

SELECT BOARD

Minutes of the Meeting of November 1, 2023. The hybrid meeting took place in person at the Public Safety Facility Community Room at 4 Fairgrounds Road; and, via remote participation using Zoom Webinar. Members of the Board present were Dawn Holdgate, Thomas Dixon, Matt Fee and Dr. Malcolm MacNab. Brooke Mohr participated remotely.

I. CALL TO ORDER

Chair Holdgate called the meeting to order at 5:30 PM following the Pledge of Allegiance.

II. SELECT BOARD ACCEPTANCE OF AGENDA

Chair Holdgate noted that the Community Wildfire Protection Plan presentation (IX-2) has been postponed to November 15, 2023. The agenda was otherwise accepted as posted.

III. ANNOUNCEMENTS

Town Manager C. Elizabeth Gibson reviewed the announcements:

1. The Select Board Meeting is Being Audio/Video Recorded.

2. Special Town Meeting is Tuesday, November 7, 2023 at 5:00 PM at Nantucket High School, Mary P. Walker Auditorium, 10 Surfside Road.

3. No Select Board Meeting on Wednesday, November 8, 2023 Due to Special Town Meeting.

4. Town Offices will be Closed Friday, November 10, 2023 in Observance of Veterans' Day.

5. May 7, 2024 Annual Town Meeting Warrant Open for Citizen Warrant Article Submittals through November 13, 2023 at 4:00 PM.

Ms. Gibson noted other announcements that came in after the agenda was posted:

She said that the monthly town e-newsletter was published today, and a video about the Board's Strategic Plan is also out.

She said that following the destruction of the memorial fountain on Main Street by a vehicle earlier this week, the DPW is actively working with a company to restore it and fall decorations will be placed at the site for now, until a holiday tree can be placed there through the holidays. She read some information provided by the Nantucket Historical Association about the fountain.

6. Select Board Announcements/Comments.

Ms. Mohr said that she attended the Nantucket Resource Center's open house last week, saying that it was very productive and that the Center is accessible and available for housing and other services.

IV. FOLLOW-UP ON COMMENTS FROM PRIOR SELECT BOARD MEETINGS

There were no follow-up items.

V. PUBLIC COMMENT

Housing Director Tucker Holland spoke on a year-round deed restriction program that the Affordable Housing Trust is working on and said an online information session will be held on Monday, November 13th about it.

Burton Balkind spoke on the violation of a Conservation Commission permit at 79 Baxter Road and commented that the Town is a permit holder of this permit along with the Sconset Beach Preservation Fund (SBPF). He urged the Board to “vet” its partners for permits.

Mary Longacre, Nantucket Planning & Economic Development Commission (NP&EDC) Chair said a public survey is out as to the NP&EDC enabling legislation and asked the public to please respond. Mr. Fee said there are other surveys on the Town’s website as well relating to traffic and said he hopes the public will participate in those too.

Megan Perry concurred with Mr. Balkind and asked what actions the Board is planning to take on that issue. She also commented on the Surfside Crossing 40B housing development. She asked about the Select Board’s discussion last week about its compensation. She asked when an agenda item will be scheduled to discuss the agreement between the Select Board and the Planning Commission. Chair Holdgate said per the Board’s discussion last week, that item will be taken up in January.

Merideth Lepore commented on a fire boat for the Fire Department.

VI. NEW BUSINESS

There was no new business.

VII. APPROVAL OF MINUTES, WARRANTS AND PENDING CONTRACTS

Mr. Fee moved approval of items VII 1 – 3; seconded by Mr. Dixon; by roll call vote: Chair Holdgate – Yes; Mr. Dixon – Yes; Mr. Fee – Yes; Dr. MacNab – Yes; Ms. Mohr – Yes; so voted.

1. Approval of Minutes of October 25, 2023 at 5:30 PM.

2. Approval of Payroll Warrants for October 29, 2023.

3. Approval of Treasury Warrants for November 1, 2023.

4. Approval of Pending Contracts for November 1, 2023 - as Set Forth on the Spreadsheet Identified as Exhibit 1, Which Exhibit is Incorporated Herein by Reference. Ms. Gibson noted that “TBD” appears in the Pending Contracts sheet for the Police Chief employment contract because at the time the agenda was prepared contract negotiations were on-going. She said that the base salary number is \$190,000. Ms. Lepore requested a copy of the contract. D. Anne Atherton questioned the funding source for a contract amendment with Arcadis. Finance Director Brian Turbitt answered. Dr. MacNab questioned the scope of the contract with Zen City. Ms. Gibson indicated that she would have the Communications Manager get back to him. Mr. Fee moved approval of the Pending Contracts as presented; seconded by Dr. MacNab; by roll call vote: Chair Holdgate – Yes; Mr. Dixon – Yes; Mr. Fee – Yes; Dr. MacNab – Yes; Ms. Mohr – Yes; so voted.

VIII. CONSENT ITEMS

1. Gift Acceptances: Natural Resources Department; Human Services (Saltmarsh Senior Center). Chair Holdgate read the names of the donors. Dr. MacNab moved to accept all gifts for their designated purposes, with thanks to the donors; seconded by Mr. Fee; by roll call vote: Chair Holdgate – Yes; Mr. Dixon – Yes; Mr. Fee – Yes; Dr. MacNab – Yes; Ms. Mohr – Yes; so voted.

IX. CITIZEN/DEPARTMENTAL/COMMITTEE REQUESTS/REPORTS

1. Finance Department: Request for Approval of Interim and Permanent Loan Notes from Clean Water Trust Project No. DW22-25 (Water Main Extension West of Airport) in the Amount of \$5,993,945. Finance Director Brian E. Turbitt explained that the Water Main Extension Project west of the Airport was approved for funding through the Clean Water Trust, with the interim financing note to be issued at 0% interest and the permanent financing to be issued at 2%. He said the amount of the issue is \$5,993,945 and the Town has been notified that it has been awarded \$1,757,161 in federal loan forgiveness for the project. Mr. Fee moved approval of the Clean Water Trust notes as presented; seconded by Mr. Dixon; by roll call vote: Chair Holdgate – Yes; Mr. Dixon – Yes; Mr. Fee – Yes; Dr. MacNab – Yes; Ms. Mohr – Yes; so voted.

2. Fire Chief: Overview and Request for Approval of Nantucket Community Wildfire Protection Plan. This matter has been postponed to the November 15, 2023 meeting.

3. Diversity Equity and Inclusion (DEI) Director: Update on Current DEI Office Initiatives. Diversity, Equity and Inclusion Director Dr. Kimal McCarthy reviewed his office's initiatives as found in the Board's agenda packet.

4. Natural Resources Director: Overview of Harbors Plan Update. Natural Resources Director Jeff Carlson reviewed the presentation as found in the Board's agenda packet.

5. Natural Resources Director: Review of 2022 Water Quality Testing Results. Mr. Carlson and Water Quality Specialist Emma Morgan reviewed the presentation as found in the Board's agenda packet. Dr. MacNab asked several questions and asked that an agenda item be scheduled to discuss boat discharge in the harbor. Mr. Fee asked about fertilizer regulations. Some discussion followed. Emily Molden of the Nantucket Land and Water Council thanked the Natural Resources staff for their presentation and commented on fertilizer regulations and enforcement. She suggested an update be provided to the Board as to the fertilizer licensing program. Campbell Sutton asked about the use of drones for fertilizer enforcement. Mr. Carlson responded.

X. TOWN MANAGER'S REPORT

1. Continued Preliminary Review of Town-Sponsored Warrant Articles for 2024 Annual Town Meeting. Ms. Gibson said that nothing new has been added to the list of potential articles since the Board's last discussion. Chair Holdgate suggested the Board discuss the Select Board compensation proposal. Some discussion followed as to questions that need to be answered, such as other potential benefits including pension. Town Counsel John Giorgio said that an increase in compensation would not change the health insurance benefit that is currently available to the Select Board. He said that benefit is no longer paid for by the Town once a Select Board member leaves office.

XI. SELECT BOARD'S REPORTS/COMMENT

1. Discussion Regarding Future Agenda Items. Dr. MacNab commented on the Notice of Intent agreement with SBPF and said that should be placed on an upcoming agenda.

2. Committee Reports. Mr. Dixon provided an update on Community Preservation Committee progress on review of applications for FY 2025 funding.

XII. ADJOURNMENT

Ms. Mohr moved adjournment at 6:36 PM; seconded by Mr. Dixon; by roll call vote: Chair Holdgate – Yes; Mr. Dixon – Yes; Mr. Fee – Yes; Dr. MacNab – Yes; Ms. Mohr – Yes; so voted.

Approved the 15th day of November 2023.

**SELECT BOARD
NOVEMBER 1, 2023 – 5:30 PM
PSF COMMUNITY ROOM, 4 FAIRGROUNDS ROAD
AND REMOTE PARTICIPATION VIA ZOOM WEBINAR
NANTUCKET, MASSACHUSETTS**

List of documents used at the meeting:

- VII. 1. Draft minutes of 10/25/2023
- VII. 4. Pending Contracts spreadsheet
- VIII. 1. Gift Summary & Recommended Motion; NRD Gift; Saltmarsh Gift
- IX. 1. AIS re: Loan Notes for Water Main Extension project; Select Board Vote
- IX. 2. Community Wildfire Protection Plan presentation
- IX. 3. DEI Update presentation
- IX. 4. Harbor Plan Update presentation
- IX. 5. Water Quality Update presentation
- X. 1. Outline #2 for 2024 ATM Warrant articles; KP Law Update re: Investment of Municipal Trust Funds;
Planning 2024 ATM concept list