NP&E'DC

PACKET

JULY 27, 2020

6pm

via Zoom & YouTube

1 YouTube MEETING INFORMATION for public participation via a LIVE Chat Bar –
Link: https://youtu.be/RsID0JBYXTs
# MEETING POSTING

**TOWN OF NANTUCKET**  
Pursuant to MGL Chapter 30A, § 18-25  
All meeting notices and agenda must be filed and time stamped with the Town Clerk’s Office and posted at least 48 hours prior to the meeting (excluding Saturdays, Sundays and Holidays)

<table>
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<tr>
<th>Committee/Board/s</th>
<th>Nantucket Planning &amp; Economic Development Commission</th>
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<tr>
<td>Day, Date, and Time</td>
<td>Monday, July 27, 2020, at 6:00 pm</td>
</tr>
<tr>
<td>Location / Address</td>
<td>REMOTE PARTICIPATION VIA ZOOM &amp; YouTube</td>
</tr>
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</table>
Pursuant to Governor Baker’s March 12, 2020, Order Regarding Open Meeting Law (Attached)  
INFORMATION on viewing the meeting can be found at  
https://www.nantucket-ma.gov/138/Boards-Commissions-Committees

| Signature of Chair or Authorized Person | Andrew Vorce, Director of Planning  
Eleanor Antonietti, Zoning Administrator |

**WARNING:** IF THERE IS NO QUORUM OF MEMBERS PRESENT, OR IF MEETING POSTING IS NOT IN COMPLIANCE WITH THE OML STATUTE, NO MEETING MAY BE HELD!

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**NP&EDC**  
**AGENDA**  
www.nantucket-ma.gov  
**YouTube Link:**  
https://youtu.be/RsID0JBYXTs

Please list below the topics the chair reasonably anticipates will be discussed at the meeting.

- **I.** Call to Order:
- **II.** Establishment of Quorum:
- **III.** Approval of Agenda:
- **IV.** Approval of Minutes:

- May 29, 2020
V. Public Comments:

VI. Action / Discussion Items:

A. Appointment of At-Large Member (3) Year Term (Has Been Advertised)
   1. Wendy Hudson – incumbent
   2. Mary Longacre – new applicant

B. Acceptance of Membership Appointments
   1. County Commissioners (Kristie Ferrantella)
   2. Housing Authority (Bertyl Johnson)
   3. Conservation Commission (Maureen Phillips)

C. Action/Discussion: Election of Officers
   1. Chairman (Current: Nat Lowell)
   2. Vice-Chairman (Current: Fritz McClure)

D. Action/Discussion: Agency Appointments
   1. Contract Review Committee of Human Services (1)
   2. Capital Program Committee (1)
   3. MARPA (1)
   4. Affordable Housing Trust Fund (1)
   5. By-law Committee (3)

E. Bicycle and Pedestrian Advisory Committee – Appointment of at-large members

   POINT OF ORDER FOR CLARIFICATION
   A reminder that Membership and At-Large Appointees must get sworn-in.

F. 2020 Census – Complete Count Committee Program

G. 3C Transportation Program:
   1. FFY 2021 UPWP – close public review period and approval

VII. Other Committee Reports

VIII. Other Business

A. MAPC News – Massachusetts Black and Latino Legislative Caucus’

IX. Adjournment
ORDER SUSPENDING CERTAIN PROVISIONS
OF THE OPEN MEETING LAW, G. L. c. 30A, § 20

WHEREAS, on March 10, 2020, I, Charles D. Baker, Governor of the Commonwealth of Massachusetts, acting pursuant to the powers provided by Chapter 639 of the Acts of 1950 and Section 2A of Chapter 17 of the General Laws, declared that there now exists in the Commonwealth of Massachusetts a state of emergency due to the outbreak of the 2019 novel Coronavirus ("COVID-19"); and

WHEREAS, many important functions of State and Local Government are executed by “public bodies,” as that term is defined in G. L. c. 30A, § 18, in meetings that are open to the public, consistent with the requirements of law and sound public policy and in order to ensure active public engagement with, contribution to, and oversight of the functions of government; and

WHEREAS, both the Federal Centers for Disease Control and Prevention ("CDC") and the Massachusetts Department of Public Health ("DPH") have advised residents to take extra measures to put distance between themselves and other people to further reduce the risk of being exposed to COVID-19. Additionally, the CDC and DPH have advised high-risk individuals, including people over the age of 60, anyone with underlying health conditions or a weakened immune system, and pregnant women, to avoid large gatherings.

WHEREAS, sections 7, 8, and 8A of Chapter 639 of the Acts of 1950 authorize the Governor, during the effective period of a declared emergency, to exercise authority over public assemblages as necessary to protect the health and safety of persons; and

WHEREAS, low-cost telephone, social media, and other internet-based technologies are currently available that will permit the convening of a public body through virtual means and allow real-time public access to the activities of the public body; and

WHEREAS section 20 of chapter 30A and implementing regulations issued by the Attorney General currently authorize remote participation by members of a public body, subject to certain limitations;
NOW THEREFORE, I hereby order the following:

(1) A public body, as defined in section 18 of chapter 30A of the General Laws, is hereby relieved from the requirement of section 20 of chapter 30A that it conduct its meetings in a public place that is open and physically accessible to the public, provided that the public body makes provision to ensure public access to the deliberations of the public body for interested members of the public through adequate, alternative means.

Adequate, alternative means of public access shall mean measures that provide transparency and permit timely and effective public access to the deliberations of the public body. Such means may include, without limitation, providing public access through telephone, internet, or satellite enabled audio or video conferencing or any other technology that enables the public to clearly follow the proceedings of the public body while those activities are occurring. Where allowance for active, real-time participation by members of the public is a specific requirement of a general or special law or regulation, or a local ordinance or by-law, pursuant to which the proceeding is conducted, any alternative means of public access must provide for such participation.

A municipal public body that for reasons of economic hardship and despite best efforts is unable to provide alternative means of public access that will enable the public to follow the proceedings of the municipal public body as those activities are occurring in real time may instead post on its municipal website a full and complete transcript, recording, or other comprehensive record of the proceedings as soon as practicable upon conclusion of the proceedings. This paragraph shall not apply to proceedings that are conducted pursuant to a general or special law or regulation, or a local ordinance or by-law, that requires allowance for active participation by members of the public.

A public body must offer its selected alternative means of access to its proceedings without subscription, toll, or similar charge to the public.

(2) Public bodies are hereby authorized to allow remote participation by all members in any meeting of the public body. The requirement that a quorum of the body and the chair be physically present at a specified meeting location, as provided in G. L. c. 30A, § 20(d) and in 940 CMR 29.10(4)(b), is hereby suspended.

(3) A public body that elects to conduct its proceedings under the relief provided in sections (1) or (2) above shall ensure that any party entitled or required to appear before it shall be able to do so through remote means, as if the party were a member of the public body and participating remotely as provided in section (2).

(4) All other provisions of sections 18 to 25 of chapter 30A and the Attorney General’s implementing regulations shall otherwise remain unchanged and fully applicable to the activities of public bodies.

This Order is effective immediately and shall remain in effect until rescinded or until the State of Emergency is terminated, whichever happens first.
Given in Boston at 6:45 PM this 12th day of March, two thousand and twenty.

CHLARLES D. BAKER
GOVERNOR
Commonwealth of Massachusetts
NP&EDC MEETING
7/27/2020

AGENDA ITEM IV.

MINUTES for May 29, 2020
MINUTES
Friday, May 29, 2020
Remote Meeting via Zoom and YouTube – 1:00 p.m.

Purpose: Regular Meeting:

STAFF IN ATTENDANCE: Andrew Vorce, Director of Planning; Eleanor W. Antonietti, Land Use Specialist; William Saad
EARLY DEPARTURES:
ABSENT: Matt Fee; Leslie Johnson; Jack Gardner
OTHER: Derek Shooster, MassDOT; Hillary Rayport

I. Call to Order:
1:05 p.m.

II. Establishment of Quorum:
LOWELL announced that this Open Meeting of the Nantucket Planning and Economic Development Commission is being conducted remotely via Zoom and YouTube, consistent with Governor Baker’s Executive Order of March 12, 2020, due to the current State of Emergency in the Commonwealth due to the outbreak of the “COVID-19 Virus.”

III. Approval of Agenda:
The MOTION was made by Judith Wegner and seconded that the NP&EDC does hereby vote to approve the NP&EDC minutes for April 28, 2020.

ROLL CALL of those participating:
1. Nat Lowell  Aye
2. John Trudel  Aye
3. Fritz McClure  Aye
4. Judith Wegner  Aye
5. Dave Iverson  Aye
6. Bert Johnson  Aye
7. Maureen Phillips  Aye
8. Wendy Hudson  Aye
Agenda adopted by UNANIMOUS consent.

IV. Approval of Minutes:
  • April 28, 2020
The **MOTION** was made by Dave Iverson and seconded that the NP&EDC does hereby vote to approve the NP&EDC minutes for April 28, 2020.

**ROLL CALLVOTE:**

1. Nat Lowell  Aye  
2. John Trudel  Aye  
3. Fritz McClure  Aye  
4. Judith Wegner  Aye  
5. Dave Iverson  Aye  
6. Maureen Phillips  Aye  
7. Bert Johnson  Aye  
8. Wendy Hudson  Aye  

Minutes adopted by **UNANIMOUS** consent.

**V. Public Comments:**

NONE  

**VI. Action / Discussion Items:**

A. **3C Programming Documents:**  
   1. **FFY 2021 UPWP – authorize for public review**

   SHOOSTER explains how we get paid for our 3C planning work through the UPWP. It lists the tasks. Funded 80% by Federal Highway Administration and 20% by MassDOT. VORCE explains the funding breakdown. We have the vacancy so Eleanor Antonietti and Billy Saad are contributing part of their time. Normally contributes 10% of his time but this has been increased to 20%. We have programmed pretty much as we did last year and cut out some of the projects we won’t have ability to do right now. Focused on giving support to Selectmen. SHOOSTER in event that NP&EDC does find a replacement for Mike Burns during FFY 2021 (October 1, 2020 – Sept. 30, 2021) – that would require approval from MassDot for change in personnel. Shared staff time is approved for now.

   PHILLIPS do we have anything specific as to adapting to Covid? SHOOSTER has not had chance to read through document yet. Will do once released for public review. We will place emphasis on any changes needed in response to Covid 19.

   VORCE nothing specific in plan that reflects upon that directly but there is a reality that a number of the tasks will not continue like traffic counts, deferred capital programs, cross regional projects. DPW Director and he are struggling to keep 6 projects going. We are advertising for Transportation Planner as an essential position. This is a year of treading water and doing best we can. DPW has a hiring freeze as well. Need to deal with a lot of things such as getting seating outside that have some overlap with roads. Not a year to start new projects. Have 5-6 existing contracts that we need to complete. All capital expenditures are deferred for now.

   PHILLIPS asks if we will be able to adapt this in some way before it gets to public review to make it more meaningful for the public. Not sure how that fits into this usual process. Important for people to know how our priorities have been impacted.

   LOWELL This is a broad question that may not have an answer. Maybe we just ask to be updated on things that are of concern over next few months.

   VORCE that should be a separate agenda item at July meeting. This is really an annual exercise that sets funding and the broad categories of work. It has been adjusted to reflect the reality of staff shortage that is likely to be an issue at the beginning of the next fiscal year. He doesn’t see strong connection between this plan and all that is happening.
LOWELL maybe at future SB meeting we could have an agenda item explaining what Maureen is talking about. They have to approve what we do.

SHOOSTER With the release of this document, Commission members can provide their own feedback about concerns as it relates to the pandemic. You can ask that the Commission approve a letter to go out with this document. That can be part of the process.

McCLURE As he recalls, this document primarily relates to allocation of resources, Staff time, and funding of staff rather than particular programs. Suggests that someone summarize areas of plan that might deal with items that may not be focused on this year.

SHOOSTER directs members to look at Page 12 of document – Page 21 of Packet. Lack of funding for some tasks probably is likely due to lack of capacity to perform the task or there are conditions that would prevent them.

VORCE confirms. Just to be clear, this is opening this up for review so between now and the next meeting in July – Commission members will have time to review and submit comments. It is a 21-day review period and we will discuss again at the July meeting.

The MOTION was made by Fritz McClure and seconded that the NP&EDC does hereby vote to authorize release of the Draft 2021 UPWP for a 21-day public review period. The vote was UNANIMOUS.

ROLL CALL of those participating:
1. Nat Lowell Aye
2. John Trudel Aye
3. Fritz McClure Aye
4. Judith Wegner Aye
5. Dave Iverson Aye
6. Maureen Phillips Aye
7. Bert Johnson Aye
8. Wendy Hudson Aye

Agenda adopted by UNANIMOUS consent.

2. FFY 2021-2025 Transportation Improvement Program – close public review period and approval

SHOOSTER MassDOT reviewed the document and we have a checklist for all regions. Not everything is applicable to Nantucket because not an MPO. NP&EDC had endorsed the state’s safety performance measures which were added into this document. There were several sheets from last year that were no longer applicable this year, because we moved to online. Page 58 of document shows SRTP. There were 5 years of transit expenses. Beyond that, he doesn’t think MassDOT had any further comments.

RAYPORT She wants to take opportunity to be heard, given that this is a public process. Her submitted letter is detailed. She is raising questions as a resident, voter, tax payer.

SHOOSTER can go down the list of comments. The LRTP was endorsed by region last year and had a list of projects over long range. No funds in this FFY 2021-25 are being programmed to any projects in LRTP using your regional target. Not sure if SRTP was reflected in LRTP but that is receiving federal funding and is reflected in TIP document for this year. Region receives about ½ million. There are conditions as to when and how projects can be funded with federal dollars. There are no projects in any stage of design that are ready during 5 year time line, therefore not programmed in highway section of TIP. We work on design status and updates for different priority projects. As to Bartlett Road roundabout and CMAC funding eligibility, he is not familiar, but it is not funded with TIP money at moment.
NP&EDC Minutes May 29, 2020

VORCE that project is not moving forward. SB are not supporting so not funded.

TRUDEL asks Andrew regarding implementation of 3 STOP signs that was supposed to be a test to see if we needed roundabout, will that be permanent solution?

VORCE thinks so.

RAYPORT asks about Complete Streets work and status. We do need sidewalks in some areas. Why can’t we deploy this ½ million to do that work?

SHOOSTER The committee that meets for CMAC gives a status regarding CMAC eligibility. Certain conditions have to be met – i.e., either reduce congestion or improve air quality. If that impact can be demonstrated to committee, the process involves going through CMAC consultation. Right of way needs to be sorted out. Different levels of design status have to be approved and it has to be fiscally constrained before it can be programmed in the TIP at a given time. You cannot program a $3 million project that takes 1 or 2 years to construct unless you can make up the deficit when you have ½ million per year.

IVERSON asks what we have to do as a Town to get a project on the TIP.

SHOOSTER explains process. Have to work with a designer. Depending on cost and whether consistent with LRTP goals and something that can be fiscally constrained, it could be programmed in the TIP.

IVERSON so we identify, fund the planning, and get it on the TIP. A lot of hoops that we need to jump through before it can appear on the TIP.

LOWELL Town Meeting gave thumbs up re. Milestone Rotary last year. It’s not a TIP but it is state money.

SHOOSTER not familiar with design details and status unless they receive federal funding. That is a question for District V. If it is not receiving federal funding, it is not reflected on the TIP. He can follow up with District V and work with Staff. Over next year, if Nantucket works closely with highway division and if Right of Way environmental concerns are addressed, if it is at a different place a year from now and ready to be programmed within 5 year time line, it could be a project that the NP&EDC recommends to program in next TIP. Not there yet. He will make sure to invite someone from District V to next meeting so they can comment.

WEGNER has to go to another meeting at 2pm but agrees that this can be very complex.

The MOTION was made by Judith Wegner and seconded that the NP&EDC does hereby vote to close the 21-day public review period, to approve the FFY 2021-2025 Transportation Improvement Program as recommended by Staff, and to authorize the Chair to sign the endorsement.

The vote was UNANIMOUS.

ROLL CALL of those participating:

1. Nat Lowell Aye
2. John Trudel Aye
3. Fritz McClure Aye
4. Judith Wegner Aye
5. Dave Iverson Aye
6. Maureen Phillips Aye
7. Bert Johnson Aye
8. Wendy Hudson Aye

Agenda adopted by UNANIMOUS consent.
McCLURE thinks we should give detailed responses to Hillary’s comment letter. To the extent that this $500,000 could be used for any of the projects that she mentions, it is always possible to include those in a subsequent year.

RAYPORT hopes we do use these funds in the future. Perhaps put on agenda in July. Long lead time for these projects.

SHOOSTER valid remarks. MassDOT does not like to see regions leave money on the table and projects can become more expensive. In last 6 mo.s MassDOT prepared guidance for regions (CHECK TAPE 63 minutes)… to present tangible low cost projects.

PHILLIPS do we need to make a motion to have it on the agenda next time?

LOWELL keeping a good discussion of where things come from, what are priorities and how funding

VII. Other Committee Reports

PHILLIPS Conservation Commission is meeting every other week for usual 3-4 hours. Not much has changed in terms of what they are looking at. They have been talking about public understanding and awareness. Development is being pushed to edge of everything. We have jurisdiction of 100’ from wetlands, after 50’, the developers are cramming everything they can right up to edge. There is always a cabana and pool and firepit. We may start thinking about policy issues and having better communication between different committees.

McCLURE Coastal Resiliency Advisory Committee has not been meeting. Staff has been working to move forward with hiring a consultant for the committee.

HUDSON (re. her appointment to return to business committee) Governor is having press conference. They have no decision making power. They had not met since 5/16 and just met again yesterday. Feels strongly about the treatment of small business. In terms of economic development, we are pivoting some of our hospitality as a workforce opportunity. Wonders if the broadband coverage is good enough. Perhaps we could write an official letter to Comcast.

VORCE we can update commission in July.

JOHNSON SB gives our license to Comcast so maybe the letter should also go to SB.

RAYPORT likes the different perspectives on this commission. The NHC has been meeting via Zoom. Would like to have a feedback loop to think about intersection of historical priorities with planning.

LOWELL we can invite Rob McNeil to next meeting. He is an ex officio with this group and we will be working with him more since Mike Burns is not here.

SHOOSTER the Statewide CIP (Capital Improvement Program) is accepting comments for 6/1 it is on mass.gov/CIP. It is beyond the TIP.

VIII. Other Business

NONE

IX. Adjournment

Bert Johnson moved to adjourn the meeting at 2:22 p.m.; Fritz McClure seconded. So voted by Roll Call Vote.

1. Nat Lowell  Aye
2. John Trudel  Aye
3. Fritz McClure  Aye
4. Judith Wegner  Aye
5. Dave Iverson  Aye
6. Maureen Phillips  Aye
7. Bert Johnson  Aye
8. Wendy Hudson  Aye
Meeting adjourned by UNANIMOUS consent.

Submitted by:
Eleanor W. Antonietti
NPEDC MEETING
7/27/2020

AGENDA ITEMS VI.A,B,C

- APPOINTMENTS, ACCEPTANCES, ELECTIONS
NP&EDC
REQUEST FOR LETTERS OF INTEREST
FOR (1) AT LARGE MEMBER
ON
NANTUCKET PLANNING AND ECONOMIC DEVELOPMENT COMMISSION

The Nantucket Planning and Economic Development Commission (the “Commission”) is responsible for the comprehensive planning of the Island under the authority of Chapter 561 of the Acts of 1973, as amended. The Commission is seeking letters of interest to fill one (1) At Large Member position on the Commission. The term is until June 2023, and membership is by appointment by the Commission. Letters shall be submitted to NP&EDC via email to eantonietti@nantucket-ma.gov or by delivery to 2 Fairgrounds Road, Nantucket, MA 02554, no later than 4 PM on July 17, 2020. Such letters should include the reasons why any candidate is interested in, and qualified for, membership on the Commission. It is desirable that candidates attend the virtual Commission meeting via Zoom and YouTube on July 27, 2020 at 6:00PM at which one candidate will be selected for membership. For more information, candidates may contact the Commission offices at 508-325-7587, extension 7010.

G24

Nathaniel Lowell, Chairman
Eleanor thank you as always for your great work keeping us organized.

Here is my letter of interest for the NP&EDC At Large seat:

Dear Chairman Lowell and Board Members,

I would like to submit my name for renewal of the At-Large Seat I hold on the Nantucket Planning and Economic Development Commission.

COVID-19 has presented us with an incredibly challenging set of circumstances for the island to navigate, and I feel it is important for me to continue to work with the Commission, as well as with the governor's Rural Policy Advisory Commission, on which I serve as a representative of the NP&EDC. I also hope that my work on the governor’s Reopening Advisory Board will be informative for this group going forward.

The island will need all hands on deck this winter and beyond to adapt to changing circumstances. I hope to use my experience and creative thinking to work on these problems, and I look forward to serving the community in every way I can.

Sincerely,

Wendy Hudson

Wendy Morton Hudson
Owner, Nantucket Bookworks & Mitchell’s Book Corner
Founding Partner, Cisco Brewers/Triple Eight Distillery/Nantucket Vineyard
Cell: 508-364-0903
If appointed to the NP&EDC as an At-Large member, I believe I will be able to make a strong contribution based on my interests in transportation issues; business issues; housing issues; environmental & energy issues; Nantucket’s history & historic preservation; social issues; and quality of life for the island.

One of my core beliefs is that we must recognize when things have already changed without our intending them to, and not let our desire for things to not change blind us to our current realities.

The world and Nantucket are at an especially interesting time. I look forward to working on updating the Town’s Master Plan as we contemplate a future defined by the challenges of the Covid-19 pandemic, economic uncertainty, lack of housing affordability, climate change, and the need for greater inclusion of the diverse groups who live here. I participated in Nantucket’s Master Plan process in the 1990’s.

I was a part-time island resident growing up in the 1970’s & 1980’s, spending summers on island but also living here for greater parts of some years and attending school on Nantucket, until I moved here year-round in 1986. I’ve been employed in a variety of industries on-island (see resume) and am currently an independent business consultant. I left the island in 2000 to move to Alexandria, VA, and moved back to Nantucket in 2014.

Since my return to the island, I have attended a few of the NP&EDC and Planning Board meetings and charettes, as well as meetings of other Boards, Commissions, and Committees, when issues of particular concern to me were on the agenda. I have more time available now to attend NP&EDC meetings faithfully and feel that after five years I have regained enough knowledge of the community to make a worthwhile contribution.

I am currently Chair of the Coastal Resilience Advisory Committee, for which I have a disclosure form on file with the Town Clerk. I have no other current commitments with the Town or other organizations beyond annual membership dues or event tickets.

I will be able to attend the July 27th meeting remotely. Thank you for your consideration.

Mary Longacre
18 Polliwog Pond Rd
Nantucket MA 02554
202-415-7843 cell
Mary Longacre  
18 Polliwog Pond Rd, Nantucket MA  02554  
508-228-4841, 202-415-7843 cell  
ml@marylongacre.com  

Professional Profile:  Business coach, consultant, innovator, mentor. Experience founding organizations; growing sales, revenues, and profits; documenting business processes; delivering individual and group training; researching; problem solving; and consulting with for-profit & non-profit organizations. Consistently exceeded expectations with an emphasis on creativity, accuracy, foresight, efficiency and utility. QuickBooks expert and experienced Excel user. Extensive experience in an office environment; preparing business plans, budgets & financial reports; providing customer service in person, by phone, and through email; and with other administrative functions. Additional familiarity with software and database customization and online applications including social media.

Recent Work History

Freelance Business Consulting & IT Project Support, July 2016 – present  
• Business Process design and documentation; employee training; business coaching  
• Database configuration & conversion; custom Excel spreadsheets; general PC & QuickBooks troubleshooting

Finance & Technology Manager, Artists Association of Nantucket (Dec 2017 – May 2019)  
• Wrote accounting guidelines for handling temporarily restricted funds & other policies; designed financial reports  
• IT support & systems integration; converted email to Gmail/Gsuite; researched new software systems  
• Identified cost saving opportunities and negotiated contracts; offered ideas for income generation & events  
• Streamlined payroll processing, bank deposit processes, and weekly & monthly journal entries  
• Supported annual audit and implemented recommendations; issued 1099s; fulfilled workers comp audit requests  
• Full-charge bookkeeping with allocations across departments; payroll; cash management; budgeting; sales tax filing

• Supervision of accounting staff and co-ordination of all company accounting in an online database program  
• Document business processes and procedures  
• Implementation and monitoring of internal controls and company policies  
• Ensuring client satisfaction and payment through clear communication, accurate and detailed invoicing, and promptly responding to questions  
• Monitoring of contractual and insurance compliances with both clients and subcontractors  
• Cash management & monitoring bank balances  
• Change Order/Work Order preparation & tracking, in conjunction with Construction Project Manager  
• Full responsibility for Payroll & Human Resources  
• Information Technology streamlining, enhancement & oversight; website & social media updates

Owner, Custom Accounting Solutions LLC, Alexandria VA, 17 years  
• Responsible for sales, networking, and business development; managed client relationships; maintained a high standard of service to ensure client satisfaction; advised small business & non-profit clients on business process improvement & automation; designed new client accounting systems; customized software and provided training; conducted internal reviews of the client’s accounting data; provided full charge bookkeeping services to clients; hired, trained, and supervised up to 5 employees  
• Provided software testing and user feedback to accounting software developers  
• Mentored other QuickBooks Pro-Advisors on growing and managing their businesses  
• Published a quarterly newsletter; created marketing materials; and designed, coded, and updated website  
• Answered questions and published articles in a private online forum for Pro-Advisors  
• Designed & delivered training courses on accounting, QuickBooks, and other software  
(Sold the business in 2014 so that I could move back to Nantucket)
Mary Longacre  
18 Polliwog Pond Rd, Nantucket MA 02554  
508-228-4841, 202-415-7843 cell  
ml@marylongacre.com

Additional Work History (most recent first)
Order Clerk, Housefitters (Chris Young), Nantucket MA, 1 season  
Database Conversion Tech, Windwalker William Raveis (Kristen Gaughan), Nantucket MA, 1 season  
Tech Support, H&R Block (Bill Warnock), Alexandria VA, 1 season  
Office Manager, Fine Custom Building, Inc. (Chris Lewis), Nantucket MA, 2 years  
Bookkeeper, Account-Ability, (Susan Cook), Nantucket MA, 2 years  
Inventory Software Conversion Technician, The Commissary, (George Harrington), Nantucket MA, 1 year  
Business Manager, Albert Glowacki Landscape, Inc., (Mike Glowacki), Nantucket MA, 6 years  
Sales Clerk, The Hub, (Chris Worth), Nantucket MA, 1 season  
Sales Clerk, Seven Seas Gifts, (Fran Howard), Nantucket MA, 2 seasons  
Miller & Tour Guide, The Old Mill, (Gunny Stackpole/Ed Dougan), Nantucket MA, 3 summers

Education  
Bachelor’s Degree, Geology, Earlham College, Richmond IN

Volunteer Experience (on Nantucket)
Coastal Resilience Advisory Committee  
- 2019 Committee Chair; coordinate with Town Staff to set agenda; facilitate meetings  
Civic League  
- Handling permitting and website/social media; Town Association Area Plan working group  
Island Fair Committee  
- Handling permitting and website/social media; soliciting exhibitors  
Committee to Elect Frances Karttunen  
- Campaign Manager: designed print materials; created website & Facebook page; volunteer co-ordination; canvassing  
Nantucket Community Garden, Director and founding member  
- Co-ordinated volunteer work days; requested contributions and grants; created fundraising campaigns; wrote a newsletter; developed community guidelines; designed the garden’s layout; promoted the organization & grew the membership  
Nantucket Tree Fund  
- Solicited donations from businesses for a fundraising raffle & sold tickets on Main St.  
Town of Nantucket Tree Advisory Committee  
- Served two terms; wrote regulations for a Town Meeting article  
NP&EDC  
- Participated in the Town’s strategic planning process in public forums

Interests  

References  
Michael Glowacki, Bass Point Realty, 508-221-1430, mike@basspointrealty.com  
Cecil Barron Jensen, ReMain Nantucket, 508-901-4140, cjensen@remainnantucket.org  
Lucy Cobb, Business Manager, Artists Association of Nantucket, 508-685-9573, lucy2cv@gmail.com

LinkedIn profile: https://www.linkedin.com/in/businessqb/
Date: May 15, 2020

To: Erika D. Mooney
Project Administrator
COUNTY COMMISSION

From: Eleanor Antonietti
NP&EDC Administrator
eantonietti@nantucket-ma.gov

Re: 2020 Designee to the Nantucket Planning and Economic Development Commission

Please notify us of who your designated representative to the Nantucket Planning & Economic Development Commission will be for Fiscal Year 2020. The current designee for the COUNTY COMMISSIONERS is Matt Fee.

The appointed designee will be affirmed at the NP&EDC’s Annual Meeting on July 20, 2020 at 6 p.m.

Nathaniel Lowell,
Chairman
Eleanor:

At its July 8, 2020 meeting, the County Commission voted unanimously to ratify its vote to appoint Kristie Ferrantella as its representative to the NPEDC.

Erika

Erika D. Mooney  
Operations Administrator  
Town of Nantucket  
16 Broad Street  
Nantucket MA 02554  
508-228-7266  
508-228-7272 Fax
Date: May 15, 2020

To: Jeffrey Carlson
    Natural Resources Coordinator
    CONSERVATION COMMISSION

From: Eleanor Antonietti
    NP&EDC Administrator
eantonietti@nantucket-ma.gov

Re: 2020 Designee to the Nantucket Planning and Economic Development Commission

Please notify us of who your designated representative to the Nantucket Planning & Economic Development Commission will be for Fiscal Year 2020. The current designee for the CONSERVATION COMMISSION is Chairman Maureen Phillips.

The appointed designee will be affirmed at the NP&EDC’s Annual Meeting on July 20, 2020 at 6 p.m.

Nathaniel Lowell,
Chairman
Good afternoon,

I wanted to inform you all that at the July 9th Conservation Commission meeting the Commission designated Maureen Phillips to remain as the representative to the NP&EDC. If you have any questions please let me know.

Thanks,
Jeff Carlson
Town of Nantucket
Natural Resources Director
2 Bathing Beach Road
Nantucket, MA 02554
508-228-7230

Excellent. We will affirm the appointment at our July 27th meeting.

Eleanor W. Antonietti
Zoning Administrator
Land Use Specialist
Planning and Land Use Services (PLUS)
Nantucket Planning Office
2 Fairgrounds Road
Nantucket, MA 02554
telephone 508.325.PLUS(7587) ext. 7010
facsimile 508.228.7298
cantonietti@nantucket-ma.gov
www.nantucket-ma.gov
Hello Eleanor,

No problem our first meeting with the new board is not until July 9th but it will be on the agenda for that night.

Thanks,

Jeff Carlson
Town of Nantucket
Natural Resources Director
2 Bathing Beach Road
Nantucket, MA 02554
508-228-7230

Good afternoon Jeff:
Now that you have your official slate with last night's appointees, please let us know whom the ConCom has designated to be its NP&EDC representative when that has taken place. Thank you.

Eleanor W. Antonietti
Zoning Administrator
Land Use Specialist
Planning and Land Use Services (PLUS)
Nantucket Planning Office
2 Fairgrounds Road
Nantucket, MA 02554
telephone 508.325.PLUS (7587) ext. 7010
facsimile 508.228.7298
eantonietti@nantucket-ma.gov
www.nantucket-ma.gov
May 15, 2020

Eleanor Antonietti, NP&EDC Administrator
NP&EDC
Nantucket, MA. 02554

Dear Eleanor:

Please be advised that at a meeting of the Board of Commissioners of the Nantucket Housing Authority held May 15, 2020, the Board voted to re-appoint Bertyl V. Johnson, Jr. to serve as the Authority representative on the Nantucket Planning & Economic Development Commission.

Sincerely,

Renee H. Ceely
Executive Director
Dear Commissioners, a year ago nobody could have predicted the circumstances we are in today as citizens as well as being public officials. With that said, we have some different challenges facing us as well. The loss of Mike Burns has shown us all how truly specialized his job had become. We have the ‘new downtown’ with streets closed for outside dining adding a new chapter to the meaning of the Cultural District. We have an opportunity to weigh in on some of these positive developments to build some future concepts that may help downtown businesses post Covid-19 which will surely be an added component for the upcoming In-Town Area Plan. There are many other issues in town that have finally become more of a priority due to Summer 2020.

I am very appreciative being Chair of the NP&EDC and would be honored to be considered your Chair for the upcoming year. I thank you for your continued support and consideration.

Kind Regards, Nat Lowell
NPEDC MEETING
7/27/2020

AGENDA ITEM VI.G

3C TRANSPORTATION PROGRAM:

- FFY 2021 DRAFT UPWP
NANTUCKET PLANNING & ECONOMIC DEVELOPMENT COMMISSION

UNIFIED PLANNING WORK PROGRAM FOR TRANSPORTATION PLANNING ACTIVITIES

Prepared in cooperation with the Massachusetts Department of Transportation – Highway Division, Federal Highway Administration, and Federal Transit Administration under contract number 101723.

This report was funded in part through grant[s] from the Federal Highway Administration [and Federal Transit Administration], U.S. Department of Transportation. The views and opinions of the authors [or agency] expressed herein do not necessarily state or reflect those of the U. S. Department of Transportation.
Nantucket Planning and Economic Development Commission’s Planning Office Staff

Andrew V. Vorce, AICP, Planning Director (20%)
William Saad, Administrative Specialist (15%)
Eleanor Antonietti, Land Use Specialist (10%)

Nantucket Planning and Economic Development Commission Members

Nat Lowell, Chairman, Planning Board
Frederick “Fritz” McClure, Vice Chairman, Planning Board
Maureen Phillips, Conservation Commission
John Trudel III, Planning Board
Judith Wegner, Planning Board
Dave Iverson, Planning Board
Matt Fee, County Commissioners
Bertyl Johnson, Housing Authority
Charles “Jack” Gardner, At-Large
Wendy Hudson, At-Large
Leslie Johnson, At-Large

Non-voting Ex-Officio Members of the NP&EDC

Jeffrey McEwen, FHWA, Mass Division’s Division Administrator
Mary Beth Mello, FTA Regional Administrator
Derek Shooster, MassDOT OTP Liaison
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INTRODUCTION

Nantucket Planning and Economic Development Commission (NP&EDC)
The NP&EDC serves as one of the Commonwealth of Massachusetts’ thirteen Regional Planning Agencies (RPAs). Ten of these agencies are federally designated Metropolitan Planning Organizations (MPO). Federal regulations require that an MPO be formed in urbanized areas with a population of 50,000 or more. While the Nantucket, Martha’s Vineyard, and Franklin regions do not meet these criteria, the Massachusetts Department of Transportation (MassDOT) – Highway Division provides planning funds for transportation planning in these regions, essentially treating them as MPOs.

The Nantucket MPO consists of a decision making body that includes MassDOT and the NP&EDC. For the purpose of this document, the decision making body will be referred to as the Nantucket MPO.

In its role as an RPA member, the NP&EDC provides staff support and follows federal transportation planning regulations, including the participation of citizen advisory groups in transportation planning activities.

Federal FAST ACT
Each Regional Planning Agency (RPA) that receives federal funding must respond to the planning requirements of the Fixing America’s Surface Transportation (FAST) Act, which the President signed into law on December 4, 2015. The FAST Act authorizes $305 billion over fiscal years 2016 through 2020 for highway, highway and motor vehicle safety, public transportation, motor carrier safety, hazardous materials safety, rail, and research, technology, and statistics programs. The FAST Act maintains a focus on safety, keeps intact the established structure of the various highway-related programs, continues efforts to streamline project delivery, and provides a dedicated source of federal dollars for freight projects. FAST also continues the use of performance targets as benchmarks for various performance measures. The targets and measures are determined by the NP&EDC with consultation from MassDOT and FHWA.

Under the FAST ACT, transportation investments must consider the following planning factors in the planning process:

1. Support the economic vitality of the United States, the States, nonmetropolitan areas, and metropolitan areas, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase the accessibility and mobility of people and freight;
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns;
6. Enhance the integration and connectivity of the transportation system, across and between modes throughout the State, for people and freight;
7. Promote efficient system management and operation; and
8. Emphasize the preservation of the existing transportation system.
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation.
10. Enhance travel and tourism.

Unified Planning Work Program (UPWP)
The UPWP is a federally required certification document, which must be prepared and endorsed annually by the NP&EDC. It has been developed to reflect state and federal requirements, as well as local priorities and needs. The document describes the scope of work and estimates costs for the transportation planning activities of the NP&EDC from October 1, 2020 to September 30, 2021, which conform to long and short-range transportation planning objectives described in the 2021 Long Range Transportation Plan (LRTP).
Tasks within this UPWP build on previous work of and input from the NP&EDC. Each task includes the anticipated accomplishments (products), as well as staff time, task budget, and sources of funding.

The UPWP is divided into four sections:

1. “Management and Support of the Planning Process and Certification Activities” – includes management and monitoring of the 3C contract, the development of the Transportation Improvement Program and preparation of the next year’s UPWP.
2. “Data Collection and Analysis Activities” – includes traffic counting activities, bicycle and pedestrian facility inventories, and maintenance and continued development of the geographic information system.
3. “Short Range and Long Range Transportation Planning Activities” – includes an identification of the transportation planning studies that will be accomplished in this UPWP.
4. “Other Transportation Activities” – includes support for implementation activities.

This document a budgeting tool used by the Federal Highway Administration (FHWA), Federal Transit Administration (FTA), and MassDOT as the scope of services for the contract for planning, and can be amended or adjusted during the program year with the approval of all parties to the contract. At least one third of the funding in the UPWP results in tangible products, such as reports, charts, maps, and even built improvements and amenities. For instance, Task 4.1 devotes 21% of the budget to implementing approved recommendations, and 10% of the budget is dedicated to the data collection, mapping, and monitoring that lead to recommendations. The balance of the work program results in required reporting and other studies to evaluate transportation alternatives.

This UPWP must also consider the FAST ACT’s planning factors. These planning factors - and this plan’s consideration of these factors - are as follows:

<table>
<thead>
<tr>
<th>1.1 - 3C Program Support</th>
<th>1</th>
<th>2</th>
<th>3</th>
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<td>3.4 - Special Transportation Planning Studies</td>
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<tr>
<td>4.3 - Intelligent Transportation Systems</td>
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</tbody>
</table>
UPWP Amendments and Adjustments
During the fiscal year it may become necessary to make changes to the approved UPWP. There are two types of changes, depending on the significance of the change, which require different procedures prior to the change being approved by the NP&EDC and MassDOT.

- Amendments – these are changes to the UPWP that add a new or delete an existing task. Prior to this change becoming affective, the NP&EDC will conduct a 21 day public review period to solicit comments on the change.
- Adjustments – these are changes to the UPWP that modify the budget or scope of an existing task. These changes do not require a public review period and will become affective following a vote to approve by the NP&EDC and sign-off from MassDOT.

GreenDOT
In June 2010, MassDOT issued a sustainability initiative known as GreenDOT intended to promote sustainable economic development, protect the natural environment, and enhance the quality of life for all of the Commonwealth’s residents and visitors. This will enable MassDOT to use resources in a manner that serves its existing customers while preserving our resources for future generations. The specific goals of the initiative are as follows:

- Reduce greenhouse gas (GHG) emissions
- Promote the healthy transportation modes of walking, bicycling, and public transit
- Support smart growth development

This UPWP includes tasks that achieve similar goals as described in the GreenDOT initiative, such as Tasks 2.1 and 2.3, which commits time for GHG data collection and analysis, and Tasks 3.1 and 3.2 dealing with livability, complete streets, and parking management strategies that discourage the use of the automobile and help reduce congestion. Task 3.3 specifically allocates time to planning activities that facilitate walking and biking.

Aligning Transportation Planning Activities with Long Range Transportation Plan
Nantucket’s transportation vision for the next twenty years is to equitably and legally limit vehicles on Nantucket while providing a transportation system that is safe, economical, accessible for all users, and sensitive to the character of the island. To realize this vision in the coming year, the planning activities of this UPWP will focus on mechanisms outlined in the Nantucket Long Range Transportation Plan. These include consideration of all modes, safety, and historic integrity as key factors in planning, improving information on all transportation facilities, and creating options and alternatives for managed parking.

Planning activities related to these mechanisms will build on the efforts of accepted traffic studies and will initiate development of a multi-modal transportation model (Task 3.1), evaluate and refine parking management strategies leading up to deployment of a program by summer 2020 (Task 3.2), and evaluating the bikeability of various public ways (Task 3.3). Implementing infrastructure improvements (Task 4.1) will require staff to use programmed time to evaluate and help advance sidewalk, multi-use path, and intersection improvements that accommodate all transportation modes and improve safety and congestion, per the Town’s Complete Streets policy.

Equity Distribution of Previous UPWP Tasks
Map 1 below shows transportation planning investments have been focused within the “Town Overlay District” where infrastructure investments on island are to be focused, per the Nantucket Master Plan. These efforts have been focused within the more densely settled areas of the island where commercial uses, housing, and utility infrastructure are located.
Public Participation

Public participation continues to be a vital element of the transportation planning process. The NP&EDC meets monthly on the third Monday, or as needed, to discuss long and short range planning issues of regional importance, which includes transportation. The Public Participation Plan has been updated to confirm with federal requirements for ensuring involvement of the public in the decision making activities.

The NP&EDC met on May 29, 2020 to authorize a public review for the FFY 2021 UPWP document. The minimum 21 day public review of the UPWP was initiated on May 29, 2020 and ended on June 19, 2020.

The notice of public review, the public meeting, and availability of the online draft document was published on the Town of Nantucket’s website and sent to subscribers of the Town’s News and Notices. A printed version of the draft document was available at the Nantucket Atheneum (public library), the Town Building (16 Broad Street), and the Planning and Land Use Services office (2 Fairgrounds Road). A digital version of the document was also available on the NP&EDC website. Any written comments received during the public review period are available in Appendix A.
### DRAFT - FFY 2021 Unified Planning Work Program Budget

<table>
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<tr>
<th>Task</th>
<th>Number of Weeks</th>
<th>Percent of Time</th>
<th>Direct Salary</th>
<th>Overhead (92.043%)</th>
<th>Direct Costs Budget</th>
<th>Total Budget</th>
<th>Percent of Budget</th>
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<td>$810.69</td>
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<tr>
<td>2.2 Geographic Information Systems (GIS)</td>
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<td>2.3 Performance Measures and Monitoring</td>
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<td>3.3 Bicycle and Pedestrian Planning</td>
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<td>5.77%</td>
<td>$2,642.31</td>
<td>$2,432.06</td>
<td>$0.00</td>
<td>$5,074.37</td>
<td>2.71%</td>
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<tr>
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<td><strong>4.0</strong> Other Transportation Activities</td>
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<td>$10,538.92</td>
<td>$0.00</td>
<td>$21,988.92</td>
<td>11.74%</td>
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<td>4.1 Implement Approved Planning Recommendations</td>
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</tbody>
</table>

**Direct Salary Budget**: $45,800.00
**Overhead Budget**: $42,155.69
**Direct Cost Budget**: $3,200.00

**Total Budget for FFY 2020**: $91,155.69 (48.67%)

*Time = 52 weeks (46 weeks, plus 4 weeks vacation, 12 holidays, and 2 personal days - listed in Task 1.1)*
## SCHEDULE: TRANSPORTATION PLANNING ACTIVITIES

<table>
<thead>
<tr>
<th>Program Management</th>
<th>2020</th>
<th>2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.1 3C Program Support</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Monthly NP&amp;EDC meetings and 3C reporting</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.2 Inter-Regional Transportation Planning Coordination</td>
<td>Attend TMG, MARPA, and other meetings and workshops as necessary</td>
<td></td>
</tr>
<tr>
<td>1.3 Transportation Improvement Program</td>
<td>Initial Draft</td>
<td>Final Approval</td>
</tr>
<tr>
<td>1.4 Unified Work Program</td>
<td>Initial Draft</td>
<td>Final Approval</td>
</tr>
<tr>
<td>1.5 Public Participation Plan</td>
<td>Review Public Participation Plan for updates</td>
<td></td>
</tr>
<tr>
<td>1.6 Title VI and EJ</td>
<td>Complete Title VI reporting as required</td>
<td></td>
</tr>
</tbody>
</table>

## Data Collection

<table>
<thead>
<tr>
<th>2.1 Data Collection: Traffic, Congestion, Freight, and Pavement Management</th>
<th>Fall Traffic Counts (No Winter Counts Required)</th>
<th>Spring Traffic Counts</th>
<th>Summer Traffic Counts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Collection and evaluation of Freight and Pavement Management Data as necessary</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| 2.2 Geographic Information Systems (GIS) | Utilize and maintain GIS data as necessary |               |
| 2.3 Performance Measures | Review measures in the LRTP to evaluate progress and review innovative ways of collecting performance data |               |

## Planning Activities

<table>
<thead>
<tr>
<th>3.1 Livable / Sustainable / Complete Streets Planning</th>
<th>Traffic Safety, NRTA, and NP&amp;EDC</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Traffic Modeling and Performance Evaluations</td>
<td>Develop scope and solicit proposals for traffic modeling assistance</td>
<td>Conduct tasks as described in the scope of work</td>
</tr>
<tr>
<td>Transportation Asset Evaluations</td>
<td>Recommendations for roadway, bike and pedestrian, and transit asset</td>
<td>Review with Departments prior to preparing capital requests</td>
</tr>
<tr>
<td>3.2 Parking Management Strategies</td>
<td>Review and evaluate parking management strategies using the Town's Traffic Rules and Regs</td>
<td></td>
</tr>
<tr>
<td>Traffic Safety Requests</td>
<td>Review request and attend Traffic Safety meetings monthly</td>
<td></td>
</tr>
<tr>
<td>Parking Management Strategies</td>
<td>Coordinate meetings to develop and review options as requested by the Town Manager and Board of Selectmen</td>
<td></td>
</tr>
<tr>
<td>3.3 Bicycle and Pedestrian Planning</td>
<td>Coordinate planning efforts through monthly BPAC meetings</td>
<td></td>
</tr>
<tr>
<td>3.4 Special Transportation Planning Studies</td>
<td>Undertake studies as needed</td>
<td></td>
</tr>
</tbody>
</table>

## Other Activities

<table>
<thead>
<tr>
<th>4.1 Implement Approved Planning Recommendations</th>
<th>Various tasks – on-going</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>4.2 Special Transportation Planning Assistance</td>
<td>Various tasks – on-going</td>
<td></td>
</tr>
<tr>
<td>Worcester Polytech Institute Coordination</td>
<td>October to December</td>
<td></td>
</tr>
<tr>
<td>4.3 Intelligent Transportation Systems (ITS)</td>
<td>Assist with program activities as needed</td>
<td></td>
</tr>
<tr>
<td>Transportation Website Updates</td>
<td>On-going</td>
<td></td>
</tr>
</tbody>
</table>

FFY 2021 Unified Planning Work Program for NP&EDC Transportation Planning Activities
**1.0 MANAGEMENT AND SUPPORT ACTIVITIES**

### 1.1 3C Program Support

**Objectives:**

1) To maintain an open, Comprehensive, Cooperative, and Continuing (3C) transportation planning process involving the local, regional, state, and federal levels of government in conformance with applicable federal and state requirements and guidelines.

**Previous Work:**

1) Maintained 3C Process (annual).
2) Supported local agencies (annual).
3) Prepared transportation program monthly progress reports (annual).

**Tasks (and schedule):**

1) Provide administrative and technical support to the following public entities in transportation planning activities (as needed):
   - Nantucket Planning and Economic Development Commission,
   - Nantucket Planning Board,
   - Nantucket County Commissioners / Nantucket Board of Selectmen,
   - Nantucket Regional Transit Authority
2) Review federal and state transportation programs and related documents (as needed).
3) Participate in programs related to handicap accessibility and environmental impact (as needed).
4) Manage and present transportation plans and programs developed through the public participation process to the Committee of Signatories for appropriate action (as needed).
5) Coordinate transportation planning activities with other programs and activities (as needed).
6) Organize public participation meetings to ensure early and continuing involvement of the public in the development of plans and implementation of transportation projects (as needed).

**Products:**

1) Viable 3C Process.
2) Monthly invoices and progress reports.
3) Transportation annual report (by October for Annual Town Meeting).
4) Service to local Boards, Commissions and staffs on transportation planning activities.
5) Regulations and bylaws, as applicable.

**Funding:**

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Staff Weeks</th>
<th>Percent of Total Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>80% FHWA:</td>
<td>$17,591.14</td>
<td>13</td>
</tr>
<tr>
<td>20% MassDOT:</td>
<td>$4,397.78</td>
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**Estimated Expenditures**

- **Direct Salaries:** $11,450.00
- **Overhead:** (Overhead rate: 92.043% of Direct Salaries) $10,538.92
- **Direct Costs:**
  - Travel: $0
  - Software, equipment, etc.: $0
  - Printing, supplies, misc.: $0
  - Consulting Services: $0 $0.00

**Total Expenditure for Task:** $21,988.92
1.2 Inter-Regional Transportation Planning Coordination

Objectives:
1) To coordinate transportation planning activities with other regions and agencies in an open process.

Previous Work:
1) Coordination with the Transportation Planning Managers Group and Massachusetts Association of Regional Planning Agencies, which is composed of the Transportation Managers and Planning Directors of each of the Commonwealth’s 13 Regional Planning Agencies.
2) Coordination with the Steamship Authority, Martha’s Vineyard Commission, and Cape Cod Commission on public transportation issues on the Cape and Islands.
3) Attendance at seminars, conferences, and other educational opportunities as part of professional development.

Tasks (and schedule):
1) Review transportation reports and plans as appropriate (as needed).
2) Attend meetings of regional importance (as needed).
3) Recommend and undertake further studies (as needed).
4) Participate as the NP&EDC representative with the Transportation Managers Group (monthly).
5) Participate as the NP&EDC representative with other inter-regional groups (as needed).

Products:
Written and oral staff reviews of transportation projects of regional importance.

Funding:

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Staff Weeks</th>
<th>Percent of Total Time</th>
<th>Sub-Total</th>
<th>Total</th>
</tr>
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<tbody>
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<tr>
<td>20% MassDOT:</td>
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Estimated Expenditures

<table>
<thead>
<tr>
<th>Estimated Expenditures</th>
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<th>Total</th>
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<td>Software, equipment, etc.:</td>
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<td>Consulting Services:</td>
<td>$3,000.00</td>
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</table>

Total Expenditure for Task: $9,765.83
1.3 Transportation Improvement Program (TIP)

Objectives:
1) Develop a multi-year program of transportation projects that are consistent with the goals and objectives set forth in 2021 Long Range Transportation Plan.
2) Produce a TIP that is in compliance with the State Transportation Improvement Program.
3) The TIP will be financially constrained and developed through an open and fair public participation process, which has been endorsed by the Nantucket MPO.
4) Ensure coordination with the identified transportation stakeholders, including the disabled, elderly, low-income, and low English speaking proficiency communities are met.
5) Ensure consistency of the TIP with federal and state transportation policies, including the Federal Clean Air Act standards, the Americans with Disabilities Act (ADA).
6) The TIP will incorporate new provisions within the FAST Act legislation.
7) Provide assistance to town officials in developing and prioritizing projects.

Previous Work: FFY 2021-2024 TIP.

Tasks (and schedule):
1) Meet with the MassDOT District 5 Project engineers, the Federal Aid administrator, local officials and private consultants in developing project information (as necessary).
2) Work with the appropriate officials and interest groups to assure that Enhancement project proposals conform to state and federal criteria (as necessary).
3) Apply approved Evaluation Criteria to all projects included in the TIP (March).
4) Develop initial draft TIP (April).
5) Develop final TIP for endorsement by the Nantucket MPO (May).
6) Develop amended or adjusted versions of the TIP (as needed).

Products:
1) List of prioritized roadway and intersection improvements.
2) Evaluation of projects considered for inclusion in the TIP.
3) Endorsed TIP.

Funding:

<table>
<thead>
<tr>
<th>Funding Source:</th>
<th>Staff Weeks:</th>
<th>Percent of Total Time:</th>
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<tbody>
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Estimated Expenditures

<table>
<thead>
<tr>
<th>Estimated Expenditures</th>
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</tr>
</thead>
<tbody>
<tr>
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</tr>
<tr>
<td>Overhead: (Overhead rate: 91.82% of Direct Salaries)</td>
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Direct Costs:

| Travel:                | $100.00   |
| Software, equipment, etc.: |         |
| Printing, supplies, misc.: |         |
| Consulting Services:    |          |

Total Expenditure for Task: $1,791.46
1.4 Unified Planning Work Program (UPWP)

Objectives:
1) To develop a Unified Planning Work Program (UPWP) that describes the transportation planning activities to be undertaken for the fiscal year.

Previous Work:
1) Prepared all UPWPs which have been endorsed annually.

Tasks (and schedule):
1) Prepare initial draft of UPWP for review by Nantucket MPO (May).
2) Prepare final UPWP for endorsement by the Nantucket MPO, which describes anticipated transportation-related planning activities within the region during a one-year period regardless of funding source (June).
3) Prepare amendments and adjustments based on quarterly reporting (as needed).

Products:
1) FFY 2022 UPWP

Funding:

<table>
<thead>
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<th>Funding Source</th>
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<th>Percent of Total Time</th>
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</thead>
<tbody>
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<tr>
<td>20% MassDOT:</td>
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Estimated Expenditures

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<thead>
<tr>
<th>Estimated Expenditures</th>
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<th>Total</th>
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<tbody>
<tr>
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<tr>
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<tr>
<td>Direct Costs:</td>
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<td></td>
<td></td>
<td>$100.00</td>
</tr>
<tr>
<td>Total Expenditure for Task:</td>
<td>$1,791.46</td>
<td></td>
</tr>
</tbody>
</table>
1.5 Public Participation

Objectives:
1) To provide a public participation process that includes complete information, timely notice, full public access to key decisions, and supports early and continuing involvement of the public in accordance with the provisions of FAST Act and Title VI.
2) Outreach will follow process outlined in the endorsed Public Participation Plan, including the notification of identified stakeholders, as well as agencies and committees with oversight of low-income, Limited English Proficiency (LEP), and disabled populations.

Previous Work:
1) Public Participation Plan endorsed by NP&EDC

Tasks (and schedule):
1) Review the Public Participation Plan for updates (as needed).
2) Provide for an open review of the public participation process, which will include a 21-day public comment period with notice through the Town’s Public Outreach Coordinator and to the Transportation Stakeholders (as needed).
3) Encourage and support public participation in transportation planning (as needed).
4) Implement official Public Participation Process during the development of the TIP and UPWP (as needed).
5) Coordinate with Commission on Disabilities, Council on Aging, and Health and Human Services staff to identify ways to ensure participation from local low-income and low English speaking proficiency communities (on-going).

Products:
1) Maintenance and administration of the public participation process throughout UPWP period.

Funding:

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Staff Weeks</th>
<th>Percent of Total Time</th>
</tr>
</thead>
<tbody>
<tr>
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Estimated Expenditures

Sub-Total: $440.38

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<tbody>
<tr>
<td>Overhead:</td>
<td>$405.34</td>
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</table>

Total Expenditure for Task: $845.72
1.6 Title VI and Environmental Justice

Objectives:
1) To integrate the principles of Title VI and Environmental Justice into the 3C Transportation Planning Process.
2) To develop and maintain a Title VI Civil Rights program for the NP&EDC.

Previous Work:
1) 2018 Title VI Report summarizing efforts to coordinate with stakeholder groups and location of transportation investments that represent the elderly, disabled, and low income residents.
2) The Long Range Transportation Plan was updated in 2020 to include the latest available data for mapping elderly, disabled, low income, and limited English proficiency populations to ensure transportation investments are made in these areas.

Tasks (and schedule):
1) Coordinate with NRTA and MassDOT Office of Civil Rights (as needed).
2) Prepare required Title VI reporting (as needed)
3) Continue coordinating with stakeholder groups that represent the elderly, disabled, and low income residents.

Products:
1) Title VI Reporting as required.
2) Utilize latest available data to update community profile and population characteristics.

Funding:

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Staff Weeks</th>
<th>Percent of Total Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>80% FHWA:</td>
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<td>0.5</td>
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<td>20% MassDOT:</td>
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Estimated Expenditures

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<th></th>
<th>Sub-Total</th>
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<tbody>
<tr>
<td>Direct Salaries:</td>
<td></td>
<td>$440.38</td>
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<tr>
<td>Overhead: (Overhead rate: 91.82% of Direct Salaries)</td>
<td></td>
<td>$405.34</td>
</tr>
<tr>
<td>Direct Costs:</td>
<td></td>
<td></td>
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<tr>
<td>Travel:</td>
<td></td>
<td></td>
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<tr>
<td>Software, equipment, etc.:</td>
<td></td>
<td></td>
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<tr>
<td>Printing, supplies, misc.:</td>
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<tr>
<td>Total Expenditure for Task:</td>
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<td>$845.72</td>
</tr>
</tbody>
</table>
2.0 DATA COLLECTION AND ANALYSIS ACTIVITIES

2.1 Traffic, Congestion, Freight, and Pavement Management Data

Objectives:
1) Maintain a database of community demographics and automobile, ferry / freight, airport, bicycle / pedestrian, and pavement management data.
2) Conduct GHG analysis of regionally significant transportation projects as required by MassDOT.
3) Collected and maintain other data necessary for other tasks.

Previous Work:
1) Conducted annual automobile traffic counts.
2) Submitted annual testing of traffic counters to MassDOT.
3) Collected monthly records of travel to and from Nantucket via ferry and airport services.
4) Collect annual records from MassDOT of vehicle, bike and pedestrian geocoded crashes.

Tasks (and schedule):

Products:

Funding:

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Staff Weeks</th>
<th>Percent of Total Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>80% FHWA</td>
<td>$0.00</td>
<td>0%</td>
</tr>
<tr>
<td>20% MassDOT</td>
<td>$0.00</td>
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Estimated Expenditures

<table>
<thead>
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<th>Total</th>
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<tr>
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<td>Direct Costs:</td>
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<tr>
<td></td>
<td>Consulting Services: 0.00</td>
<td></td>
</tr>
</tbody>
</table>

Total Expenditure for Task: $0.00
2.2 Geographic Information System (GIS)

Objective:
1) To develop and maintain an accurate GIS database of roadway, bicycle, and pedestrian facilities to assist with transportation planning analysis.
2) Develop maps for use by other tasks in this UPWP.

Previous Work:
1) Reviewed MassHighway’s GIS Roadway Inventory.
2) Coordinated with National Grid to acquire GIS data on utility poles and overhead street lighting.
3) Created GIS layers using sidewalk condition surveys prepared by the Roads and Right of Way Committee.

Tasks (and schedule):
1) Update and maintain GIS database of automobile, freight, transit, bicycle, and pedestrian facilities (ongoing coordination with Nantucket GIS Coordinator).
2) Update GIS database of roadway inventory as required by MassDOT (following receipt of data from MassDOT).
3) Collect data pertinent to accessibility and mobility from home and work (ongoing and based on release of new data).
4) Collect available data pertinent to Environmental Justice and Title VI populations to assist with decision making and improvements to Nantucket’s Transportation System (ongoing).

Products:
1) GIS database of bus, bike, and pedestrian facilities, volumes, and conditions.
2) Data pertinent to accessibility and mobility from home and work.

Funding:

<table>
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<tr>
<th>Funding Source</th>
<th>Staff Weeks</th>
<th>Percent of Total Time</th>
</tr>
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<tr>
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<table>
<thead>
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<th>Total</th>
</tr>
</thead>
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<tr>
<td>Total Expenditure for Task:</td>
<td>$8,457.28</td>
<td>$8,457.28</td>
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</table>
2.3 Performance Measures and Monitoring

Objective:
1) Develop and monitor a set of benchmarks in conformation with NP&EDC goals and federal performance measurement requirements that will serve to measure the progress on priority activities. These are primarily in the areas of safety, congestion, mobility, maintenance, and economic vitality of the community’s transportation system.

Previous Work:
1) Nantucket Long Range Transportation Plan, 2020
2) Regional Transit Plan, 2016

Tasks (and schedule):
1) Coordinate with MassDOT and the Bicycle and Pedestrian Advisory Committee on scoring or indexing the quality of service of public ways for bikeability.
2) Evaluate the measurable goals of the region’s transportation system based in part on those listed in the Long Range Transportation Plan.
3) Coordinate on the potential adoption of performance monitoring that is aligned with MassDOT and FHWA requirements.

Products:
1) Recommended performance measures and monitoring strategy that conforms with MassDOT and FHWA requirements.

Funding:

<table>
<thead>
<tr>
<th>Funding Source:</th>
<th>Staff Weeks:</th>
<th>Percent of Total Time:</th>
</tr>
</thead>
<tbody>
<tr>
<td>80% FHWA:</td>
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<tr>
<td>20% MassDOT:</td>
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Estimated Expenditures

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Total Expenditure for Task: $0.00
3.0 TRANSPORTATION PLANNING ACTIVITIES

3.1 Livable / Sustainable / Complete Streets Planning

Objective:
1) Assist with the development of planning documents that recommend tangible transportation improvements that represent the goals of the Town’s Complete Streets Policy, Strategic Plan, the LRTP, and the goals of MassDOT’s GreenDOT policy. These goals include projects and programs that promote walking, bicycling, and public transit, support economic development through use of smart growth principles, and ensuring consideration to accommodate of all users and modes for all ages and abilities.

Previous Work:
1) Coordination with the Traffic Safety Work Group to recommend improvements within the public way to improve the convenience, safety, accessibility, and reduce congestions for all users.
2) Old South Road Corridor Study, 2017
3) Complete Streets Policy, 2016
4) Nantucket Regional Transportation Plan, 2016
5) Planning work to implement NRTA park and ride at 2 Fairgrounds Road, FFY 2014 UPWP
6) Wilkes Square Redevelopment Study, 2010

Tasks (and schedule):
1) Continue further study related to recommendations of the Old South Road Area Plan Study Area (as requested by the NP&EDC).
2) Continue with any study and review related to the Intermodal Transportation Center and other transportation elements of the Harbor Place development (as requested by the NP&EDC).

Products:
1) Refined strategy for improving congestion, safety, and accessibility in the Old South Road study area.
2) Recommendations related to parking and circulation within the Harbor Place development.

Funding:

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3.2 Parking Management Strategies

Objective:
1) Improve parking utilization and capacity for all vehicles, including bicycles, in the downtown area through development of recommendations to the parking regulations, zoning regulations, and public infrastructure.

Previous Work:
1) Select Board Strategic Plan, prepared by Novak Consulting, 2018
2) Improving Nantucket’s Parking, by WPI, 2018
3) Novel Approaches to Parking Management on Nantucket, by WPI, 2017
4) Review and suggest changes to the Town’s Traffic Rules and Regulations that govern parking.
5) Review and suggest improvements to the NRTA’s Park and Ride system.
6) Parking Management Study (by Nelson/Nygaard for ReMain Nantucket), 2010
7) Downtown Parking Evaluation, 2009
8) Downtown Circulation and Ferry Access Improvement Study, 2008

Tasks (and schedule):
1) Assist Police and Town Administration with any administrative, operational, and management of the Select Board’s Strategic Goal to institute paid parking in the downtown area (spring/summer 2020).
2) Review the Traffic Rules and Recommendations, and the recommendations of the Downtown Parking Study and the Parking Management Study, with the Town and NP&EDC for possible measures to be implemented for the summer season (on-going).
3) Develop and review improvements for bicycle parking (on-going).
4) Develop and review improvements for park and ride facilities operated by the NRTA (on-going).

Products:
1) Modifications to the Traffic Rules and Recommendations.

Funding:

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3.3 Bicycle and Pedestrian Planning

Objective:
1) Identify conflicts and areas of concern that discourage biking and walking as healthy travel modes.
2) Identify programs and projects that would address conflicts in the downtown and mid-island areas.

Previous Work:
1) Nantucket Regional Transportation Plan, 2016
2) Bicycle and Pedestrian Master Plan Update, 2005

Tasks (and schedule):
1) Coordinate with the Bicycle and Pedestrian Advisory Committee, Traffic Safety Work Group, Commission on Disability, and NP&EDC to discuss areas of concern for bicyclists and pedestrians. (on-going)
2) Coordinated with same groups to identify programs and projects to address concerns. (on-going)
3) Coordinate with MassDOT on efforts to implement the statewide bicycle/pedestrian plan. (on-going)
4) Utilize and update the bicycle parking condition survey developed by ReMain Nantucket to expand parking opportunities in the downtown area. (on-going)

Products:
1) Recommendations for bicycle and pedestrian safety and accommodation improvements that will be included in the Town’s Capital Improvement Program.

Funding:

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Total Expenditure for Task: $5,074.37
3.4 Special Transportation Planning Studies

Objective:
1) To undertake additional transportation planning studies that may become necessary during the course of the UPWP.

Previous Work:
1) Participation in the development of the Select Board’s Strategic Plan (2018)
2) Assisted with development and review of the NRTA’s Year Round Transit Feasibility Study (2016)
3) Assisted with the development of the Regional Transit Plan for the NRTA (2015)
4) Developed the Coordinated Human Services / Public Transportation Plan (2015)

Tasks (and schedule):
1) Undertake small scale transportation planning studies or conduct transportation planning related tasks as recommended by the MassDOT, NP&EDC, Planning Board, Board of Selectmen, and Transportation Safety Work Group (as requested).
2) Review the requirements for developing an ADA Transition Plan as described in 28 CFR §35.150(d).
3) Coordinate with Transportation Stakeholders on identifying and assessing the vulnerability of the transportation infrastructure to Climate Change, as defined in the Regional Transportation Plan.

Products:
1) Report of the findings of the transportation planning studies.

Funding:

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Total Expenditure for Task: $1,691.46
### 4.0 Other Transportation Activities

#### 4.1 Implement Approved Planning Recommendations

**Objectives:**
1) Facilitate the implementation of the *Nantucket Master Plan, Nantucket Regional Transportation Plan,* and *Nantucket Bicycle and Pedestrian Master Plan.*

**Previous Work:**
1) *Nantucket Regional Transportation Plan,* 2016.
2) 3 Roundabout Projects (2018); Milk Street (2018) and In-Town (2017) bike paths.

**Tasks (and schedule):**
1) Coordinate the advancement of projects towards construction programmed in the Town’s Capital Improvement Program and *Regional Transportation Plan.*
2) Develop local annual capital projects plan to include recommendations of the *Regional Transportation Plan, Circulation and Ferry Access Improvement Plan* and the *Traffic Study and Strategy for the Mid-Island Area.*

**Products:**
1) Program to monitor, make recommendations on, and implement improvements for the transport of people, vehicles, and goods to the island.

**Funding:**

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4.2 Special Transportation Planning Assistance

Objective:
1) To provide support and facilitate the implementation of strategies that are recommended to minimize future automobile dependence on Nantucket’s road network.

Previous Work:
1) Participated in transportation and parking related projects with the Worcester Polytechnic Institute.
2) Reviewed and developed recommendations for the Nantucket Planning Board and Zoning Board of Appeals on various major commercial and residential developments.
3) Assist ReMain Nantucket with projects and programs to improve downtown circulation.

Tasks (and schedule):
1) Coordination with the Worcester Polytechnic Institute on a student project (if necessary).
2) Assist as necessary in advancing the recommendations of the Long Range Transportation Plan and Nantucket Master Plan related to developments proposed at the Nantucket Planning Board and Zoning Board of Appeals (as necessary).

Products:
1) Recommendations for improved transportation services.
2) Recommendations for improvements in the integration of alternative modes.

Funding:

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- Consulting Services: $0

Total Expenditure for Task: $3,382.91
4.3 Intelligent Transportation Systems (ITS)

Objective:
1) To work to develop intelligent transportation system initiatives to reduce traffic congestion on Nantucket by encouraging visitors to arrive without their automobiles, and provide easy access to information that will allow visitors to understand how to obtain a safe, efficient, and convenient transportation options on Nantucket in accordance with approved ITS architecture.

Previous Work:
1) On-going updating the Town of Nantucket website for parking and various capital projects.

Tasks (and schedule):
1) Continue to work with the updating of the transportation web site in order to provide the most current information of safe, efficient, and convenient transportation opportunities (on-going).
2) Work with Southeastern Massachusetts ITS Committee to develop other ITS programs that will aid with access to information on transportation options (as needed).

Products:
1) Updated web site with the latest information of safe, efficient, and convenient transportation opportunities.
2) Participation with Southeastern Massachusetts ITS Advisory Committee.

Funding:

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Total Expenditure for Task: $0.00
ENDORSEMENT

FEDERAL FISCAL YEAR 2021
UNIFIED PLANNING WORK PROGRAM
FOR
TRANSPORTATION PLANNING ACTIVITIES

Stephanie Pollack, Secretary of Transportation  
Date

Jonathan Gulliver, Administrator  
Date

Nathaniel Lowell, Chairman  
Date
APPENDIX A:

Written Comments Received During Public Review Period
AGENDA ITEM VIII

- MAPC NEWS:
  
  Massachusetts Black and Latino Legislative Caucus
Memorandum

To: Executive Committee
From: Keith Bergman, Legislative Committee Chair
Marc Draisen, Executive Director
Date: June 17, 2020
Re: Massachusetts Black & Latino Legislative Caucus Recommendations

Background

The Council adopted equity as a Strategic Priority of the agency in 2014. Prior to that, equity was a core element of MetroFuture; and it is a core element of the new regional plan currently under development, MetroCommon2050.

When MAPC updated the State of Equity Policy Agenda in 2018, we included leading with racial equity as our first guiding principle for policy priorities. This was done with an understanding that race has been a key, if not the main, bias present in many of the policies that produced the disparities identified in the Metro Boston region, the Commonwealth, and the nation.

Over the past few months, COVID-19 has brought to clearer focus the disproportionate impact that public health crises have on communities of color. Communities with higher infection rates are communities with more racially diverse populations, higher numbers of immigrants, lower income levels, closer proximity to air pollution, and more pre-existing health conditions. The communities with the highest infection rates in the MAPC region are Chelsea, Lynn, Everett, Revere, and Randolph. These same communities also rank in the top tier of number of low-income households and racial diversity.

Over the past few weeks, we have continued to see violent episodes of systemic racism. These are not isolated incidents that have arisen recently, but rather deadly reminders of a broken system that does not benefit everyone. People have held powerful and overwhelmingly peaceful protests throughout the region voicing frustration and asking for reform and restructuring. Many elected leaders, respected institutions, corporations, and organizations, including MAPC, have issued statements of commitment.

Now is the time to move from statements of solidarity to action.

On June 3, 2020, Congresswoman Ayanna Pressley and the Massachusetts Black and Latino Legislative Caucus laid out a Ten Point Plan to address police brutality and systemic racism with actions that could be taken at the federal, state, and local level to begin addressing some of these systemic wrongs.

Recommendation

At its June 10th meeting, the MAPC Legislative Committee voted unanimously to recommend that the Executive Committee endorse the Massachusetts Black and Latino Legislative Caucus’ (MBLLC) Ten Point Plan to address police brutality and systemic racism.
**Description of the Ten Point Plan**

The MBLLC’s recommendations outline different actions that can be taken at each level of government - federal, state, and local - to begin to address these issues. These are important steps, but they are only a beginning. The ten steps are described below.

**Federal Priorities**

1. Support passage of [House Resolution 988](https://example.com), filed by Congresswoman Pressley. This Resolution calls for the US House of Representatives to condemn “all acts of police brutality, racial profiling and the use of excessive and militarized force throughout the country.”
2. Introduce legislation at the federal level to improve oversight of law enforcement agencies and to create independent investigation authority over law enforcement and police officers.
3. Restore the US Department of Justice’s authority to investigate cases of police brutality, racial profiling, as well as the ability to investigate and litigate civil rights violations involving law enforcement officers or police departments.
4. Encourage federal leaders to support unbiased law enforcement policies at all levels of government to reduce the negative impacts communities of color and other marginalized communities experience from law enforcement.

**State Priorities**

Three of the bills included in the state-specific actions were filed by Representative Russell Holmes. Two of the three bills set up commissions to look into some of these critical issues. Commissions are important first steps, but it is imperative that the recommendations from those bodies be implemented quickly so the Commonwealth can make actual progress in addressing these societal issues.

5. Pass [Resolve H.2146](https://example.com), Resolve providing for a “Special Commission on Peace Officer Standards and Training” to study and make recommendations concerning the implementation of a Peace Officers Standards and Training (POST) system, filed by Representative David Vieira and Representative Russell Holmes. This bi-partisan resolve is a direct recommendation from both the Special Commission on Massachusetts Police Training and the Special Commission on Sheriffs. The resolve would create a 25-member commission that would study and make recommendations on how to set up and implement a process for certification, licensing, and standardization of law enforcement training, hiring, retention and ethical conduct.

6. Pass [H.2292](https://example.com), An Act to reform civil service exams, filed by Representative Russell Holmes. The reforms outlined in the bill are done the goal of ensuring “that the state and local public safety organizational culture is guided by community policing, procedural justice and cultural inclusivity...in creating a workforce that reflects the diversity of the community”. This bill would (among other things):
   a. create an Office of Diversity & Equal Opportunity (ODEO) within the Executive Office of Administration and Finance with authority related to
affirmative action, diversity planning, training, and complaint resolution at state agencies;
b. create a 15-member Peace Officer Exam Review Advisory Board within the Department of Public Safety, to develop “strategies for proactive recruitment, examination, hiring, and retention of peace officers throughout the commonwealth”;  
c. require that an individual must be at least 21 years old to begin examination to become a state police officer;  
d. requires appointments and promotions to consider female and candidates of color for state police officers; and  
e. addresses issues of residency in Massachusetts for local firefight and police candidates;  
7. Pass H.1440, An Act establishing a special commission on structural racism, filed by Representative Russell Holmes. The 11-member commission would study “how the systemic presences of institutional racism has created a culture of structural inequality which has exacerbated disproportionate minority contact with the criminal justice system in Massachusetts.” MAPC recommends expanding the membership to include greater representation from other parts of the state, including a municipal seat on the commission. Another potential amendment to H.1440 could be to expand the scope of systemic racism so it’s not limited to the criminal justice system. This critical commission is an important step for the Legislature and the Commonwealth to finally acknowledge racism as an ill and to then act to combat this disease.  
8. Adopt clear statutory limits at the state level on the use of police force. This is meant to include practices like the #8cantwait, which include bans on chokeholds and other violent practices.  

**Municipal Actions**

Ultimately many local governments will have to carry out many of the internal changes within their own police departments. The Ten Point Plan also includes two actions for municipalities to pursue.  
9. Municipalities can declare racism as a public health crisis.  
10. Create Civil Review Boards or Commissions with subpoena power to investigate allegations of wrongdoing by law enforcement officers.
AGENDA ITEM VIII.
OTHER BUSINESS
For Information ONLY

NRTA article
ALLIANT CREDIT UNION

"The place for smart banking"

CEO OF ALLIANT CREDIT UNION, DAVID MOONEY
AT A GLANCE

NANTUCKET REGIONAL TRANSIT AUTHORITY

WHAT: Rural Transit Authority
WHERE: Island of Nantucket, Massachusetts
WEBSITE: www.nrtawave.com
**Nantucket (NRTA)** Regional Transit Authority

Welcome On Board THE WAVE!

Idyllic Nantucket, Massachusetts – a favorite coastal destination for thousands of visitors every year to relax, to shop, to dine, and head to the beach. But with droves of people migrating to the island, traffic congestion was a nightmare. And, seriously, where to park? Back in the late 1990s, people were asked to leave their cars at home and ride the bus as an alternative to driving, to reduce traffic backups and create parking opportunities. After 16 years of being known as The Shuttle, the Nantucket Regional Transit Authority (NRTA) rebranded its traditional fleet to create a new excitement around taking the bus, and now getting around the island is not only easy but fun! Welcome On Board THE WAVE!

According to Paula Leary, NRTA Administrator, “The Transit Authority started operating service in 1995 with three buses and two routes, and there were a lot of people on the island that didn’t think this would work. But it did, and very well, and they wanted more and more. The big purpose of the NRTA was to reduce the amount of traffic and help increase downtown parking opportunities in the summertime. Up
until recently, we were a summer seasonal service. Now, we're up to nine routes and 13 buses in the heart of the summer and we're servicing "coast to coast" – Surfside to Jetties and Madaket to Sconset. We cater to a lot of different demographics and provide service to meet the needs of the diverse community we serve. In the late '90s, there was a big push to not bring your car on the island. But up until then there were few alternatives. So that was the start of the Transit Authority in Nantucket."

The Nantucket Regional Transit Authority (NRTA) was created by Massachusetts General Laws Chapter 161B in 1993, although operations did not begin until 1995. Officially, the NRTA is a body politic and corporate and a political subdivision of the Commonwealth of Massachusetts. The affairs of the Authority are handled by the Administrator appointed by the Advisory Board. The NRTA began providing seasonal fixed route service in 1995 and year-round demand response service in 2001. Year-round service began in the spring of 2018. Currently, the NRTA owns 19 fixed route and four demand response vehicles.

Funding sources for the NRTA include local assessment, state contract assistance, and federal operating assistance. Capital funding is provided through the Commonwealth of Massachusetts Department of Transportation RTACap Program, with an occasional input of capital funds from Federal Programs. Additional sources of funding include, transportation revenues (fares, pass sales and brokerage services), and advertising.

According to Leary, "During the summer season, we carry almost 300,000 riders. With people not bringing their cars, we need to provide beach service and we need to service outlying areas of the island and get people to where they want to go. Our passengers are day-trippers, year-round residents, seasonal employees, elderly, disabled, people staying in guest houses, people with summer homes here, people renting homes
— we have a large demographic we’re trying to serve and I think we do that very, very well.” The Nantucket island community has grown tremendously over the years, and NRTA has evolved with it, to now providing year-round bus service on three main routes. It began as an extension of the summer shoulder season in 2018 and continued running after Columbus Day that fall. People are very grateful for the service, especially the increasing number of transit-dependent fulltime residents.

As a quasi-public body politic of the Commonwealth of Massachusetts, the NRTA is its own entity, servicing the community of Nantucket. The administration is one arm of the Authority, and operations and management of the fixed route and demand response public transit services are contracted out to a private contractor, VTS of MA, Inc. They are in charge of hiring drivers, driver training requirements, drug and alcohol testing, day-to-day operations, and vehicle maintenance.

Both the operating company and the NRTA administration do a tremendous job with small staffs. Leary recalls, “The owner of VTS started out as a driver in 1996, so we’ve been together a long time. We would not be where we are without the dedication and commitment of the VTS team. We typically see a big turnover in drivers and we used to rely a lot on visa workers. But that became more complicated and costly every year, so they now do a lot of in-country recruiting – people from ski resorts that do the opposite of what we are in the summer. That’s worked out well, although we do always struggle with driver shortages and end up constantly training and licensing new recruits. But a few of my managers have been with me 10 to 20 years. Some started as bus drivers and worked their way up. And we’re very close, we have the same goals and objectives. They are very committed to the community and we all help each other.”

The administration staff consists solely of Leary, and one other employee whose main
Nantucket Regional Transit Authority (NRTA)

responsibility is the day-to-day operations of the elderly and disabled van service. Leary admits, "With the operating company, we all do what it takes behind the scenes so the public doesn't notice they were up until two in the morning fixing buses. I'm very proud of that commitment. Certainly during Covid-19, the drivers were very dedicated to doing their job and serving the community – staying out there when everyone else was told to stay home, so we could transport the people who work in essential services. The community support in return was great to see, as well. It's going to be a very different summer for us, for the island, and everywhere else, too."

Nantucket is an enchanting, historic island with very narrow streets – an issue that dictates the bus size, particularly in the width and wheelbase. The NRTA runs 25 and 29 foot buses, along with nine-passenger vans for the elderly and disabled, and there are some roads that they will never be able to navigate. The vehicles are housed in the Authority's facility at the “Nantucket-style”
airport industrial park. It is a relatively new fleet, no more dirty diesel, and with the particulate filters and traps and modifications to engines to meet the EPA standards, THE WAVE vehicles are very clean burning.

Competition isn’t an issue for the NRTA. In a normal summer season – even with public transit, Uber, Lyft and taxis – there aren’t enough transportation options to serve the community, when the island sees up to 70,000 people on any given day. As for future innovation, Leary explains, “We’ve had mobile apps for close to 10 years, but we carry up to 3500 people a day, so certainly with fare collection we’ll have new technology coming around with phone apps for different types of payment methods. Rather than just cash on the bus. We listen to passenger feedback. People come here and ride our buses who would probably never take public transit at home. They tell friends, “There’s a cute little WAVE bus that drives us around the island, it’s always on time.” We like that they feel that way.”
ReMain Nantucket is a philanthropic group that works tirelessly at keeping the island’s downtown vibrant. They have done wonderful things for the community, and Leary sings their praises, “I’ve had over a decade long relationship with ReMain Nantucket and they viewed the bus service as a way to promote the downtown. They’ve been instrumental in that time – helping us fund the mobile app for the first year. They bought a piece of property downtown that they lease to us to run the buses out of and to have an Information Center there that we never had before. Plus, they cover all the associated costs for the Center.”

ReMain Nantucket has also done important projects that give riders dignity, such as providing shelters at the main stops, so people don’t have to stand in the wind and rain. In that regard, Leary credits Emeritus for designing “some really fantastic shelters for us. They’re very into energy savings, so the shelters are also solar lit. Working with our Historic District...
Commission, Emeritus did an amazing job designing those shelters with that quintessential Nantucket look."

Nantucket is well known for its quaint, old-world ambience and the NR&A has done an incredible job fitting into the island’s character; taking those aspects into consideration as they design their routes. Leary has loved living on Nantucket since 1989 and is very proud of all the Authority has accomplished. She shares, “We rebranded as THE WAVE a few years ago through a community contest to get people excited about taking the bus and to give our public transit a nice identity. We do a phenomenal job being on time and safe and efficient and providing a good service, clean buses, friendly drivers. We take our drivers’ and passengers’ concerns and suggestions very seriously and we care about our customers. We want them to have a great experience, whether they’re visiting or living here all the time.”

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