

## SELECT BOARD

Minutes of Meeting of March 9, 2022. The meeting took place via remote participation using Zoom Webinar. Members of the Board present were Jason Bridges, Matt Fee, Dawn Hill Holdgate, Melissa Murphy and Kristie Ferrantella.

### I. CALL TO ORDER

Chair Bridges read a prepared statement as to how the meeting will be conducted via remote participation and the ground rules for any discussion and called roll for those present, Chair Bridges called the Select Board meeting to order at 5:32 PM.

### I. SELECT BOARD ACCEPTANCE OF AGENDA

### III. ANNOUNCEMENTS

Town Manager C. Elizabeth Gibson reviewed the following announcements:

1. The Select Board Meeting is Being Audio/Video Recorded.

2. Applicant Introduction/Review of Applications for Appointment to Planning Board (Alternate Seat) Scheduled for Wednesday, March 23, 2022, Pursuant to Select Board Committee Appointment Policy. Ms. Gibson noted the names of those who have applied to date: Jennifer L. Porter, F. Scott Wilson, Carl K. Borchert and Colin Wyatt Leddy.

3. South Shore Road Sewer and Water Projects Construction Scheduled to Commence March 7, 2022. Ms. Gibson referred the announcement to Sewer Director David Gray. Mr. Gray reviewed the projects, the schedule and displayed on screen a temporary access to the Surfside Sewer Treatment Facility while construction is taking place.

4. Starting March 16, 2022 Select Board Meetings will be Held In-Person at the First Floor Community Room of the Public Safety Facility, 4 Fairgrounds Road and via Zoom Webinar.

5. Select Board Announcements/Comments. Ms. Murphy asked about legislation recently filed pertaining to the Steamship Authority and if a Board discussion could be scheduled about it, as she has concerns. She commented that she believes the legislation needs a bigger conversation. Chair Bridges said perhaps that could be scheduled for the Board's March 16<sup>th</sup> meeting.

Ms. Holdgate said that she, Ms. Ferrantella and Mr. Fee attended a "Design Thinking Workshop" in connection with the Coastal Resilience Plan on March 7 – 8 and commented that she found it valuable and interesting. Ms. Ferrantella agreed. Mr. Fee said he and Ms. Gibson would comment further on the workshop under Select Board Reports.

### IV. FOLLOW-UP ON COMMENTS FROM PRIOR SELECT BOARD MEETINGS

1. Follow-up on Public Comment from February 23, 2023 Select Board Meeting Regarding Nantucket Public Schools Campus Wide Master Plan. Ms. Gibson reviewed responses to questions asked by Megan Perry at the February 23<sup>rd</sup> Board meeting, which were sent to Ms. Perry by email, last week. She noted the Select Board and Town Administration do not have jurisdiction over the School's projects; however, the artificial turf field portion of the School's appropriation request for the 2022 Annual Town Meeting has been

removed for now. Mr. Fee said he still would like to see reports on the turf field from the Board of Health and Water Department.

#### V. PUBLIC COMMENT

No public comment.

#### VI. COVID-19 UPDATE

1. Public Health Department Update. Public Health Director Roberto Santamaria spoke on current case levels and today's sewer testing results which indicate 1-5 cases per day which is slightly up from last week. He said the Health Department is monitoring for any spikes post-school vacation week. He reviewed current Centers for Disease Control (CDC) advice: the pandemic has transitioned to being endemic, cases will "ebb and flow"; vaccines work and COVID is now part of the lives of everyone. He said that Nantucket Cottage Hospital is no longer administering booster shots; however, the Town and state are along with Dan's Pharmacy. He reviewed the vaccine clinic schedule. Ms. Murphy asked if masks are expected to be worn at next week's in-person Board meeting. Mr. Santamaria said they are optional at this point. Ms. Murphy asked if there is any discussion internally about what the Town has learned as the pandemic transitions, such as policies, and best practices. Mr. Santamaria explained that his department will be preparing a report, including a "retrospective view" of the Town's response, for the Board of Health and Select Board and said that it will take several months to complete.

#### VII. NEW BUSINESS

No new business.

#### VIII. APPROVAL OF MINUTES, WARRANTS AND PENDING CONTRACTS

Ms. Holdgate moved approval of items VIII 1 – 3; seconded by Mr. Fee. So voted by roll call vote: Chair Bridges – Yes; Ms. Holdgate – Yes; Ms. Ferrantella – Yes; Mr. Fee – Yes; Ms. Murphy – Yes.

1. Approval of Minutes of February 23, 2022 at 5:30 PM.

2. Approval of Payroll Warrants for March 7, 2022.

3. Approval of Treasury Warrants for March 2, 2022; March 9, 2022.

4. Approval of Pending Contracts for March 9, 2022 - as Set Forth on the Spreadsheet Identified as Exhibit 1, Which Exhibit is Incorporated Herein by Reference. Ms. Gibson reviewed a grant to the Chamber of Commerce and introduced Karen Macumber from the Chamber to review how the grant will be administered. Ms. Macumber reviewed the grant, noting the Town has provided close to \$200,000 overall to this program and expressed thanks.

Ms. Murphy moved approval of the Pending Contracts; seconded by Ms. Holdgate. So voted by roll call vote: Chair Bridges – Yes; Ms. Holdgate – Yes; Ms. Ferrantella – Yes; Mr. Fee – Yes; Ms. Murphy – Yes.

#### IX. CONSENT ITEMS

1. Gift Acceptance: USS Nantucket Commissioning. Ms. Gibson explained that the gift will be turned over to the USS Nantucket Commissioning Committee. Ms. Ferrantella moved acceptance of the gift with

thanks; seconded by Ms. Ferrantella. So voted by roll call vote: Chair Bridges – Yes; Ms. Holdgate – Yes; Ms. Ferrantella – Yes; Mr. Fee – Yes; Ms. Murphy – Yes.

#### X. CITIZEN/DEPARTMENTAL/COMMITTEE REQUESTS

1. Sewer Department: Request for Sea Street 3<sup>rd</sup> Sewer Force Main Project Spring 2022 Work to Conclude on June 30 vs Contractual Date of May 31 and Fall 2022 Work to Commence on September 12 vs Contractual Date of October 1. Sewer Director David Gray introduced Ziad Kary from EPG, the Town's engineer for the project. He provided a short presentation with an update as to the project, including the schedule, the route, the work to be done in various locations and the times of day during which the work will be occurring. He noted that supply chain issues have caused delays and the project is starting later than originally planned. He noted one other sewer project and a water project that are happening concurrently with the same contractor. He reviewed two proposed schedule changes, explaining that these changes differ from what the contract currently reads, in order to keep up with the overall timeframe. Mr. Fee asked about impacts on area businesses with the fall date change proposal. Mr. Kary explained where the work would be commencing in September and said there is somewhat of an opportunity to start in different locations to mitigate the impact on businesses. Operations Administrator Erika Mooney commented that no matter what and when, abutters are going to most likely be impacted and it is important to get the work done during times when the weather is likely to be better. Ms. Ferrantella agreed with Mr. Fee and Ms. Mooney and said if there is an opportunity to mitigate, that would be helpful, such as starting in areas away from hotels and guest lodging. Mr. Fee agreed. Some discussion followed. Ms. Murphy moved approval of the request as presented; seconded by Ms. Holdgate. So voted by roll call vote: Chair Bridges – Yes; Ms. Holdgate – Yes; Ms. Ferrantella – Yes; Mr. Fee – Yes; Ms. Murphy – Yes.

2. Harbor and Shellfish Advisory Board: Recommendation Regarding Private Shellfish Aquaculture Licenses Held by Theodore Lambrecht of 10 Trotters Lane, Known as Licenses # 12 and # 12B, Head of the Harbor, Consisting of 4 Acres Each, Pursuant to Select Board Meeting on January 5, 2022. Chair Bridges commented that this is the third or fourth time this matter has been before the Board and asked that it be brief. Harbor and Shellfish Advisory Board (HSAB) chair Peter Brace explained the HSAB recommendation to allow Mr. Lambrecht to transfer his lease within 90 days, from the date of Select Board endorsement of the recommendation. He said that if the lease has not been transferred within that period of time the lease would be revoked. Some discussion followed. Mr. Fee asked if Mr. Lambrecht is agreeable with the HSAB recommendation. Chair Bridges asked Natural Resources Director Jeff Carlson about the recommendation. Mr. Carlson explained. Mr. Lambrecht said he is "good" with the recommendation. Ms. Murphy thanked HSAB for the time and effort put into this matter and said she thinks it is a good outcome. Ms. Murphy moved to endorse the recommendation with the 90 days to start on March 16, 2022; seconded by Ms. Ferrantella. So voted by roll call vote: Chair Bridges – Yes; Ms. Holdgate – Yes; Ms. Ferrantella – Yes; Mr. Fee – Yes; Ms. Murphy – Yes. Chair Bridges thanked HSAB and Mr. Lambrecht. Mr. Lambrecht thanked everyone involved.

#### XI. TOWN MANAGER'S REPORT

1. FY 2022 Second Quarter Budget Reports: Airport Enterprise Fund, Water Department Enterprise Fund, Sewer Enterprise Fund, Our Island Home Enterprise Fund. Ms. Gibson introduced Airport Manager Tom Rafter to review the Airport Enterprise Fund budget. Mr. Rafter reviewed the specifics of the report in the Board's packet, noting that revenues are currently up; however, the Passenger Facility Charge (PFC) is down due to COVID and less flights during that period of time.

Ms. Gibson introduced Water Department Director Mark Willett to review the Water Enterprise Fund budget. Mr. Willett thanked the Finance Director for assistance in putting the report together. He said that there is very little change between revenues at this point of the year and at the same point one year ago. He said expenses have not changed much with the exception of a payment to Barnstable County Retirement Association, due to the retirement of a long-time employee. He spoke on an effort to provide employee housing. He said that approaching the third and fourth quarters, materials costs are expected to spike significantly. He said overall, the department is doing well.

Ms. Gibson introduced Sewer Director David Gray to review the Sewer Enterprise Fund budget. Mr. Gray concurred with Mr. Willett that the cost of materials and supplies has increased dramatically as well as the timing to obtain materials. He said sewer revenue is up somewhat over the FY 21 second quarter. He spoke on flows being lower this year than last year, most likely due to COVID.

Ms. Gibson introduced Our Island Home Administrator Robert Petroff to review the Our Island Home Enterprise Fund budget. Mr. Petroff said revenues are up this quarter due to receipt of the Certified Public Expenditure (CPE) annual payment from the state. He noted a payment to Barnstable County Retirement for employees who retired this quarter. He reviewed census data per payer source, as contained in the agenda materials. He spoke on professional services costs. Mr. Fee commented on the low census being the result of a demographic shift. He said this will likely continue to be a challenge. Mr. Petroff agreed.

2. Review of Updated Free Cash Recommendations for 2022 Annual Town Meeting. Ms. Gibson and Finance Director Brian Turbitt reviewed updates to previously made recommendations, as presented in the Board's agenda packet. Ms. Gibson explained a discussion that occurred regarding the recommendations at the March 8<sup>th</sup> Finance Committee meeting, with the FinCom agreeing to put forward a motion to allocate one million dollars for employee housing, once the Administration has more fully developed a plan for use of the funds and that two FinCom members were designated to work with Town Administration on the plan. Mr. Fee said he wants to see the housing details as well and said he has a friend who advises that the Town should subsidize its employees' mortgages. He added that it would also be good to designate some free cash for furthering visible coastal resilience projects so that the public can see the plan is being taken seriously. Ms. Murphy concurred with Mr. Fee. She commented on concession repairs and suggested that short and long-term repair plans be developed.

## XII. SELECT BOARD'S REPORTS/COMMENT

1. Committee Reports. Mr. Fee spoke on the March 7-8 Design Thinking workshop as mentioned at the beginning of the meeting, in more detail as to how the workshop was facilitated, the specific issues discussed and that the team building aspect was very good, as well as the types of approaches discussed. Ms. Gibson concurred and said that the consultants are preparing the outcome of the session to review with the Board in the next month or so. She thanked the participants of the workshop, noting it was a significant time commitment between volunteer board and committee members and town staff.

Mary Longacre of the Coastal Resiliency Advisory Committee (CRAC) thanked the participants of the workshop. She said the Committee will be meeting next week to continue some of the discussions that took place, for the public as the workshops were not intended for the public. Burton Balkind also thanked the participants, noting that he was able to attend part of it as a CRAC member, and said he was impressed with the sharing of ideas. Mr. Fee added that a benefit was his observation that participants felt comfortable expressing their concerns, ideas and thoughts.

Chair Bridges reiterated that the Board is meeting in person next week and that agenda items for the meeting currently include: Select Board comments on Town Meeting warrant articles; public hearings; outdoor dining update/discussion; and the earlier requested discussion as to the Steamship Authority legislation.

### XIII. ADJOURNMENT

At 7:01 PM, Mr. Fee moved adjournment; seconded by Ms. Murphy. So voted by roll call vote: Chair Bridges – Yes; Mr. Fee – Yes; Ms. Murphy – Yes; Ms. Ferrantella – Yes; Ms. Holdgate – Yes.

Approved the 16<sup>th</sup> day of March 2022.

**SELECT BOARD**  
**MARCH 9, 2022 – 5:30 PM**  
**REMOTE PARTICIPATION VIA ZOOM**  
**NANTUCKET, MASSACHUSETTS**

List of documents used at the meeting:

- III. 2. Planning Board Alternate Vacancy Appointment Timeline; Planning Board Alternates membership & applicant list; PB Alt Applications
- III. 3. S Shore Rd Sewer & Water Projects Notice of Construction; Sewer Dept. temporary access map
- IV. 1. Follow-up on questions re: NPS Campus Wide Master Plan
- VIII. 1. Draft minutes of 2/23/2022
- VIII. 4. Pending Contracts spreadsheet
- IX. 1. Gift summary & recommended motion; v
- X. 1. Updated AIS re: Sea St 3rd Sewer Force Main request to adjust spring construction end date & fall construction commencement date; Contract Section 01063; Sea St 3rd SFM presentation
- X. 2. Letter from Harbor & Shellfish Advisory Board re: Theodore Lambrecht Aquaculture Licenses; Portion of 1/5/2022 minutes re: Lambrecht licenses
- XI. 1. FY22 2nd Quarter Budget reports for Airport, Water, Sewer, Our Island Home
- XI. 2. Updated Free Cash Recommendation