

Town and County of Nantucket  
Select Board • County Commissioners

Dawn E. Hill Holdgate, Chair  
Jason Bridges  
Matt Fee  
Kristie L. Ferrantella  
Rita Higgins



16 Broad Street  
Nantucket, Massachusetts 02554

Telephone (508) 228-7255  
Facsimile (508) 228-7272  
[www.nantucket-ma.gov](http://www.nantucket-ma.gov)

C. Elizabeth Gibson  
Town & County Manager

*AGENDA FOR THE MEETING OF THE  
SELECT BOARD  
JULY 31, 2019 - 1:00 PM  
BARTLETT'S FARM HAYLOFT  
33 BARTLETT FARM ROAD  
NANTUCKET, MASSACHUSETTS*

- I. FINALIZATION OF UPDATED STRATEGIC PLAN*
- II. ADJOURNMENT*



## Memorandum

Date: July 1, 2019

To: Select Board Members  
C. Elizabeth Gibson, Town Manager

From: Julia D. Novak

Re: 2019 Retreat Preparation and Agenda

---

I'm looking forward to our time together on July 31, 2019. The purpose of this session is to finalize the update to the Select Board's Strategic Plan. During our June retreat, the Board added two additional strategic priorities and indicated a desire to adjust the aspirational statement for Transportation. During this retreat, we will finalize the aspirational statements and provide some high-level direction to staff on the new initiatives identified on June 12, 2019. The logistics of the session are as follows:

- **July 31, 2019: 1 PM to 5 PM – Select Board, Town Manager, Assistant Manager, and Janet Schulte – Strategic Planning Project Coordinator**
  - Bartlett's Farm Hayloft, 33 Bartlett Farm Road, Nantucket, MA 02554

The purpose of this memo is to share the agenda and help you prepare for our time together.

### Norms:

- Listen with respect
  - Let others finish before you start talking
  - Be attentive to the speaker
  - Disagree agreeably
- Be:
  - **BOLD**
  - positive and realistic
  - candid and honest
  - patient and self-aware
  - engaged and fully present
- Strive for consensus
  - Look for opportunities to agree
  - Remember the power of "if" and "and"
- Have fun!

## Agenda

1:00 PM to 5:00 PM (Snacks provided – please have lunch prior to the session.)

### Check-In

- Review the agenda and meeting norms.

**Agenda Item Outcome:** Create a safe environment for an honest exchange of ideas.

### The Strategic Planning Framework

- Principles to Sustainability – review proposed modifications to the definition of Sustainability.
- Transportation – review proposed modifications to the aspirational statement.
- Efficient Town Operations – review and finalize the aspirational statement.
- Quality of Life – review and finalize the aspirational statement.

**Agenda Item Outcome:** Agree on the Strategic Planning Framework.

### Goals and Success

- For each of the new Goals the Select Board will be asked to do the following:
  - Draft the statement for the “problem being solved, or opportunity being seized”
  - Draft the statement of what success looks like.

**Agenda Item Outcome:** Provide direction to the implementation teams to help them understand what outcomes the Board is seeking for each goal.

### Next Steps

- Review the Strategic Planning Success Structure.
- Agree on next steps for adoption and accountability.

**Agenda Item Outcome:** Clarity for the path forward.

### Parting Thoughts/Adjourn

- As the retreat comes to a close, each participant will be asked to share a parting thought on our time together.

**Agenda Item Outcome:** Closure for our time together.