside of the context of the public meeting as to the appointments.

The Select Board further submits that it met again on June 29, 2020, at a properly posted meeting in open session via virtual means, to reconsider the annual committee and commission appointments further and ensure that all remote participation requirements were met. Indeed, at the June 29th meeting, as a sign of good faith, the Select Board reconsidered three committee appointments that were previously made on June 17, 2020. During that meeting, the Select Board invited any candidate who applied and did not have a prior opportunity to address the Board previously to do so again. Notably, the Select Board received 165 public comments for this portion of the meeting, including from the complainant, which are included in the record of the June 29, 2020 meeting. To further ensure transparency, after further review of such appointments, each Select Board member then individually notified the Operations Administrator of his/her vote during the open session portion of the meeting via e-mail. The appointment selections for such committees were then publicly announced during the meeting, with a verbal roll-call vote confirmation by each member of his/her appointments in compliance with the Open Meeting Law’s remote participation requirements. Thus, even assuming, arguendo, that a violation occurred on June 17, 2020, the Select Board’s action on June 29th resolved said issue in its entirety by its roll-call votes on the annual appointments. Lastly, there was no deliberation of this matter by Select Board members outside of a properly posted meeting, including over e-mail.
In conclusion, upon careful review of the complaint, the Select Board submits that it complied in good faith with the provisions of the Open Meeting Law relative to such annual committee appointment process. The Select Board’s annual appointment proceedings were fully transparent to members of the public, including the complainant, who were authorized, and indeed, attended, such virtual meetings. The Town of Nantucket Select Board strives at all times, including during the COVID-19 public health emergency, to ensure compliance with the requirements of the Open Meeting Law and has worked closely with Town officials and employees to ensure full and transparent governmental operations during this pandemic while navigating significant public health concerns and its ongoing municipal obligations.

Please feel free to contact me or Attorney John Giorgio with any questions.

Very truly yours,

Janelle M. Austin

Enc.
cc: Select Board
    Town Manager
    Ms. Mary Wawro

725211/NANT/0001
MEMBERS OF THE SELECT BOARD, AND TOWN CLERK

I ATTACH FOR IMMEDIATE REVIEW AND PROMPT CONSIDERATION MY OPEN MEETING LAW COMPLAINT AND ASSOCIATED PUBLIC RECORD REQUEST. THIS PERTAINS TO YOUR JUNE 17TH APPOINTMENT TO THE CONSERVATION COMMISSION OF A LATE FILING APPLICANT WHO WAS NOT SUBJECT TO THE PUBLIC HEARING PROCESS THAT YOUR BOARD HAS INSTITUTED AS GOOD PUBLIC POLICY FOR APPOINTMENTS TO TOWN COMMITTEES AND COMMISSIONS.

PLEASE REVIEW AND TAKE PROMPT AND APPROPRIATE ACTION.

Mary Wawro
3 EAT FIRE SPRINGS ROAD
213 458 2871
RE: OPEN MEETING LAW COMPLAINT; PUBLIC RECORD REQUEST

JUNE 24, 2020

CHAIR, NANTUCKET SELECT BOARD; TOWN CLERK
Town and County Building
16 Broad Street 1st Floor
Nantucket, MA 02554

DEAR CHAIR AND TOWN CLERK:

This forwards the Open Meeting Law Complaint [OML] that I am simultaneously filing with your Chair and the Town Clerk today, June 24, 2020 and my request for associated Public Records pertaining communications by members of your Board and other matters.

My complaint relates to the action taken by your Board on June 17, 2020 in making appointments to Town Committees.

In summary, the complaint is based upon the following:

1) The Board did not follow its announced policies and procedures with respect to filing deadlines and public hearings for appointment of applicants to Town Committees and Commissions.

Applications were accepted after deadline dates without specific action taken in public by the Board to extend the application period. While the Board is certainly permitted to extend its application periods, it may not do so without taking such action in public to provide clear and specific notice to the public that such extension has been granted so that all members of the public wishing to do so have an opportunity to submit their applications after the original closing dates.

Also, such extensions must be granted in public and with specificity so that members of the public have notice and opportunity to learn who the late filing applicants are, to observe the public hearing interviews of such applicants by the Board, and to offer public comment on their applications.
In the instant case, one application, that of Linda Williams to the Conservation Commission, was filed and accepted not only after the deadline for submission but after the public hearing process was closed.

2) The actual voting for candidates was conducted through email communication done in private rather than in public and this action was apparently not taken simultaneously by all Board members, but rather in seriatim. One member who had just been elected the day before the appointment submitted an email vote very shortly before the June 17th meeting began but well after the other votes had been sent. The emailed votes were sent to Town administration which tallied the votes prior to the meeting and announced the votes without conducting a roll call as required for meetings conducted with remote attendance. Under such circumstances coupled with the application filed after the close of public hearings, the public cannot be assured that the process was free from corruption.

3) On information and belief, one Board member has stated that at the time of his vote, he was unaware that the Williams application had been filed, accepted and was pending.

4) On information and belief, the Chair of the Board, stated that the reason she “voted for Linda [was] because she would get in anyway.” How could the Chair know before her vote was cast that Linda “would get in anyway” unless there had been an unlawful seriatim prior communication among at least a quorum of the Board?

These circumstances undermine the confidence of the public in the integrity of the public process and are not consistent with the requirements that the public’s business be conducted in public.

I urge you to rectify the wrong done here immediately.

Very truly yours,

Mary Wawro
OPEN MEETING LAW COMPLAINT FORM
Office of the Attorney General
One Ashburton Place
Boston, MA 02108

Please note that all fields are required unless otherwise noted.

### Your Contact Information:

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<thead>
<tr>
<th>Field</th>
<th>Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Name:</td>
<td>Mary</td>
</tr>
<tr>
<td>Last Name:</td>
<td>Wawro</td>
</tr>
<tr>
<td>Address:</td>
<td>3 EAT FIRE SPRINGS ROAD</td>
</tr>
<tr>
<td>City:</td>
<td>NANTUCKET</td>
</tr>
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<td>State:</td>
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</tr>
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<td>02554</td>
</tr>
<tr>
<td>Phone Number:</td>
<td>213 458 28</td>
</tr>
<tr>
<td>Ext.</td>
<td></td>
</tr>
<tr>
<td>Email:</td>
<td><a href="mailto:marycarita@me.com">marycarita@me.com</a></td>
</tr>
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</table>

Organization or Media Affiliation (if any): ________________________________________

Are you filing the complaint in your capacity as an individual, representative of an organization, or media?
(For statistical purposes only)

- [x] Individual
- [ ] Organization
- [ ] Media

### Public Body that is the subject of this complaint:

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Name of Public Body (including city/town, county or region, if applicable):

TOWN OF NANTUCKET SELECT BOARD

Specific person(s), if any, you allege committed the violation:

BOARD MEMBERS

Date of alleged violation: ON OR ABOUT JUNE 17, 2000
Description of alleged violation:
Describe the alleged violation that this complaint is about. If you believe the alleged violation was intentional, please say so and include the reasons supporting your belief.

Note: This text field has a maximum of 3000 characters.

What action do you want the public body to take in response to your complaint?

Note: This text field has a maximum of 500 characters.

Review, sign, and submit your complaint

I. Disclosure of Your Complaint.
Public Record. Under most circumstances, your complaint, and any documents submitted with your complaint, is considered a public record and will be available to any member of the public upon request.

Publication to Website. As part of the Open Data Initiative, the AGO will publish to its website certain information regarding your complaint, including your name and the name of the public body. The AGO will not publish your contact information.

II. Consulting With a Private Attorney.
The AGO cannot give you legal advice and is not able to be your private attorney, but represents the public interest. If you have any questions concerning your individual legal rights or responsibilities you should contact a private attorney.

III. Submit Your Complaint to the Public Body.
The complaint must be filed first with the public body. If you have any questions, please contact the Division of Open Government by calling (617) 963-2540 or by email to openmeeting@state.ma.us.

By signing below, I acknowledge that I have read and understood the provisions above and certify that the information I have provided is true and correct to the best of my knowledge.

Signed: ___________________________ Date: 6/24/2020

Page 2
ATTACHMENT A

DESCRIPTION OF ALLEGED VIOLATION

1) The Board did not follow its announced policies and procedures with respect to filing deadlines and public hearings for appointment of applicants to Town Committees and Commissions. Applications were accepted after deadline dates without specific action taken in public by the Board to extend the application period. While the Board is certainly permitted to extend its application periods, it may not do so without taking such action in public to provide clear and specific notice to the public that such extension has been granted so that all members of the public wishing to do so have an opportunity to submit their applications after the original closing dates. Also, such extensions must be granted in public and with specificity so that members of the public have notice and opportunity to learn who the late filing applicants are, to observe the public hearing interviews of such applicants by the Board, and to offer public comment on their applications. In the instant case, one application, that of Linda Williams to the Conservation Commission, was filed and accepted not only after the deadline for submission but after the public hearing process was closed.

2) The actual voting for candidates was conducted through email communication done in private rather than in public and this action was apparently not taken simultaneously by all Board members, but rather in seriatim. One member submitted an email vote very shortly before the June 17th meeting began but well after the others were. The emailed votes were sent to Town administration which tallied the votes prior to the meeting and announced the votes without conducting a roll call as required for meetings conducted with remote attendance. Under such circumstances coupled with the application filed after the close of public hearings, the public cannot be assured that the process was free from corruption.

3) On information and belief, one Board member has stated that at the time of his vote, he was unaware that the Williams application had been filed, accepted and was pending.

4) On information and belief, the Chair of the Board, stated that the reason she “voted for Linda [was] because she would get in anyway.” How could the Chair know before her vote was cast that Linda “would get in anyway” unless there had been an unlawful seriatim prior communication among at least a quorum of the Board?

ACTION TO BE TAKEN IN RESPONSE

The Select Board should rescind its illegally cast for appointments to the Conservation Commission and vote among the candidates whose applications were timely filed, or it should conduct a public hearing on the late filed application of Linda Williams.
RE: PUBLIC RECORD REQUEST

Ms. C. Elizabeth Gibson
Nantucket Town Manager
Town and County Building
16 Broad Street 1st Floor
Nantucket, MA 02554

Dear Ms. Gibson:

This is a Public Records Request filed pursuant to Massachusetts General Law chapter 66 Section 10 that requires the custodian of a public record to produce and allow inspection and copying of such records at reasonable times and without unreasonable delay.

I further respectfully request that these documents be provided without cost for search or copying. When the documents have been assembled, I will be pleased to inspect and determine which, if any are needed for copying.

As used in this request, and pursuant the Chapter 66, “document” shall include without limitation, papers, electronic documents such as files, e-mail, text messages, tweets, social media postings, voicemails, all records of telephone calls, calendars, calendar entries whether in hard copy or digital or electronic format, data, databases, audio files, audiotapes and all other materials regardless of physical form or characteristics.

The request is limited to documents created by or for or at the direction of, generated by, for or at the direction of, transmitted by or to, received by or for or reviewed by or for Select Board Members Fee, Ferrantella, Holdgate, Bridges, Higgins and Murphy from January 1, 2010 to the present day.

Specifically, the material requested is as follows:

1. All Town policies and procedures related to the process by which the Select Board conducts its activities with respect to the appointments of members of Town Committees, Commissions, Boards and other bodies
which function in the Town of Nantucket under the direction of the Select Board.

2. Each and every document created by, for, or at the direction of, generated by, for, or at the direction of, transmitted by, for or at the direction of, received by, or for or reviewed by or for the identified Select Board members that concerns, mentions, relates to, refers to or otherwise in any way pertains to the appointment of Linda Williams to the Conservation Commission.

3. Each and every document created by or for, generated by or for, transmitted by or for, received by or for or reviewed by or for each identified Select Board member that concerns, mentions, relates to, refers to or otherwise in any way pertains to each and every individual who submitted an application for appointment to the Nantucket Conservation Commission during the time periods identified above.

4. Each and every document transmitted in any manner whatsoever by or on behalf of each and every identified Select Board member during the identified time period to the following: Josh Posner, Amos Hostetter, Helmut Weymar, Jamie Feeley, Steven Cohen, Jennifer Cohen, and each and every officer and trustee of the Siasconset Beach Preservation Fund that pertains or relates in any way to the appointment of members of the Conservation Commission.

5. Each and every document received or reviewed in any manner whatsoever by each and every identified Select Board member the identified time period from the following: Josh Posner, Amos Hostetter, Helmut Weymar, Jamie Feeley, Steven Cohen, Jennifer Cohen and each and every officer and trustee of the Siasconset Beach Preservation Fund including that pertains of relates in any way to the appointment of members of the Conservation Commission.

Very truly yours,

Mary Wawro

MARY WAWRO
June 24, 2020

RE: Select Board Pledge to the Nantucket Community

Dear Nantucket Community,

Many in our community are experiencing grief and pain as we watched the senseless and tragic deaths of George Floyd, Ahmaud Arbery, and Breonna Taylor. To watch the action and inaction of officers is nothing short of horrifying. These events have exposed deeply entrenched systemic racism in our country and our community.

We respect those who choose to protest in peace and are committed to do all we can to stand with the black community, as well as other minorities, to ensure that we do the work to make Nantucket a more just and equitable community for all its constituents. As we look to build a better future, we must learn from our history. We are committed to take action now - to have the conversations, investigate our systems to understand and address the discrimination that may be subtle or overt, and to make meaningful change to create a safer, more equitable community for all our residents.

Today, we make the following pledge and commitment, inspired by the Massachusetts Municipal Management Association Task Force on Diversity and Inclusion:

- We stand with those who are calling out police brutality, ingrained racism and violence toward people of color in our country;
- We commit as leaders to strengthen the trust in our community by making sure that we hire police officers and team members who reflect the values of integrity, compassion and respect for the diversity of all individuals;
- We commit to listening to and proactively responding to community concerns when they arise;
- We stand with our police officers and team members who demonstrate these high moral values every day;
- We share in the anger and sadness our community members are feeling, we are channeling those feelings to work toward a better future for the residents of our community and generations to come;
- We commit to continuing to be active participants in working hard to educate, train and effect change in our organizations and throughout the community;
• We commit to find further information on what policies, training and practices are in place in Massachusetts related to fair and impartial policing and identification of areas for improvement to strengthen the trust in our communities for our team members to participate in.

In addition, we are committed to taking other critical actions to improve our community:

• Develop an Equity/ Diversity Office in Town Administration - a cabinet level position whose focus will be to ensure equitable service delivery in the community and help us move forward with our new objectives;
• Create a new system for community members and staff to report racist or discriminatory incidents;
• Ongoing professional development training for our staff and volunteer board/commission members on racial identity, implicit bias and racial equity;
• Create a Diversity, Equity and Inclusion Strategic plan to assess our current practices, policies and procedures as well as to overall agency culture - this plan will have both short-term and long-term goals;
• Create a Diversity Advisory board who will focus on 8 key areas: language access; family support, public safely, economic opportunity, infrastructure and livability, and health and wellness.

Nantucket has always been a community noted for its courage. As we face the difficult realities together, we are confident that we will be successful in creating a community where all our residents can feel safe and welcome.

Town of Nantucket Select Board

Dawn Hill Holdgate, Chair
Jason Bridges, Vice Chair
Matt Fee
Kristie Ferrantella
Melissa Murphy
TOWN ADMIN

- **Draft RFP for creation of a Diversity, Equity and Inclusion (DEI) Office**
  1. NEET meeting 7/8 - RFP review.
  2. Review pending by Equity Advisory Board once developed.

- **Develop an Equity/Diversity Office in the Town**
  - Draft job description for Equity Officer with focus on building trust in community and provide equal access for residents and assist in employee relations (internal employee interactions as well as employee’s interaction with public as provide a service) completed and provided to SB on 7/2.
  - Will HOLD on advertising and filling this position to ensure in-line with RFP work.
    Develops a clear plan and expectations so the person is successful and ensure work (short and long term) doesn’t conflict with efforts already being done.
  - This position is for focus on all protected classes: race/ethnic minorities, color, religion, national origin, sex/LGBTQ+, age, disability, and genetic information.
  - Challenges to continue:
    o Logistic Challenges: funding, bargaining obligations with the Unions, office location
    o Functional Challenges: overlap with other departments (HR, HHS, C&T) and role position plays within the organizational structure. Ensure captures in job description/interview/process unbiased ability and actual diversity work experience. Mediation element to the role? Legal? – RFP will help with this.

- **Develop Equity Advisory Board (EAB) to work, when hired, Equity/AA Office and assist in implementing the deliverables of the RFP among other identified work/tasks.**
  - Council for Human Services meeting July 16th to set schedule for upcoming meetings.
    First tasks for the group will be:
    o Review RFP
    o Draft mission, board size, make up (subcommittee of CHS similar to CRC?), and initial tasks. Also ensure includes elements of Pledge.
  - Advertise and appoint members to the newly developed EAB. Tentative begin in October/November to provide CHS mission development, Admin review, SB review, advertising, public hearing/appointments.

- **Community Forum**
  - Engage a facilitator for a community forum developed through Town/ CHS.
  - Community Efforts that are already underway and potentially developing a non-Town sponsored/run forum update.
    o Participate or Collaborate?