

**SELECT BOARD  
GOVERNANCE WORKSHOP MEETING**

Minutes of the meeting of August 2, 2023 at 10:00 AM. The meeting took place in person at the Meeting Trailer at 131 Pleasant Street. Members of the Board present were Dawn Holdgate, Tom Dixon, Brooke Mohr and Dr. Malcolm MacNab. Matt Fee joined the meeting later as noted.

I. CALL TO ORDER

Chair Holdgate called the meeting to order at 10:03 AM.

II. ANNUAL SELECT BOARD GOVERNANCE WORKSHOP (Continued from June 13, 2023)

Julia Novak of Raftelis facilitated the meeting and reviewed the materials in the Board's packet, including several discussion questions that individual Board members, Town Manager C. Elizabeth Gibson, Operations Administrator Erika Mooney, Assistant Town Managers Rick Sears and Gregg Tivnan responded to, addressed and discussed. Topics covered included communications, collaboration, prioritizing, evaluation of projects, resources and expectations.

Matt Fee joined the meeting at 10:15 AM.

Board members discussed their personal motivations, and commitment, for service on the Select Board, as well as their individual perspectives on their own participation on the Board. Discussion followed as to the role of the Select Board chair position as to the desired attributes and qualities of the position. Ms. Novak clarified the discussion as relating to the position, not the individual. Ms. Novak led discussions as to the roles and responsibilities of the chair for support of the Board and Town Administration as well as the "ideal" relationship between the Board and Town Administration. Discussion followed as to communications and strategies for constructive dialogue between the Board and Town Administration, as well as issues that arise that need attention that detract from the execution of other projects, activities and initiatives. The Board reviewed a question as to what it wants to be known for. Responses included the completion of housing initiatives – both community and Town employee; more community unity; Board member participation/representation at community events; community leadership; creative solutions to issues such as housing, transportation, environmental. Discussion initiated as to the structure of the Board's business meetings and what sorts of topics the Board may want to initiate, including strategic planning more often during the year; workshop sessions; more time for Board member discussion and/or departmental reporting.

Ms. Novak, Ms. Gibson and Strategic Plan coordinator Janet Schulte reviewed the potential structure of the Board's pending October 24<sup>th</sup> annual Strategic Planning session. Board members reviewed items they would like to discuss during that session. Discussion proceeded as to how the Board handles/reacts to "outside" issues that are brought forward somewhat abruptly that impact the Town, including short-term rentals, form of government, indoor recreation facility as recent examples, to be discussed at the Strategic Planning session.

III. ADJOURNMENT

Following conclusionary remarks from Board members and staff as to their evaluations of this meeting, Ms. Mohr moved adjournment at 12:34 PM; seconded by Mr. Fee; all in favor, so voted.

Approved the 6<sup>th</sup> day of September 2023.

**SELECT BOARD  
AUGUST 2, 2023 – 10:00 AM  
MEETING TRAILER AT 131 PLEASANT STREET  
NANTUCKET, MASSACHUSETTS**

List of documents used at the meeting:

- II. Memo from Julia Novak to Select Board members, Town Manager; “Bridging the Gap” booklet; PowerPoint presentation