



# Town of Nantucket Capital Program Committee

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**Members:** Stephen Welch (Chair), Richard Hussey (Vice Chair), Jill Vieth (Secretary), Jason Bridges, Pete Kaizer, Christy Kickham, Barry Rector

## MINUTES

Thursday, October 27, 2022

131 Pleasant Street & Zoom

Called to order at 10:04 a.m. and announcements made.

Staff: Brian Turbitt, Financial Director; Susan Carmel, Assistant Financial Director; Terry Norton, Town Minutes Taker

Attending Members: Welch, Hussey, Vieth, Bridges, Kaizer, Kickham

Remote Participant: Vieth, Bridges

Absent Members: Rector

Department Heads: Charlie Polachi, DPW - Parks & Rec

Documents used: Copy of draft minutes as listed; Capital Improvement Plan (CIP) Requests; Security camera spec sheets

### Adoption of Agenda

Motion **Motion to Approve.** (made by: Hussey) (seconded)

Roll-call vote Carried 5-0//Hussey, Kaizer, Kickham, Vieth, and Welch-aye

## I. PUBLIC COMMENTS

1. None

## II. APPROVE MINUTES

1. October 13, 2022

Motion **Motion to Approve.** (made by: Kaizer) (seconded)

Roll-call vote Carried 5-0//Kaizer, Hussey, Kickham, Vieth, and Welch-aye

## III. OVERVIEW AND DISCUSSION OF FY2024 CAPITAL REQUESTS

1. DPW General & Facilities

Discussion a. Presentation of FY2024 and Out-Year Requests.

**Polachi** – Security Cameras and Lighting ADMIN-24-006 \$70,000; Nobadeer Soccer Field Addition & Expansion (Parks and Rec Master) Plan FAC-24-003 \$3.8m.

**Hussey** – Different documentation has different priorities for the security cameras; asked what the priority is.

**Polachi** – Medium to high.

**Kaizer** – Asked which department, DPW or Parks and Rec, will be using the cameras.

**Welch** – We’re dealing with the department that’s managing the facilities, so it will go to the DPW.

**Kickham** – As far as lighting, reminded to be mindful of light intrusion.

**Polachi** – There won’t be any additional lighting, this focuses on the cameras.

**Kaizer** – Asked if the cameras are spec’ed for high-weather areas along the coasts.

**Polachi** – They are spec’ed for specific locations. Reviewed the specific locations and reasons for the cameras.

**Welch** – Asked to confirm if the videos will be event driven and viewable by interested parties. DPW rear entry resolution, asked about the distance the camera is covering.

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**Polachi** – They will be tied into the NPD; it’s the same system. Regarding the rear camera, we should be able to capture everything from the salt shed.

**Kickham** – Wants to ensure there’s a plan to keep the lenses clean to protect resolution.

**Kickham** - Asked if the Nobadeer Soccer Field project is based upon demand.

**Polachi** – Yes, it’s based upon the overall master plan for youth sports. We need to be able to rotate fields so that a couple are in a state of rest at all times.

**Hussey** – Asked if the support building is complete.

**Polachi** – We’re about 95% complete; we’re waiting on doors.

**Vieth** – Asked if the “Turf enhancement” is real grass or synthetic.

**Polachi** – We are loosening up the topsoil and eliminating areas of puddling.

**Vieth** – Suggested looking into another turf field.

**Polachi** – Instead of a synthetic field, we’re focusing on grass. We’re hoping the technology will change. Synthetic turf would be good to have especially in early spring when grass isn’t yet growing. Noted that the plan is to maintain the vegetated buffer along the road.

**Bridges** – Wants to ensure the lighting is Dark Skies certified.

**Welch** – On operations, it seems the primary consideration is to let the field rest rather than increase the use, which coincides with increase parking. Asked if they have tried to provision for additional parking.

**Polachi** – In front of Field 4 there will be 42 new parking spaces. A resting field would be a future thing. Phase II, when we start work on the Delta Fields, Nobadeer fields will have to pick up the slack.

**Welch** – CapCom looks at operations for maintenance and personal costs, asked if adding fields will change those costs.

**Polachi** – A little; currently all fields are carried by a subcontractor.

**Kickham** – He had asked about another court. They are primarily soccer fields; if someone is playing on one of the fields and soccer players show up, it seems their space is being encroached upon. Asked about providing areas for other sports.

**Polachi** – On the Delta Fields, there is a lot of land, which is still in design phase and will include more different sport venues.

b.RORI Completion/Discussion

#### IV. OTHER BUSINESS

1. Discussion of Potential New Day and Time for Meetings.

2. Change of Meeting Venue: Update from Finance Department

Welch – There is no change of meeting venue.

3. Report-writing Workgroup – Update action items:

Turbitt – PLUM is making the changes.

Welch – Asked that footnotes & comments be high priority. With respect to the template, it will be beneficial to have a timeline for when the initial draft will be delivered and thereafter modifications.

Turbitt – Will send an email and get an ETA on that.

4. Green Sheet/Committee Reports

a. None

5. Good of the Order

a. Nothing new

6. Date of the next meeting

a. Thursday, November 3, 2022 @ 10:00 am

Carmel – Next week is Solid Waste. November 10<sup>th</sup> is a flex date and November 17<sup>th</sup> will be Town Administration.

7. RORI Workshop

**Welch** – We have some time; he doesn’t know the status of everyone completing their RORIs.

**Bridges** – If you have a quorum, “best practices” is to keep the meeting open and continue recording.

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**Welch** – Asked for a list of requests by department to be generated showing who’s worked on their RORIs. Shortly we’ll be reviewing the RORIs to come up with an “up-down” for Finance Committee and Select Board.

Ms. Vieth left 10:47 am.

Discussed security cameras priority, impact on operations and maintenance, high cost of Airport employee housing, and what pays for the charge stations for electrical vehicles.

Bridges left 11:00 am.

No further discussion

8. Adjournment

Motion           **Motion to Adjourn at 11:03 am.** (made by: Hussey) (seconded)

Vote               Carried 4-0

Submitted by:

Terry L. Norton