



# MEETING POSTING

## TOWN OF NANTUCKET

Pursuant to MGL Chapter 30A, § 18-25  
All meeting **notices and agenda** must be filed and time stamped with the  
Town Clerk's Office and posted at least 48 hours prior to the meeting  
(excluding Saturdays, Sundays and Holidays)



**Committee/Board/s** | Parks and Recreation Commission

**Day, Date, and Time** | Thursday, August 17, 2023 at 4:00 PM

**Location / Address** |  REMOTE PARTICIPATION VIA ZOOM  
The meeting will be aired at a later time on the Town's Government TV  
YouTube Channel <https://www.youtube.com/channel/UC-sgxAlfdoxteLNzRAUHixA>

**Signature of Chair or Authorized Person** | **Charlie Polachi, Parks & Recreation Manager**

**WARNING: IF THERE IS NO QUORUM OF MEMBERS PRESENT, OR IF MEETING POSTING IS NOT IN COMPLIANCE WITH THE OML STATUTE, NO MEETING MAY BE HELD!**

### AGENDA

Please list below the topics the chair reasonably anticipates will be discussed at the meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/86777230153?pwd=RIZBRkFwLzIRQjFpYWZYZm92MU5Bdz09>

Meeting ID: 867 7723 0153

Passcode: 597607

Call to Order

This meeting is being audio and video recorded

Approval of Agenda for August 17, 2023

Marina DzvoniK- Licensing Office Request for Use

- Nantucket Island Fair to use Children's Beach on September 24<sup>th</sup>, 2023 (10am-4pm) for Agricultural Fair with fair games and contests, local musicians and exhibitions

- Nantucket Magic to use Tennis Courts at the Jetties Beach on October 7, 2023 (11am-3pm) for Pickle ball Tournament. It's been tabled from July 20<sup>th</sup> meeting, but they have changed the date to October 7<sup>th</sup>
- Nantucket Project to use Children's Beach for beach breathing and stretching class on October 6<sup>th</sup> and 7<sup>th</sup> (7am-8:30am)

Adjournment

DRAFT

## Dzvonik, Marina

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**From:** noreply@civicplus.com  
**Sent:** Tuesday, August 8, 2023 7:19 AM  
**To:** Dzvonik, Marina  
**Subject:** Online Form Submittal: 2023 Special Event Permit Application

**[EXTERNAL EMAIL]: Please do not click links or open attachments if you don't recognize the sender.**

### 2023 Special Event Permit Application

*This form is not a permit. Please read this application in full. Completion of this application does not constitute an automatic approval and does not guarantee that a permit will be issued. Event organizers are encouraged not to issue any press releases, advertise, sell tickets, etc. until the necessary approvals and/or permits have been issued. Event organizers are encouraged to include maps, plans and any pertinent supporting documentation with this application. Any event permitting questions can be directed to the Town's Events Coordinator at 508-325-4166.*

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#### APPLICANT INFORMATION - REQUIRED

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First Name of Primary Contact      Abby

---

Last Name of Primary Contact      Slosek

---

Address of Primary Contact

---

Company/Organization of Primary Contact (If Applicable)      Nantucket Island Fair

---

Town/City      Nantucket

---

State      Ma

---

Zip      02554

---

Email Address      Nantucketislandfair@gmail.com

---

Phone Number

---

Cell Phone      *Field not completed.*

---

On-site Contact      Abby Slosek

---

Cell Phone for On-site Contact

---

Host Organization (If Different from Above)      Community Foundation for Nantucket

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Host Type      Non-Profit

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Please Attach 501(c)(3) Documentation      [CFN IRS 501c3 letter of determination.pdf](#)

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**EVENT OVERVIEW - REQUIRED**

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Event Name      Nantucket Island Fair

---

Requested Location of Event (please specify INDOOR or OUTDOOR)      Children's Beach

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Is this Event open to the public?      Yes

---

Is there an admission / registration fee?      Yes

---

Date of Event      9/24/2023

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Start Time      10:00 am

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End Time      4:00 pm

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Rain Date      *Field not completed.*

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All events must comply with the 10:00 pm Noise Ordinance. Requests for extension past 10:00 pm must be approved by the Select Board

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Set-up Date & Time      9/23/2023 3:00 PM

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Tear-Down Date & Time      9/24/2023 4:00 PM

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MULTIPLE DATE EVENTS      *Field not completed.*

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Full Schedule of Events      *Field not completed.*

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Est. # of Participants      400

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Est. # of Staff      50

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Important Notice - Events Over 250  
*Any event anticipating over 250 participants requires a Public Hearing at a regularly-scheduled Select Board meeting. Public Hearings must be noticed in the*

*Inquirer and Mirror for two consecutive weeks prior to the hearing (at Applicant's expense). Public Hearings may be waived for recurring events. Events anticipating under 250 participants may require a Public Hearing at Town Administration's discretion.*

Have You Held This Event On-Island Before?	Yes
If Yes, Where And When?	Tom Nevers Fairgrounds
Description of Event (Attach additional documents below)	Agricultural Fair with Fair games and contests, local musicians, Exhibitions.
Event Description (optional)	<i>Field not completed.</i>
Course Map	<a href="#">088EFF57-D545-4287-9648-00F5CEC7B548.png</a>
Event Layout/Diagram	<a href="#">813CFE6F-870A-4F4D-A056-E5A02EA049FB.png</a>

**EVENT LAYOUT / DIAGRAM:** Required for Events with Tents/Temporary Structures and/or Events on Public Property. A detailed site plan is required - applications will not be processed without it. Attach separate document(s) that clearly show the location of the event, fencing, entry /exit points, tents (include dimensions), stages, generators, bars, tables / chairs, portable restrooms, trash cans, dumpsters, signs, etc.

**STEP 1: LOCATION - BEACH EVENTS ONLY**

Details regarding allowable activities can be found here	<a href="#">Click for Beach Allowable Activity List</a>
Select Town of Nantucket Beach	Children's Beach (Parks & Rec)
Click Here For Beach Ownership Contacts for all Public Beaches	<a href="#">Beach and Ownership Listing</a>
Beach Event Structures	8 - 10 10 x10 tents with table and chair, 20'x 20' tent with tables and chairs, 10'x20' tent with table and chairs.

**Beach and Endangered Species Protection**  
*Safety of endangered species habitat and beach maintenance are prime concerns for any beach-related activity on the island. Nesting birds, erosion and endangered plants exist throughout the island. Natural Resource approval is required to make sure protection laws are not being violated and proper precautions are being taken.*

STEP 2: ALCOHOL

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Will Alcohol Be Served? No

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Click Here For [Temporary Pouring Permit Regulations for the State of Massachusetts:](#)

---

Alcohol To Be Served *Field not completed.*

---

Only Non-Profit Organizations are permitted to serve ALL Alcoholic Beverages. For Profit Organizations are only permitted to serve Beer and Wine.

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Source of Alcohol/Approved Distributor(s) N/A

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CLICK HERE FOR LIST OF AUTHORIZED SOURCES TO PURCHASE ALCOHOL: [AUTHORIZED SOURCES \(in PDF\)](#)

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STEP 3: ENTERTAINMENT

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Will There Be Entertainment? Yes

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Will The Entertainment Be Amplified? Yes

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Will The Entertainment Be Outside? Yes

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Description of Entertainment Local Musicians and Bands

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All events must comply with the 10:00 pm Noise Ordinance. Requests for extension past 10:00 pm must be approved by the Select Board.

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STEP 4: STREET AND/OR SIDEWALK BLOCKING

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Will Event Require Any Road Or Sidewalk To Be Blocked Or Closed? *Field not completed.*

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Address Of Blocking *Field not completed.*

---

Purpose Of Blocking: *Field not completed.*

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STEP 5: TENTS / TEMPORARY STRUCTURES / STAGES / GENERATORS

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Will There Be A Tent Or Other Temporary Structure Erected? Yes

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Date Tent/Structure To Be Installed 9/23/2023

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Describe Size/Type of Tent/Structure / Stage 1 20'x20' tent, 1 10'x20' tent, 8 10'x10' tents

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Tent Company Privately owned by Nantucket Island Fair Island Fair

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Will this event utilize a generator(s)? No

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Will you be using any lighting? No

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STEP 6: FOOD

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Will Food Be Served? Yes

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Name of Caterer/Food Service Provider GypSea, American Legion, Girl Scouts Nantucket Troop, and others hopefully.

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Attach Town of Nantucket Catering License (Optional) *Field not completed.*

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Food service providers must have a current license Issued by the Town Of Nantucket Health Department. If they are not licensed on Nantucket, they must be approved by the Health Department at least 14 days prior to the event. Any event with more than One (1) caterer / food service provider is required to apply for Temporary Food Permits for each food service provider regardless of license.

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TEMPORARY FOOD PERMIT INFO:

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General Information regarding Temporary Food Permit Events

Temporary Food Permit Checklist

Temporary Food Event Permit Application

**Events with 10 or more food vendors** are required to submit the below form at least **30 days prior to the event**.

Temporary Food Event Coordinator Application

Should you have any questions about temporary food permits, please contact the Nantucket Health Department [health@nantucket-ma.gov](mailto:health@nantucket-ma.gov) , 508-228-7200 or visit at 131 Pleasant Street, Nantucket, MA

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STEP 7: RESTROOM FACILITIES

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Describe the number of restrooms available at the event site and if you plan to order portable restrooms. You may be required to provide portable toilets and hand washing stations, unless you can substantiate the sufficient availability of both Americans with Disabilities Act (ADA) and non-accessible facilities in the immediate area of the event site which will be available during your event.

**Portable Toilets at public events:** For single user portable toilets clustered at a single location, at least 5% but not less than one accessible toilet unit shall be installed at each cluster

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# of Restrooms/Portable Toilets Provided      4

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Name of Restroom / Portable Toilet Provider      Gyp Sea, Town of Nantucket - Children's Beach location,

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STEP 8: PARKING PLAN

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Event Parking      In Town, public transportation

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STEP 9: WASTE MANAGEMENT

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*Effective June 1, 2020, Nantucket's Single-Use Plastics Ban prohibits these single-use petroleum based plastic products from being commercially used, sold or distributed at special events: straws and drink stirrers, six-pack can and bottle flexible yokes, drinking cups and lids, non-compostable plates and eating utensils, drinking water in polyethylene terephthalate (PET or PETE) containers of 1 liter (34 ounces) or less, non-recyclable coffee pods.*

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Please note,  
biodegradable packaging  
is already required under  
Nantucket's 1990  
Biodegradable Packaging  
Bylaw.

[Biodegradable Packaging Bylaw\(\\$ 125-2.1\)](#)

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**HOLD HARMLESS AGREEMENT**

*In consideration of permission to use the public property, facility or services described herein, the Applicant agrees to save and hold the Town of Nantucket, its agents, servants, and employees harmless from any and all liabilities or costs arising out of the use of the described premises by the Applicant, the Applicant's guests, employees, subcontractors, and/or other persons. The Applicant acknowledges that the permission to utilize the facilities is limited to the portion of the premises herein described (if applicable), and that the permission is valid only for the activity herein described. Notwithstanding the foregoing, this Hold Harmless Agreement shall be applicable to any claim asserted against the Town of Nantucket, its agents, servants, and employees, and for any loss incurred arising out of the Applicant's activity whether or not such claim or loss extends beyond the permitted type or locale of activity or occurs on a different date than specified. Commercial General Liability is required in the amount of \$1,000,000 CSL (combined single limit) with the Town and County of Nantucket added as an additional insured.*

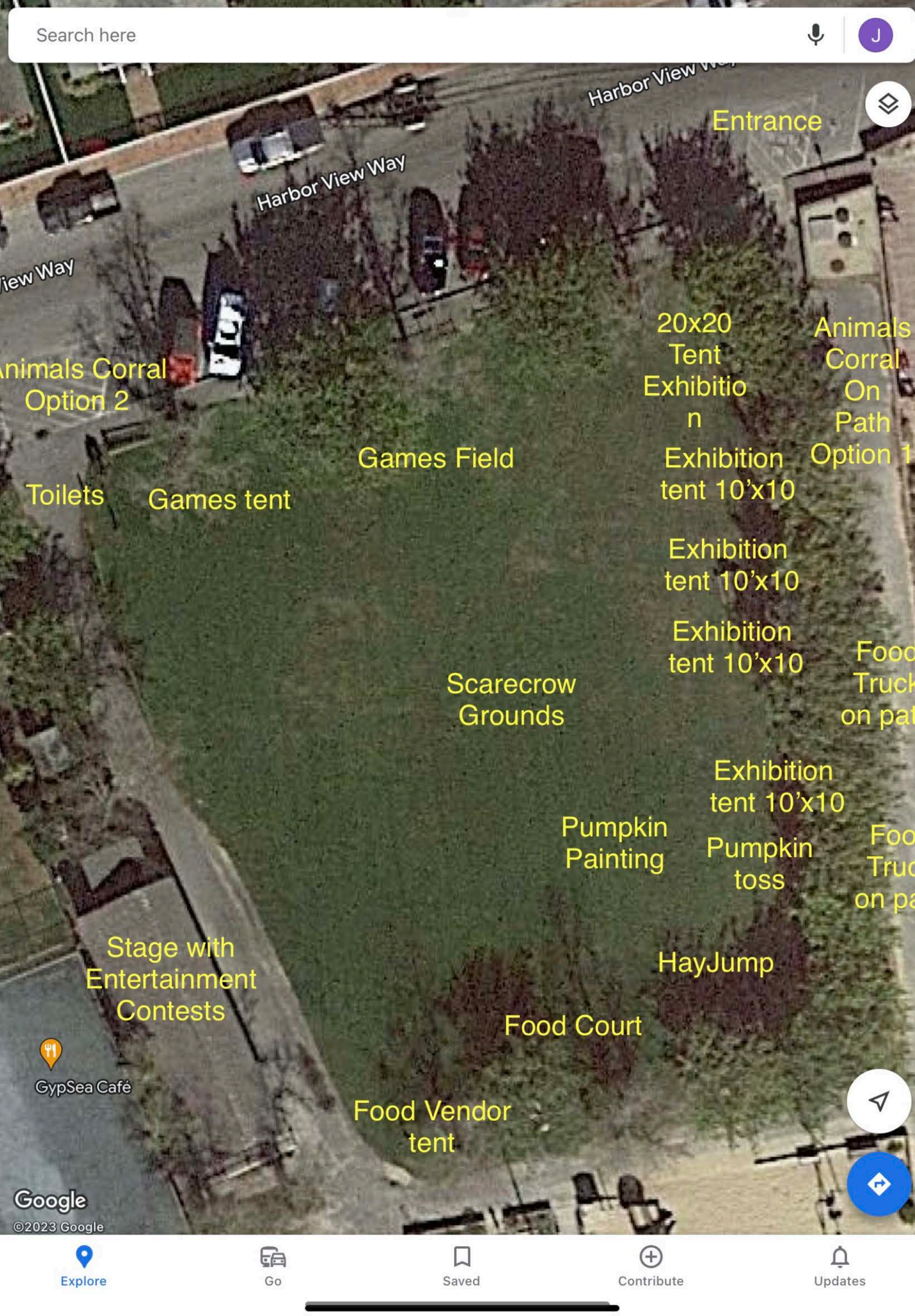
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**SIGNATURE OF  
APPLICANT**

Abby Slosek

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Email not displaying correctly? [View it in your browser.](#)



Entrance

Harbor View Way

Harbor View Way

Animals Corral Option 2

20x20 Tent Exhibition

Animals Corral On Path

Games Field

Exhibition tent 10'x10

Option 1

Toilets

Games tent

Exhibition tent 10'x10

Exhibition tent 10'x10

Food Truck on pat

Scarecrow Grounds

Exhibition tent 10'x10

Pumpkin Painting

Pumpkin toss

Food Truck on pa

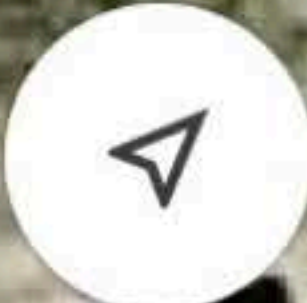
Stage with Entertainment Contests

HayJump

Food Court

Food Vendor tent

GypSea Café



## Dzvonik, Marina

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**From:** noreply@civicplus.com  
**Sent:** Friday, June 16, 2023 9:22 AM  
**To:** Dzvonik, Marina  
**Subject:** Online Form Submittal: 2023 Special Event Permit Application

**[EXTERNAL EMAIL]: Please do not click links or open attachments if you don't recognize the sender.**

### 2023 Special Event Permit Application

*This form is not a permit. Please read this application in full. Completion of this application does not constitute an automatic approval and does not guarantee that a permit will be issued. Event organizers are encouraged not to issue any press releases, advertise, sell tickets, etc. until the necessary approvals and/or permits have been issued. Event organizers are encouraged to include maps, plans and any pertinent supporting documentation with this application. Any event permitting questions can be directed to the Town's Events Coordinator at 508-325-4166.*

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#### APPLICANT INFORMATION - REQUIRED

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First Name of Primary Contact      Annie

---

Last Name of Primary Contact      Clouden

---

Address of Primary Contact

---

Company/Organization of Primary Contact (If Applicable)      Nantucket Magic

---

Town/City      Nantucket

---

State      MA

---

Zip      02554

---

Email Address      annie@nantucketmagic.com

---

Phone Number

---

Cell Phone      *Field not completed.*

---

On-site Contact      Mary Goode

---

Cell Phone for On-site Contact

Host Organization (If Different from Above) *Field not completed.*

Host Type For-Profit

Please Attach 501(c)(3) Documentation *Field not completed.*

EVENT OVERVIEW - REQUIRED

Event Name Nantucket Magic Pickleball Tournament

Requested Location of Event (please specify INDOOR or OUTDOOR) Tennis Courts at Jetties Beach

Is this Event open to the public? Yes

Is there an admission / registration fee? Yes

Date of Event 9/3/2023 **new date proposed - Saturday, October 7th, 2023**

Start Time 11 AM

End Time 3 PM

Rain Date *Field not completed.*

All events must comply with the 10:00 pm Noise Ordinance. Requests for extension past 10:00 pm must be approved by the Select Board

Set-up Date & Time 9/3/2023 8:00 AM **new date 10/07/23**

Tear-Down Date & Time 9/3/2023 5:00 PM **new date 10/07/23**

MULTIPLE DATE EVENTS *Field not completed.*

Full Schedule of Events *Field not completed.*

Est. # of Participants 60

Est. # of Staff 15

Important Notice - Events Over 250  
*Any event anticipating over 250 participants requires a Public Hearing at a regularly-scheduled Select Board meeting. Public Hearings must be noticed in the*

*Inquirer and Mirror for two consecutive weeks prior to the hearing (at Applicant's expense). Public Hearings may be waived for recurring events. Events anticipating under 250 participants may require a Public Hearing at Town Administration's discretion.*

Have You Held This Event On-Island Before?	No
If Yes, Where And When?	<i>Field not completed.</i>
Description of Event (Attach additional documents below)	Nantucket Magic will partner with businesses and key stakeholders on the island to host a pickleball tournament in September 2023, aiming for Labor Day Weekend. The tournament will be open to 60 individuals and will unite the community to have fun and support an issue close to founder Mary Goode's heart, Housing Nantucket.
Event Description (optional)	<i>Field not completed.</i>
Course Map	<i>Field not completed.</i>
Event Layout/Diagram	<a href="#">Screen Shot 2023-06-16 at 9.16.38 AM.png</a>

**EVENT LAYOUT / DIAGRAM:** Required for Events with Tents/Temporary Structures and/or Events on Public Property. A detailed site plan is required - applications will not be processed without it. Attach separate document(s) that clearly show the location of the event, fencing, entry /exit points, tents (include dimensions), stages, generators, bars, tables / chairs, portable restrooms, trash cans, dumpsters, signs, etc.

**STEP 1: LOCATION - BEACH EVENTS ONLY**

Details regarding allowable activities can be found here	<a href="#">Click for Beach Allowable Activity List</a>
Select Town of Nantucket Beach	Jetties Beach (Parks & Rec)
Click Here For Beach Ownership Contacts for all Public Beaches	<a href="#">Beach and Ownership Listing</a>
Beach Event Structures	Possibly a few chairs and tables just near the tennis courts
Beach and Endangered Species Protection <i>Safety of endangered species habitat and beach maintenance are prime concerns for any beach-related activity on the island. Nesting birds, erosion and endangered</i>	

plants exist throughout the island. Natural Resource approval is required to make sure protection laws are not being violated and proper precautions are being taken.

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## STEP 2: ALCOHOL

---

Will Alcohol Be Served?    No

---

Click Here For [Temporary Pouring Permit Regulations for the State of Massachusetts:](#)

---

Alcohol To Be Served    *Field not completed.*

---

Only Non-Profit Organizations are permitted to serve ALL Alcoholic Beverages. For Profit Organizations are only permitted to serve Beer and Wine.

---

Source of Alcohol/Approved Distributor(s)    N/A

---

CLICK HERE FOR LIST OF AUTHORIZED SOURCES TO PURCHASE ALCOHOL:    [AUTHORIZED SOURCES \(in PDF\)](#)

---

## STEP 3: ENTERTAINMENT

---

Will There Be Entertainment?    No

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Will The Entertainment Be Amplified?    *Field not completed.*

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Will The Entertainment Be Outside?    *Field not completed.*

---

Description of Entertainment    *Field not completed.*

---

All events must comply with the 10:00 pm Noise Ordinance. Requests for extension past 10:00 pm must be approved by the Select Board.

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## STEP 4: STREET AND/OR SIDEWALK BLOCKING

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Will Event Require Any Road Or Sidewalk To Be Blocked Or Closed? *Field not completed.*

---

Address Of Blocking *Field not completed.*

---

Purpose Of Blocking: *Field not completed.*

---

STEP 5: TENTS / TEMPORARY STRUCTURES / STAGES / GENERATORS

---

Will There Be A Tent Or Other Temporary Structure Erected? No

---

Date Tent/Structure To Be Installed *Field not completed.*

---

Describe Size/Type of Tent/Structure / Stage *Field not completed.*

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Tent Company *Field not completed.*

---

Will this event utilize a generator(s)? *Field not completed.*

---

Will you be using any lighting? *Field not completed.*

---

STEP 6: FOOD

---

Will Food Be Served? No

---

Name of Caterer/Food Service Provider N/A

---

Attach Town of Nantucket Catering License (Optional) *Field not completed.*

---

Food service providers must have a current license Issued by the Town Of Nantucket Health Department. If they are not licensed on Nantucket, they must be approved by the Health Department at least 14 days prior to the event. Any event with more than One (1) caterer / food service provider is required to apply for Temporary Food Permits for each food service provider regardless of license.

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TEMPORARY FOOD PERMIT INFO:

---

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STEP 7: RESTROOM FACILITIES

---

Describe the number of restrooms available at the event site and if you plan to order portable restrooms. You may be required to provide portable toilets and hand washing stations, unless you can substantiate the sufficient availability of both Americans with Disabilities Act (ADA) and non-accessible facilities in the immediate area of the event site which will be available during your event.

**Portable Toilets at public events:** For single user portable toilets clustered at a single location, at least 5% but not less than one accessible toilet unit shall be installed at each cluster

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# of Restrooms/Portable Toilets Provided	0
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Name of Restroom / Portable Toilet Provider	N/A
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STEP 8: PARKING PLAN

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Event Parking	Just normal parking - don't expect overflow
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STEP 9: WASTE MANAGEMENT

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*Effective June 1, 2020, Nantucket's Single-Use Plastics Ban prohibits these single-use petroleum based plastic products from being commercially used, sold or distributed at special events: straws and drink stirrers, six-pack can and bottle flexible yokes, drinking cups and lids, non-compostable plates and eating utensils, drinking water in polyethylene terephthalate (PET or PETE) containers of 1 liter (34 ounces) or less, non-recyclable coffee pods.*

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Please note,  
biodegradable packaging  
is already required under  
Nantucket's 1990  
Biodegradable Packaging  
Bylaw.

[Biodegradable Packaging Bylaw\(\\$ 125-2.1\)](#)

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**HOLD HARMLESS AGREEMENT**

*In consideration of permission to use the public property, facility or services described herein, the Applicant agrees to save and hold the Town of Nantucket, its agents, servants, and employees harmless from any and all liabilities or costs arising out of the use of the described premises by the Applicant, the Applicant's guests, employees, subcontractors, and/or other persons. The Applicant acknowledges that the permission to utilize the facilities is limited to the portion of the premises herein described (if applicable), and that the permission is valid only for the activity herein described. Notwithstanding the foregoing, this Hold Harmless Agreement shall be applicable to any claim asserted against the Town of Nantucket, its agents, servants, and employees, and for any loss incurred arising out of the Applicant's activity whether or not such claim or loss extends beyond the permitted type or locale of activity or occurs on a different date than specified. Commercial General Liability is required in the amount of \$1,000,000 CSL (combined single limit) with the Town and County of Nantucket added as an additional insured.*

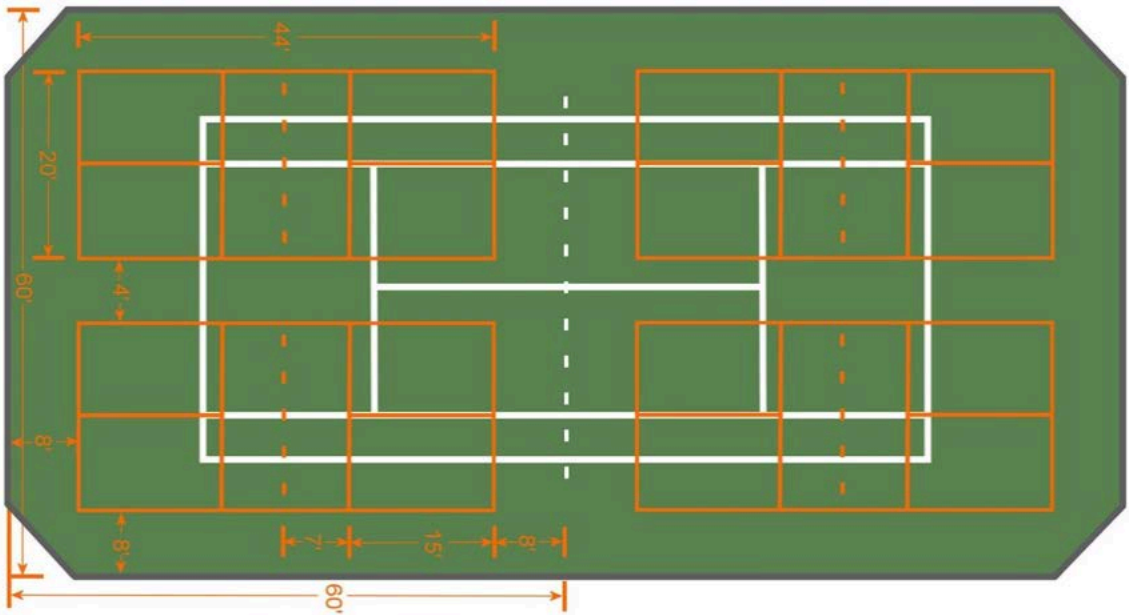
---

**SIGNATURE OF  
APPLICANT**

Annie Clouden

---

Email not displaying correctly? [View it in your browser.](#)



**Dzvonik, Marina**

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**From:** noreply@civicplus.com  
**Sent:** Monday, July 31, 2023 5:30 PM  
**To:** Dzvonik, Marina  
**Subject:** Online Form Submittal: 2023 Commercial Fitness /Athletic Instruction / Recreation Permit Application

**[EXTERNAL EMAIL]: Please do not click links or open attachments if you don't recognize the sender.**

2023 Commercial Fitness /Athletic Instruction / Recreation Permit Application

*This form is not a permit. Please read this application in full. Completion of this application does not constitute an automatic approval and does not guarantee that a permit will be issued. Applicants are encouraged to include maps, plans and any pertinent supporting documentation with this application. Permitting questions can be directed to the Town's Events Coordinator at 508-325-4166.*

---

APPLICANT INFORMATION - REQUIRED

---

First Name of Primary Contact      jacqueline

---

Last Name of Primary Contact      walsh

---

Company/Organization of Primary Contact (If Applicable)      the nantucket project

---

Street Address

---

Town/City      greenwich

---

State      CT

---

Zip      06830

---

Email Address      jackie@nantucketproject.com

---

Phone Number

---

Cell Phone

---

On-site Contact      Jacqueline Walsh

---

Cell Phone for On-site Contact

Are you established as a business ? NO

A Town of Nantucket business certificate is required. [Business Certificate](#)

Does your business carry liability insurance? YES

Are you offering this program anywhere else ? NO

PROGRAM OVERVIEW - REQUIRED

Program / Course Name: beach breathing and stretching

Program Description low impact class teaching breathing and stretching to relax and recharge

Participant Outcomes (What are the benefits of taking this program / class ? What will be learned?) breathing and stretching to relax and recharge

Program Outline n/a

Requested Location of Program children's beach

Start Date 10/6/2023

End Date 10/7/2023

Class Days Saturday, Friday

Target Population Adult

Cost: 0.00

*Field not completed.*

Other: *Field not completed.*

Class Start Time 7:00am

Class End Time 8:30am

Lengh of Session	90 mins
Min/Max Participants	50

*No exercise classes are to take place at Nobadeer Beach between the hours of 10:00am and 5:30pm. Two hour maximum block of time for the class / program.*

Please list previous experience in providing this type of class or program:	tnp has done classes at children's beach in previous years
---	--

List instructor's qualifications, trainings, including required or preferred certifications.	<i>Field not completed.</i>
--	-----------------------------

Required Equipment & Supplies.	TNP to supply audio devices, mats, towels, water
--------------------------------	--

Outline any safety and/or emergency considerations and steps you will take to mitigate any potential hazards or harm to participants.	in advance the tnp app will provide details, outline class
---	--

List any actions you will take in the event of inclement weather.	class will be cancelled. no replacement outdoors.
---	---

You may use this feature to upload a supporting document.	<i>Field not completed.</i>
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SIGNATURE OF  
APPLICANT

jacqueline walsh

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Email not displaying correctly? [View it in your browser.](#)