

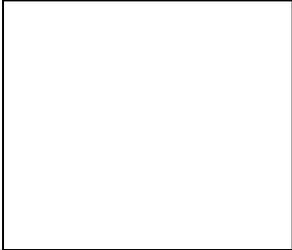


# MEETING POSTING

## TOWN OF NANTUCKET

Pursuant to MGL Chapter 30A, § 18-25

All meeting **notices and agenda** must be filed and time stamped with the Town Clerk's Office and posted at least 48 hours prior to the meeting (excluding Saturdays, Sundays and Holidays)



<b>Committee/Board/s</b>	Nantucket Historical Commission
<b>Day, Date, and Time</b>	Tuesday, September 22, 2020 10:00 AM
<b>Location / Address</b>	REMOTE PARTICIPATION VIA ZOOM Pursuant to Governor Baker's March 12, 2020 Order Regarding Open Meeting Law (Attached); the meeting will be aired at a later time on the Town's Government TV YouTube Channel <a href="https://www.youtube.com/channel/UC-sgxA1fdoxteLNzRAUHixA">https://www.youtube.com/channel/UC-sgxA1fdoxteLNzRAUHixA</a>
<b>Signature of Chair or Authorized Person</b>	Hillary Hedges Rayport

**WARNING: IF THERE IS NO QUORUM OF MEMBERS PRESENT, OR IF MEETING POSTING IS NOT IN COMPLIANCE WITH THE OML STATUTE, NO MEETING MAY BE HELD!**

### AGENDA

Please list below the topics the chair reasonably anticipates will be discussed at the meeting

### Join Zoom Meeting

<https://zoom.us/j/93907200766?pwd=ckg3bEc3VS9RYU5QNXYwVjF3OTU4QT09>

Meeting ID: 939 0720 0766

Passcode: 825464

One tap mobile

+13126266799,,93907200766#,,,,,0#,,825464# US (Chicago)

- Establishment of a Quorum
- Public Comment
- Announcements
- New Business
  - Proposal to install a monument to Arthur Cooper at Angola Street
- Coon Street Renaming
  - Request to comment on new name
- Historic Goals for Pavement
  - Revised NHC goals
  - Report from Preservation Engineer
  - Discussion of next steps
- Future meetings and possible topics
- Other business (not anticipated in last 48 hours)
- Adjourn

To: Jesse Bell  
Assistant Director  
Nantucket Land Bank

Dear Ms. Bell:

It was a pleasure speaking with you the other week, about the idea for a monument telling the story of Arthur Cooper, resident of Angola Street.

I'll provide a summary of the project:

- The purpose is to acknowledge the events of October 1822, when Arthur Cooper, who lived on Angola Street, was saved from a return to slavery.
- Ms. Maureen Searle, a resident of Angola Street, would like to donate a descriptive plaque to the Town.
- The Nantucket Historical Commission (NHC) is working with Ms. Searle to develop the text, and design and source the plaque.
- The draft text is below, with thanks to Dr. Frances Karttunen, historian and NHC Resource Advisor. Note that the narrative might be shortened, for reasons of design and cost.

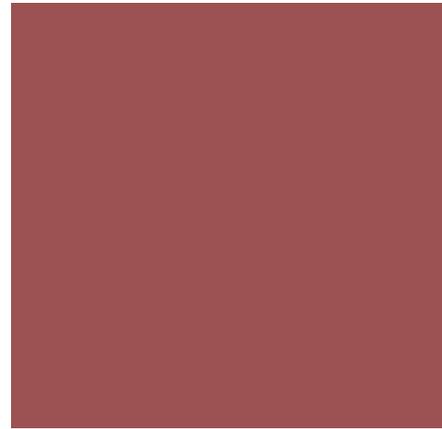
The NHC proposes to partner with the Land Bank for this commemorative effort, and install the plaque in the Land Bank park next to Angola Street.

We look forward to hearing your thoughts on this idea, and discussing how we might bring the idea to fruition, for the benefit of Nantucket.

ARTHUR COOPER AND ANGOLA STREET  
*draft*

Arthur Cooper escaped from slavery and moved to Nantucket with his wife Mary and their children in 1820. The family lived on Angola Street. In October 1822, an agent for his former master arrived at the Coopers' home, intending to return Cooper and his family to slavery in Virginia. The people of Nantucket's New Guinea community, along with Nantucket Quakers, surrounded the house, creating a diversion while the Coopers were whisked away into hiding. Abolitionist Oliver Gardner and his family concealed the Coopers in their home, until the agent and his deputy left the island.

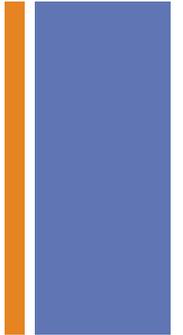
Arthur Cooper lived the remainder of his days a free man in Nantucket. In 1832 he became one of the founding members of the Zion Church, located on the corner of West York Street and West York Lane. He died in 1853 and was interred in the Historic Coloured Cemetery, located across Prospect Street behind Mill Hill.



# Nantucket Historical Commission

Goals for Preservation of Historic Streets and Walks  
September 2020

# + Contents



- Stewardship of our Historic Town
  - Different approaches to Preservation
- Department of Interior Treatment Standards
  - How these have been applied to situations on Nantucket
- Recommended Objectives for Preservation of Historic Streets and Walks
- Standards for Different Treatments
- Rehabilitation and Restoration
- Developing Specifications
- Downtown Sidewalk Plan (2017)

# + Stewardship of Our Historic Town

- What we know and love about our historic town exists today because of the determination of Nantucketers from the 1930s to the 1980s.
  - Some of Nantucket is authentically old and has been **preserved** through careful maintenance and repair.
  - Some has been **restored**, by removing unsympathetic alternations
  - Some has been **rehabilitated**, so that old buildings (and streets) can be used in new ways.
  - In some cases, buildings were lost and **reconstructed**.
- Understanding these **Standards of Treatment** will help Nantucket select the appropriate approach to stewarding historic pavement.

# + Using The Secretary of The Interior Standards for Historic Preservation

**The Secretary of the Interior's Standards for the Treatment of Historic are a series of concepts about maintaining, repairing, and replacing historic materials, as well as designing new additions or making alterations. Together with technical guidelines, they provide a framework for decision making about work or changes to a historic property.**

**<https://www.nps.gov/tps/standards.htm>**



# Standards for Treatment of Historic Properties

*From the U.S. Secretary of the Interior*

## Preservation

Sustaining the existing form of a historic resource

Repairing and maintaining the historic resource rather, than extensive replacement or new construction

**Example**  
The Pacific Club

## Rehabilitation

The compatible reuse of a historic resource through repair, alterations and additions

Altering a resource to meet continuing or new use, while retaining historic character

**Example**  
The Atheneum

## Restoration

Depicting the features of a property as it appeared at a particular time.

Preserving features from an identified period of significance and removing those from other periods.

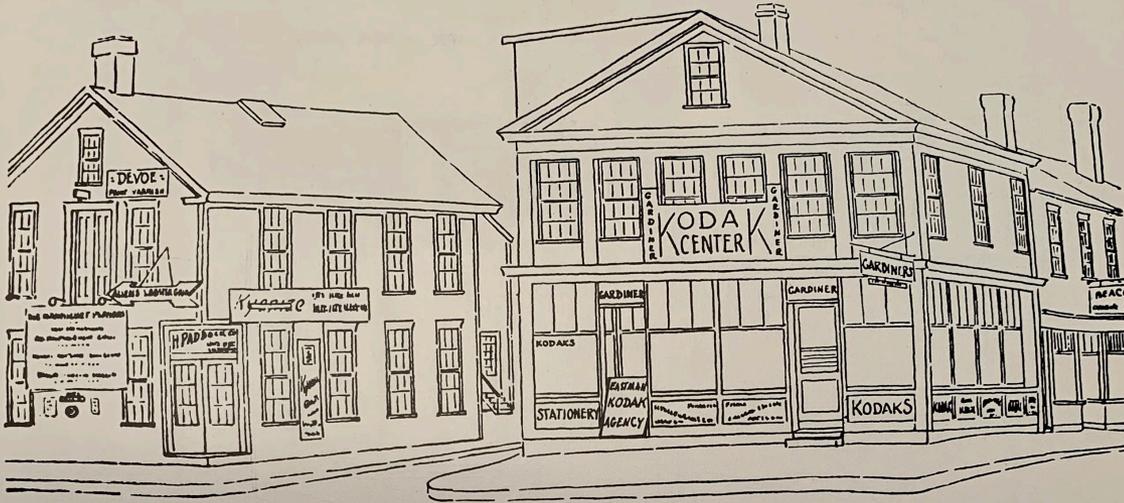
**Example**  
The Oldest House  
(Jethro Coffin House)

## Reconstruction

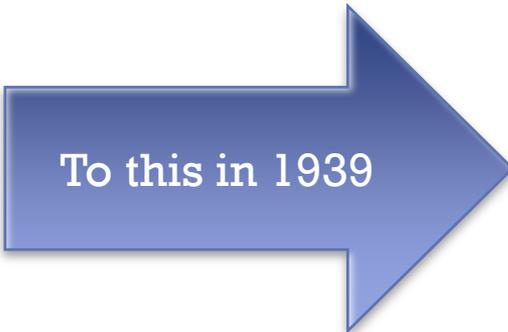
Depicting the form, features, and detailing of a non-surviving site, landscape or building

Recreating a vanished or non-surviving building with new materials, primarily for interpretive purposes

**Example**  
Nantucket Light  
(Great Point Light)

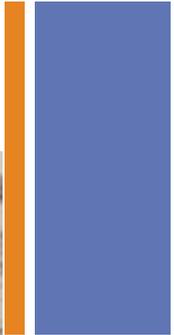


SOUTH SIDE OF MAIN AT CORNER OF WASHINGTON AND UNION STREETS.  
SEE PAGE 145 FOR LATER VIEW.



SOUTH SIDE OF MAIN AT CORNERS OF WASHINGTON AND UNION STREETS.  
SEE PAGE 144 FOR EARLIER VIEW.

**Nantucket's Changing Prosperity Future  
Probabilities by Everett U. Crosby 1939**



Current Ralph Lauren, in 1930s



**Buildings today – lasting historic rehabilitation**

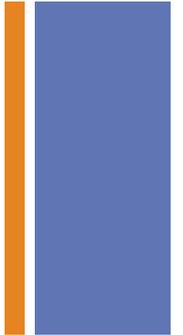


# Streets and Walks: Recent Treatments

- India Street, S. Water Street, and Lower Main Street/Straight Wharf are all example of **restoration**. These streets were returned to cobblestone in the late 1980s. Cobblestones were sourced from underneath asphalt at other locations. The original curbs were maintained.
- The crosswalks across Main Street Square are examples of **rehabilitation**. The flagstones were re-set with a brick walkway between them, providing more stability for pedestrians while retaining original materials and adding new, compatible materials to met the required use.
- The new crosswalks at Zero Main Street (Pacific Club) are an example of an **undesirable rehabilitation**, because historic material was removed from the site, and new forms were employed without sensitivity to historic forms.
- More recent sidewalks along Washington Street have been both reconstructed and rehabilitated.



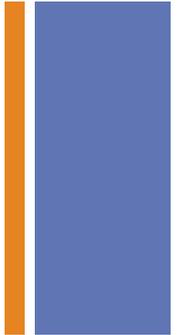
# Recommended Objectives for Preserving our Historic Streets and Walks



1. Select the appropriate standard of treatment for the setting and need.
2. Specify work to be consistent with the Secretary of the Interior's standards for historic preservation.
3. Align the specification with technical guidelines developed for streets and roads (preservation engineering study)
4. Execute the work to meet the needs of the community and satisfy historic goals.
5. Enjoy the civic pride of protecting an authentic historic town.



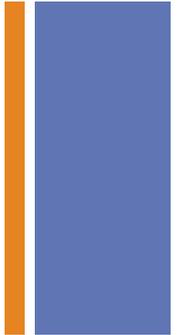
# Selecting the Correct Standard of Treatment



- **Preservation** is appropriate for historic sidewalks and cobbled streets that are suitable for current use and are in sound condition.
- **Restoration** is appropriate where *historic* streets and walks meet current use but have excessively deteriorated or have been undesirably altered or poorly repaired.
- **Rehabilitation** is appropriate for historic sidewalks or streets that require adaptation to meet current community needs, such as accessibility or transportation (volume) needs.
  - Rehabilitation is NOT renovation



# Selecting the Correct Standard of Treatment *continued*



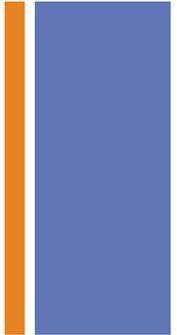
- **Reconstruction** is appropriate when a historic walkway or street has been paved over or removed, the community desires a return to period paving, and information about what the historic street looked like and how it was constructed is available.
- Building new streets and sidewalks in the style of old ones may be attractive or appropriate, but is merely a copy; not a historic reconstruction.
  - Revivalist building was a hallmark of The Bienecke Period (1970s – mid 1980s).



# Treatment dictates Historic Goals

*U.S. Secretary of the Interior Standards*

- **Preservation**, or sustaining the existing form of a historic resource through maintenance and repair.
  - Avoid replacing or altering intact historic material.
  - retain and preserve changes that have acquired historic significance in their own right.
  - New work required to stabilize asset compatible and recognizable as new (do not disguise new as old). Document changes to the resource.
  - Preserve the distinctive materials, finishes, and construction techniques that characterize the resource.
    - *Appropriate for any historic street or walkway that is functional and in good historic condition*
    - *Don't lift or replace paving materials if they are sound and functioning.*
    - *Reset loose material in place.*
    - *Any broken material should be repaired if possible, or replaced with appropriate salvage or new material if not possible to repair.*
    - *Alterations that are compatible with use over time should not be removed.*

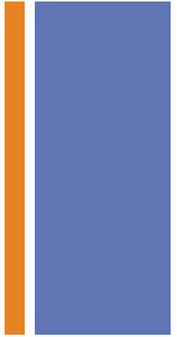




# Treatment Dictates Historic Goals

*U.S. Secretary of the Interior Standards*

- **Restoration:** Returning the features of a historic resource as it appeared at a particular time.
  - Preserve the distinctive materials, finishes, and construction techniques that characterize the resource.
  - Document and remove any materials, features and finishes from other periods.
  - Replace missing features only when this is substantiated by documentary and physical evidence. Do not create a false sense of history.
  - Do not construct designs that were never executed historically.
    - *Appropriate for historic streets and walks that satisfy current use, but have deteriorated beyond simple maintenance, or have been poorly repaired.*
      - *Upper Main Street (cobblestones and flagstone sidewalks)*
      - *Stone Alley*
      - *Other cobblestone streets and flagstone walks that do not meet the criteria for preservation or rehabilitation.*
      - *It's OK for sidewalks to be flat!*

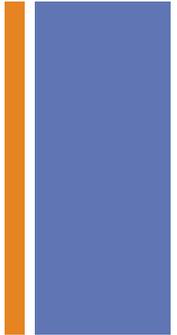




# Treatment Dictates Historic Goals

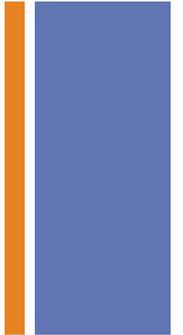
*U.S. Secretary of the Interior Standards*

- **Rehabilitation:** The *compatible* reuse of a historic resource through repair, alterations and additions
  - The new use requires minimal changes to the character and materials of the resource.
  - Do not remove materials and features that characterize a property
  - Do not remove or reverse changes to a resource, when they have acquired historic significance in their own right (ex: some bollards, tree-wells, street furniture or objects).
  - Do not add features that create a false sense of history (eg, installing historic features found elsewhere).
  - Repair materials rather than replacing. When necessary, new features will match the old.
  - Related new construction must not destroy historic materials, features, and spatial relationships that characterize the resource. New work will be differentiable from the old and compatible with the historic materials, features, size, scale, and proportion.
  - New additions and related new construction will be undertaken in such a manner that, if removed in the future, the essential form and integrity of the asset would be unimpaired.





## Additional thoughts on Rehabilitation



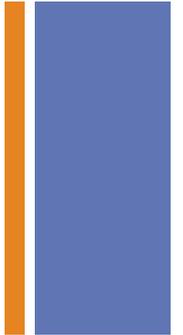
- Rehabilitation is not renovation. Renovation is making something new again, and allows for the removal or relocating of historic material.
- Rehabilitation *does* allow for widening of sidewalks, as long as the standards are followed. New designs should be reviewed by the NHC and the HDC.
- A particular concern on Nantucket will be retaining existing shallow schist curbs when adjusting the cross-slope of a walk.
- Rehabilitation does *not* seek to erase features that evolved over time. Concrete, if in good repair and functioning, should be retained.
- MA CMR 521 (ADA) Does NOT require the use of tactile warning pads at crosswalks (yet).
- Nantucket should work with the local Commission on Disability and the Massachusetts Historical Commission to seek waivers to CMR 521 where acceptable and desired.

## + Additional thoughts on Restoration

- On Nantucket, historic streets and walks were well maintained through the 1970s, and well documented. This would therefore be an appropriate period to target for historic restoration.
- Historic Streets and walks evolved over time – it's ok for the restoration to retain mid-century features.
  - Concrete
  - Metalwork/street furniture
- Any project that requires widening or additions should be reviewed by the NHC and the HDC.

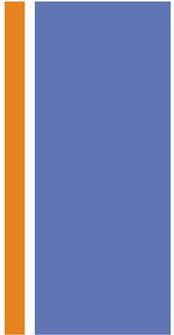
# + Developing Specifications

- When the selected treatment is restoration or rehabilitation, specifications should align with technical guidelines developed in the 2020 preservation engineering study.
  - Ensure historic curbs are not broken or set in a concrete “bathtub” - water should drain out bottom.
  - A sacrificial paper barrier will lesson adhesion of concrete, without sacrificing stability, and make future reuse easier.
  - Consider permeability of cobblestone setting
  - Consider sustainability – sourcing sand locally?
  - Other.....



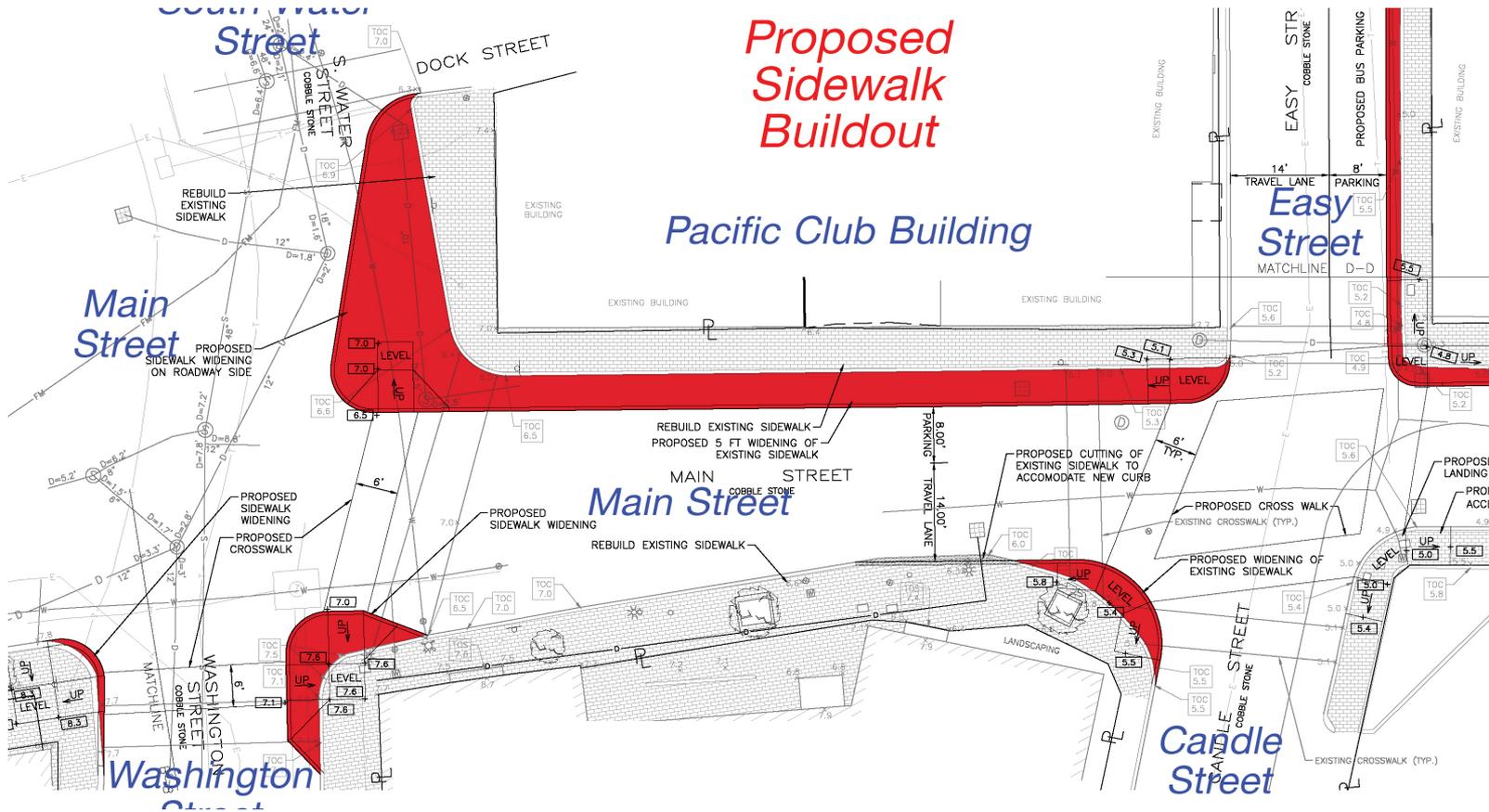


# 2017 Downtown Sidewalk Plan



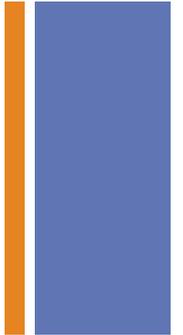
**Proposed Sidewalk Buildout**

**Pacific Club Building**





## Comments on Plan for Downtown Sidewalks



- If supplemental curbing is required, it should be similar in color, shape, and finish to the existing curb
- When new brick is required (to supplement or replace broken) provide samples to NHC and HDC
- Some of the plan is inappropriate for the historic town.
  - The corner cut and large bump-out at Easy and Broad
  - A bump-out at Easy Street and Cambridge Street has been built but is not shown on the plan
  - large bump outs at Main Street and S. Water street. (Pacific Club) not appropriate.
- Work with the NHC and HDC to develop design solutions
- Consider Historic Reconstruction of walks by the Pacific Club



NANTUCKET HISTORICAL COMMISSION  
Town of Nantucket  
16 Broad Street  
Nantucket, Massachusetts 02554

COMMISSIONERS

Hillary H. Rayport (Chair)  
Angus MacLeod (Vice-Chair)  
David Silver (Secretary)  
Clement Durkes  
Thomas M. Montgomery  
Georgia U. Raysman  
Milton Rowland

ALTERNATES

Don DeMichele  
Susan B. Handy  
Ben Normand

STAFF

Holly E. Backus  
(Preservation Planner)

**2020 NHC Meeting DRAFT Schedule**

For consideration: *to hold meetings every two weeks.* Will allow for shorter meetings, and consistent collaborative advancement of topics. *Italics* indicates proposed new meeting

**Due to COVID-19, meetings held via zoom until further notice**

All meetings begin at 10:00 AM unless otherwise noted

Tuesday September 22  
Friday, September 25  
*Friday October 2*  
Friday, October 16  
*Friday October 30*  
Friday, November 20  
*Friday December 4*  
Friday, December 18  
*Tuesday December 29\* TBC Joint with HDC?*

All meetings are open to the public.

**NHC Projects**

last updated September 18 2020

<b>Subject Area</b>	<b>Project Name</b>	<b>Description</b>	<b>Status 0 - 5</b>	<b>Next Steps</b>
Preservation Planning	Coastal Resiliency	Participate in town resiliency education and planning	participating	respond to requests from town
Education	CAMP Training	training day for NHC and HDC	participating	
Preservation Planning	Historic Goals for Streetscapes	Develop goals and deliver to DPW	4	approve and deliver goals
Streets	Preservation Engineering Study	Practical advice for developing specifications for repair and maintenance of historic streets	4	review and accept
Surveys	Certified Local Government Program	certification, to receive planning grants and more local control	3	Counsel 2. Second discussion with Select Board Oct 7
Surveys	Historic Streetscape Study	Survey of historic paving (NPT/CPC grant)	3	integrate with engineering study.
Education	NHC Mission Statement	communicates to the public the role of a Historical Commission on Nantucket	3	follow up meeting with Town
ATM 2021	Amendment to Road Construction Bylaw	prohibit removal of historic pavement	2	revive earlier proposal
Education	Informational Plaque: Arthur Cooper and Angola Street	Joint project with Land Bank.	2	Present to Land Bank
Surveys	Survey Plan to update Historic Structures Surveys	Nantucket's surveys, using MHC standard inventory forms	1	continue to specify
Design Guidelines	Desgn Guidelines for Streets	Develop goals and deliver to Town and relevant commissions	1	create action plan, priority plan
Education	Museum exhibit about Preservation	Develop an exhibit for public education about the history of preservation on Nantucket	1	develop position paper with Esta Lee Stone
Preservation Planning	Contribute to Master Plan	Integrate feedback from NHC into master planning effort	1	Currently disconnected - address gaps.
Preservation Planning	Zoning Review	Assess how our current zoning aligns with preservation goals	0	evaluate

**NHC Projects**

last updated September 18 2020

Subject Area	Project Name	Description	Status 0 - 5	Next Steps
Preservation Planning	Develop a preservation plan for Nantucket Island	Using St. Augustine and other cities as a model, develop a preservation plan for Nantucket	0	
Preservation Planning	District of Critical Planning Concern - special act	Assess how being able to designate DCPC might benefit Nantucket	0	evaluate
Design Guidelines	Design Guidelines for Landscapes	addressing screening, berms, grading, etc	0	
ATM 2021	Other comment and action	Hedge heights? Berms? TBD	0	
Education	Historic Plaques	Investigate NHC role in public education	0	
Education	Historic Preservation Tax Credits	can unlock tax credits for preserving their historic building	0	
Education	Relator Workshop	Outreach to Relators about preserving historic homes	0	
Education	Website	Better communication and information for public	0	
Archeology	Focused Planning Meeting	Archeology	0	
Surveys	Establishing Significance	Evaluate and recommend process for establishing contributing status of structures	0	
Impact Review	Complete Streets / Pleasant/Williams/Sparks	Section 106 Project Review	0	
Impact Review	Sewer Force Main	Section 106 Project Review of Sewer Department new SFM	0	
Design Guidelines	Updating and Clarifying Building with Nantucket In Mind	Updating BWNIM. Maing BWNIM more user-friendly. CPC grant currently rests with HDC.	1	Had initial discussion with HDC. Waiting on HDC
Design Guidelines	Updating Guidelines for Rural Roads	Develop guidance for Town regarding preservation-minded approach to signage and road design	0	
Design Guidelines	For elevating structures	Develop design guidelines for elevating structures	0	

2021 ATM & ATE Timeline  
**FY 22 Budget; FY 22 Capital** Meetings as Noted  
 Endorsed by Select Board: 09/09/20  
 Updated: 09/16/20 - Noon

Date	Time	Meeting	Activity
<b>AUGUST</b>			
<b>Thurs, Aug 13</b>	<b>10am</b>	<b>CapCom</b>	<b>FY 2022 Kick-off Meeting</b>
Wed, Aug 19	5pm	SB	SB schedules 2021 ATM and ATE
<b>Thurs, Aug 20</b>	<b>10am</b>	<b>CapCom</b>	<b>Organizational work session; review schedule</b>
<b>Thurs, Aug 27</b>	<b>10am</b>	<b>CapCom</b>	<b>Organizational work session</b>
<b>SEPTEMBER</b>			
<b>Thurs, Sep 3</b>	<b>10am</b>	<b>CapCom</b>	<b>Start review of completed capital project request forms</b>
Wed, Sep 9	5pm	SB	SB endorses 2021 ATM timeline
<b>Thurs, Sep 10</b>	<b>10am</b>	<b>CapCom</b>	<b>Review FY 22 requests and outyears</b>
<b>Thurs, Sep 17</b>	<b>10am</b>	<b>CapCom</b>	<b>Review FY 22 requests and outyears</b>
<b>Mon, Sep 21</b>	<b>4pm</b>	<b>FinCom</b>	<b>Review of Preliminary FY 22 General Fund Budget Projections</b>
<b>Wed, Sep 23</b>	<b>5pm</b>	<b>SB</b>	<b>Review of Preliminary FY 22 General Fund Budget Projections; Review of FY 23 Preliminary Capital Project Requests</b>
<b>Thurs, Sep 24</b>	<b>10am</b>	<b>CapCom</b>	<b>Review FY 22 Requests and outyears</b>
<b>Fri, Sep 25</b>	<b>-</b>	<b>-</b>	<b>FY 22 Budget Instructions Issued to Departments (Town Admin)</b>
<b>OCTOBER</b>			
Thurs, Oct 1, 8			Advertise dates for citizen article submittals
Oct 1 - Nov 13			Warrant open for citizen article submittals
<b>Thurs, Oct 1</b>	<b>10am</b>	<b>CapCom</b>	<b>Review FY 22 requests and outyears</b>
<b>Thurs, Oct 8</b>	<b>10am</b>	<b>CapCom</b>	<b>Review FY 22 requests and outyears</b>
Wed, Oct 14	2pm - 4pm		Town Counsel available for citizen warrant article consultation/ZOOM
Wed, Oct 14	5pm		SB review of preliminary proposed departmental/Town warrant articles
Thurs, Oct 15	9am - 11am		Town Counsel available for citizen warrant article consultation/ZOOM
<b>Thurs, Oct 15</b>	<b>10am</b>	<b>CapCom</b>	<b>Review FY 22 requests and outyears</b>
<b>Thurs, Oct 22</b>	<b>10am</b>	<b>CapCom</b>	<b>Review FY 22 requests and outyears</b>
Wed, Oct 28	5pm		SB continued preliminary review of Town-sponsored warrant articles
<b>Thurs, Oct 29</b>	<b>10am</b>	<b>CapCom</b>	<b>Review FY 22 requests and outyears</b>
<b>NOVEMBER</b>			
<b>Throughout November</b>	<b>-</b>	<b>-</b>	<b>Town Admin Review of Department Budget Submittals</b>

2021 ATM & ATE Timeline  
**FY 22 Budget; FY 22 Capital** Meetings as Noted  
 Endorsed by Select Board: 09/09/20  
 Updated: 09/16/20 - Noon

Wed, Nov 4	5pm		SB continued preliminary review of Town-sponsored warrant articles
<b>Thurs, Nov 5</b>	<b>10am</b>	<b>CapCom</b>	<b>Review FY 22 requests and outyears</b>
<b>Thurs, Nov 12</b>	<b>10am</b>	<b>CapCom</b>	<b>Review FY 22 requests and outyears</b>
Fri, Nov 13			Citizen warrant articles due
Wed, Nov 18	5pm		SB continued preliminary review of Town-sponsored warrant articles; review of submitted citizen articles
<b>Tues, Nov 17</b>	<b>1pm</b>	<b>Joint Mtg (SB, FC, CapCom)</b>	<b>Q&amp;A FY 22 capital requests; 10-year CIP comments</b>
<b>Thurs, Nov 19</b>	<b>10am</b>	<b>CapCom</b>	<b>Assess status of FY 22 request review</b>
mid-Nov - mid-Jan			Preparation/review of Town-sponsored warrant articles by Town Counsel/Town Admin/Depts
by Mon, Nov 23			Zoning articles transmitted to Planning; all citizen articles rec'd forwarded to Town Counsel
<b>DECEMBER</b>			
<b>Thurs, Dec 3</b>	<b>10am</b>	<b>CapCom</b>	<b>TBD; discussion of preliminary funding sources with Town Admin/Finance</b>
<b>Wed, Dec 9</b>	<b>5pm</b>	<b>SB</b>	<b>Town Admin presentation of FY 22 General Fund Budget Recommendations</b>
<b>Thurs, Dec 10</b>	<b>10am</b>	<b>CapCom</b>	<b>Review SB &amp; citizen articles; assess status of FY 22 CapCom recommendations</b>
Thurs, Dec 10	4pm	FinCom	FinCom public hrg on citizen warrant articles; Town Counsel present
<b>Fri, Dec 11</b>	<b>By 3pm</b>	<b>CapCom</b>	<b>Provide preliminary up/down recommendations to Town Admin (not a mtg)</b>
<b>Tues, Dec 15</b>	<b>6pm</b>	<b>School Comm</b>	<b>Town Admin presentation of FY 22 General Fund Budget Recommendations</b>
Wed, Dec 16	5pm	SB	Continued SB review of warrant articles; <b>FY 22 General Fund Budget</b>
<b>Thurs, Dec 17</b>	<b>10am</b>	<b>CapCom</b>	<b>Continue finalizing FY 22 CapCom recommendations</b>
<b>Mon, Dec 21</b>	<b>10am</b>	<b>CapCom</b>	<b>Town Admin review open and recently completed capital projects; begin discussion as to outyear requests</b>
<b>JANUARY</b>			
Jan - Feb	TBA		Planning Board hearing re zoning articles; FinCom review of budgets/warrant articles; public hrg on any Sewer District articles
<b>Mon, Jan 4</b>	<b>10am</b>	<b>CapCom</b>	<b>Resolve open items for final CapCom report; complete outyear request discussion</b>

2021 ATM & ATE Timeline  
**FY 22 Budget; FY 22 Capital** Meetings as Noted  
 Endorsed by Select Board: 09/09/20  
 Updated: 09/16/20 - Noon

Wed, Jan 6	5pm	SB	SB continued review of Town-sponsored warrant articles; <b>FY 22 General Fund budget public hearing</b>
<b>Thurs, Jan 7</b>	<b>10am</b>	<b>CapCom</b>	<b>Review of outstanding issues with Town Admin/Finance re CapCom final report</b>
<b>Mon, Jan 11</b>	<b>4pm</b>	<b>FinCom</b>	FinCom review & discussion re ATM warrant articles (poss adoption of some motions); <b>review of FY 22 General Fund budget recs</b>
Wed, Jan 13	5pm	SB	SB continued review of Town-sponsored warrant articles; <b>review of FY 22 Enterprise Fund budgets</b>
<b>Thurs, Jan 14</b>	<b>10am</b>	<b>CapCom</b>	<b>Discussion of FY 22 Capital Recommendations, Report &amp; Related Matters; review Town Admin finalized funding sources</b>
Thurs, Jan 14	4pm	FinCom	FinCom review & discussion re ATM warrant articles (poss adoption of some motions)
<b>Tues, Jan 19</b>	<b>4pm</b>	<b>FinCom</b>	<b>Review of any remaining operating budgets; School budget</b>
Wed, Jan 20	5pm	SB	SB adopts warrant with any ballot questions
<b>Thurs, Jan 21</b>	<b>10am</b>	<b>CapCom</b>	<b>Review final report draft</b>
Thurs, Jan 21	4pm	FinCom	Review of warrant articles; possible motion adoption
<b>Fri, Jan 22</b>	<b>3pm</b>	<b>CapCom</b>	<b>TBD; submittal of final report (not meeting)</b>
Fri, Jan 22	4pm		Transmittal of warrant to FinCom, I&M; FinCom public hrg notice sent to newspaper
Tues, Jan 26	4pm	FinCom	Review of warrant articles; possible motion adoption; update on Planning Board motions
<b>Wed, Jan 27</b>	<b>5pm</b>	<b>SB/CapCom</b>	<b>CapCom presentation of FY 22 recs at SB meeting; review of FY 22 County budget (CC's)</b>
<b>Thurs, Jan 28</b>	<b>4pm</b>	<b>FinCom</b>	<b>FinCom reviews motions for FY 22 capital project articles</b>
Thurs, Jan 28			Warrant & FinCom public hrg notice published in newspaper***
<b>Sat, Jan 30</b>	<b>8am - 2pm</b>	<b>FinCom</b>	<b>Review of General Fund &amp; Enterprise Fund operating budgets; ATM appropriation articles (other funds)</b>
<b>FEBRUARY</b>			
Mon, Feb 1	4pm	FinCom	FinCom public hrg on warrant articles
<b>Tues, Feb 2 - 16</b>			<b>FinCom reviews warrant articles - schedule TBD****</b>
Tues, Feb 2	4pm	FinCom	Review of warrant articles; possible motion adoption; <b>remaining FY 22 operating budgets</b>
Thurs, Feb 4	4pm	FinCom	Review of warrant articles; possible motion adoption
<b>Mon, Feb 8</b>			<b>Planning Board motions submitted to Town Administration &amp; FinCom</b>

2021 ATM & ATE Timeline  
**FY 22 Budget; FY 22 Capital** Meetings as Noted  
 Endorsed by Select Board: 09/09/20  
 Updated: 09/16/20 - Noon

Thurs, Feb 11	4pm	FinCom	Review of warrant articles; possible motion adoption
Tues, Feb 16	4pm	FinCom	Review of warrant articles; possible motion adoption
Thurs, Feb 18	4pm	FinCom	FinCom adopts motions to articles
<b>MARCH</b>			
Mon, Mar 1	4pm	FinCom	TBD
Tues, Mar 2	4pm	FinCom	TBD
Wed, Mar 3	5pm		SB review/adoption of recs/comments to warrant articles
Fri, Mar 5			Warrant with motions sent to printer (2 weeks minimum needed to print & mail)
TBD			Voter Registration - TBD
Thurs, Mar 11	TBD	FinCom	ATM Info Session
Thurs, Mar 19	TBD	FinCom	ATM Info Session
Thurs, Mar 19			Warrant with motions mailed out to voters*
Wed, Mar 31	1pm	FinCom	FinCom reviews Technical Amendments
Wed, Mar 31	2pm		pre-ATM conference with Moderator
<b>APRIL</b>			
<b>Mon, Apr 5</b>	<b>6pm</b>		<b>2021 ATM</b>
Tues, Apr 6	6pm		2021 ATM continued -- if needed
Wed, Apr 7	6pm		2022 ATM continued -- if needed
Tues, April 13	7 am - 8 pm		Annual Town Election
Tues, May 4	TBD	Joint Mtg	SB - FinCom - CapCom - Moderator ATM Recap/Debrief
*by Charter, the warrant with motions must be mailed out to voters 7 days prior to the ATM/due to mail issues in the past, allowing for 2 weeks usually gets the warrants to the voters in time			
**Although warrant not required to be published in newspaper, it will be for a reduced rate			
****SB wants to see final FC motions earlier			
<i>Holidays/Vacations:</i>			
Mon, Oct 12, 2020 - Columbus Day			
Wed, Nov 11, 2020 - Veteran's Day			
Thurs, Nov 26, 2020 - Thanksgiving			
Fri, Dec 25, 2020 -- Christmas Holiday			

2021 ATM & ATE Timeline  
**FY 22 Budget; FY 22 Capital** Meetings as Noted  
 Endorsed by Select Board: 09/09/20  
 Updated: 09/16/20 - Noon

Fri, Jan 1, 2021 - New Year's Day Holiday			
Mon, Jan 18, 2021 - MLK Day			
Mon, Feb 15, 2021 - Presidents Day			
<i>Week of Feb 22, 2021 - NPS Vacation week ?</i>			
Sat, Mar 27, 2021 - Passover Starts			
Sun, Apr 4, 2021 - Passover Ends			
Sun, Apr 4, 2021 - Easter			
Mon, Apr 19, 2021 - Patriot's Day			
<i>Week of Apr 19, 2021 - NPS Vacation Week ?</i>			
<b>NOTES:</b>			
Will have separate schedule for Public Outreach			
E-VOTING: NEED TO CONFIRM			
Sep - Jan: monthly overview at SB meetings re: CapCom and/or FinCom status/progress; with invites and info sent to CapCom/FinCom			
<b>AFTER ATM:</b>			
TBD	TM review Follow-up actions with SB		