



Town of Nantucket
Capital Program Committee
www.nantucket-ma.gov

Members: Stephen Welch (Chair), Pete Kaizer (vice chair), Richard Hussey (Secretary), Christy Kickham, Peter McEachern, Jason Bridges, Nat Lowell

MINUTES

Thursday, January 09, 2020

1 Milestone Road, Wannacomet Water Company, Conference – 10:00 am

Called to order at 10:08 a.m. and Announcements made.

Staff: Brian Turbitt, Director Finance; Terry Norton, Town Minutes Taker
Attending Members: Welch, Kaizer, Hussey, McEachern
Absent Members: Kickham, Bridges, Lowell
Documents used: Copy of minutes for December 5, 12, 16, & 19, 2019;
Agenda adopted by unanimous consent.

I. PUBLIC COMMENTS

None

II. APPROVE MINUTES

1. December 5, 2019: **Motion to Approve.** (made by: Hussey) (seconded by: McEachern) Carried 3-0//Welch abstain
2. December 12, 2019: **Motion to Approve as amended.** (made by: Hussey) (seconded by: McEachern) Carried unanimously
3. December 16, 2019: **Motion to Approve.** (made by: Hussey) (seconded by: McEachern) Carried 3-0//Welch abstain
4. December 19, 2019: Held by unanimous consent.

III. DISCUSSION & REVIEW

1. Review Funding Sources and Reconciliation of Funding Sources to Request Recommendations

Discussion ENTERPRISE FUNDS

- a. Airport: Security project, maintenance & equipment and digital control from borrowing. Fuel Farm rehabilitation from \$558,600 retained earnings and \$500,000 borrow. Groundwater from retained earnings; operations from borrowing. Airport gets authorizes for borrow then uses retained earnings once certified payoff the project.
- b. Sewer: Baxter Road Alternative Access \$2m for construction cost from borrowing. Aurora Way Pump Station from borrowing. ‘Sconset Sewer Design from retained earnings. South Shore Road Sewer; South Valley Pump Station upgrade, Surfside Road Sewer Improvements, Surfside Wastewater Membrane Upgrades, from borrowing. Wastewater Lab Upgrade from retained earnings.
- c. Solid Waste: Facilities Improvement and Repairs from \$468,000 tax levy. Sorting Station Conveyors from raise & appropriate and free cash.
- d. Wannacomet Water Company: Washington Street Extension from borrowing.

GENERAL FUND

- a. DPW Facilities: recommending level funded from free cash. Facilities Master Plan from reappropriation \$400,000 from 2 Fairgrounds Road feasibility study.
- b. DPW Trans: Cobblestone \$250,000 free cash. Multiuse Path from \$250,000. Newtown Road needs Select Board recommendation but we’re recommending debt exclusion borrowing. Supplemental for Traffic Station from free cash. Road Improvements from free cash.

Massasoit Bridge and Millie's Bridge are not being advanced at this time. 'Sconset footbridge \$100,000 from free cash. Sidewalk Improvements from a bond. Surfside Area Roadway Improvements, aka Lover's Lane Road Improvements (Phase II) costs used not updated based upon latest costs; Lovers Lane is almost 50% of work to be completed. Waitt Drive/Amelia Drive Supplemental \$3.7m from debt exclusion. Old South Road-Fairgrounds Road and Bartlett Road-Surfside Road roundabouts are not being advanced at this time.

Discussion about changing project titles to be more specific descriptions and make more sense.

Discussion about the scope of work to be covered under the Waitt Drive/Amelia Drive project and what CapCom feels is an adequate description when this is a phased project to include Amelia Drive roadside parking and access points to Waitt Drive.

- c. Fire Department: Ambulance ALS (Advanced Life Support) from ambulance reserve. Replace SCBAs (self-contained breathing apparatus) from capital exclusion. Trench equipment is not being funded.
- d. IT/GIS: Network Infrastructure at \$100,000, Replace Town Computers at \$62,800, and Server Virtualization at \$75,000 from free cash.

e. Marine Department: New Pump-out Boat from capital exclusion

f. OIH: New Building is a discussion for the Board; it might actually be passed at this ATM.

Turbitt – This is being put off until at least a fall special town meeting because we are recommending a \$5m override. The question is whether or not the community wants to be in the business for running a continuing care facility.

Welch – We are not looking at total cost of operation connected with these capital projects.

g. Police: Loran Housing Sewer from free cash. Public Safety Auxiliary Building is not going on ballot; it would be a debt exclusion.

h. Public Works: all projects ConCom voted up from capital exclusion.

i. School: Bobcat Replacement from capital exclusion. Campus Improvements, IT Upgrade, Boiler Replacement from free cash. Building Improvements from free cash. Property Acquisition isn't in there.

Welch – We made a recommendation on this request; asked if it is important to keep it in the report.

Discussion about the importance of implementing Property Acquisition as a town-wide concept as it relates to the Facilities Master Plan.

Welch – We'll reaffirm our previous and link it to the Facilities Master Plan.

j. Town Administration: Children's Beach Stormwater Pump from debt exclusion. Town Pier does not need to be funded. Town-wide Document Management from free cash. Town-wide Security from free cash. Island-wide Underground Utilities Feasibility Study from \$100,000 free cash despite ConCom's down vote; it is a priority of the Select Board to look at solutions. New Senior Center not ready for ATM.

Welch – The ConCom recommendation on the underground-feasibility study: pursuing at this time is premature respect to other projects that need funding; legality of the Town dictating to utility companies where wires can and cannot go; it's money spent without adequate control over performance and utility providers as well as inadequate zoning and other regulatory controls and there are other ways to do this.

Turbitt – Before a study is undertaken, we should first focus on whether or not the Town could legally enforce putting utilities underground and have utility companies contribute to the cost; he can pursue whether or not that question has been asked of Town Counsel.

Consensus agrees in pursuing the feasibility study if the Town has regulatory enforcement.

2. Discussion of FY2021 Capital Recommendations Report and Related Matters

Discussion **Welch** – Wants to introduce the concept of broadening out our review to include total costs to include impact of debt service and effect of funding, which dovetails with out-year planning.

- a. Goals and Objectives: need better descriptions on the Capital Improvement Plan request forms, supplemental documents, timeliness of submission of requests and supplemental information, database functionality, RORI descriptions and pop ups and status/completion;
- b. High-level Objectives: database development for use by other boards, get prior-year appropriations in database, software performance;
- c. Town-wide Facilities Master Plan should be phased;
- d. Other items of relevance and importance for inclusion in the report;
- e. CapCom's role.

McEachern – Suggested Town-wide Facilities Master Plan be at the top of the report since it is the “umbrella” for almost all of the projects.

Welch – We can help department heads by implementing the software then ask Town to provide input from the department heads on if it works. The CapCom role has changed over the years; we should request of the Select Board to change the language in the code regarding CapCom to clean up antiquated language. He'd like to brainstorm how CapCom does its job and disseminate information; there are a tremendous amount of dollars involved and we need to develop credibility within the community about how we do our job.

IV. OTHER BUSINESS

1. Date of the next meeting
 - a. Thursday, January 16, 2020, 10:00 a.m. at Wannacomet Water Company Conference Room
Review draft report

Adjourned at 12:16 p.m.

Submitted by:

Terry L. Norton