



FY2020 BUDGET PROJECTION

GENERAL GOVERNMENT

- **TOWN ADMINISTRATION**
- **FINANCE, DEBT SERVICE AND INSURANCE**
- **POLICE MARINE**
- **FIRE**
- **TOWN CLERK**
- **IS/GIS**
- **HUMAN RESOURCES**
- **PLANNING AND LAND USE**
- **NATURAL RESOURCES**
- **VISITOR SERVICES**
- **PUBLIC WORKS/ PUBLIC BUILDINGS**
- **HUMAN SERVICES**

FY2020 Budget

Town Administration

FY2019

Town Administration Review

- Mission: Town Administration provides administrative services and support to the Board of Selectmen and to all Town departments to ensure the effective and cost efficient operation of the Town. This includes prioritization and policy-setting in conjunction with the Board of Selectmen's annual goals and objectives; preparation and management of a balanced budget; general supervision and coordination of all departments; maximizing citizen input and participation on all aspects of government; and fostering open communications between government and the community.
- Goals:
 - I. Continue to implement innovative financial strategies and government efficiencies that ensure the delivery of critical services to the Town while proactively positioning Nantucket for the future.
 - II. Maintain GFOA Distinguished Financial Reporting status.
 - III. Implement professional project management of multiple projects and initiatives.
 - IV. Creation and funding of an Advanced Life-Saving program in the Fire Department.
 - V. Continue to refine and implement the Long-Term Capital Planning program.
 - VI. Complete long-term sewer financing and implementation strategy.
 - VII. Create greater transparency and foster open communication and information sharing within the organization and throughout the community.
 - VIII. Introduce improved efficiencies through greater use of technologies available to the Town.
- Initiatives and Accomplishments:
 - I. Select Board completed first round of strategic planning process with goals for housing, transportation and environment.
 - II. Created Office of Strategic Planning to support the Board's strategic planning initiatives and hired Strategic Project Manager.
 - III. Began implementation of HR Organization Assessment recommendations.
 - IV. Created the Chief Technology Officer position per the recommendation of the IT Assessment conducted in FY2016.
 - V. Achieved GFOA Distinguished Financial Reporting Award honors.
 - VI. Engaged with NCTV to stream and record all public meetings and forums, not just regulatory committees and boards.
 - VII. Created Town of Nantucket YouTube page for more advanced and dynamic on-demand viewing of all public meetings.

FY2020

Town Administration Overview

- **Priorities**
 - I. Support the Select Board’s strategic planning priorities in housing, transportation and the environment.
 - II. Cautious growth of the general fund and school budgets with an eye on the national economy.
 - III. Critical space-needs and municipal facility plans and associated funding, including infrastructure maintenance.
 - IV. Keeping several high-profile projects on schedule and under budget regardless of escalating construction costs.
 - V. Providing solutions to seasonal and full-time employee housing.
 - VI. Implementation of Advanced Life-Saving program classroom and practical instruction.
 - VII. Sidewalk and cobblestone management plans and associated funding.
 - VIII. Completing a Parks and Recreation Master Plan and community needs assessment.
 - IX. Hazard Mitigation and Coastal Resiliency planning and implementation.
 - X. Improving harbor and water quality through needs-area sewer projects, fertilizer management, and continued public outreach.
 - XI. Scaling resources to meet the demands of growing tourism and events.
 - XII. Implementation of IT assessment (completed in January’16).

- **Significant Changes Year-to-Year**
 - I. Greater, multi-faceted focus on affordable housing and employee housing needs.
 - II. Focus on public safety and the growing “party destination” reputation of the island.
 - III. Concentration on coastal erosion and flooding.

- **Key Issues**
 - I. Limited and costly housing inventory .
 - II. Ability to deliver all services while living within limited growth projections.
 - III. Municipal space needs and the Town’s ability to provide adequate services.
 - IV. Growing year-round and seasonal population and associated service demands.
 - V. Ability to recruit, retain and house qualified employees, particularly in the current economy.

FY2020 Budget Town Administration

<u>SUMMARY</u>	FY2016 ACTUALS	FY2017 ACTUALS	FY2018 ACTUALS	FY2019 ACTUALS YTD	3-YEAR ACTUAL		FY2019 BUDGET	FY2020 BUDGET	BUDGET \$ Inc/(Decr) FY20/FY19	BUDGET % Inc/(Decr) FY20/FY19
					SIMPLE AVERAGE	COMPOUND ANNUAL GROWTH RATE				
Payroll Salary	\$ 978,727	\$ 1,064,909	\$ 1,067,970	\$ 100,638	1,037,202	4.5%	\$ 1,192,853	\$ 1,489,743	\$ 296,890	43.6%
Overtime	7,796	6,612	14,626	1,388	9,678	37.0%	10,000	10,000	\$ -	3.3%
Medicare P/R Tax	14,248	15,784	15,640	1,479	15,224	4.8%	17,279	20,647	\$ 3,368	35.6%
Medical Insurance	-	-	-	-	-	na	-	-	\$ -	na
Rep & Maint	32	398	219	-	216	163.5%	43,100	43,100	\$ -	19,842.3%
Utilities	423	505	554	38	494	14.4%	800	800	\$ -	61.9%
Prof Services	513,246	723,294	523,111	55,429	586,551	1.0%	840,000	1,122,500	\$ 282,500	91.4%
Travel Expenses	19,858	22,159	19,181	77	20,399	(1.7%)	37,500	38,000	\$ 500	86.3%
Supplies	22,250	27,338	19,794	437	23,127	(5.7%)	25,000	25,000	\$ -	8.1%
Equipment	10,698	-	-	-	3,566	(100.0%)	2,000	2,000	\$ -	(43.9%)
Rent/Lease Expenses	1,942	3,700	4,029	216	3,224	44.0%	3,350	5,350	\$ 2,000	65.9%
Other	51,184	72,864	50,109	4,432	58,052	(1.1%)	86,250	81,750	\$ (4,500)	40.8%
TOTAL TOWN ADMINISTRATION	\$ 1,620,405	\$ 1,937,563	\$ 1,715,232	\$ 164,134	\$ 1,688,778	13.3%	\$ 2,258,132	\$ 2,838,890	\$ 580,758	25.7%

Appendix

Town Administration

*Includes Health Department and
Public Buildings*



Town & County of Nantucket Organization Chart – Town Administration



FY2020 Budget Detail

FY2020

Town Administration Exceptions

Positions

1. Public Health Inspector: \$77,000

Operational Expenses ⁽¹⁾

1. Strategic Plan Initiatives: \$100,000
2. Strategic Plan Implementation: \$100,000
3. Staffing Study Implementation: \$80,000
4. Legal Funding: \$100,000

Capital Projects

Seasonal Employee Housing Feasibility Study: \$300,000

Town Pier Supplemental Funding: \$5,000,000

Traffic Modeling: \$150,000

Document Management Solution: \$100,000

Coastal Resiliency Plan: \$550,000

Baxter Road Relocation: \$500,000

Meeting Room Trailer: \$450,000

Central Fire Station Reuse: \$250,000

Senior Center Relocation Study: \$150,000

(1) Non-controllable expenses such as general insurance, medical insurance, pension costs and others are excluded.

Town Administration

TOWN OF NANTUCKET
TOWN ADMINISTRATION - HEALTH DEPT DIVISION
FY2020 BUDGET PROJECTION

			3-YEAR ACTUAL							BUDGET	BUDGET
			FY2016	FY2017	FY2018	SIMPLE	COMPOUND	FY2019	FY2020	\$ Inc/(Decr)	% Inc/(Decr)
			ACTUALS	ACTUALS	ACTUALS	AVERAGE	ANNUAL	BUDGET	BUDGET	FY20/FY19	FY20/FY19
							GROWTH RATE				
REVENUES											
1122 TOWN ADMINISTRATION											
01122	43250	FRANCHISE FEES	(4,540)	(4,642)	(4,696)	(4,626)	1.7%	(4,000)	(4,000)	\$ -	0.0%
01122	43255	PERMIT APPLICATION FEE	(21,580)	(22,985)	(16,580)	(20,382)	(12.3%)	(15,000)	(15,000)	\$ -	0.0%
01122	43600	TRIAL COURT RENT	(112,123)	(48,768)	(36,576)	(65,822)	(42.9%)	(70,500)	(70,500)	\$ -	0.0%
01122	43602	MA REG OF MV SPACE RENTAL	(9,297)	(9,224)	(8,455)	(8,992)	(4.6%)	(9,000)	(9,000)	\$ -	0.0%
01122	43606	RENTAL FEES	(16,200)	(16,200)	(16,200)	(16,200)	0.0%	(16,200)	(16,200)	\$ -	0.0%
01122	43608	MV RENTAL AGENCY LICENSE	(30,850)	(16,750)	(16,200)	(21,267)	(27.5%)	(15,000)	(15,000)	\$ -	0.0%
01122	43610	LEASE INCOME	(32,445)	(38,005)	(64,887)	(45,112)	41.4%	(32,000)	(32,000)	\$ -	0.0%
01122	43611	RENT 3 CHESTNUT ST	(18,750)	(29,167)	(25,000)	(24,306)	15.5%	(25,000)	(25,000)	\$ -	0.0%
01122	43612	BOARD OF SELECTMEN LEASE	(600)	-	-	(200)	(100.0%)	-	-	\$ -	na
01122	43621	JETTIES CONCESSION FEE	(56,153)	(109,723)	(256,797)	(140,891)	113.8%	(108,000)	(108,000)	\$ -	0.0%
01122	43622	CHILDREN'S BEACH CONCESSION FEE	(25,627)	-	(8,500)	(11,376)	(42.4%)	(10,000)	(10,000)	\$ -	0.0%
01122	43623	SURFSIDE BEACH CONCESSION FEE	-	(25,400)	(34,815)	(20,072)	na	(50,000)	(50,000)	\$ -	0.0%
01122	43624	FRANCIS ST BEACH CONCESSION FEE	(8,279)	(20,200)	(20,200)	(16,226)	56.2%	-	-	\$ -	na
01122	44101	LIQ LIC RES/INN AA	(14,500)	(29,000)	(20,000)	(21,167)	17.4%	(15,000)	(15,000)	\$ -	0.0%
01122	44102	LIQ LIC RES/INN WM	(1,600)	-	(3,200)	(1,600)	41.4%	-	-	\$ -	na
01122	44103	LIQ LIC COMM VIT AA	(145,050)	(135,850)	(144,650)	(141,850)	(0.1%)	(120,000)	(120,000)	\$ -	0.0%
01122	44104	LIQ LIC PKG STORE AA	(20,750)	(20,750)	(20,750)	(20,750)	0.0%	(20,000)	(20,000)	\$ -	0.0%
01122	44105	LIQ LIC PKG STORE WM	(5,400)	(6,400)	(6,400)	(6,067)	8.9%	(5,000)	(5,000)	\$ -	0.0%
01122	44106	LIQ LIC CLUB AA	(16,900)	(17,900)	(19,100)	(17,967)	6.3%	(16,500)	(16,500)	\$ -	0.0%
01122	44107	LIQ LIC COM VIC W/M	(10,700)	(13,800)	(12,200)	(12,233)	6.8%	(6,000)	(6,000)	\$ -	0.0%
01122	44108	COMMON VICT	(6,700)	(5,850)	(5,900)	(6,150)	(6.2%)	(5,000)	(5,000)	\$ -	0.0%
01122	44109	MOBILE FOOD UNIT	(1,200)	(2,400)	(2,100)	(1,900)	32.3%	(1,500)	(1,500)	\$ -	0.0%
01122	44201	ENTERTAINMENT LICENSES	(8,335)	(9,175)	(9,000)	(8,837)	3.9%	(7,500)	(7,500)	\$ -	0.0%
01122	44206	OTHER BUSINESS LICENSES	(5,085)	(1,080)	(1,075)	(2,413)	(54.0%)	(1,000)	(1,000)	\$ -	0.0%
01122	44213	STREET VENDOR	(1,050)	(750)	(750)	(850)	(15.5%)	(500)	(500)	\$ -	0.0%
01122	44216	PUBLIC ASSEMBLY PERMIT	(3,675)	(2,300)	(800)	(2,258)	(53.3%)	(1,500)	(1,500)	\$ -	0.0%
01122	44217	BEACH USE PERMIT	(6,550)	(3,725)	(950)	(3,742)	(61.9%)	(2,500)	(2,500)	\$ -	0.0%
01122	44218	TAXI LICENSE WAITING LIST	(910)	(840)	(1,040)	(930)	6.9%	(500)	(500)	\$ -	0.0%
01122	44500	OTHER BUSINESS PERMITS	-	-	(100)	(33)	na	-	-	\$ -	na
01122	44509	BOS PERMITS OVER THE ROAD	(1,700)	(2,150)	(3,300)	(2,383)	39.3%	(500)	(500)	\$ -	0.0%
01122	44514	CLASS I LICENSE	(100)	(100)	(100)	(100)	0.0%	-	-	\$ -	na
01122	44515	CLASS II LICENSE	(300)	(300)	(300)	(300)	0.0%	-	-	\$ -	na
01122	44516	CLASS III LICENSE	(500)	(600)	(500)	(533)	0.0%	-	-	\$ -	na
01122	46400	RMV CITATIONS	(21,537)	(24,493)	(40,450)	(28,826)	37.0%	-	-	\$ -	na
01122	48100	SALE OF INVENTORY & FIXED	-	-	(14,851)	(4,950)	na	-	-	\$ -	na
01122	48400	BOS MISC REVENUES	(20)	(4,292)	(120)	(1,477)	144.9%	-	-	\$ -	na
01122	48402	PHOTOCOPIES	-	-	-	-	na	-	-	\$ -	na
01122	48450	BOUNCED CHECKS	-	-	(3,158)	(3,158)	na	-	-	\$ -	na
01122	49000	REFUNDS	-	-	-	-	na	-	-	\$ -	na
SUBTOTAL TOWN ADMIN GF REVENUE			\$ (609,005)	\$ (622,817)	\$ (819,700)	\$ (567,242)	15.1%	\$ (557,700)	\$ (557,700)	\$ -	0.0%

1510 HEALTH DEPARTMENT											
01510	43220	WITNESS FEES	-	-	-	-	na	-	-	\$ -	na
01510	44204	TOBACCO SALES LICENSES	(1,650)	(3,300)	(3,450)	(2,800)	44.6%	(1,500)	(1,500)	\$ -	0.0%

TOWN OF NANTUCKET
TOWN ADMINISTRATION - HEALTH DEPT DIVISION
FY2020 BUDGET PROJECTION

			3-YEAR ACTUAL							BUDGET	BUDGET
			FY2016	FY2017	FY2018	SIMPLE	COMPOUND	FY2019	FY2020	\$ Inc/(Decr)	% Inc/(Decr)
			ACTUALS	ACTUALS	ACTUALS	AVERAGE	ANNUAL	BUDGET	BUDGET	FY20/FY19	FY20/FY19
							GROWTH RATE				
01510	44206	OTHER BUSINESS LICENSES	(8,475)	(4,600)	(6,100)	(6,392)	(15.2%)	(5,000)	(5,000)	\$ -	0.0%
01510	44207	OTHER NON-BUS LICENSES	(300)	-	-	(100)	(100.0%)	-	-	\$ -	na
01510	44211	WEIGHTS & MEASURES FEES	(21,760)	(11,155)	-	(10,972)	(100.0%)	-	-	\$ -	na
01510	44214	HEALTH LIC VICTULAR	-	-	-	-	na	-	-	\$ -	na
01510	44215	HEALTH LIC LODG HSE	(16,350)	(15,000)	(14,600)	(15,317)	(5.5%)	(13,500)	(13,500)	\$ -	0.0%
01510	44219	APPLICATION FEE	-	-	-	-	na	-	-	\$ -	na
01510	44506	HEALTH PERMITS SEPTIC	(4,800)	(4,600)	(4,500)	(4,633)	(3.2%)	(4,600)	(4,600)	\$ -	0.0%
01510	48400	MISC REVENUES	(2,366)	(776)	(832)	(1,325)	(40.7%)	(500)	(500)		
01510	48450	BOUNCED CHECKS			700	700	na	-	-		
SUBTOTAL HEALTH DEPARTMENT GF REVENUES			\$ (55,701)	\$ (39,431)	\$ (28,782)	\$ (43,424)	5.9%	\$ (25,100)	\$ (25,100)	\$ -	0.0%

PERSONNEL EXPENSE

1122 TOWN ADMINISTRATION

01122	51100	SALARY, PERMANENT	579,299	636,501	652,941	622,914	6.2%	757,830	\$ 870,320	\$ 112,490	14.8%
01122	51300	OVERTIME	7,796	6,471	14,609	9,626	36.9%	10,000	10,000	\$ -	0.0%
01122	51551	LABORER'S UNION CERTIFICATION	-	-	-	-	na	-	-	\$ -	na
01122	51700	LONGEVITY PAY	1,153	1,177	1,794	1,375	24.8%	1,800	1,930	\$ 130	7.2%
01122	51961	MEDICARE P/R TAX	8,530	9,587	9,706	9,274	6.7%	11,220	12,860	\$ 1,640	14.6%
01122	51962	DEF COMP EMPLOYER CONTRIBUTION	4,000	4,000	4,000	4,000	0.0%	4,876	4,000	\$ (876)	(18.0%)
01122	51999	FIN COM TRANSFER SALARIES	-	-	-	-	na	-	-	\$ -	na

SUBTOTAL TOWN ADMIN GF PERSONNEL EXPENSES			\$ 600,777	\$ 657,737	\$ 683,050	\$ 605,131	8.7%	\$ 785,726	\$ 899,110	\$ 113,384	14.4%
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1510 HEALTH DEPARTMENT

01510	51100	SALARY, PERMANENT	182,856	262,947	246,789	230,864	16.2%	260,200	\$ 442,700	\$ 182,500	70.1%
01510	51300	OVERTIME	-	141	17	53	na	-	-	\$ -	na
01510	51551	LABORER'S UNION CERTIFICATION	3,010	4,693	3,085	3,596	1.2%	2,607	4,693	\$ 2,086	80.0%
01510	51700	LONGEVITY PAY	5,443	6,714	11,318	7,825	44.2%	9,640	11,110	\$ 1,470	15.2%
01510	51961	MEDICARE P/R TAX	2,774	3,980	3,788	3,514	16.9%	3,900	5,540	\$ 1,640	42.1%
01510	51999	FIN COM TRANSFER SALARIES	-	-	-	-	na	-	-	\$ -	na

SUBTOTAL HEALTH GF PERSONNEL EXPENSES			\$ 194,083	\$ 278,477	\$ 264,996	\$ 201,969	44.5%	\$ 276,347	\$ 464,043	\$ 187,696	67.9%
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OPERATING EXPENSE

1122 TOWN ADMINISTRATION

1122	52701	RENT/LSE:SAFE DEPOSIT BOX	-	76	-	25	na	50	\$ 50	\$ -	0.0%
1122	52703	RENT/LSE:POSTAGE METER		485	-	243	na	-	\$ -	\$ -	na
1122	53100	PROFESSIONAL SERVICES	134,160	331,124	196,281	220,522	21.0%	431,000	611,000	\$ 180,000	41.8%
1122	53103	GENERAL:ADVERTISING	10,439	31,183	8,985	16,869	(7.2%)	22,500	22,500	\$ -	0.0%
1122	53110	GENERAL:PRINTING	17,558	21,446	21,226	20,077	9.9%	35,000	35,000	\$ -	0.0%
1122	53402	COMM:POSTAGE	6,881	4,596	6,240	5,906	(4.8%)	4,800	4,800	\$ -	0.0%
1122	54201	OFFICE SUPPLIES	3,352	3,163	2,412	2,976	(15.2%)	4,000	4,000	\$ -	0.0%
1122	54302	BKDG&EQ:MAINT & SUPPLIES	2,102	-	-	701	(100.0%)	-	-	\$ -	na
1122	55101	BOOKS/SUBSCRIPTIONS	713	670	1,275	886	33.8%	700	700	\$ -	0.0%
1122	57050	OTHER CHGS & EXP	-	-	-	-	na	-	-	\$ -	na

TOWN OF NANTUCKET
TOWN ADMINISTRATION - HEALTH DEPT DIVISION
FY2020 BUDGET PROJECTION

			3-YEAR ACTUAL							BUDGET	BUDGET
			FY2016	FY2017	FY2018	SIMPLE	COMPOUND	FY2019	FY2020	\$ Inc/(Decr)	% Inc/(Decr)
			ACTUALS	ACTUALS	ACTUALS	AVERAGE	ANNUAL	BUDGET	BUDGET	FY20/FY19	FY20/FY19
							GROWTH RATE				
1122	57101	IN-STATE:MISC TRAVEL	11,467	12,364	6,993	10,275	(21.9%)	18,000	18,000	\$ -	0.0%
1122	57103	IN-STATE:SEMINARS,PROF GA	1,858	2,298	4,193	2,783	50.2%	5,000	5,000	\$ -	0.0%
1122	57201	OUT-STATE:GENERAL	-	-	-	-	na	1,000	1,000	\$ -	0.0%
1122	57301	DUES:PROFESSNL ORGANIZATN	8,212	7,017	7,073	7,434	(7.2%)	3,000	3,000	\$ -	0.0%
1122	58501	ADD EQ:NEW EQUIP	8,597	-	-	2,866	(100.0%)	2,000	2,000	\$ -	0.0%
1122	58999	FINCOM TRANSFER EXPENSE	-	-	-	-	na	-	-	\$ -	na
SUBTOTAL TOWN ADMIN GF OPERATING EXPENSES			\$ 205,338	\$ 414,422	\$ 254,678	\$ 285,088	32.7%	\$ 527,050	\$ 707,050	\$ 180,000	34.2%

1151 LEGAL

1151	53100	PROFESSIONAL SERVICES	240	-	-	80	(100.0%)	-	\$ 100,000	\$ 100,000	na
1151	53102	GENERAL:LEGAL SERVICES	76,119	86,132	72,388	78,213	(2.5%)	80,000	80,000	\$ -	0.0%
1151	53117	LEGAL-B.O.S. GENERAL	260,991	203,399	145,435	203,275	(25.4%)	285,000	285,000	\$ -	0.0%
1151	53118	LEGAL-B.O.S.-LABOR	31,071	83,878	86,211	67,053	66.6%	23,000	23,000	\$ -	0.0%
1151	54201	OFFICE SUPPLIES	14,778	20,626	15,874	17,093	3.6%	13,000	13,000	\$ -	0.0%
1151	57101	IN-STATE MISC TRAVEL	-	-	-	-	na	-	-	\$ -	na
1151	58999	FINCOM TRANSFER EXPENSE	-	-	-	-	na	-	-	\$ -	na
SUBTOTAL LEGAL GF OPERATING EXPENSES			\$ 383,200	\$ 394,034	\$ 319,908	\$ 404,331	(4.9%)	\$ 401,000	\$ 501,000	\$ 100,000	24.9%

1510	52401	REP&MAINT:OFFICE EQUIP	32	301	60	131	37.9%	3,000	\$ 3,000	\$ -	0.0%
1510	52403	REP&MAINT:VEHICLE	-	97	159	85	na	40,000	40,000	\$ -	0.0%
1510	52416	COPIER	-	-	-	-	na	-	-	\$ -	na
1510	52700	RENTALS/LEASES	1,942	2,374	2,779	2,365	19.6%	-	2,500	\$ 2,500	na
1510	52703	RENT/LSE:POSTAGE METER	-	-	-	-	na	500	-	\$ (500)	(100.0%)
1510	53100	PROFESSIONAL SERVICES	9,602	17,557	21,137	16,098	48.4%	20,000	22,500	\$ 2,500	12.5%
1510	53103	GENERAL:ADVERTISING	2,524	1,477	1,703	1,901	(17.9%)	7,500	5,000	\$ (2,500)	(33.3%)
1510	53110	GENERAL:PRINTING	2,106	2,724	1,055	1,961	(29.2%)	5,000	2,500	\$ (2,500)	(50.0%)
1510	53402	COMM:POSTAGE	-	-	-	-	na	1,500	1,500	\$ -	0.0%
1510	53804	OTHER:FREIGHT	779	470	418	556	(26.7%)	2,000	2,000	\$ -	0.0%
1510	54201	OFFICE SUPPLIES	4,119	2,957	1,508	2,861	(39.5%)	7,000	7,000	\$ -	0.0%
1510	54303	BLDG&EQ:EXPENDABLE SUP/EQ	-	-	-	-	na	-	-	\$ -	na
1510	54702	SAFETY:PROTECTIVE CLOTHNG	1,058	1,715	571	1,115	(26.6%)	1,500	2,000	\$ 500	33.3%
1510	55101	BOOKS/SUBSCRIPTIONS	-	592	-	197	na	1,000	1,000	\$ -	0.0%
1510	57101	IN-STATE:MISC TRAVEL	2,827	4,251	1,498	2,859	(27.2%)	6,500	6,500	\$ -	0.0%
1510	57103	IN-STATE:SEMINARS,PROF GA	3,056	1,679	2,145	2,293	(16.2%)	4,500	5,000	\$ 500	11.1%
1510	57201	OUT-STATE:GENERAL	649	1,567	4,351	2,189	158.8%	2,500	2,500	\$ -	0.0%
1510	57301	DUES:PROFESSNL ORGANIZATN	914	974	1,564	1,151	30.8%	1,750	1,750	\$ -	0.0%
1510	58501	ADD EQ:NEW EQUIP	-	-	-	-	na	-	-	\$ -	na
1510	58999	FINCOM TRANSFER EXPENSE	-	-	-	-	na	-	-	\$ -	na
SUBTOTAL HEALTH DEPARTMENT GF OPERATING EXPENSES			\$ 29,608	\$ 38,735	\$ 38,947	\$ 29,655	37.0%	\$ 104,250	\$ 104,750	\$ 500	0.5%

1693 TOWN CLOCK

1693	52101	UTILITY:ELECTRICITY	423	505	554	494	14.4%	800	\$ 800	\$ -	0.0%
1693	52405	REP&MAINT:EQUIPMENT	-	-	-	-	na	100	100	\$ -	0.0%

TOWN OF NANTUCKET
TOWN ADMINISTRATION - HEALTH DEPT DIVISION
FY2020 BUDGET PROJECTION

			3-YEAR ACTUAL					BUDGET	BUDGET		
			FY2016	FY2017	FY2018	SIMPLE	COMPOUND	FY2019	FY2020	\$ Inc/(Decr)	% Inc/(Decr)
			ACTUALS	ACTUALS	ACTUALS	AVERAGE	ANNUAL	BUDGET	BUDGET	FY20/FY19	FY20/FY19
							GROWTH RATE				
1693	52702	RENT/LSE:BUILDING	-	1,250	1,250	833	na	2,800	2,800	\$ -	0.0%
1693	53100	PROFESSIONAL SERVICES	1,063	1,205	1,660	1,309	25.0%	1,000	1,000	\$ -	0.0%
SUBTOTAL TOWN CLOCK OPERATING EXPENSES			\$ 1,486	\$ 2,961	\$ 3,464	\$ 1,983	40.4%	\$ 4,700	\$ 4,700	\$ -	0.0%
27122 SEASONAL FOOD SERVICE INSPECTIONS											
27122	48400	MISC REVENUE	(49,970)	(55,615)	(59,490)	(55,025)	9.1%	(48,000)	(48,000)	\$ -	0.0%
27122	49000	REFUNDS	-	-	-	-	na	-	-	\$ -	na
SUBTOTAL SEASONAL FOOD SERVICE INSPECTIONS REVENUE			\$ (49,970)	\$ (55,615)	\$ (59,490)	\$ (50,583)	9.8%	\$ (48,000)	\$ (48,000)	\$ -	0.0%
27122	51100	SALARY:PERMANENT	36,769	36,579	33,796	35,714	(4.1%)	44,300	45,330	\$ 1,030	2.3%
27122	51200	SEASONAL SALARY	21,922	29,472	29,976	27,123	16.9%	29,100	29,100	\$ -	0.0%
27122	51551	CERTIFICATION PAY	-	-	-	-	na	-	-	\$ -	na
27122	51700	LONGEVITY	-	-	-	-	na	-	-	\$ -	na
27122	51701	INS PREM: MEDICAL BLUE CROSS	-	-	-	-	na	-	-	\$ -	na
27122	51961	MEDICARE P/R TAX	853	1,015	925	931	4.1%	1,035	1,079	\$ 44	4.2%
27122	53100	PROFESSIONAL SERVICES	-	-	-	-	na	-	-	\$ -	na
27122	58501	ADD EQ:NEW EQUIP	-	-	-	-	na	-	-	\$ -	na
SUBTOTAL SEASONAL FOOD SERVICE INSPECTIONS			\$ 9,573	\$ 11,451	\$ 5,206	\$ 6,135	na	\$ 26,435	\$ 27,509	\$ 1,074	4.1%
VARIANCE FUNDED BY UNRESERVED FUND BAL									\$ (26,435)	\$ (27,509)	
TOTAL SEASONAL FOOD SERVICE INSPECTIONS			\$ 9,573	\$ 11,451	\$ 5,206	\$ 6,135	na	\$ -	\$ -		
27510 SEPTIC SYSTEM INSPECTIONS											
27510	48400	MISC REVENUE	(93,535)	(102,230)	(128,725)	(108,163)	17.3%	(75,000)	(75,000)	\$ -	0.0%
SUBTOTAL SEPTIC SYSTEM INSPECTIONS REVENUE			\$ (93,535)	\$ (102,230)	\$ (128,725)	\$ (83,438)	36.9%	\$ (75,000)	\$ (75,000)	\$ -	0.0%
27510	51100	SALARY PERMANENT	140,118	78,666	84,272	101,018	(22.4%)	82,500	80,560	\$ (1,940)	(2.4%)
27510	51551	CERTIFICATION PAY	-	-	-	-	na	-	-	\$ -	na
27510	51700	LONGEVITY	4,158	4,158	-	2,772	(100.0%)	-	-	\$ -	na
27510	51701	INS PREM: MEDICAL BLUE CROSS	-	-	-	-	na	-	-	\$ -	na
27510	51961	MEDICARE P/R TAX	2,092	1,201	1,222	1,505	(23.6%)	1,124	1,168	\$ 44	3.9%
27510	53100	PROFESSIONAL SERVICES	-	-	-	-	na	-	-	\$ -	na
27510	58501	ADD EQ:NEW EQUIP	-	-	-	-	na	-	-	\$ -	na
SUBTOTAL SEPTIC SYSTEM INSPECTIONS			\$ 52,833	\$ (18,205)	\$ (43,232)	\$ 20,429	na	\$ 8,624	\$ 6,728	\$ (1,896)	(22.0%)
VARIANCE FUNDED BY UNRESERVED FUND BAL									\$ (8,624)	\$ (6,728)	
TOTAL SEPTIC SYSTEM INSPECTIONS			\$ -	\$ -	\$ -	\$ -	na	\$ -	\$ -		

FY2020 Personnel Spreadsheet

Town Administration

ORG: 01122

Number of Positions in Department

Full-time	8
Part-time	5
Seasonal	0
Temporary	0
Vacancies (1)	0
New Positions Requested	0

TOTAL OF ALL POSITIONS 13

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/19 (e.g., B -Step 3)	FY2020 Anniversary Date	FY2020 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other	Total by Employee
GIBSON, E.	TOWN MANAGER	40.00	SL01	Contract	04/01/20	170,850	0	0	0	0	4,000	174,850
TIVNAN, G	ASST. TOWN MANAGER	40.00	SL03	Non-Union	08/08/19	127,430	0	0	0	0	0	127,430
VACANT	PROJECT MANAGER	40.00	SL14	Non-Union	03/05/20	122,860	0	0	0	0	0	122,860
MOONEY, E.	PROJECT ADMINISTRATOR	40.00	SL11	Non-Union	05/01/20	83,710	0	0	0	0	0	83,710
RULLO JUBILLA, M.	PUBLIC OUTREACH MANAGER	35.00	SL12	Non-Union	07/01/19	73,700	0	0	0	0	0	73,700
NORTON, T.	MINUTE TAKER	40.00	SL06	S1 Step 8	07/01/19	64,310	1,929	0	0	0	0	66,239
CABRAL, K.	CUSTOMER SERVICE ASSISTANT	40.00	SL13	Non-Union	05/01/20	61,530	0	0	0	0	0	61,530
SINATRA, L	ENERGY COORDINATOR	40.00	PW76	S1 Step 1	08/03/19	81,930	0	0	0	0	0	81,930
BRIDGES, J.	SB -Chair	(AS SCHEDULED)	SL95	Non-Union	N/A	5,000	0	0	0	0	0	5,000
HILL-HOLDGATE, D.	SB-Vice Chair	(AS SCHEDULED)	SL95	Non-Union	N/A	3,500	0	0	0	0	0	3,500
KELLY, J.	SB	(AS SCHEDULED)	SL95	Non-Union	N/A	3,500	0	0	0	0	0	3,500
FEE, M.	SB	(AS SCHEDULED)	SL95	Non-Union	N/A	3,500	0	0	0	0	0	3,500
HIGGINS, R.	SB	(AS SCHEDULED)	SL95	Non-Union	N/A	3,500	0	0	0	0	0	3,500
VACANT - REQUESTED-65 000	OML COMPLIANCE OFFICER	40.00		Non-Union	N/A	65,000						
REQUESTED - OT, SHIFT DIFF TOWN												

Total Prorated Salary (enter on Munis 51100)	870,320
Total Seasonal Salary (enter on Munis 51xxx)	0
Total Longevity (enter on Munis 51700)	1,930
Total Education (enter on Munis 516xx)	0
Total Certification Pay (enter on Munis 51551)	0
Total Holiday Pay (enter on Munis 518xx)	0
Total Other Pay (enter on Munis line where appropriate)	4,000
Shift Differential (enter on Munis 513xx)	0
Overtime (enter on Munis 514xx)	10,000
Salary Subtotal	886,250
Medicare (enter on Munis 51961)	12,860
Total Personnel Services	899,110

FY2020 Personnel Spreadsheet

Health Department

ORG: 01510

Number of Positions in Department

Apportioned Salary of Asst. Health Inspector	1
Apportioned Salary of Health Inspector	1
Full Time	2
Seasonal	2
Temporary	0
Vacancies	0
New Positions Requested	0

TOTAL OF ALL POSITIONS 6

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/19 (e.g., B -Step 3)	FY2020 Anniversary Date	FY2020 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other**	Total by Employee
SANTAMARIA, R.	HEALTH INSPECTOR	26.00	HE01	CONTRACT	08/03/19	116,900	0	0	0	0	0	116,900
<i>35% of salary billed to Septic System Inspection</i>						(40,900)	0	0	0	0	0	(40,900)
CROWLEY, A	ASST. HEALTH INSPECTOR	9.38	HE06	SC Step 9	08/25/19	113,300	4,160	0	1,564	0	0	119,024
<i>40% of Salary billed to Health Food Inspection Fund 27122</i>						(45,300)	0	0	0	0	0	(45,300)
<i>35% of salary billed to Septic System Inspection</i>						(39,700)	0	0	0	0	0	(39,700)
LFAVRE, K.	PUBLIC HEALTH INSPECTOR	35.00	HE07	SB Step 4	06/01/20	89,800	3,650	0	1,564	0	0	95,014
BARRETT, A.	ADMIN SPECIALIST	40.00	HE24	S2 Step 8	07/01/19	80,800	3,300	0	1,564	0	0	85,664
Seasonal Health Inspector	SEAS. HEALTH INSPECTOR	40hrs/22wks	HE25			29,100						29,100
<i>Paid by Food Service Revolver</i>						(29,100)						(29,100)
<i>2 health dept interns</i>						5,000						5,000
<i>1 New Health Inspector</i>	PUBLIC HEALTH INSPECTOR	40.00		SB step 1		85,800						85,800

Total Prorated Salary (enter on Munis 51100)	365,700
Total Seasonal Salary (enter on Munis 51xxx)	
Total Longevity (enter on Munis 51700)	11,110
Total Education (enter on Munis 516xx)	0
Total Certification Pay (enter on Munis 51551)	4,693
Total Holiday Pay (enter on Munis 518xx)	0
Total Other Pay (enter on Munis line where appropriate)	0
Shift Differential (enter on Munis 513xx)	0
Overtime (enter on Munis 514xx)	0
Salary Subtotal	381,503
Medicare (enter on Munis 51961)	5,540
Total Personnel Services	387,043

FY 2020 Personnel Spreadsheet

SEASONAL FOOD INSPECTION REVOLVER

ORG: 27122
 SEASONAL FOOD INSPECTION REVOLVER
 MGL CHP 44 SEC 53E1/2

Number of Positions in Department

Apportioned Salary of Asst. Health Inspector	1
Part-time	0
Seasonal	1
Temporary	0
Vacancies	0
New Positions Requested	0
 TOTAL OF ALL POSITIONS	 2

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/19 (e.g., B -Step 3)	FY2020 Anniversary Date	FY2020 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other	Total by Employee
ORG: 27122												
SEASONAL	SEASONAL ASST INSPECTOR	40HRS / 22 WKS	HE25	TW Article 7	n/a	29,100	0	0	0	0	0	29,100
CROWLEY, A	ASST. HEALTH INSPECTOR	16.00	HE06	SC Step 9	08/25/19	45,330	0		0			45,330

	ORG:27122
Total Prorated Salary (enter on Munis 51100)	45,330
Total Seasonal Salary (enter on Munis 51xxx)	29,100
Total Longevity (enter on Munis 51700)	0
Total Education (enter on Munis 516xx)	0
Total Certification Pay (enter on Munis 51551)	0
Total Holiday Pay (enter on Munis 518xx)	0
Total Other Pay (enter on Munis line where appropriate)	0
Shift Differential (enter on Munis 513xx)	0
Overtime (enter on Munis 514xx)	0
Salary Subtotal	74,430
Medicare (enter on Munis 51961)	1,079
Total Personnel Services	75,509

FY 2020 Personnel Spreadsheet

SEPTIC SYSTEM INSPECTION REVOLVER

ORG:27510
 SEPTIC SYSTEM INSPECTIONS
 MGL CHP 44 SEC 53E1/2

Number of Positions in Department

Apportioned Salary of Asst. Health Inspector	<u>1</u>
Apportioned Salary of Health Inspector	<u>1</u>
Seasonal	<u>0</u>
Temporary	<u>0</u>
Vacancies	<u>0</u>
New Positions Requested	<u>0</u>
 TOTAL OF ALL POSITIONS	 2

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/19 (e.g., B -Step 3)	FY2020 Anniversary Date	FY2020 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other	Total by Employee
ORG:27510												
Existing Staff												
SANTAMARIA, R.	HEALTH INSPECTOR	14.00	HE01	CONTRACT	08/03/19	40,900	0	0	0	0	0	40,900
CROWLEY, A	ASST. HEALTH INSPECTOR	12.25	HE06	SC Step 9	08/25/19	39,660	0	0	0			39,660

	ORG:27510
Total Prorated Salary (enter on Munis 51100)	80,560
Total Seasonal Salary (enter on Munis 51xxx)	0
Total Longevity (enter on Munis 51700)	0
Total Education (enter on Munis 516xx)	0
Total Certification Pay (enter on Munis 51551)	0
Total Holiday Pay (enter on Munis 518xx)	0
Total Other Pay (enter on Munis line where appropriate)	0
Shift Differential (enter on Munis 513xx)	0
Overtime (enter on Munis 514xx)	0
Salary Subtotal	80,560
Medicare (enter on Munis 51961)	1,170
Total Personnel Services	81,730

FY2020 Budget

Finance Department

FY2020

Finance Department Review

- **Mission**

- It is the mission of the Finance Department to manage the Town's finances and provide accurate and timely financial services and information to citizens and internal departments in accordance with Town, State and all other applicable laws and regulations. This will be accomplished through the use of current and future technologies as well as staff development.

- **Goals**

- **Accounting:** Generate reliable financial statements that are free from bias to provide information for management decisions as well as provide citizens and governmental agencies with a state of the Town and County's financial position. Reopen the discussion with Standard and Poor's regarding the Town's credit rating.
- **Assessing:** Continuation of the effort begun in FY18 for streamlining the data collection process including the use of the latest technology in preparation for the Fiscal Year 2019/20 revaluation.
- **Budget:** Provide the necessary support for the successful development and implementation of the annual operating budget and capital improvement program. Facilitate staff and citizen awareness of the budgetary process through enhanced communication tools and public forums.
- **Treasury:** Meet the needs of internal staff/employees and external vendors by providing accurate financial processing services in a timely and efficient manner.

FY2020

Finance Department Review (cont'd)

- **Initiatives and Accomplishments**

- Received unqualified opinion on FY2018 audit
- Completed implementation of FY2017 management letter responses
- Submitted CAFR to MGFOA for FY2018. Participated in Excellence in Financial Reporting Award program. Received for both FY2014, FY2015, FY2016 and FY17
- Moody's Investor Services' rating outlook raised from Aa1 Positive to Aaa. Nantucket is now 1 of only 5 communities to hold the Aaa designation from Moody's.

FY2020

Finance Department Overview

- **Priorities**
 - Achieve an unqualified audit opinion
 - Ensure that all Department of Revenue schedules are completed and submitted in a timely manner
 - Issue tax bills on time
- **Significant Changes Year-to-Year**
 - New Growth, certified each year, was \$1,282,998 for FY 2019 (an increase of 3.68% from FY18)
 - GASB45 / OPEB Valuation required every two years (\$5,000 - \$6,000)
 - Costs associated with Fraud Risk Assessments (\$5,000 per year)
- **Key Issues**
 - Development of a database system to facilitate long-term capital planning
 - Development of a strategic plan for the department

FY2020 Budget Finance Department

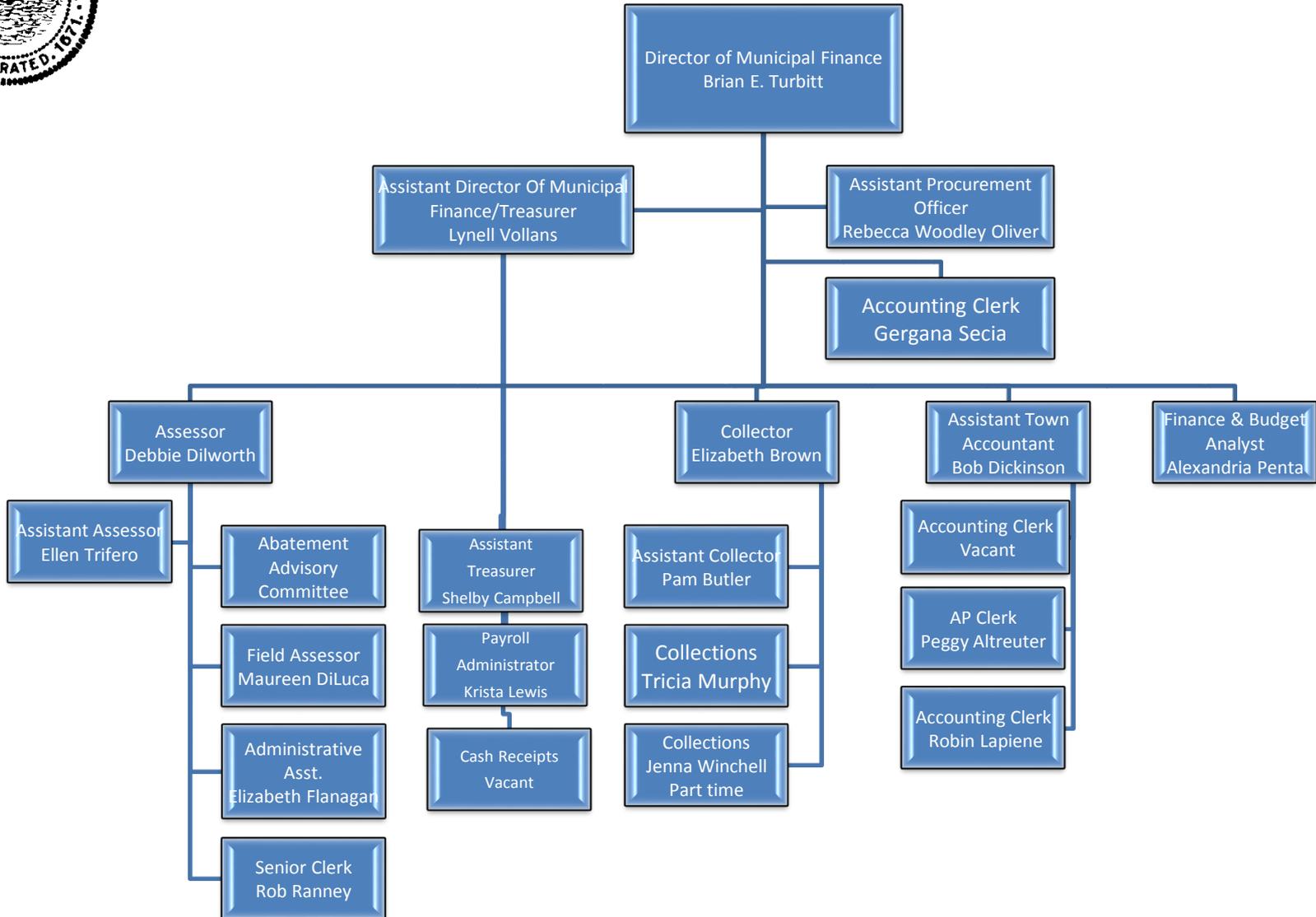
<u>SUMMARY</u>	FY2016 ACTUALS	FY2017 ACTUALS	FY2018 ACTUALS	FY2019 ACTUALS YTD	<u>3-YEAR ACTUAL</u>		FY2019 BUDGET	FY2020 BUDGET	BUDGET \$ Inc/(Decr) FY20/FY19	BUDGET % Inc/(Decr) FY20/FY19
					SIMPLE AVERAGE	COMPOUND ANNUAL GROWTH RATE				
Payroll Salary	\$ 1,539,603	\$ 1,525,220	\$ 1,447,624	\$ 1,217,741	\$ 1,504,149	(3.0%)	\$ 1,808,884	\$ 2,068,672	\$ 259,788	14.4%
Overtime	15	5	38	-	19	58.4%	-	-	-	na
Medicare P/R Tax	22,325	22,090	21,638	1,765	22,018	(1.5%)	26,390	28,880	2,490	9.4%
Medical Insurance	-	-	-	-	-	na	-	-	-	na
Rep & Maint	464	-	70	-	178	(61.2%)	1,500	1,500	-	0.0%
Copier/Printing	15,785	26,327	18,953	1,005	20,355	9.6%	25,350	25,350	-	0.0%
Prof Services	245,414	208,941	261,347	139,922	238,567	3.2%	313,600	313,600	-	0.0%
Travel Expenses	5,990	9,980	21,060	687	12,344	87.5%	27,000	27,000	-	0.0%
Supplies	15,752	18,952	19,934	282	18,213	12.5%	24,500	24,500	-	0.0%
Equipment	20,577	13,063	21,616	-	18,419	2.5%	7,500	7,500	-	0.0%
Rent/Lease Expenses	2,517	3,494	3,494	-	3,169	17.8%	3,510	3,510	-	0.0%
Other	138,927	53,037	75,049	11,802	89,005	(26.5%)	154,430	154,430	-	0.0%
TOTAL FINANCE DEPT	\$ 2,007,370	\$ 1,881,109	\$ 1,890,823	\$ 277,203	\$ 1,926,434	(3.5%)	\$ 2,392,664	\$ 2,654,942	\$ 262,278	11%

Appendix

Finance Department
And Non-Departmental Expenses



Town & County of Nantucket Organization Chart – Finance Department



FINANCE DEPARTMENT

FY2020 Budget Detail

FY2020

Finance Department Exceptions

Positions

Capital Asset Manager: \$85,000

Operational Expenses ⁽¹⁾

N/A

(1) Non-controllable expenses such as general insurance, medical insurance, pension costs and others are excluded.

TOWN OF NANTUCKET
 FINANCE DEPARTMENT
 FY2020 BUDGET PROJECTION

			3-YEAR ACTUAL							BUDGET	BUDGET
			FY2016	FY2017	FY2018	SIMPLE	COMPOUND	FY2019	FY2020	\$ Inc/(Decr)	% Inc/(Decr)
			ACTUALS	ACTUALS	ACTUALS	AVERAGE	ANNUAL	BUDGET	BUDGET	FY20/FY19	FY20/FY19
							GROWTH RATE				
REVENUES											
1133 FINANCE DEPARTMENT											
1133	41001	2001 PERSONAL PROPERTY	(15)	(24)	1,381	447	(60.3%)	-	-	\$ -	na
1133	41002	2002 PERSONAL PROPERTY	(44)	(73)	195	26	(33.5%)	-	-	\$ -	na
1133	41003	2003 PERSONAL PROPERTY	-	(46)	(29)	(25)	(9.9%)	-	-	\$ -	na
1133	41004	2004 PERSONAL PROPERTY	-	(36)	82	15	(33.0%)	-	-	\$ -	na
1133	41005	2005 PERSONAL PROPERTY	(13)	(72)	(118)	(67)	(38.6%)	-	-	\$ -	na
1133	41006	2006 PERSONAL PROPERTY	(174)	(69)	738	165	(55.1%)	-	-	\$ -	na
1133	41007	2007 PERSONAL PROPERTY	(278)	(263)	(153)	(231)	10.9%	-	-	\$ -	na
1133	41008	2008 PERSONAL PROPERTY	(448)	(325)	(114)	(296)	(5.8%)	-	-	\$ -	na
1133	41009	2009 PERSONAL PROPERTY	(1,050)	(1,435)	(1,630)	(1,372)	0.4%	-	-	\$ -	na
1133	41010	2010 PERSONAL PROPERTY	(1,814)	(881)	(1,792)	(1,495)	(28.4%)	-	-	\$ -	na
1133	41011	2011 PERSONAL PROPERTY	(2,786)	21,144	(2,090)	5,423	na	-	-	\$ -	na
1133	41012	2012 PERSONAL PROPERTY	(3,485)	(3,049)	(2,790)	(3,108)	(1.7%)	-	-	\$ -	na
1133	41013	2013 PERSONAL PROPERTY	(4,931)	(3,862)	(3,044)	(3,946)	(12.8%)	-	-	\$ -	na
1133	41014	2014 PERSONAL PROPERTY	(8,582)	(5,726)	(4,520)	(6,276)	(62.0%)	-	-	\$ -	na
1133	41015	2015 PERSONAL PROPERTY	(38,952)	(6,691)	(6,169)	(17,271)	(92.9%)	-	-	\$ -	na
1133	41016	2016 PERSONAL PROPERTY	(1,311,755)	(20,678)	(8,159)	(446,864)	330.5%	-	-	\$ -	na
1133	41017	2017 PERSONAL PROPERTY	(558)	(1,378,401)	(25,701)	(468,220)	na	-	-	\$ -	na
1133	41018	2018 PERSONAL PROPERTY	-	-	(1,518,677)	(506,226)	na	(1,526,444)	\$ 1,526,444	na	
1133	41019	2019 PERSONAL PROPERTY	-	-	-	-	na	(2,027,303)	(1,526,444)	\$ (500,859)	(24.7%)
1133	41089	1989 PERSONAL PROPERTY	(65)	-	-	(22)	na	-	-	\$ -	na
1133	41090	1990 PERSONAL PROPERTY	-	-	-	-	na	-	-	\$ -	na
1133	41091	1991 PERSONAL PROPERTY	-	(94)	-	(31)	na	-	-	\$ -	na
1133	41092	1992 PERSONAL PROPERTY	-	-	-	-	na	-	-	\$ -	na
1133	41097	1997 PERSONAL PROPERTY	-	-	-	-	na	-	-	\$ -	na
1133	41099	1999 PERSONAL PROPERTY	-	(54)	230	59	na	-	-	\$ -	na
1133	41100	2000 PERSONAL PROPERTY	-	(70)	(114)	(61)	(8.3%)	-	-	\$ -	na
1133	41101	2001 REAL ESTATE TAX	-	-	-	-	na	-	-	\$ -	na
1133	41102	2002 REAL ESTATE TAX	(113)	-	106	(2)	na	-	-	\$ -	na
1133	41103	2003 REAL ESTATE TAX	-	(9)	-	(3)	na	-	-	\$ -	na
1133	41104	2004 REAL ESTATE TAX	-	-	644	215	na	-	-	\$ -	na
1133	41105	2005 REAL ESTATE TAX	-	-	-	-	na	-	-	\$ -	na
1133	41106	2006 REAL ESTATE TAX	-	-	694	231	(100.0%)	-	-	\$ -	na
1133	41107	2007 REAL ESTATE TAX	-	-	12	4	(100.0%)	-	-	\$ -	na
1133	41108	2008 REAL ESTATE TAX	-	-	-	-	na	-	-	\$ -	na
1133	41109	2009 REAL ESTATE TAX	-	-	-	-	na	-	-	\$ -	na
1133	41110	2010 REAL ESTATE TAX	-	-	-	-	(100.0%)	-	-	\$ -	na
1133	41111	2011 REAL ESTATE TAX	(5,735)	-	-	(1,912)	(100.0%)	-	-	\$ -	na
1133	41112	2012 REAL ESTATE TAX	(20,397)	(5,423)	(77)	(8,633)	(75.7%)	-	-	\$ -	na
1133	41113	2013 REAL ESTATE TAX	(14,709)	(7,268)	(7,613)	(9,864)	(85.3%)	-	-	\$ -	na
1133	41114	2014 REAL ESTATE TAX	(37,740)	(14,765)	(7,424)	(19,976)	(90.6%)	-	-	\$ -	na
1133	41115	2015 REAL ESTATE TAX	(1,492,310)	(107,800)	(12,197)	(537,436)	(95.8%)	-	-	\$ -	na
1133	41116	2016 REAL ESTATE TAX	(65,916,305)	(1,196,054)	(7,986)	(22,373,448)	390.3%	-	-	\$ -	na

TOWN OF NANTUCKET
 FINANCE DEPARTMENT
 FY2020 BUDGET PROJECTION

			3-YEAR ACTUAL							BUDGET	BUDGET
			FY2016	FY2017	FY2018	SIMPLE	COMPOUND	FY2019	FY2020	\$ Inc/(Decr)	% Inc/(Decr)
			ACTUALS	ACTUALS	ACTUALS	AVERAGE	ANNUAL	BUDGET	BUDGET	FY20/FY19	FY20/FY19
							GROWTH RATE				
1133	41117	2017 REAL ESTATE TAX	(42,080)	(70,910,685)	(1,350,622)	(24,101,129)	na	-	-	\$ -	na
1133	41118	2018 REAL ESTATE TAX	-	-	(74,914,542)	(24,971,514)	na	-	(76,845,188)	\$ 76,845,188	na
1133	41119	2019 REAL ESTATE TAX	-	-	-	-	na	(79,064,804)	(76,845,188)	\$ (2,219,616)	(2.8%)
1133	41192	1992 REAL ESTATE TAX	-	(69)	-	(23)	11.5%	-	-	\$ -	na
1133	41193	1993 REAL ESTATE TAX	-	(79)	(147)	(76)	(38.2%)	-	-	\$ -	na
1133	41194	1994 REAL ESTATE TAX	-	(80)	(269)	(116)	(58.7%)	-	-	\$ -	na
1133	41195	1995 REAL ESTATE TAX	-	(83)	(277)	(120)	(35.2%)	-	-	\$ -	na
1133	41196	1996 REAL ESTATE TAX	-	(83)	(412)	(165)	na	-	-	\$ -	na
1133	41197	1997 REAL ESTATE TAX	(263)	(84)	(48)	(132)	na	-	-	\$ -	na
1133	41198	1998 REAL ESTATE TAX	-	(49)	2,957	969	na	-	-	\$ -	na
1133	41199	1999 REAL ESTATE TAX	-	-	49	16	na	-	-	\$ -	na
1133	41200	2000 REAL ESTATE TAX	-	-	-	-	na	-	-	\$ -	na
1133	41203	GOLF VIEW DRIVE BETTERMENT	(11,939)	(13,087)	(20,222)	(15,083)	30.8%	-	-	\$ -	na
1133	41204	GOLF VIEW DRIVE INTEREST	(2,081)	(223)	(35)	(780)	542.6%	-	-	\$ -	na
1133	41207	APPLETON RD BETTERMENT	-	-	-	-	na	-	-	\$ -	na
1133	41210	SHEEP POND RD BETTERMENT	(1,274)	(1,128)	(1,215)	(1,206)	(71.2%)	-	-	\$ -	na
1133	41301	LANDFILL 1997	(75,201)	(31,499)	(57,177)	(54,626)	38.3%	-	-	\$ -	na
1133	41420	TAX LIENS REDEEMED	(293,016)	(407,949)	(206,606)	(302,524)	(17.7%)	-	-	\$ -	na
1133	41485	1985 MOTOR VEHICLE EXC	-	-	-	-	na	-	-	\$ -	na
1133	41486	1986 MOTOR VEHICLE EXC	-	-	-	-	na	-	-	\$ -	na
1133	41487	1987 MOTOR VEHICLE EXC	-	(315)	(47)	(121)	na	-	-	\$ -	na
1133	41488	1988 MOTOR VEHICLE EXC	(432)	(222)	(87)	(247)	na	-	-	\$ -	na
1133	41489	1989 MOTOR VEHICLE EXC	-	-	-	-	na	-	-	\$ -	na
1133	41500	1990 MOTOR VEHICLE EXC	-	-	(84)	(28)	na	-	-	\$ -	na
1133	41501	1991 MOTOR VEHICLE EXC	-	-	(349)	(116)	na	-	-	\$ -	na
1133	41502	1992 MOTOR VEHICLE EXC	(16)	-	(43)	(20)	na	-	-	\$ -	na
1133	41503	1993 MOTOR VEHICLE EXC	-	-	(32)	(11)	na	-	-	\$ -	na
1133	41550	2000 MOTOR VEHICLE EXC	(122)	(138)	-	(87)	73.6%	-	-	\$ -	na
1133	41551	2001 MOTOR VEHICLE EXC	(144)	(93)	-	(79)	(12.5%)	-	-	\$ -	na
1133	41552	2002 MOTOR VEHICLE EXC	(235)	(96)	-	(110)	(15.2%)	-	-	\$ -	na
1133	41553	2003 MOTOR VEHICLE EXC	(605)	-	-	(202)	(100.0%)	-	-	\$ -	na
1133	41554	2004 MOTOR VEHICLE EXC	(493)	(42)	(36)	(191)	(53.2%)	-	-	\$ -	na
1133	41555	2005 MOTOR VEHICLE EXC	(285)	-	(5)	(97)	(100.0%)	-	-	\$ -	na
1133	41556	2006 MOTOR VEHICLE EXC	(373)	(304)	(15)	(231)	65.5%	-	-	\$ -	na
1133	41557	2007 MOTOR VEHICLE EXC	(249)	(865)	-	(371)	117.7%	-	-	\$ -	na
1133	41558	2008 MOTOR VEHICLE EXC	(668)	(503)	(36)	(402)	(29.7%)	-	-	\$ -	na
1133	41559	2009 MOTOR VEHICLE EXC	(635)	(536)	(95)	(422)	(4.0%)	-	-	\$ -	na
1133	41560	2010 MOTOR VEHICLE EXC	(652)	(203)	(454)	(436)	(54.8%)	-	-	\$ -	na
1133	41561	2011 MOTOR VEHICLE EXC	(1,261)	(773)	(1,100)	(1,045)	(15.7%)	-	-	\$ -	na
1133	41562	2012 MOTOR VEHICLE EXC	(3,505)	(292)	(1,306)	(1,701)	na	-	-	\$ -	na
1133	41563	2013 MOTOR VEHICLE EXC	8,045	(1,599)	(801)	1,882	(74.0%)	-	-	\$ -	na
1133	41564	2014 MOTOR VEHICLE EXC	(25,637)	7,615	2,423	(5,200)	na	-	-	\$ -	na
1133	41565	2015 MOTOR VEHICLE EXC	(483,490)	(28,449)	8,168	(167,923)	(88.1%)	-	-	\$ -	na
1133	41566	2016 MOTOR VEHICLE EXC	(2,164,133)	(569,378)	(21,747)	(918,419)	na	-	-	\$ -	na
1133	41567	2017 MOTOR VEHICLE EXC	-	(2,157,499)	(702,645)	(953,381)	na	-	-	\$ -	na
1133	41568	2018 MOTOR VEHICLE EXC	-	-	(2,233,945)	(744,648)	na	-	(2,400,000)	\$ 2,400,000	na

TOWN OF NANTUCKET
 FINANCE DEPARTMENT
 FY2020 BUDGET PROJECTION

			3-YEAR ACTUAL					BUDGET	BUDGET		
			FY2016	FY2017	FY2018	SIMPLE	COMPOUND	FY2019	FY2020	\$ Inc/(Decr)	% Inc/(Decr)
			ACTUALS	ACTUALS	ACTUALS	AVERAGE	ANNUAL	BUDGET	BUDGET	FY20/FY19	FY20/FY19
							GROWTH RATE				
1133	41569	2019 MOTOR VEHICLE EXC	-	-	-	-	na	(2,500,000)	(2,400,000)	\$ (100,000)	(4.0%)
1133	41594	1994 MOTOR VEHICLE EXC	-	-	(40)	(13)	na	-	-	\$ -	na
1133	41595	1995 MOTOR VEHICLE EXC	-	-	(40)	(13)	na	-	-	\$ -	na
1133	41596	1996 MOTOR VEHICLE EXC	-	-	(193)	(64)	na	-	-	\$ -	na
1133	41597	1997 MOTOR VEHICLE EXC	-	-	(120)	(40)	(100.0%)	-	-	\$ -	na
1133	41598	1998 MOTOR VEHICLE EXC	-	-	-	-	(100.0%)	-	-	\$ -	na
1133	41599	1999 MOTOR VEHICLE EXC	(17)	-	-	(6)	na	-	-	\$ -	na
1133	41600	2000 BOAT EXCISE TAX	(45)	(120)	-	(55)	(9.3%)	-	-	\$ -	na
1133	41601	2001 BOAT EXCISE TAX	-	-	-	-	na	-	-	\$ -	na
1133	41602	2002 BOAT EXCISE TAX	(50)	(4)	-	(18)	(43.4%)	-	-	\$ -	na
1133	41603	2003 BOAT EXCISE TAX	-	-	-	-	(100.0%)	-	-	\$ -	na
1133	41604	2004 BOAT EXCISE TAX	(12)	-	-	(4)	(100.0%)	-	-	\$ -	na
1133	41605	2005 BOAT EXCISE TAX	(27)	-	-	(9)	(100.0%)	-	-	\$ -	na
1133	41606	2006 BOAT EXCISE TAX	(27)	(8)	-	(11)	(37.2%)	-	-	\$ -	na
1133	41607	2007 BOAT EXCISE TAX	(93)	(46)	-	(46)	(47.8%)	-	-	\$ -	na
1133	41608	2008 BOAT EXCISE TAX	(58)	(47)	-	(35)	(45.4%)	-	-	\$ -	na
1133	41609	2009 BOAT EXCISE TAX	(60)	(19)	-	(26)	(74.4%)	-	-	\$ -	na
1133	41610	2010 BOAT EXCISE TAX	(61)	(19)	-	(27)	(71.9%)	-	-	\$ -	na
1133	41611	2011 BOAT EXCISE TAX	(128)	(19)	-	(49)	(72.9%)	-	-	\$ -	na
1133	41612	2012 BOAT EXCISE TAX	(60)	(20)	(45)	(42)	(89.9%)	-	-	\$ -	na
1133	41613	2013 BOAT EXCISE TAX	(262)	(32)	(53)	(116)	(87.5%)	-	-	\$ -	na
1133	41614	2014 BOAT EXCISE TAX	(920)	(117)	(208)	(415)	(94.1%)	-	-	\$ -	na
1133	41615	2015 BOAT EXCISE TAX	(34,290)	(299)	(431)	(11,673)	na	-	-	\$ -	na
1133	41616	2016 BOAT EXCISE TAX	-	(34,021)	(1,087)	(11,703)	na	-	-	\$ -	na
1133	41617	2017 BOAT EXCISE TAX	-	-	(35,311)	(11,770)	na	-	-	\$ -	na
1133	41618	2018 BOAT EXCISE TAX	-	-	-	-	na	-	(34,000)	\$ 34,000	na
1133	41619	2019 BOAT EXCISE TAX	-	-	-	-	na	(34,000)	(34,000)	\$ -	0.0%
1133	41620	FARM EXCISE TAXES	-	-	-	-	na	-	-	\$ -	na
1133	41695	1995 BOAT EXCISE TAX	(38)	-	-	(13)	na	-	-	\$ -	na
1133	41696	1996 BOAT EXCISE TAX	-	(38)	-	(13)	na	-	-	\$ -	na
1133	41697	1997 BOAT EXCISE TAX	-	-	-	-	na	-	-	\$ -	na
1133	41698	1998 BOAT EXCISE TAX	-	-	-	-	na	-	-	\$ -	na
1133	41699	1999 BOAT EXCISE TAX	-	(70)	-	(23)	(30.8%)	-	-	\$ -	na
1133	41910	ROOMS TAX	(3,428,604)	(3,498,400)	(3,622,242)	(3,516,415)	7.2%	(3,100,000)	(3,020,000)	\$ (80,000)	(2.6%)
1133	41912	LOCAL MEALS TAX	(997,903)	(1,061,396)	(1,102,316)	(1,053,872)	8.1%	(925,000)	(900,000)	\$ (25,000)	(2.7%)
1133	41800	PAYMENT IN LEIU TAX	(33,231)	(14,706)	(8,794)	(18,910)	(31.5%)	(8,000)	(7,330)	\$ (670)	(8.4%)
1133	41710	P&I RE	(381,920)	(378,763)	(364,407)	(375,030)	(12.1%)	(345,000)	(425,000)	\$ 80,000	23.2%
1133	41720	P&I EXCISE	(142,208)	(115,697)	(132,572)	(130,159)	3.2%	(105,000)	(105,000)	\$ -	0.0%
1133	41730	P&I EXCISE TAX LIEN	(132,775)	(192,700)	(86,986)	(137,487)	(17.5%)	(90,000)	(69,000)	\$ (21,000)	(23.3%)
1133	41740	P&I BOAT	(357)	(90)	-	(149)	(66.3%)	-	(140)	\$ 140	na
1133	43201	TAX COLL MUNICIPAL LIEN CERT	(28,200)	(28,700)	(28,325)	(28,408)	2.9%	(28,000)	(28,400)	\$ 400	1.4%
1133	43202	TREASURER ADMINISTRATIVE FEES	(217)	(242)	(33)	(164)	(45.2%)	-	(335)	\$ 335	na
1133	43204	ADVERTISING REIMBURSEMENT FEES	-	-	-	-	na	-	-	\$ -	na
1133	43205	MMA REIMBURSEMENT FEES	-	-	-	-	na	-	-	\$ -	na
1133	43211	MEDICARE D REIMBURSEMENT FEE	-	-	-	-	na	-	-	\$ -	na
1133	46140	CSI B9 VET, BLIND & SPOUSE	(6,045)	(3,447)	(3,272)	(4,255)	(3.3%)	(3,447)	(3,272)	\$ (175)	(5.1%)

TOWN OF NANTUCKET
 FINANCE DEPARTMENT
 FY2020 BUDGET PROJECTION

			3-YEAR ACTUAL							BUDGET	BUDGET
			FY2016	FY2017	FY2018	SIMPLE	COMPOUND	FY2019	FY2020	\$ Inc/(Decr)	% Inc/(Decr)
			ACTUALS	ACTUALS	ACTUALS	AVERAGE	ANNUAL	BUDGET	BUDGET	FY20/FY19	FY20/FY19
							GROWTH RATE				
1133	46150	CSI C14 REIMBURSEMENT BLIND	-	-	-	-	na	-	-	\$ -	na
1133	46160	CSI B10 REIMBURSEMENT ELDERLY	-	-	-	-	na	-	-	\$ -	na
1133	46180	UNRESTRICTED AID	(73,041)	(76,182)	(79,153)	(76,125)	3.9%	(79,153)	(81,923)	\$ 2,770	3.5%
1133	46202	CSI A.1 CH70 SCHOOL AID	(2,980,944)	(3,067,074)	(3,114,564)	(3,054,194)	20.1%	(3,114,564)	(3,071,398)	\$ (43,166)	(1.4%)
1133	46301	CSI A.5 CHARTER TUITION ASMENT REI	-	-	-	-	na	-	-	\$ -	na
1133	46302	CSI A5 CHARTER SCH CAP FAC RE	-	-	-	-	na	-	-	\$ -	na
1133	46600	CSI A6 SCHOOL LNCH CH 871	-	-	-	-	na	-	-	\$ -	na
1133	46602	CSI A2 SCHOOL TRANS CH 71	-	-	-	-	na	-	-	\$ -	na
1133	46610	CSI PUB LIBRARIES CH78	-	-	-	-	na	(8,692)	(9,022)	\$ 330	3.8%
1133	46615	CSI B6 POLICE CAREER INCENTIVE	-	-	-	-	na	-	-	\$ -	na
1133	46670	CSI B8 VETERANS BENEFITS	-	-	-	-	na	-	-	\$ -	na
1133	46710	CSI B1 LOTTERY	-	-	-	-	na	-	-	\$ -	na
1133	46991	CSI B11 STATE OWNED LAND	(106,482)	(114,781)	(114,671)	(111,978)	(0.6%)	(114,671)	(164,746)	\$ 50,075	43.7%
1133	46992	OTHER STATE FUNDS	-	-	-	-	na	-	-	\$ -	na
1133	48201	INTEREST ON INVESTMENTS	(124,002)	(199,775)	(261,751)	(195,176)	7.7%	(135,000)	(145,000)	\$ 10,000	7.4%
1133	47201	COUNTY GRANTS	-	-	-	-	na	-	-	\$ -	na
1133	48400	FINANCE COPIES & MIS	(13,024)	(9,036)	(18,748)	(13,603)	(8.6%)	(9,500)	(9,500)	\$ -	0.0%
1133	48401	TELEPHONE	-	-	-	-	na	-	-	\$ -	na
1133	48422	MISC NON RECURRING	(895,315)	(16,351)	(236,161)	(382,609)	486.4%	-	-	\$ -	na
1133	48500	UNIDENTIFIED CASH	-	(16,330)	(4,218)	(6,850)	na	-	-	\$ -	na
1133	48501	TC - UNDESIGNATED RECEIPTS	(2,210)	(8,767)	(13,696)	(8,224)	na	-	-	\$ -	na
1133	48600	RDS RETIREE DRUG SUBSIDY	(11,388)	-	-	(3,796)	(100.0%)	-	(11,250)	\$ 11,250	na
1133	49102	PROCEEDS FROM BOND SALE	-	-	-	-	na	-	-	\$ -	na
1133	49104	DEBT PREMIUM	(35,307)	(87,658)	-	(40,988)	1,157.2%	-	-	\$ -	na
1133	49303	PREMIUM FOR 12/2003 BOND SALE	-	-	-	-	na	-	-	\$ -	na
1133	49400	DISPOSITION OF FIXED ASSETS	-	-	-	-	na	-	-	\$ -	na
1133	49600	INTEREST RECV ON BONDS SOLD	-	-	-	-	na	-	-	\$ -	na
1133	49901	INDIRECT COSTS	-	(619,300)	(616,300)	(411,867)	na	-	-	\$ -	na

SUBTOTAL FINANCE DEPARTMENT GF REVENUE **\$ (81,392,321) \$ (86,395,088) \$ (90,952,858) \$ (86,246,756) 6.1% \$ (91,692,134) \$ (169,662,580) \$ 77,970,446 85%**

1147 TREASURER

1147	48201	INTEREST ON INVESTMENTS	-	-	-	-	na	-	-	\$ -	na
1147	48400	MISC REVENUES	-	-	-	-	(100.0%)	-	-	\$ -	na
1147	48422	MISCELLANEOUS NON RECURRING	-	-	-	-	na	-	-	\$ -	na

SUBTOTAL TREASURER REVENUES **\$ - \$ - \$ - \$ - (100.0%) \$ - \$ - \$ - na**

PERSONNEL EXPENSE

1134 FINANCE & OPERATIONS DEPARTMENT

1134	51100	SALARY, PERMANENT	519,453	554,108	567,082	546,881	4.5%	785,600	970,600	\$ 185,000	23.5%
1134	51102	SALARY, TEMPORARY	-	1,298	-	433	na	-	-	\$ -	na
1134	51300	OVERTIME	15	-	38	18	58.4%	-	-	\$ -	na
1134	51700	LONGEVITY PAY	9,439	1,252	2,445	4,379	(49.1%)	5,500	5,500	\$ -	0.0%
1134	51961	MEDICARE P/R TAX	7,669	8,029	8,899	8,199	7.7%	11,620	13,060	\$ 1,440	12.4%
1134	51999	FIN COM TRANSFER SALARIES	-	-	-	-	na	-	-	\$ -	na

TOWN OF NANTUCKET
 FINANCE DEPARTMENT
 FY2020 BUDGET PROJECTION

	3-YEAR ACTUAL					FY2019 BUDGET	FY2020 BUDGET	BUDGET \$ Inc/(Decr) FY20/FY19	BUDGET % Inc/(Decr) FY20/FY19
	FY2016 ACTUALS	FY2017 ACTUALS	FY2018 ACTUALS	SIMPLE AVERAGE	COMPOUND ANNUAL GROWTH RATE				
SUBTOTAL FINANCE & OPERATIONS PERSONNEL EXPENSES	\$ 536,577	\$ 564,687	\$ 578,463	\$ 527,080	4.7%	\$ 802,720	\$ 989,160	\$ 186,440	23%

1141 ASSESSOR

1141	51100	SALARY, PERMANENT	377,355	373,809	358,583	369,916	(2.5%)	398,500	426,400	\$ 27,900	7.0%
1141	51102	SALARY, TEMPORARY	600	600	-	400	(100.0%)	1,800	1,800	\$ -	0.0%
1141	51300	OVERTIME	-	-	-	-	na	-	-	\$ -	na
1141	51551	LABORER'S UNION CERTIFICATION	1,529	1,564	1,048	1,380	(17.2%)	1,043	1,043	\$ (0)	(0.0%)
1141	51700	LONGEVITY PAY	15,088	14,981	13,600	14,556	(5.1%)	14,070	14,070	\$ -	0.0%
1141	51961	MEDICARE P/R TAX	5,721	5,669	5,412	5,601	(2.7%)	6,030	6,390	\$ 360	6.0%
1141	51999	FIN COM TRANSFER SALARIES	-	-	-	-	na	-	-	\$ -	na

SUBTOTAL ASSESSOR PERSONNEL EXPENSES	\$ 400,293	\$ 396,623	\$ 378,643	\$ 391,853	0.4%	\$ 421,443	\$ 449,703	\$ 28,260	7%
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1145 COLLECTOR

1145	51100	SALARY, PERMANENT	276,732	294,194	271,680	280,869	(0.9%)	294,300	314,700	\$ 20,400	6.9%
1145	51300	OVERTIME	-	9	485	165	na	-	-	\$ -	na
1145	51551	LABORERS UNION CERTIFICATION	1,046	1,043	966	1,018	(3.9%)	2,043	2,043	\$ (0)	(0.0%)
1145	51700	LONGEVITY PAY	9,075	10,858	11,964	10,632	14.8%	12,357	13,202	\$ 845	6.8%
1145	51961	MEDICARE P/R TAX	4,159	4,438	4,134	4,244	(0.3%)	4,480	4,790	\$ 310	6.9%

SUBTOTAL COLLECTOR PERSONNEL EXPENSES	\$ 291,011	\$ 310,542	\$ 289,229	\$ 296,927	8.4%	\$ 313,180	\$ 334,735	\$ 21,555	7%
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1147 TREASURER

1147	51100	SALARY, PERMANENT	320,510	263,889	214,696	266,365	(18.2%)	288,830	313,290	\$ 24,460	8.5%
1147	51300	OVERTIME	-	5	-	2	na	-	-	\$ -	na
1147	51551	LABORERS UNION CERTIFICATION	523	521	483	509	(3.9%)	1,521	1,521	\$ 0	0.0%
1147	51700	LONGEVITY PAY	8,254	8,401	5,077	7,244	(21.6%)	3,320	4,503	\$ 1,183	35.6%
1147	51961	MEDICARE P/R TAX	4,775	3,954	3,194	3,974	(18.2%)	4,260	4,640	\$ 380	8.9%

SUBTOTAL TREASURER PERSONNEL EXPENSES	\$ 334,062	\$ 276,770	\$ 223,450	\$ 278,094	(9.3%)	\$ 297,931	\$ 323,954	\$ 26,023	9%
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OPERATING EXPENSE

1134 FINANCE & OPERATIONS

1134	52416	COPIER	5,464	8,182	5,967	6,538	4.5%	6,500	6,500	\$ -	0.0%
1134	53100	PROFESSIONAL SERVICES	114,664	131,133	108,866	118,221	(2.6%)	147,000	147,000	\$ -	0.0%
1134	53103	GENERAL:ADVERTISING	84	-	735	273	195.9%	-	-	\$ -	na
1134	53402	COMM:POSTAGE	315	529	681	508	47.1%	300	300	\$ -	0.0%
1134	53804	OTHER:FREIGHT	1,389	129	-	506	(100.0%)	1,300	1,300	\$ -	0.0%
1134	54201	OFFICE SUPPLIES	8,326	10,827	10,095	9,749	10.1%	11,500	11,500	\$ -	0.0%
1134	55101	BOOKS/SUBSCRIPTIONS	344	278	111	244	(43.2%)	-	-	\$ -	na
1134	57101	IN-STATE:MISC TRAVEL	1,734	3,277	5,827	3,613	83.3%	7,000	7,000	\$ -	0.0%
1134	57103	IN-STATE:SEMINARS,PROF GA	1,235	1,470	5,425	2,710	109.6%	5,000	5,000	\$ -	0.0%
1134	57201	OUT-STATE:GENERAL	-	-	355	118	na	-	-	\$ -	na

TOWN OF NANTUCKET
 FINANCE DEPARTMENT
 FY2020 BUDGET PROJECTION

			3-YEAR ACTUAL							BUDGET	BUDGET
			FY2016	FY2017	FY2018	SIMPLE	COMPOUND	FY2019	FY2020	\$ Inc/(Decr)	% Inc/(Decr)
			ACTUALS	ACTUALS	ACTUALS	AVERAGE	ANNUAL	BUDGET	BUDGET	FY20/FY19	FY20/FY19
							GROWTH RATE				
1134	57301	DUES:PROFESSNL ORGANIZATN	270	270	140	227	(28.0%)	3,000	3,000	\$ -	0.0%
1134	58501	ADD EQ:NEW EQUIP	577	10,687	21,616	10,960	512.1%	6,500	6,500	\$ -	0.0%
1134	58999	FINCOM TRANSFER EXPENSE	-	-	-	-	na	-	-	\$ -	na
SUBTOTAL FINANCE & OPERATIONS OPERATING EXPENSES			\$ 134,401	\$ 166,782	\$ 159,819	\$ 153,667	15.5%	\$ 188,100	\$ 188,100	\$ -	0%

1131 FINANCE COMMITTEE

1131	53100	PROFESSIONAL SERVICES	8,455	2,536	180	3,724	(85.4%)	1,500	1,500	\$ -	0.0%
1131	53103	GENERAL:ADVERTISING	-	-	-	-	na	-	-	\$ -	na
1131	53110	GENERAL:PRINTING	9,044	15,534	9,822	11,467	4.2%	17,000	17,000	\$ -	0.0%
1131	54201	OFFICE SUPPLIES	-	-	-	-	na	-	-	\$ -	na
1131	57301	DUES:PROFESSNL ORGANIZATN	176	176	-	117	(100.0%)	180	180	\$ -	0.0%
1131	58501	ADD EQ: NEW EQUIP	-	-	-	-	na	-	-	\$ -	na
SUBTOTAL FINANCE COMMITTEE OPERATING EXPENSES			\$ 17,675	\$ 18,246	\$ 10,002	\$ 15,308	2.1%	\$ 18,680	\$ 18,680	\$ -	0%

1141 ASSESSOR

1141	52403	REP&MAINT:VEHICLE	464	-	70	178	(61.2%)	1,500	1,500	\$ -	0.0%
1141	52416	COPIER	-	1,186	1,582	923	na	-	-	\$ -	na
1141	53100	PROFESSIONAL SERVICES	96,273	40,984	122,358	86,538	12.7%	125,000	125,000	\$ -	0.0%
1141	53103	GENERAL:ADVERTISING	216	-	-	72	(100.0%)	600	600	\$ -	0.0%
1141	53402	COMM:POSTAGE	1,710	-	-	570	(100.0%)	-	-	\$ -	na
1141	54201	OFFICE SUPPLIES	2,448	3,145	3,123	2,905	12.9%	5,000	5,000	\$ -	0.0%
1141	55101	BOOKS/SUBSCRIPTIONS	325	-	113	146	(41.0%)	500	500	\$ -	0.0%
1141	57101	IN-STATE:MISC TRAVEL	1,291	2,260	4,015	2,522	76.4%	5,000	5,000	\$ -	0.0%
1141	57103	IN-STATE:SEMINARS,PROF GA	531	2,397	2,177	1,702	102.5%	3,000	3,000	\$ -	0.0%
1141	57301	DUES:PROFESSNL ORGANIZATN	440	440	735	538	29.2%	500	500	\$ -	0.0%
1141	58501	ADD EQ:NEW EQUIP	20,000	1,652	-	7,217	(100.0%)	1,000	1,000	\$ -	0.0%
1141	58502	ADD EQ:FURNITURE	-	724	-	241	na	-	-	\$ -	na
SUBTOTAL ASSESSOR OPERATING EXPENSES			\$ 123,699	\$ 52,789	\$ 134,173	\$ 103,554	(46.7%)	\$ 142,100	\$ 142,100	\$ -	0%

1145 COLLECTOR

1145	52416	COPIER	1,277	1,306	1,582	1,388	11.3%	1,600	1,600	\$ -	0.0%
1145	52703	RENT/LSE:POSTAGE METER	2,517	3,494	3,494	3,169	17.8%	3,510	3,510	\$ -	0.0%
1145	53100	PROFESSIONAL SERVICES	25,167	28,688	25,166	26,340	(0.0%)	36,500	36,500	\$ -	0.0%
1145	53103	GENERAL:ADVERTISING	-	-	-	-	na	-	-	\$ -	na
1145	53110	GENERAL:PRINTING	-	118	-	39	na	250	250	\$ -	0.0%
1145	53155	DEPUTY COLLECTOR FEES	-	-	-	-	na	-	-	\$ -	na
1145	53402	COMM:POSTAGE	27,950	50,000	32,363	36,771	7.6%	50,000	50,000	\$ -	0.0%
1145	53802	OTHER:DEEDS,PROBATES,REC	-	-	150	50	na	250	250	\$ -	0.0%
1145	54201	OFFICE SUPPLIES	3,901	3,288	4,470	3,886	7.0%	5,500	5,500	\$ -	0.0%
1145	57050	OTHER CHGS & EXPS	-	-	-	-	na	-	-	\$ -	na
1145	57101	IN-STATE:MISC TRAVEL	-	80	486	189	na	1,500	1,500	\$ -	0.0%
1145	57103	IN-STATE:SEMINARS,PROF GA	690	138	40	289	(75.9%)	1,000	1,000	\$ -	0.0%
1145	57301	DUES:PROFESSNL ORGANIZATN	65	65	50	60	(12.3%)	100	100	\$ -	0.0%

TOWN OF NANTUCKET
 FINANCE DEPARTMENT
 FY2020 BUDGET PROJECTION

			3-YEAR ACTUAL							BUDGET	BUDGET
			FY2016	FY2017	FY2018	SIMPLE	COMPOUND	FY2019	FY2020	\$ Inc/(Decr)	% Inc/(Decr)
			ACTUALS	ACTUALS	ACTUALS	AVERAGE	ANNUAL	BUDGET	BUDGET	FY20/FY19	FY20/FY19
							GROWTH RATE				
1145	57405	INS PREM:EMPLOYEE BONDS	972	972	972	972	0.0%	1,000	1,000	\$ -	0.0%
1145	57803	OTHER:BANK CHARGES	232	(340)	(360)	(156)	na	-	-	\$ -	na
1145	58501	ADD EQ:NEW EQUIP	-	-	-	-	na	-	-	\$ -	na
1145	58999	FINCOM TRANSFER EXPENSE	-	-	-	-	na	-	-	\$ -	na
SUBTOTAL COLLECTOR OPERATING EXPENSES			\$ 62,771	\$ 87,809	\$ 68,413	\$ 72,998	0.4%	\$ 101,210	\$ 101,210	\$ -	0%

1147 TREASURER

1147	52416	COPIER	-	-	-	-	na	-	-	\$ -	na
1147	53100	PROFESSIONAL SERVICES	855	5,600	4,777	3,744	136.3%	3,600	3,600	\$ -	0.0%
1147	53402	COMM:POSTAGE	-	-	-	-	na	-	-	\$ -	na
1147	53803	OTHER:LICENSES & TAXES	-	-	-	-	na	-	-	\$ -	na
1147	54201	OFFICE SUPPLIES	733	1,414	2,136	1,428	70.7%	2,500	2,500	\$ -	0.0%
1147	57050	OTHER CHGS & EXPS	102	-	49	50	(30.8%)	-	-	\$ -	na
1147	57101	IN-STATE:MISC TRAVEL	-	333	1,356	563	na	2,500	2,500	\$ -	0.0%
1147	57103	IN-STATE:SEMINARS,PROF GA	509	25	1,379	638	64.6%	2,000	2,000	\$ -	0.0%
1147	57301	DUES:PROFESSNL ORGANIZATN	50	50	50	50	0.0%	300	300	\$ -	0.0%
1147	57405	INS PREM:EMPLOYEE BONDS	1,025	460	560	682	(26.1%)	1,400	1,400	\$ -	0.0%
1147	57803	OTHER:BANK CHARGES	103,606	287	38,809	47,568	(38.8%)	95,000	95,000	\$ -	0.0%
1147	58501	ADD EQ:NEW EQUIP	-	-	-	-	na	-	-	\$ -	na
SUBTOTAL TREASURER OPERATING EXPENSES			\$ 106,880	\$ 8,169	\$ 49,116	\$ 54,722	(70.6%)	\$ 107,300	\$ 107,300	\$ -	0%

FY2020 Personnel Spreadsheet

Finance & Operations

ORG: 01134

Number of Positions in Department

Full-time	8
Part-time	0
Seasonal	0
Temporary	0
Vacancies	2
New Positions Requested	0

TOTAL OF ALL POSITIONS 10

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/19 (e.g., B -Step 3)	FY2020 Anniversary Date	FY2020 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other	Total by Employee
TURBITT, B.	DIRECTOR OF MUNICIPAL FINANCE	40.00	FN01	Contract	08/30/19	140,000	0	0	0	0	10,000	150,000
VOLLANS, L.	ASST. DIRECTOR OF MUNICIPAL FINANCE	40.00	FN02	Non-Union	02/01/20	103,500	0	0	0	0	0	103,500
DICKINSON, R.	ASSISTANT TOWN ACCOUNTANT	40.00	FN15	Non-Union	04/14/20	97,500	0	0	0	0	0	97,500
PENTA, A.	FINANCIAL ANALYST	40.00	FNBA	Non-Union	09/19/20	74,900	0	0	0	0	0	74,900
LAPIENE, R.	ACCOUNTING CLERK	40.00	FN27	S2 Step 8	07/21/19	80,800	2,500	0	0	0	0	83,300
ALTREUTER, P.	AP CLERK	40.00	FN26	S1 Step 8	05/21/20	73,500	2,300	0	0	0	0	75,800
SECIA, G.	ACCOUNTING CLERK	40.00	FN27	S2 Step 1	07/02/19	65,700	0	0	0	0	0	65,700
VACANT - funded	ACCOUNTING CLERK	40.00	FN28	S2 Step 1	07/01/20	65,700	0	0	0	0	0	65,700
WOODLEY-OLIVER, R.	ASST. PROCUREMENT OFFICER	40.00	FN27	SA Step 1	02/01/20	85,200	0	0	0	0	0	85,200
VACANT - funded	OPS COORDINATOR	40.00	FN06	SA Step 1	N/A	98,800	0					98,800
VACANT - funded	Capital Asset Manager	40.00			N/A	85,000						85,000

Total Prorated Salary (enter on Munis 51100)	970,600
Total Seasonal Salary (enter on Munis 51xxx)	0
Total Longevity (enter on Munis 51700)	4,800
Total Education (enter on Munis 516xx)	0
Total Certification Pay (enter on Munis 51551)	0
Total Holiday Pay (enter on Munis 518xx)	0
Total Other Pay (enter on Munis line where appropriate)	10,000
Shift Differential (enter on Munis 513xx)	0
Overtime (enter on Munis 514xx)	0
Salary Subtotal	985,400
Medicare (enter on Munis 51961)	14,290
Total Personnel Services	999,690

FY2020 Personnel Spreadsheet

Assessing Dept

ORG: 01141

Number of Positions in Department

Full-time	5
Part-time	0
Seasonal	0
Temporary	3
Vacancies	0
New Positions Requested	0

TOTAL OF ALL POSITIONS 8

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/19 (e.g., B -Step 3)	FY2020 Anniversary Date	FY2020 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other	Total by Employee
DILWORTH, D	ASSESSOR	35.00	FN07	SC Step 9	07/01/19	113,400	3,300	0	0	0	0	116,700
TRIFERO, E	ASST. ASSESSOR	40.00	FN13	S3 Step 9	07/01/19	89,600	2,710	0	0	0	0	92,310
DILUCA, M	FIELD ASSESSOR	40.00	FN21	S2 Step 9	07/01/19	82,700	1,860	0	521	0	0	85,081
FLANAGAN, E	OFFICE ADMIN	40.00	FN20	S2 Step 8	07/01/19	80,900	3,260	0	521	0	0	84,681
RANNEY, R.	SENIOR CLERK	40.00	FN65	S1 Step 1	08/08/19	59,800	0	0	0	0	0	59,800
ABATEMENT ADVISORY COMM (3 Temps)	ABATEMENT ADVISORY COMM	600 HRS EACH	N/A	N/A	N/A	1,800	0	0	0	0	0	1,800

Total Prorated Salary (enter on Munis 51100)	426,400
Total Seasonal Salary (enter on Munis 51xxx)	1,800
Total Longevity (enter on Munis 51700)	11,130
Total Education (enter on Munis 516xx)	0
Total Certification Pay (enter on Munis 51551)	1,043
Total Holiday Pay (enter on Munis 518xx)	0
Total Other Pay (enter on Munis line where appropriate)	0
Shift Differential (enter on Munis 513xx)	0
Overtime (enter on Munis 514xx)	0
Salary Subtotal	440,373
Medicare (enter on Munis 51961)	6,390
Total Personnel Services	446,763

FY2020 Personnel Spreadsheet

Collector

ORG: 01145

Number of Positions in Department

Full-time	3
Part-time	1
Seasonal	0
Temporary	0
Vacancies	0
New Positions Requested	0
TOTAL OF ALL POSITIONS	4

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/19 (e.g., B -Step 3)	FY2020 Anniversary Date	FY2020 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other	Total by Employee
BROWN, E	COLLECTOR	35.00	FN05	SC Step 8	07/01/19	112,500	4,561	0	1,521	0	0	118,582
BUTLER, P	ASST. COLLECTOR	40.00	FN12	S3 Step 9	08/05/19	89,600	4,480	0	0	0	0	94,080
MURPHY, P	ADMIN ASST	40.00	FN50	S2 Step 9	07/01/19	82,700	4,161	0	521	0	0	87,382
WINCHELL, J	ADMIN ASST	20.00	FN50	S1 Step 1	07/16/19	29,900	0	0	0	0	0	29,900

Total Prorated Salary (enter on Munis 51100)	314,700
Total Seasonal Salary (enter on Munis 51xxx)	0
Total Longevity (enter on Munis 51700)	13,202
Total Education (enter on Munis 516xx)	0
Total Certification Pay (enter on Munis 51551)	2,043
Total Holiday Pay (enter on Munis 518xx)	0
Total Other Pay (enter on Munis line where appropriate)	0
Shift Differential (enter on Munis 513xx)	0
Overtime (enter on Munis 514xx)	0
Salary Subtotal	329,945
Medicare (enter on Munis 51961)	4,790
Total Personnel Services	334,735

FY2020 Personnel Spreadsheet

Treasurer

ORG: 01147

Number of Positions in Department

Full-time	2
Part-time	1
Seasonal	0
Temporary	0
Vacancies	1
New Positions Requested	0

TOTAL OF ALL POSITIONS 4

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/19 (e.g., B -Step 3)	FY2020 Anniversary Date	FY2020 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other	Total by Employee
VACANT - FUNDED	TREASURER	40.00	FN04		N/A	100,000	0	0	1,000	0	0	101,000
LEWIS	PAYROLL ADMIN	40.00	FN11	S3 Step 8	07/01/19	90,070	4,503	0	521	0	0	95,094
CAMPBELL,S	ASST TREASURER	40.00	FN24	S2 Step 1	08/16/19	65,720	0	0	0	0	0	65,720
VACANT - Funded	ADMIN ASSISTANT	40.00	FN16	S2 Step 1	07/01/20	57,500	0	0	0	0	0	57,500
												0

Total Prorated Salary (enter on Munis 51100)	313,290
Total Seasonal Salary (enter on Munis 51xxx)	0
Total Longevity (enter on Munis 51700)	4,503
Total Education (enter on Munis 516xx)	0
Total Certification Pay (enter on Munis 51551)	1,521
Total Holiday Pay (enter on Munis 518xx)	0
Total Other Pay (enter on Munis line where appropriate)	0
Shift Differential (enter on Munis 513xx)	0
Overtime (enter on Munis 514xx)	0
Salary Subtotal	319,314
Medicare (enter on Munis 51961)	4,640
Total Personnel Services	323,954



POLICE DEPARTMENT

FY2020 Budget

- Division of Police
- Division of Marine Safety
- Division of Administrative Services

FY2020 Budget

Police Department Review

- **Department Description:** The Police Department is made up of several distinct but closely related functional divisions: Police, Marine Safety and Administrative Services. The Police Department coordinates law enforcement, marine safety, emergency management, emergency communications, business licensing, and special events for the Town.
- **Mission:** The Nantucket Police Department is committed to providing quality service, working in partnership with the community to solve problems and promote values, which enhance the quality of life in Nantucket.

FY2020 Budget Police Department Review

Police Goals

- Staffing – Fill vacant sworn officer positions and implement a plan to pre-train candidates for full-time positions prior to a vacancy occurring.
- Improve Policing in the Core Area – When staffing permits, assign a full-time police officer to a foot patrol in the Core District where they will engage in problem solving with business owners and residents, monitor and enforce parking regulations and coordinate the seasonal staff specifically assigned to parking enforcement.

FY2020 Budget

Police Department Review (cont'd)

Marine Safety Goals

- Staffing – Would like to upgrade Beach Maintainer position to Asst. Harbormaster to better align the job title and benefits with the actual duties of the position.
- Beach Safety – Would like to enhance beach safety by implementing a system designed to provide warning to the public about the presence of white sharks in the proximity of guarded and unguarded beaches.
- Facilities - Continue with the project to replace the Harbor Master's facility at 34 Washington Street and replace/repair portions of the Town Pier.

FY2020 Budget

Police Department Review (cont'd)

Administrative Services Goals

- Project Administration – Continue to pursue until completion the list of on-going construction projects that the Police Department is responsible for overseeing.
- Maintenance – Upon completion of a project develop and implement multi-year maintenance plans for each facility intended to extend the functional use, lifespan and appearance of public facilities.

FY2019 Initiatives

Police Department Review (cont'd)

FY2019 Initiatives and Accomplishments: DIVISION OF POLICE

- Community Service – The Crime Prevention Unit was formalized in 2018. The mission of the unit is to develop community programs aimed at preventing crime. A secondary function is to educate citizens on how to protect themselves. This unit provides many services, to include suicide prevention trainings, Halloween safety, bicycle safety education, internet safety, security assessments, youth empowering lasting leadership youth group mentoring, babysitting safety, cell phone safety, drug/alcohol presentations, stuff a cruiser, national night out/public safety day event, drug take back programs, isle return program, safety net, K-9 demonstrations, parades and project smiles. The unit is staffed by officers who perform these functions as well as their normal patrol assignments.
- Staffing – Due to a significant shortage of sworn police officers we were unable to accomplish any of our staffing related goals for FY2019. Although we increased the authorized sworn strength to 40 with the FY2019 budget we were significantly below that number for most of the fiscal year due to mandatory training requirements, resignations and requests for medical and maternity leave.

FY2019 Initiatives

Police Department Review (cont'd)

FY2019 Initiatives and Accomplishments: DIVISION OF MARINE SAFETY

- Waterways Projects – Improved staffing schedule allowed evening patrols to improve water safety in the harbor. Pumped 24,500 gallons of black/gray water from boats moored in the harbor. Expanded officer hours, keeping office open to the public until 7:00 PM daily during the summer season.
- Beach Management and Safety – Guarded an estimated 235,000 patrons at Town owned beaches during the summer of 2018. Implemented a policy to keep lifeguards on ATV's later in the evening on red flag days.
- Grants – Applied for and received state grant funds to assist with the cost of building the new building, floating pier and the dredging of Polpis Harbor entrance channel.

FY2019 Initiatives

Police Department Review (cont'd)

FY2019 Initiatives and Accomplishments: DIVISION OF ADMINISTRATIVE SERVICES

- Community Access – We went live with Energov, inputting all of the licenses that the NPD administers into the software so that they are available to Town Administration and other Town Departments on-line.
- New Storm Prediction and Planning Tool – The Office of Emergency Management (OEM) was selected by the Department of Homeland Security and FEMA to test a prototype of a web based software called *HVX*. This software combines, organizes and analyzes data from the National Hurricane Center, National Weather Service, NOAA, Army Corp of Engineers and our regional hurricane evacuation study (HES). When this data is combined and displayed in HVX is creates the best product that exists for Nantucket OEM to predict and plan for the severity of wind, surge and flooding during a major storm event.
- Radio System - Nantucket OEM worked with Motorola and Cyber Communications Inc. over the course of the year to update Nantucket's radio system. This important update ensures a continuation of dependable digital voice communications and interoperability for public safety and other town services.

FY2019 Initiatives

Police Department Review (cont'd)

FY2019 Initiatives and Accomplishments: ADMINISTRATIVE SERVICES

- Island Wide Waterways Related Project Management – We continue to work on planning and permitting various waterways related projects including the dredging of the Polpis Harbor Entrance Channel, replacement of the Town Pier floating dock, researching installation of a wave barrier at the Town Pier, replacement of the Harbor Masters building at 34 Washington Street and the reconstruction of the F-Street Pier as well as making operational the Shadbush Road facility for the Harbor Master. We successfully completed reconstruction of the Children's Beach Boat Ramp making it more accessible for all size boats at all tide stages.
- Disaster Reimbursement Funds – Nantucket OEM secured federal reimbursement from FEMA for over \$41K in damages caused by various winter storms during the winter of 2018.

FY2020

Police Department Overview

Priorities: ALL DIVISIONS

- Community Safety – Our law enforcement, emergency management, business licensing, communications, information technology and marine safety goals and objectives are intended to improve safety and security of our island community. To insure this is the case we will continuously review our programs to insure that our objectives are being reached.
- Community Access and Transparency – Our programs and goals are intended to improve access to all services provided by this department for all members of our island community. We intend to accomplish this by improving access to services and increasing transparency by implementing changes using technology and policy options.
- Staff Support – Our goals and objectives are intended to support our staff by providing appropriate staffing levels, training, resources and policy direction.

FY2020

Police Department Overview

Significant Changes Year-to-Year: ALL DIVISIONS

- Staffing – Full-time staff retention continues to be a significant problem, primarily in the Division of Police. We continue to experience difficulty in attracting qualified recruits as evidenced by the significant reduction in the number of applications we are receiving when we are hiring full-time police officers and part-time reserve police officers. The Harbor Master's Office also experienced a significant turnover in full-time staff during fiscal year 2019.
- Project Management – While we are making progress on most of the major waterways projects we are experiencing significant delays in the permitting of these projects by the Army Corps of Engineers. The Town's consultant continues to work to get these projects permitted so that work can be accomplished in the limited windows permitted by state law. The Town Pier project has been sent back for redesign after input from the community raised questions about whether or not the design as proposed was adequate for the intended use and lifespan of the structure. Dredging and construction is anticipated to begin in the fall of 2019 barring any unforeseen permitting issues.

FY2020 Budget Police Department

SUMMARY	FY2016 ACTUALS	FY2017 ACTUALS	FY2018 ACTUALS	FY2019 ACTUALS YTD	3-YEAR ACTUAL		FY2019 BUDGET	FY2020 BUDGET	BUDGET \$ Inc/(Decr) FY20/FY19	BUDGET % Inc/(Decr) FY20/FY19
					SIMPLE	COMPOUND				
					AVERAGE	ANNUAL GROWTH RATE				
Payroll Salary	\$ 4,794,751	\$ 4,981,135	\$ 4,798,438	\$ 593,121	\$ 4,858,108	0.0%	\$ 5,832,161	\$ 6,207,230	\$ 375,069	6.4%
Overtime	246,887	255,995	181,583	23,190	\$ 228,155	(14.2%)	238,730	238,730	-	0.0%
Medicare P/R Tax	72,750	74,839	69,310	7,067	\$ 72,299	(2.4%)	87,564	91,514	3,950	4.5%
Rep & Maint	128,847	106,213	114,843	7,127	\$ 116,634	(5.6%)	172,900	176,900	4,000	2.3%
Safety/Uniforms/Ammunition	37,688	48,839	72,779	880	\$ 53,102	39.0%	70,400	72,400	2,000	2.8%
Prof Services	59,281	51,668	44,096	10,213	\$ 51,682	(13.8%)	37,000	37,000	-	0.0%
Supplies	24,887	16,634	30,067	846	\$ 23,862	9.9%	43,000	43,000	-	0.0%
Equipment	31,513	39,333	24,557	72	\$ 31,801	(11.7%)	33,200	43,200	10,000	30.1%
Utilities	47,508	29,608	24,343	1,955	\$ 33,820	(28.4%)	43,300	43,300	-	0.0%
Police Vehicle Expenses	107,884	219,627	210,545	-	\$ 179,352	39.7%	185,000	185,000	-	0.0%
Schools/Police Academy	29,090	51,804	45,778	-	\$ 42,224	25.4%	48,600	48,600	-	0.0%
Animal Control	14,965	16,480	14,687	333	\$ 15,377	(0.9%)	17,000	17,000	-	0.0%
Travel	60,169	38,855	26,274	1,079	\$ 41,766	(33.9%)	62,400	62,400	-	0.0%
Lifeguard Expense	13,413	12,144	24,509	-	\$ 16,689	35.2%	-	-	-	na
Police K-9 Expense	800	2,942	2,241	150	\$ 1,994	67.4%	5,000	5,000	-	0.0%
Other	162,704	214,857	201,690	20,037	\$ 193,084	11.3%	237,830	238,000	170	0.1%
TOTAL POLICE & REV FUNDS	\$ 5,833,134	\$ 6,160,970	\$ 5,885,738	\$ 666,069	\$ 5,819,814	6.2%	\$ 7,114,085	\$ 7,509,274	\$ 395,189	5.6%

FY2020 Budget Harbormaster

SUMMARY	FY2016 ACTUALS	FY2017 ACTUALS	FY2018 ACTUALS	FY2019 ACTUALS YTD	3-YEAR ACTUAL		FY2019 BUDGET	FY2020 BUDGET	BUDGET \$ Inc/(Decr) FY20/FY19	BUDGET % Inc/(Decr) FY20/FY19
					SIMPLE AVERAGE	COMPOUND ANNUAL GROWTH RATE				
Payroll Salary	\$ 619,692	\$ 645,957	\$ 670,003	\$ 193,667	\$ 645,217	4.0%	\$ 740,400	\$ 753,600	\$ 13,200	1.8%
Overtime	36,564	26,185	36,470	17,237	\$ 33,073	(0.1%)	15,000	48,200	\$ 33,200	221.3%
Medicare P/R Tax	9,549	9,785	10,267	3,058	\$ 9,867	3.7%	10,960	11,610	\$ 650	5.9%
Medical Insurance	-	-	-	-	\$ -	na	-	-	\$ -	na
Rep & Maint	146,640	91,140	73,521	26,413	\$ 103,767	(29.2%)	347,350	344,074	\$ (3,276)	(0.9%)
Safety/Uniforms	1,204	86	101	-	\$ 464	(71.1%)	7,600	7,600	\$ -	0.0%
Prof Services	92,120	43,643	46,415	1,805	\$ 60,726	(29.0%)	34,000	34,000	\$ -	0.0%
Supplies	857	105	-	-	\$ 321	(100.0%)	2,500	2,500	\$ -	0.0%
Equipment	850	996	1,092	109	\$ 979	13.4%	10,000	10,000	\$ -	0.0%
Utilities	5,428	5,493	4,127	463	\$ 5,016	(12.8%)	8,600	8,600	\$ -	0.0%
Beach Cleaning Expense	-	-	-	-	\$ -	na	-	-	\$ -	na
Pond Management Expense	-	-	-	-	\$ -	na	-	-	\$ -	na
Energy:Gas/Diesel/Fuel	1,800	2,174	2,535	703	\$ 2,170	18.7%	11,500	11,500	\$ -	0.0%
Travel	634	273	2,321	-	\$ 1,076	91.3%	3,800	3,800	\$ -	0.0%
Lifeguard Expense	3,282	-	303	-	\$ 1,195	(69.6%)	9,000	9,000	\$ -	0.0%
Other	3,525	546	2,424	-	\$ 2,165	(17.1%)	3,400	3,400	\$ -	0.0%
TOTAL HARBORMASTER & REV FUNDS	\$ 922,143	\$ 826,383	\$ 849,579	\$ 243,456	\$ 866,035	1.0%	\$ 1,204,110	\$ 1,247,884	\$ 43,774	3.6%

Appendix

Police Department

- Division of Police
- Division of Marine Safety
- Division of Administrative Services

Police Department – Org Chart



FY2020 Budget Detail

FY2020

Police & Harbormaster Department Exceptions

Positions

Additional Police Officer: \$63,000

Asst Harbormaster Position Upgrade: \$14,200

Lifeguard Supervisor: \$23,500

Operational Expenses ⁽¹⁾

Shark Warning Signs: \$10,000

Capital Items

Harbormaster Industry Road Layup Yard & Workshop: \$495,000

Public Safety Auxiliary Building: \$3,000,000

Maintenance Seasonal Housing Building: \$950,000

⁽¹⁾ Non-controllable expenses such as general insurance, medical insurance, pension costs and utilities are excluded.

TOWN OF NANTUCKET
POLICE DEPARTMENT
FY2020 BUDGET PROJECTION

			3-YEAR ACTUAL							BUDGET	BUDGET
			FY2016	FY2017	FY2018	SIMPLE	COMPOUND	FY2019	FY2020	\$ Inc/(Decr)	% Inc/(Decr)
			ACTUALS	ACTUALS	ACTUALS	AVERAGE	ANNUAL	BUDGET	BUDGET	FY20/FY19	FY20/FY19
							GROWTH RATE				
REVENUES											
1210 POLICE DEPARTMENT											
01210	42430	PARKING FEE INCOME	(10,666)	(14,000)	(10,016)	\$ (11,561)	(3.1%)	(10,000)	\$ (10,000)	\$ -	0.0%
01210	42431	MARKED RECORDS FINES	(9,517)	(10,721)	(12,006)	\$ (10,748)	12.3%	(9,000)	\$ (9,000)	\$ -	0.0%
01210	43228	POLICE ALARM REG FEES	(109,738)	(113,988)	(125,600)	\$ (116,442)	7.0%	(110,000)	\$ (110,000)	\$ -	0.0%
01210	43620	FEES: STREET MUSICIANS	(4,200)	(2,310)	(3,050)	\$ (3,187)	(14.8%)	(2,000)	\$ (2,000)	\$ -	0.0%
01210	44501	TAXI DRIVER ID	(13,475)	(8,725)	(5,275)	\$ (9,158)	(37.4%)	(5,000)	\$ (5,000)	\$ -	0.0%
01210	44502	POLICE PERMITS PARKING	(80,275)	(76,825)	(64,735)	\$ (73,945)	(10.2%)	(70,800)	\$ (70,800)	\$ -	0.0%
01210	44503	POLICE PERMITS PISTOL	(3,513)	(4,835)	(7,598)	\$ (5,315)	47.1%	(3,750)	\$ (3,750)	\$ -	0.0%
01210	47700	DISTRICT COURT FINES	-	(113)	(1,877)	\$ (663)	na	-	\$ -	\$ -	na
01210	47701	POLICE PARKING FINES	(223,712)	(271,074)	(305,840)	\$ (266,875)	16.9%	(215,000)	\$ (215,000)	\$ -	0.0%
01210	48400	POLICE MISC REVENUES	(14,906)	(5,642)	(3,850)	\$ (8,133)	(49.2%)	(2,500)	\$ (2,500)	\$ -	0.0%
01210	48403	INSURANCE REPORTS	(1,335)	(1,071)	(1,000)	\$ (1,135)	(13.5%)	(1,000)	\$ (1,000)	\$ -	0.0%
01210	48415	OFF DUTY POLICE ADMIN CHARGE	(31,113)	(59,799)	(58,612)	\$ (49,841)	37.3%	(60,000)	\$ (60,000)	\$ -	0.0%
SUBTOTAL POLICE DEPARTMENT GF REVENUES			\$ (502,449)	\$ (569,103)	\$ (599,459)	\$ (528,865)	5.1%	\$ (489,050)	\$ (489,050)	\$ -	0%

PERSONNEL EXPENSE

1210 POLICE DEPARTMENT											
01210	51100	SALARY, PERMANENT	3,520,836	3,679,431	3,407,718	\$ 3,535,995	(1.6%)	3,830,000	4,068,700	\$ 238,700	6.2%
01210	51113	SALARY, PERM SHIFT COVERAGE	123,350	135,943	250,166	\$ 169,820	42.4%	135,000	135,000	\$ -	0.0%
01210	51130	POLICE ACADEMY RE-PAY	(14,221)	(6,758)	(7,642)	\$ (9,540)	(26.7%)	-	-	\$ -	na
01210	51200	SALARY, SEASONAL PARKING CONTROL	-	-	-	\$ -	na	-	-	\$ -	na
01210	51300	OVERTIME: SHIFT COVERAGE	228,091	225,095	169,172	\$ 207,453	(13.9%)	200,000	200,000	\$ -	0.0%
01210	51318	OVERTIME:COURT	6,940	14,060	6,780	\$ 9,260	(1.2%)	10,000	10,000	\$ -	0.0%
01210	51319	OVERTIME:REG LATE/CALL BACK	-	-	-	\$ -	na	-	-	\$ -	na
01210	51400	SHIFT DIFFERENTIALS	49,825	48,492	41,510	\$ 46,609	(8.7%)	54,000	54,000	\$ -	0.0%
01210	51551	LABORER'S UNION CERTIFICATION	3,660	3,650	3,380	\$ 3,563	(3.9%)	3,640	3,640	\$ -	0.0%
01210	51600	EDUCATION INCENTIVE	190,322	197,703	167,630	\$ 185,218	(6.2%)	201,000	218,600	\$ 17,600	8.8%
01210	51700	LONGEVITY PAY	79,071	82,700	80,189	\$ 80,653	0.7%	112,100	103,000	\$ (9,100)	(8.1%)
01210	51791	AIRPORT COVERAGE REIMBURSEMENT	(250,000)	(250,000)	(187,500)	\$ (229,167)	(13.4%)	-	-	\$ -	na
01210	51800	HOLIDAY PAY	177,054	190,170	181,480	\$ 182,902	1.2%	195,000	195,000	\$ -	0.0%
01210	51961	MEDICARE P/R TAX	60,586	61,595	57,935	\$ 60,039	(2.2%)	68,600	71,270	\$ 2,670	3.9%
01210	51999	FINCOM TRANSFER SALARIES	-	-	-	\$ -	na	-	-	\$ -	na
SUBTOTAL POLICE DEPARTMENT GF PERSONNEL EXPENSE			\$ 4,175,514	\$ 4,382,082	\$ 4,170,819	\$ 4,105,368	8.0%	\$ 4,809,340	\$ 5,059,210	\$ 249,870	5%

1212 CENTRALIZED DISPATCH (NEW 2013)											
01212	51100	SALARY, PERMANENT	605,721	650,130	604,411	\$ 620,087	(0.1%)	692,400	773,000	\$ 80,600	11.6%
01212	51113	SALARY/PERMNT:SHIFT COVERAGE	35,118	24,890	20,348	\$ 26,785	(23.9%)	25,000	25,000	\$ -	0.0%
01212	51300	OVERTIME	6,856	5,984	4,828	\$ 5,890	(16.1%)	26,230	26,230	\$ -	0.0%
01212	51400	SHIFT DIFFERENTIAL	6,659	7,233	7,313	\$ 7,068	4.8%	7,820	7,820	\$ -	0.0%
01212	51700	LONGEVITY PAY	2,464	5,073	4,042	\$ 3,860	28.1%	7,670	8,050	\$ 380	5.0%
01212	51800	HOLIDAY PAY	32,860	36,557	38,989	\$ 36,135	8.9%	37,720	37,720	\$ -	0.0%
01212	51961	MEDICARE P/R TAX	8,727	9,259	8,581	\$ 8,855	(0.8%)	11,200	12,370	\$ 1,170	10.4%
01212	51999	FINCOM TRANSFER SALARIES	-	-	-	\$ -	na	-	-	\$ -	na
SUBTOTAL CENTRALIZED DISPATCH GF PERSONNEL EXPENSE			\$ 698,405	\$ 739,126	\$ 688,511	\$ 693,941	7.1%	\$ 808,040	\$ 890,190	\$ 82,150	10%

OPERATING EXPENSE

1210 POLICE DEPARTMENT											
1210	52070	TUITION	-	-	-	\$ -	na	2,400	2,400	\$ -	0.0%
1210	52403	REP&MAINT:VEHICLE	47,503	29,054	36,360	\$ 37,639	(12.5%)	35,000	37,000	\$ 2,000	5.7%
1210	52404	REP&MAINT:BUILDING	41,613	34,829	35,023	\$ 37,155	(8.3%)	32,500	34,500	\$ 2,000	6.2%

TOWN OF NANTUCKET
POLICE DEPARTMENT
FY2020 BUDGET PROJECTION

			3-YEAR ACTUAL							BUDGET	BUDGET
			FY2016	FY2017	FY2018	SIMPLE	COMPOUND	FY2019	FY2020	\$ Inc/(Decr)	% Inc/(Decr)
			ACTUALS	ACTUALS	ACTUALS	AVERAGE	ANNUAL	BUDGET	BUDGET	FY20/FY19	FY20/FY19
							GROWTH RATE				
1210	52405	REP&MAINT:EQUIPMENT	16,051	22,249	10,123	\$ 16,141	(20.6%)	25,000	25,000	\$ -	0.0%
1210	52408	OTHER: TOWING	-	100	-	\$ 33	na	3,000	3,000	\$ -	0.0%
1210	52705	RENT/LSE:EQUIPMENT	815	7,233	1,725	\$ 3,258	45.5%	8,500	8,500	\$ -	0.0%
1210	53100	PROFESSIONAL SERVICES	24,143	27,113	10,050	\$ 20,435	(35.5%)	25,000	25,000	\$ -	0.0%
1210	53103	GENERAL:ADVERTISING	1,285	1,196	2,022	\$ 1,501	25.4%	6,000	6,000	\$ -	0.0%
1210	53104	GENERAL:DATA PROCESSING	135,251	170,887	165,108	\$ 157,082	10.5%	180,000	180,000	\$ -	0.0%
1210	53106	GENERAL:CUSTODIAL	1,294	2,120	2,461	\$ 1,958	37.9%	3,000	3,000	\$ -	0.0%
1210	53110	GENERAL:PRINTING	4,980	5,446	544	\$ 3,657	(66.9%)	3,500	3,500	\$ -	0.0%
1210	53111	GENERAL:INVESTIGATIONS	-	-	-	\$ -	na	-	-	\$ -	na
1210	53199	GENERAL: PARKING CLERK	-	8,639	16,754	\$ 8,464	na	10,000	10,000	\$ -	0.0%
1210	53200	POLICE K-9 EXPENSE	800	2,942	2,241	\$ 1,994	67.4%	5,000	5,000	\$ -	0.0%
1210	53401	COMM:TELEPHONE	30,306	12,006	10,992	\$ 17,768	(39.8%)	23,000	23,000	\$ -	0.0%
1210	53402	COMM:POSTAGE	7,453	3,921	1,831	\$ 4,402	(50.4%)	6,300	6,300	\$ -	0.0%
1210	53804	OTHER:FREIGHT	260	787	541	\$ 530	44.1%	1,800	1,800	\$ -	0.0%
1210	54201	OFFICE SUPPLIES	8,075	7,337	8,866	\$ 8,093	4.8%	15,000	15,000	\$ -	0.0%
1210	54302	BLDG&EQ:MAINT & SUPPLIES	15,190	6,249	12,657	\$ 11,365	(8.7%)	11,000	11,000	\$ -	0.0%
1210	54701	SAFETY:UNIFORMS	29,901	37,590	62,204	\$ 43,231	44.2%	53,000	55,000	\$ 2,000	3.8%
1210	54703	SAFETY:AMMUNITION	7,788	11,249	9,401	\$ 9,479	9.9%	13,700	13,700	\$ -	0.0%
1210	54901	FOOD:GENERAL	1,637	1,736	2,016	\$ 1,796	11.0%	1,830	2,000	\$ 170	9.3%
1210	55101	BOOKS/SUBSCRIPTIONS	3,673	3,795	2,439	\$ 3,302	(18.5%)	3,500	3,500	\$ -	0.0%
1210	57101	IN-STATE:MISC TRAVEL	50,567	30,338	19,588	\$ 33,497	(37.8%)	47,500	47,500	\$ -	0.0%
1210	57103	IN-STATE:SEMINARS,PROF GA	1,547	156	60	\$ 588	(80.2%)	2,000	2,000	\$ -	0.0%
1210	57201	OUT-STATE:GENERAL	7,846	8,231	6,625	\$ 7,568	(8.1%)	10,900	10,900	\$ -	0.0%
1210	57301	DUES:PROFESSNL ORGANIZATN	6,055	6,363	6,250	\$ 6,223	1.6%	6,500	6,500	\$ -	0.0%
1210	57802	OTHER:SCHOOLS MISC	9,405	15,496	9,179	\$ 11,360	(1.2%)	13,600	13,600	\$ -	0.0%
1210	57804	OTHER: POLICE ACADEMY	19,685	36,308	36,599	\$ 30,864	36.4%	35,000	35,000	\$ -	0.0%
1210	57806	ANIMAL CONTROL	14,965	16,480	14,687	\$ 15,377	(0.9%)	17,000	17,000	\$ -	0.0%
1210	58501	ADD EQ:NEW EQUIP	15,889	19,533	12,271	\$ 15,898	(12.1%)	22,000	22,000	\$ -	0.0%
1210	58504	ADD EQ:POLICE VEHICLES	106,536	174,031	141,983	\$ 140,850	15.4%	135,000	135,000	\$ -	0.0%
1210	58999	FIN COM TRANS EXP	-	-	-	\$ -	na	-	-	\$ -	na

SUBTOTAL POLICE DEPARTMENT GF OPERATING EXPENSE \$ 610,513 \$ 703,414 \$ 640,600 \$ 648,367 5.6% \$ 757,530 \$ 763,700 \$ 6,170 1%

1291 EMERGENCY PREPAREDNESS

1291	52405	REP&MAINT:EQUIPMENT	1,088	-	1,095	\$ 728	0.3%	1,200	1,200	\$ -	0.0%
1291	53100	PROFESSIONAL SERVICES	563	1,238	6,839	\$ 2,880	248.7%	3,300	3,300	\$ -	0.0%
1291	53401	COMM:TELEPHONE	-	-	-	\$ -	na	300	300	\$ -	0.0%
1291	54701	SAFETY:UNIFORMS	-	-	-	\$ -	na	-	-	\$ -	na
1291	57101	IN-STATE:MISC TRAVEL	209	129	-	\$ 113	(100.0%)	2,000	2,000	\$ -	0.0%
1291	58501	ADD EQ:NEW EQUIP	-	3,667	-	\$ 1,222	na	1,200	1,200	\$ -	0.0%

SUBTOTAL EMERGENCY PREPAREDNESS GF POPERATING EXPENSE \$ 1,859 \$ 5,034 \$ 7,934 \$ 5,009 (21.3%) \$ 8,000 \$ 8,000 \$ - 0%

REVENUES

27214 LOW BEACH HOUSING

27214	48400	MISC REVENUE	(39,995)	(43,985)	(32,300)	\$ (38,760)	(10.1%)	(44,000)	(44,000)	\$ -	0.0%
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SUBTOTAL LOW BEACH HOUSING REVENUE \$ (39,995) \$ (43,985) \$ (32,300) \$ (43,415) (2.5%) \$ (44,000) \$ (44,000) \$ - 0%

27214	52101	UTILITY:ELECTRICITY	9,355	7,866	6,069	\$ 7,763	(19.5%)	8,000	8,000	\$ -	0.0%
27214	52103	UTILITY:FUEL OIL	2,941	5,863	3,960	\$ 4,255	16.0%	7,000	7,000	\$ -	0.0%
27214	52104	UTILITY:PROPANE	1,144	883	986	\$ 1,004	(7.2%)	2,000	2,000	\$ -	0.0%
27214	52105	UTILITY:WATER	3,162	2,991	2,336	\$ 2,830	(14.0%)	3,000	3,000	\$ -	0.0%
27214	52106	UTILITY:SEWER	600	-	-	\$ 200	(100.0%)	-	-	\$ -	na

TOWN OF NANTUCKET
POLICE DEPARTMENT
FY2020 BUDGET PROJECTION

			3-YEAR ACTUAL							BUDGET	BUDGET
			FY2016	FY2017	FY2018	SIMPLE	COMPOUND	FY2019	FY2020	\$ Inc/(Decr)	% Inc/(Decr)
			ACTUALS	ACTUALS	ACTUALS	AVERAGE	ANNUAL	BUDGET	BUDGET	FY20/FY19	FY20/FY19
							GROWTH RATE				
27214	52404	REP&MAINT:BUILDING	6,803	2,508	4,866	\$ 4,726	(15.4%)	40,000	40,000	\$ -	0.0%
27214	52405	REP&MAINT:EQUIPMENT	667	699	922	\$ 763	17.5%	2,000	2,000	\$ -	0.0%
27214	52907	PROPERTY:RUBBISH PICKUP	1,348	1,628	1,267	\$ 1,414	(3.1%)	2,000	2,000	\$ -	0.0%
27214	53100	PROFESSIONAL SERVICES	7,998	3,475	5,475	\$ 5,649	(17.3%)	1,500	1,500	\$ -	0.0%
27214	54303	BLDG&EQ:EXPENDABLE SUP/EQ	563	-	-	\$ 188	(100.0%)	2,000	2,000	\$ -	0.0%
SUBTOTAL LOW BEACH HOUSING EXPENSE			\$ (5,414)	\$ (18,074)	\$ (6,420)	\$ (8,596)	180.3%	\$ 23,500	\$ 23,500	\$ -	0%
VARIANCE FUNDED BY UNRESERVED FUND BAL			\$ -	\$ -	\$ -	\$ -	na	\$ (23,500)	\$ (23,500)	\$ -	0%
TOTAL LOW BEACH HOUSING			\$ (5,414)	\$ (18,074)	\$ (6,420)	\$ (8,596)	180.3%	\$ -	\$ -	\$ -	na

27251 BEACH IMPROVEMENT POLICE REVOLVER*(BEACH IMPROV REV SPLIT IN FY 2015 BETWEEN POLICE AND NATURAL RESOURCES)

27251	48400	MISC REVENUE	-	-	-	\$ -	na	(285,200)	(285,200)	\$ -	0.0%
SUBTOTAL BEACH IMPROVEMENT REVENUE			\$ -	\$ -	\$ -	\$ -	na	\$ (285,200)	\$ (285,200)	\$ -	0%

27251	51100	SALARY PERMANENT	49,631	652	-	\$ 16,761	(100.0%)	65,411	88,800	\$ 23,389	35.8%
27251	51220	SALARY SEASONAL BEACH PATROL	-	-	-	\$ -	na	198,900	222,400	\$ 23,500	11.8%
27251	51319	OVERTIME:SEASONAL	-	-	-	\$ -	na	2,500	2,500	\$ -	0.0%
27251	51320	OVERTIME: BEACH PATROL	-	-	-	\$ -	na	-	-	\$ -	na
27251	51961	MEDICARE P/R TAX	720	9	-	\$ 243	(100.0%)	3,900	4,010	\$ 110	2.8%
27251	52405	REP&MAINT:EQUIPMENT	9,006	8,924	18,188	\$ 12,039	42.1%	35,000	35,000	\$ -	0.0%
27251	52427	REP&MAINT: BEACH PATROL	6,115	7,948	8,267	\$ 7,443	16.3%	2,200	2,200	\$ -	0.0%
27251	53100	PROFESSIONAL SERVICES	15,494	18,166	19,819	\$ 17,827	13.1%	5,200	5,200	\$ -	0.0%
27251	53110	GENERAL:PRINTING	-	2,634	-	\$ 878	na	1,500	1,500	\$ -	0.0%
27251	53158	PROF SERVICES - BEACH PATROL	9,736	48	646	\$ 3,477	(74.2%)	-	-	\$ -	na
27251	54106	SUPPLIES	1,059	3,048	8,544	\$ 4,217	184.1%	15,000	15,000	\$ -	0.0%
27251	54206	EQUIPMENT	-	-	-	\$ -	na	-	-	\$ -	na
27251	54212	EQUIPMENT: BEACH PATROL	15,623	16,134	12,286	\$ 14,681	(11.3%)	10,000	20,000	\$ 10,000	100.0%
27251	54704	SAFETY: UNIFORMS BEACH PATROL	-	-	1,173	\$ 391	na	3,700	3,700	\$ -	0.0%
27251	55808	LIFEGUARD EXPENSE	13,413	12,144	24,509	\$ 16,689	35.2%	-	-	\$ -	na
27251	58504	ADD EQ:POLICE VEHICLES	1,348	45,596	68,562	\$ 15,648	613.2%	50,000	50,000	\$ -	0.0%
SUBTOTAL BEACH IMPROVMT REVOLVER			\$ 122,145	\$ 115,302	\$ 161,994	\$ 44,100	na	\$ 108,111	\$ 165,110	\$ 56,999	53%
VARIANCE FUNDED BY UNRESERVED FUND BAL			\$ (122,145)	\$ (115,302)	\$ (161,994)	\$ (79,149)	na	\$ (108,111)	\$ (165,110)	\$ (56,999)	53%
TOTAL BEACH IMPROVMT REVOLVER			\$ -	\$ -	\$ -	\$ (35,049)	(100.0%)	\$ -	\$ -	\$ -	na

27333 FERRY EMBARKATION FEE

27333	46400	MISC REVENUE	(215,907)	(213,184)	(200,770)	\$ (209,954)	(3.6%)	(195,000)	(195,000)	\$ -	0.0%
SUBTOTAL FERRY EMBARKATION REVENUE			\$ (215,907)	\$ (213,184)	\$ (200,770)	\$ (233,145)	(11.2%)	\$ (195,000)	\$ (195,000)	\$ -	0%

27333	51200	SEASONAL SALARY	182,400	175,268	186,404	\$ 181,357	1.1%	266,500	266,500	\$ -	0.0%
27333	51319	OVERTIME:SEASONAL	5,000	10,856	803	\$ 5,553	(59.9%)	-	-	\$ -	na
27333	51961	MEDICARE P/R TAX	2,717	3,975	2,794	\$ 3,162	1.4%	3,864	3,864	\$ -	0.0%
27333	54701	SAFETY:UNIFORMS	-	-	-	\$ -	na	-	-	\$ -	na
27333	59601	TRANSFERS:GENERAL	-	-	-	\$ -	na	-	-	\$ -	na
SUBTOTAL FERRY EMBARKATION FEE			\$ (25,790)	\$ (23,084)	\$ (10,770)	\$ (43,270)	(46.6%)	\$ 75,364	\$ 75,364	\$ -	na
VARIANCE FUNDED BY UNRESERVED FUND BAL			\$ 25,790	\$ 23,084	\$ 10,770	\$ 16,291	na	\$ (75,364)	\$ (75,364)	\$ -	na
TOTAL FERRY EMBARKATION FEE			\$ -	\$ -	\$ -	\$ (26,979)	(100.0%)	\$ -	\$ -	\$ -	na

TOWN OF NANTUCKET
HARBORMASTER
FY2020 BUDGET PROJECTION

			3-YEAR ACTUAL							BUDGET	BUDGET
			FY2016	FY2017	FY2018	SIMPLE	COMPOUND	FY2019	FY2020	\$ Inc/(Decr)	% Inc/(Decr)
			ACTUALS	ACTUALS	ACTUALS	AVERAGE	ANNUAL	BUDGET	BUDGET	FY20/FY19	FY20/FY19
							GROWTH RATE				
REVENUES											
1295 HARBORMASTER											
1295	43604	MARINE TOWN PIER DOCKAGE	\$ (31,491)	\$ (65,830)	\$ (101,440)	(66,254)	79.5%	(35,000)	\$ (35,000)	\$ -	0.0%
1295	43605	MARINE SLIP RENTALS	(286,043)	(139,217)	(128,878)	(184,713)	(32.9%)	(125,000)	\$ (125,000)	\$ -	0.0%
1295	44210	MARINE LIC COM SHELLFISH	(2,581)	-	-	(860)	(100.0%)	-	\$ -	\$ -	na
1295	44212	MARINE LIC FAM SHELLFISH	(18,993)	(12,465)	(12,110)	(14,523)	(20.1%)	(12,000)	\$ (12,000)	\$ -	0.0%
1295	44220	MOORING WAITING LIST	(4,443)	(2,385)	(1,855)	(2,894)	(35.4%)	(2,350)	\$ (2,350)	\$ -	0.0%
1295	48400	MISC REVENUES	-	-	-	-	na	-	\$ -	\$ -	na
SUBTOTAL HARBORMASTER REVENUES			\$ (343,551)	\$ (219,897)	\$ (244,283)	\$ (269,243)	38.1%	\$ (174,350)	\$ (174,350)	\$ -	0%

PERSONNEL EXPENSE

1295 HARBORMASTER											
01295	51100	SALARY, PERMANENT	166,192	181,568	265,654	204,471	26.4%	228,900	245,200	\$ 16,300	7.1%
01295	51102	SALARY, TEMPORARY	-	-	-	-	na	-	-	\$ -	na
01295	51200	SALARY, SEASONAL	105,150	127,868	125,172	119,397	9.1%	505,800	505,800	\$ -	0.0%
01295	51218	SALARY, SEASONAL - LIFEGUARDS	337,550	323,455	264,349	308,451	(11.5%)	-	-	\$ -	na
01295	51219	SALARY, SEASONAL OVERTIME	-	-	-	-	na	-	-	\$ -	na
01295	51300	OVERTIME	8,235	13,334	36,236	19,268	109.8%	15,000	17,000	\$ 2,000	13.3%
01295	51319	OVERTIME: SEASONAL	28,329	12,851	234	13,804	(90.9%)	-	-	\$ -	na
01295	51551	LABORERS UNION CERTIFICATION	-	-	-	-	na	-	-	\$ -	na
01295	51700	LONGEVITY PAY	6,118	6,625	6,512	6,418	3.2%	3,100	-	\$ (3,100)	(100.0%)
01295	51800	HOLIDAY PAY	4,645	6,441	8,316	6,467	33.8%	2,600	2,600	\$ -	0.0%
01295	51961	MEDICARE P/R TAX	9,548	9,785	10,267	9,867	3.7%	10,960	11,150	\$ 190	1.7%
01295	51999	FIN COM TRANSFER SALARIES	-	-	-	-	na	-	-	\$ -	na
SUBTOTAL HARBORMASTER PERSONNEL EXPENSE			\$ 665,767	\$ 681,926	\$ 716,740	\$ 688,144	8.4%	\$ 766,360	\$ 781,750	\$ 15,390	2%

OPERATING EXPENSE

1295 HARBORMASTER											
1295	52105	UTILITY: WATER	-	-	-	-	na	-	-	\$ -	na
1295	52107	UTILITY: SEWER / LANDFILL	-	433	-	144	na	-	-	\$ -	na
1295	52403	REP&MAINT:VEHICLE	410	5,528	150	2,029	(39.6%)	3,000	3,000	\$ -	0.0%
1295	52404	REP&MAINT:BUILDING	11,929	8,354	339	6,874	(83.1%)	12,000	12,000	\$ -	0.0%
1295	52405	REP&MAINT:EQUIPMENT	8,387	3,949	25,823	12,720	75.5%	26,500	26,500	\$ -	0.0%
1295	52410	REP&MAINT: GENERAL	1,654	1,948	680	1,427	(35.9%)	4,600	4,600	\$ -	0.0%
1295	52411	REP&MAINT:GROUNDS	-	-	-	-	na	350	350	\$ -	0.0%
1295	52705	RENT/LSE:EQUIPMENT	850	996	1,092	979	13.4%	-	-	\$ -	na
1295	52005	BEACH CLEANING EXPENSE	-	-	-	-	na	-	-	\$ -	na
1295	52907	PROPERTY:RUBBISH PICKUP	5,554	7,221	7,341	6,705	15.0%	-	-	\$ -	na
1295	53100	PROFESSIONAL SERVICES	12,893	26,427	4,513	14,611	(40.8%)	6,500	6,500	\$ -	0.0%
1295	53103	GENERAL:ADVERTISING	2,802	168	600	1,190	(53.7%)	2,500	2,500	\$ -	0.0%
1295	53104	GENERAL:DATA PROCESSING	394	378	1,824	865	115.0%	-	-	\$ -	na
1295	53108	POND MANAGEMENT EXPENSE	-	-	-	-	na	-	-	\$ -	na
1295	53110	GENERAL:PRINTING	-	-	-	-	na	-	-	\$ -	na
1295	53114	GENERAL:CONTRACTORS	-	-	-	-	na	-	-	\$ -	na
1295	53401	COMM:TELEPHONE	1,468	1,132	1,602	1,401	4.5%	3,000	3,000	\$ -	0.0%
1295	53804	OTHER:FREIGHT	153	-	-	51	(100.0%)	600	600	\$ -	0.0%
1295	54101	ENERGY:GAS & DIESEL	1,667	-	-	556	(100.0%)	1,500	1,500	\$ -	0.0%

TOWN OF NANTUCKET
HARBORMASTER
FY2020 BUDGET PROJECTION

			3-YEAR ACTUAL							BUDGET	BUDGET
			FY2016	FY2017	FY2018	SIMPLE	COMPOUND	FY2019	FY2020	\$ Inc/(Decr)	% Inc/(Decr)
			ACTUALS	ACTUALS	ACTUALS	AVERAGE	ANNUAL	BUDGET	BUDGET	FY20/FY19	FY20/FY19
							GROWTH RATE				
1295	54201	OFFICE SUPPLIES	857	-	-	286	(100.0%)	1,500	1,500	\$ -	0.0%
1295	54501	CUSTODIAL:CLEANING SUPPLY	-	105	-	35	na	1,000	1,000	\$ -	0.0%
1295	54701	SAFETY:UNIFORMS	1,204	86	101	464	(71.1%)	7,600	7,600	\$ -	0.0%
1295	55808	LIFEGUARD EXPENSE	3,282	-	303	1,195	(69.6%)	9,000	9,000	\$ -	0.0%
1295	57101	IN-STATE:MISC TRAVEL	634	273	2,321	1,076	91.3%	3,000	3,000	\$ -	0.0%
1295	57103	IN-STATE:SEMINARS,PROF GA	-	-	-	-	na	800	800	\$ -	0.0%
1295	57301	DUES:PROFESSNL ORGANIZATN	175	-	-	58	(100.0%)	300	300	\$ -	0.0%
SUBTOTAL HARBORMASTER OPERATING EXPENSE			\$ 54,313	\$ 56,997	\$ 46,688	\$ 52,666	(10.9%)	\$ 83,750	\$ 83,750	\$ -	0%

27295 WATERWAYS IMPROVEMENT REVOLVER

27295	41602	2002 BOAT EXCISE TAX	(50)	(4)	-	(18)	(100.0%)	-	-	\$ -	na
27295	41603	2003 BOAT EXCISE TAX	-	-	-	-	na	-	-	\$ -	na
27295	41604	2004 BOAT EXCISE TAX	(12)	-	-	(4)	(100.0%)	-	-	\$ -	na
27295	41605	2005 BOAT EXCISE TAX	(27)	-	-	(9)	(100.0%)	-	-	\$ -	na
27295	41606	2006 BOAT EXCISE TAX	(27)	(8)	-	(11)	(100.0%)	-	-	\$ -	na
27295	41607	2007 BOAT EXCISE TAX	(93)	(46)	-	(46)	(100.0%)	-	-	\$ -	na
27295	41608	2008 BOAT EXCISE TAX	(58)	(47)	-	(35)	(100.0%)	-	-	\$ -	na
27295	41609	2009 BOAT EXCISE TAX	(59)	(19)	-	(26)	(100.0%)	-	-	\$ -	na
27295	41610	2010 BOAT EXCISE TAX	(61)	(19)	-	(27)	(100.0%)	-	-	\$ -	na
27295	41611	2011 BOAT EXCISE TAX	(128)	(19)	-	(49)	(100.0%)	-	-	\$ -	na
27295	41612	2012 BOAT EXCISE TAX	(62)	(20)	(45)	(42)	(14.5%)	-	-	\$ -	na
27295	41613	2013 BOAT EXCISE TAX	(271)	(32)	(53)	(119)	(55.8%)	-	-	\$ -	na
27295	41614	2014 BOAT EXCISE TAX	(926)	(120)	(220)	(422)	(51.3%)	-	-	\$ -	na
27295	41615	2015 BOAT EXCISE TAX	(34,462)	(512)	(452)	(11,809)	(88.5%)	-	-	\$ -	na
27295	41616	2016 BOAT EXCISE TAX	-	(34,242)	(1,096)	(11,779)	na	-	-	\$ -	na
27295	41617	2017 BOAT EXCISE TAX	-	-	(34,818)	(11,606)	na	-	-	\$ -	na
27295	xxxxx	2018 BOAT EXCISE TAX	-	-	-	-	na	-	-	\$ -	na
27295	43603	MARINE MOORING RENTALS	(75,220)	(80,070)	(74,125)	(76,472)	(0.7%)	(80,000)	(80,000)	\$ -	0.0%
27295	43614	MARINE MOORING PERMITS	(236,295)	(251,595)	(237,701)	(241,864)	0.3%	(215,000)	(215,000)	\$ -	0.0%
27295	48400	MISC REVENUE	-	-	-	-	na	-	-	\$ -	na
27295	49701	TRANSFER FROM GENERAL FUND	-	-	-	-	na	-	-	\$ -	na
SUBTOTAL WATERWAYS IMPROVEMENT REVENUE			\$ (347,752)	\$ (366,751)	\$ (348,509)	\$ (354,337)	6.0%	\$ (295,000)	\$ (295,000)	\$ -	0%

27295	51100	SALARY PERMANENT	37	-	-	12	(100.0%)	-	-	\$ -	na
27295	51300	OVERTIME	-	-	-	-	na	-	31,200	\$ 31,200	na
27295	51319	OVERTIME:SEASONAL	-	-	-	-	na	-	-	\$ -	na
27295	51701	INS PREM:MEDICAL BLUE CROSS	-	-	-	-	na	-	-	\$ -	na
27295	51961	MEDICARE P/R TAX	1	-	-	0	(100.0%)	-	460	\$ 460	na
27295	52405	REP&MAINT:EQUIPMENT	122,025	61,537	42,408	75,323	(41.0%)	282,500	279,224	\$ (3,276)	(1.2%)
27295	53100	PROFESSIONAL SERVICES	65,423	2,649	22,806	30,293	(41.0%)	25,000	25,000	\$ -	0.0%
27295	53110	PROF SERVICES- WATER QUALITY	-	-	-	-	na	1,500	1,500	\$ -	0.0%
27295	54101	ENERGY: GAS & DIESEL	133	2,174	2,535	1,614	337.0%	10,000	10,000	\$ -	0.0%
27295	54206	ADD: NEW EQUIP	-	-	-	-	na	10,000	10,000	\$ -	0.0%
SUBTOTAL WATERWAYS IMPROVEMENT REVOLVER			\$ (160,134)	\$ (300,391)	\$ (280,760)	\$ (247,095)	32.4%	\$ 34,000	\$ 62,384	\$ 28,384	83%
VARIANCE FUNDED BY UNRESERVED FUND BAL							#DIV/0!	na	\$ (9,175)	\$ -	
TOTAL WATERWAYS IMPROVEMENT REVOLVER			\$ (160,134)	\$ (300,391)	\$ (280,760)	\$ (247,095)	29.5%	\$ 24,825	\$ 62,384		

TOWN OF NANTUCKET
HARBORMASTER
FY2020 BUDGET PROJECTION

					3-YEAR ACTUAL				BUDGET	BUDGET	
			FY2016	FY2017	FY2018	SIMPLE	COMPOUND	FY2019	FY2020	\$ Inc/(Decr)	% Inc/(Decr)
			ACTUALS	ACTUALS	ACTUALS	AVERAGE	ANNUAL	BUDGET	BUDGET	FY20/FY19	FY20/FY19
							GROWTH RATE				
27297 LIFEGUARD HOUSING REVOLVER											
27297	48400	MISC REVENUE	(15,010)	(10,070)	(16,435)	(13,838)	4.6%	(15,000)	(15,000)	\$ -	0.0%
SUBTOTAL LIFEGUARD HOUSING REVOLVER REVENUE			\$ (15,010)	\$ (10,070)	\$ (16,435)	\$ (13,838)	(8.6%)	\$ (15,000)	\$ (15,000)	\$ -	0%
27297	52101	UTILITY:ELECTRICITY	1,716	2,790	1,466	1,991	(7.6%)	3,000	3,000	\$ -	0.0%
27297	52104	UTILITY:PROPANE	89	254	111	151	11.8%	600	600	\$ -	0.0%
27297	52105	UTILITY:WATER	1,607	375	417	800	(49.1%)	1,000	1,000	\$ -	0.0%
27297	52106	UTILITY:SEWER	548	510	530	529	(1.7%)	1,000	1,000	\$ -	0.0%
27297	52410	REP&MAINT:GENERAL	2,234	9,824	4,123	5,394	35.8%	18,400	18,400	\$ -	0.0%
27297	53100	PROFESSIONAL SERVICES	8,251	7,347	11,755	9,118	19.4%	1,000	1,000	\$ -	0.0%
TOTAL LIFEGUARD HOUSING REVOLVER			\$ (565)	\$ 11,030	\$ 1,967	\$ 4,144	na	\$ 10,000	\$ 10,000	\$ -	0%

FY2020 Personnel Spreadsheet

Police Department

ORG: 01210

Number of Positions in Department

Full-time Police	34
Full-time Admin/Clerical	6
Part-time Admin/Clerical	0
Seasonal	0
Temporary	0
Vacancies ⁽¹⁾	7
New Positions Requested	0
TOTAL OF ALL POSITIONS	47

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/19 (e.g., B -Step 3)	FY2020 Anniversary Date	FY2020 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other / Contract Academy	Total by Employee
PITTMAN, W.	Chief	40.00	PO01	CONTRACT	10/26/19	163,350	0	20,420	0	0	0	183,770
GIBSON, C.	Deputy Chief	40.00	PO03	D-240 Mos.	07/12/19	149,260	7,470	37,320	1,560	0	0	195,610
MACVICAR, A.	Lieutenant	40.00	PO06	Lt-240 Mos.	07/11/19	143,250	7,170	14,330	0	0	0	164,750
CARNEVALE, C.	Sergeant	40.00	PO10	Sgt-180 Mos.	07/11/19	106,070	5,310	5,310	0	0	0	116,690
CHRETIEN, J.	Sergeant	40.00	PO10	Sgt-180 Mos.	07/01/19	104,630	4,190	10,470	0	0	0	119,290
CLINGER, T.	Sergeant	40.00	PO10	Sgt-240 Mos.	07/01/19	107,180	5,360	5,360	0	0	0	117,900
COAKLEY, B.	Sergeant	40.00	PO10	Sgt-180 Mos.	07/01/19	104,630	4,190	0	0	0	0	108,820
FURTADO, D.	Sergeant	40.00	PO10	Sgt-180 Mos.	07/01/19	107,180	5,360	10,720	0	0	0	123,260
MACK, D.	Sergeant	40.00	PO10	Sgt-240 Mos.	07/01/19	107,180	5,360	10,720	0	0	0	123,260
MARSHALL, K.	Sergeant	40.00	PO10	Sgt-120 Mos.	07/11/19	104,630	4,190	10,470	0	0	0	119,290
MCMULLEN, J	Sergeant	40.00	PO10	Sgt-120 Mos.	07/01/19	102,080	3,070	10,210	0	0	0	115,360
MORNEAU, B.	Sergeant	40.00	PO10	Sgt-120 Mos.	07/11/19	102,080	3,070	10,210	0	0	0	115,360
RAY, T.	Sergeant	40.00	PO10	Sgt-120 Mos.	07/01/19	104,630	4,190	10,470	0	0	0	119,290
ROCKETT, J.	Sergeant	40.00	PO10	Sgt-120 Mos.	07/01/19	102,080	3,070	10,210	0	0	0	115,360
IACOZZI, N	Officer	40.00	PO20	12 Mos.	08/17/19	60,400	0	1,200	0	0	0	61,600
COOK, M.	Officer	40.00	PO20	60 Mos.	07/01/19	60,400	0	6,040	0	0	0	66,440
DESMOND, C	Officer	40.00	PO20	24 Mos.	08/17/19	65,320	0	1,200	0	0	0	66,520
GALE, S.	Officer	40.00	PO20	180 Mos.	07/01/19	85,750	4,290	0	0	0	0	90,040
GIRARD, D.	Officer	40.00	PO20	24 Mos.	07/01/19	60,400	0	1,200	0	0	0	61,600
HARRINGTON, R	Officer	40.00	PO20	12 Mos.	07/01/19	65,320	0	1,200	0	0	0	66,520
HOLLIS, R.	Officer	40.00	PO10	120 Mos	07/01/19	83,710	3,350	0	0	0	0	87,060
DISAIA, N	Officer	40.00	PO20	24 Mos.	08/06/19	60,400	0	1,200	0	0	0	61,600
JOURNET, E	Officer	40.00	PO20	12 Mos.	07/01/19	65,320	0	1,200	0	0	0	66,520
KELLY, C.	Officer	40.00	PO20	60 Mos.	07/01/19	81,660	1,640	1,200	0	0	0	84,500
MACK, J.	Officer	40.00	PO20	240 Mos.	07/01/19	85,750	4,290	8,580	0	0	0	98,620
MANSFIELD, K.	Officer	40.00	PO20	240 Mos.	07/27/19	85,750	4,290	8,580	0	0	5,100	103,720
MASON, J.	Officer	40.00	PO20	60 Mos.	07/01/19	81,660	2,450	1,200	0	0	0	85,310
MASTRIANO, M.	Officer	40.00	PO20	24 Mos.	07/01/19	81,660	2,450	1,200	0	0	0	85,310
MUHR, J.	Officer	40.00	PO20	240 Mos.	07/01/19	85,750	4,290	0	0	0	0	90,040
SCHWENK, A.	Officer	40.00	PO20	24 Mos.	07/01/19	77,780	1,560	1,200	0	0	0	80,540
THOMPSON, C.	Officer	40.00	PO20	60 Mos.	07/01/19	77,780	1,560	1,280	0	0	0	80,620
OLSON, J	Officer	40.00	PO20	12 Mos.	07/01/19	65,320	0	1,200	0	0	0	66,520

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/19 (e.g., B -Step 3)	FY2020 Anniversary Date	FY2020 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other / Contract Academy	Total by Employee
SHIELD,R	Officer	40.00	PO20	24 Mos.	08/06/19	60,400	0	1,200	0	0	0	61,600
WITHERELL, D.	Officer	40.00	PO20	60 Mos.	07/01/19	77,780	1,560	1,200	0	0	0	80,540
MALO,T	Officer	40.00	PO20	Start	08/17/19	60,400	0	1,200	0	0	0	61,600
MILICI,M	Officer	40.00	PO20	Start	08/06/19	60,400	0	1,200	0	0	0	61,600
MCGINTY	Officer	40.00	PO20	Start	07/01/19	60,400	0	1,200	0	0	0	61,600
COLASURDO	Officer	40.00	PO20	Start	07/01/19	60,400	0	1,200	0	0	0	61,600
TERINO	Officer	40.00	PO20	Start	07/01/19	60,400	0	1,200	0	0	0	61,600
BAZIKIO	Officer	40.00	PO20	Start	07/01/19	60,400	0	1,200	0	0	0	61,600
BAXTER, A.	Admin. Licensing	37.50	PO83	Non-Union	07/27/19	73,760	0	0	0	0	0	73,760
DZVONIK,M	Licensing Clerk	40.00	VS04	S2 Step 1	03/15/20	65,720	0	0	0	0	0	65,720
DAVIS,M.	Administrative Assnt.	35.00	PO50	S1 Step 8	07/27/19	80,820	1,620	0	0	0	0	82,440
TOVET,C	Administrative Assnt.	40.00	MA20	S2 Step 9	07/01/19	80,820	3,240	0	520	0	0	84,580
GARY,A	IT Administrator	40.00	PO51	SC Step 9	07/01/19	116,310	0	0	0	0	0	116,310
CIARMATARO, A.	Office Admin.	40.00	PO41	S1 Step 2	07/01/19	59,740	0	0	0	0	0	59,740
CLINGER, S.	Records Clerk	40.00	PO50	S3 Step 9	07/01/19	89,540	4,480	0	1,560	0	0	95,580

(1) Vacancies are either filled or in process of being filled.

Total Salary (enter on Munis 51100)	4,005,700
Total Salary, Permanent: Shift Coverage	135,000
Total Seasonal Salary (enter on Munis 51xxx)	-
Total Longevity (enter on Munis 51700)	103,000
Total Education (enter on Munis 516xx)	218,600
Total Certification Pay (enter on Munis 51551)	3,640
Total Holiday Pay (enter on Munis 518xx)	195,000
Shift Differential (enter on Munis 513xx)	54,000
Overtime (enter on Munis 514xx)	200,000
Salary Subtotal	4,914,940
Medicare (enter on Munis 51961)	71,270
Total	4,986,210

FY2020 Personnel Spreadsheet

Centralized Dispatch

ORG: 01212

Number of Positions in Department

Full-time	10
Part-time	1
Seasonal	0
Temporary	0
Vacancies	0
New Positions Requested ⁽¹⁾	0
TOTAL OF ALL POSITIONS	11

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/19 (e.g., B -Step 3)	FY2020 Anniversary Date	FY2020 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other / Contract Academy	Total by Employee
BURNS, M.	Comm Superv	37.50	PO30	SB Step 7	01/09/20	106,300	2,460	0	0	0	0	108,760
NORRIS, J.	Dispatcher	40.00	PO45	S1 Step 8	06/01/20	73,500	1,470	0	0	0	0	74,970
SMITH, M.	Dispatcher	40.00	PO45	S1 Step 8	05/09/20	73,500	1,470	0	0	0	0	74,970
EGER-ANDERSEN, T.	Dispatcher	40.00	PO45	S1 Step 7	06/27/20	71,400	1,430	0	0	0	0	72,830
CONSIDINE, P.	Dispatcher	40.00	PO45	S1 Step 1	07/01/19	59,700	0	0	0	0	0	59,700
MOREIRA, J.	Dispatcher	40.00	PO45	S1 Step 2	01/25/20	60,900	0	0	0	0	0	60,900
KEVER, ERA	Dispatcher	40.00	PO45	S1 Step 1	07/01/19	59,700	0	0	0	0	0	59,700
HAINY, P.	Dispatcher	40.00	PO45	S1 Step 2	07/10/19	60,900	1,220	0	0	0	0	62,120
PEREZ, W.	Dispatcher	40.00	PO45	S1 Step 1	07/01/19	59,700	0	0	0	0	0	59,700
REYNOLDS, C.	Dispatcher	40.00	PO45	S1 Step 1	07/01/19	59,700	0	0	0	0	0	59,700
GOMES, C.	Dispatcher	40.00	PO45	S1 Step 1	07/10/19	59,800	0	0	0	0	0	59,800
NOBLE, C.	Dispatcher	41.00	NonUnion	S1 Step	07/01/19	27,900	0	0	0	1	0	27,901

⁽¹⁾ 0.5 FTE being requested to bring current part-time position to full-time.

Total Salary (enter on Munis 51100)	773,000
Total Salary, Permanent: Shift Coverage	0
Total Seasonal Salary (enter on Munis 51xxx)	0
Total Longevity (enter on Munis 51700)	8,050
Total Education (enter on Munis 516xx)	0
Total Certification Pay (enter on Munis 51551)	0
Total Holiday Pay (enter on Munis 518xx)	37,720
Shift Differential (enter on Munis 513xx)	7,820
Overtime (enter on Munis 514xx)	26,230
Salary Subtotal	852,820
Medicare (enter on Munis 51961)	12,370
Total	865,190

FY2020 Personnel Spreadsheet

Harbormaster

ORG: 01295

Number of Positions in Department

Full-time	4
Part-time	0
Seasonal	50
Temporary	0
Vacancies	0
New Positions Requested	0

TOTAL OF ALL POSITIONS 54

Name	Position	Hours Per Contract	Job Code	Class & Step as of 6/30/19 (e.g., B -Step 3)	FY2020 Anniversary Date	FY2020 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other	Total by Employee
LUCEY, S	HARBORMASTER	37.50	MA06	SC Step 8	02/26/20	110,900		0	0	2,600	0	113,500
VACANT	ASST HARBORMASTER	40.00	MA02	SA Step 1	06/01/20	74,600	0	0	0	0	0	74,600
CAREY,S	ASST HARBORMASTER	40.00	MA02	SA Step 1	06/01/20	74,600	0	0	0	0	0	74,600
Paid from Beach Revolver						(74,600)	0	0	0	0	0	(74,600)
WITHERELL, A.	WATERWAYS & BEACH MAINTAINOR	40.00	MA26	S1 Step 1	11/30/19	59,700	0	0	0	0	0	59,700
SEASONAL - (3)	SEASONAL ASST HARBORMASTER(S)	40 HRS / 15 WKS		TW Article 7, 4TH Season	N/A	37,100	0	0	0	0	0	37,100
SEASONAL - (QTY 1)	SEASONAL LEAD DOCK WORKERS	40HRS / 26 WKS		TW Article 7	N/A	36,200	0	0	0	0	0	36,200
SEASONAL - (3)	SEASONAL DOCK WORKER	40 HRS / 15 WKS	MA85	TW Article 7, 4TH Season	N/A	35,100	0	0	0	0	0	35,100
SEASONAL - (37)	SEASONAL LIFEGUARDS	40 HRS / 15 WKS	PRLF	TW Article 7, 4TH Season	N/A	321,900	0	0	0	0	0	321,900
SEASONAL - (4)	LONG SEASONAL LIFEGUARDS	41 HRS / 15 WKS	PRLF	TW Article 7, 4TH Season	N/A	51,500	0	0	0	0	0	51,500
SEASONAL - (2)	SEASONAL LIFEGUARD SUPERVISOR	40 HRS / 15 WKS		TW Article 7, 4TH Season	N/A	24,000	0	0	0	0	0	24,000

Total Prorated Salary (enter on Munis 51100)	245,200
Total Seasonal Salary (enter on Munis 51xxx)	505,800
Total Longevity (enter on Munis 51700)	0
Total Education (enter on Munis 516xx)	0
Total Certification Pay (enter on Munis 51551)	0
Total Holiday Pay (enter on Munis 518xx)	2,600
Total Other Pay (enter on Munis line where appropriate)	0
Shift Differential (enter on Munis 513xx)	0
Overtime (enter on Munis 514xx)	15,000
Overtime, Seasonal (enter on Munis 514xx)	0
Salary Subtotal	768,600
Medicare (enter on Munis 51961)	11,150
Total Personnel Services	779,750

FY 2020 Personnel Spreadsheet

Fund 27 / Marine Dept

**ORG 27295
WATERWAYS IMPROVEMENT
MGL CHP 40 SEC 5G**

Number of Positions in Department

Full-time	0
Part-time	0
Seasonal	1
Temporary	0
Vacancies	0
New Positions Requested	0
 TOTAL OF ALL POSITIONS	 1

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/19 (e.g., B -Step 3)	FY2020 Anniversary Date	FY2020 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other	Total by Employee
Org 27295												
SEASONAL - (QTY 1)	SEASONAL MOORING OFFICER	40HRS / 26 WKS	MA71	TW Article 7	N/A	31,200	0	0	0	0	0	31,200

Org 27295	
Total Prorated Salary (enter on Munis 51100)	0
Total Seasonal Salary (enter on Munis 51xxx)	31,200
Total Longevity (enter on Munis 51700)	0
Total Education (enter on Munis 516xx)	0
Total Certification Pay (enter on Munis 51551)	0
Total Holiday Pay (enter on Munis 518xx)	0
Total Other Pay (enter on Munis line where appropriate)	0
Shift Differential (enter on Munis 513xx)	0
Overtime (enter on Munis 514xx)	0
Salary Subtotal	31,200
Medicare (enter on Munis 51961)	460
Total Personnel Services	31,660

FY 2020 Personnel Spreadsheet

Fund 27 - Police Dept

ORG: 27251
 BEACH IMPROV REVOLVER
 MGL CHP 44 SEC 53E1/2

ORG: 27333
 FERRY EMBARKATION
 MGL CHP 46 SEC 129

Number of Positions in Department

Full-time	1	0
Part-time	0	0
Seasonal	17	18
Temporary	0	0
Vacancies	0	0
New Positions Requested	0	0
TOTAL OF ALL POSITIONS	18	18

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/19 (e.g., B -Step 3)	FY2020 Anniversary Date	FY2020 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other	Total by Employee
Org 27251												
SEASONAL - (QTY 17)	SEASONAL BEACH PATROL	40HRS / 15 WKS	PO81	TW Article 7	N/A	198,900	0	0	0	0	0	198,900
CAREY,S	ASST. HARBORMASTER	40.00	MA02	SA Step 1	06/01/20	74,600	0	0	0	0	0	74,600
Org 27333												
SEASONAL - (QTY 18)	COMMUNITY SERVICE OFF	40HRS / 26 WKS	PO80	TW Article 7	N/A	266,500	0	0	0	0	0	266,500

	ORG: 27251	ORG: 27333
Total Prorated Salary (enter on Munis 51100)	74,600	0
Total Seasonal Salary (enter on Munis 51xxx)	198,900	266,500
Total Longevity (enter on Munis 51700)	0	0
Total Education (enter on Munis 516xx)	0	0
Total Certification Pay (enter on Munis 51551)	0	0
Total Holiday Pay (enter on Munis 518xx)	0	0
Total Other Pay (enter on Munis line where appropriate)	0	0
Shift Differential (enter on Munis 513xx)	0	0
Overtime (enter on Munis 514xx)	2,500	0
Salary Subtotal	276,000	266,500
Medicare (enter on Munis 51961)	4,010	3,864
Total Personnel Services	280,010	270,364

FY2020 Budget

Fire Department

FY2019

Fire Dep't Review

Mission

- The mission of the Nantucket Fire Department is to protect the lives and property of the residents and visitors of the Town of Nantucket by providing the highest possible level of service through public education, fire prevention, emergency medical services, fire suppression and mitigations of the effects of natural and man-made disasters consistent with available resources.

Goals

- To reduce the potential of death resulting from injuries to citizens, visitors, and firefighters.
- To reduce the dollar loss from fire in the community.
- To reduce the risk to the community from natural and man-made disasters.
- To provide response times within nationally accepted standards.
- To support our personnel in developing their careers and professionalism.
- Strive to maintain a budget to support the goals & objectives of the organization.

FY2019

Fire Dep't Review (cont'd)

Initiatives

- Initiate Advanced Life Support program
- Train Call Firefighters to FF I/II level
- Create a Apparatus Maintenance Program which includes
 - Service, Testing and Replacement Schedules
- Prepare to coordinate move to New Station
- Study the Sconset Fire Station future in regards to use and possible staffing as needed
- Continue to research the use of available grants
- Continue and Expand fire protection and education programs
- Continue and expand Fire Prevention Inspections to adhere to the Massachusetts Fire Code

FY2019

Fire Dep't Review (cont'd)

Accomplishments in FY19

- Initiated the start of an ALS Program with a Labor agreement outline implementation
- Continued to conduct joint public education with NPD with the “Stop the Bleed” program
- Continued Fire prevention’s outreach trough Generation SAFE which targets 65+ residents in home safety
- Recruit and training
- Vehicles & Equipment
- Added a second Mechanical CPR device to protect EMTs during transport
- A Brush Breaker (Wildland fire truck) has been added to the fleet funded by a ATM17 article.
- First year of a multi year program to replace the aging Air Paks used by Firefighters.
- Support the construction/design of the new fire station in securing bids for “Not In Contract” items.

FY2020

Fire Dep't Overview (cont'd)

Priorities

- Continue with new Fire Station Project
- Advanced Life Support
 - Support the students in obtaining Paramedic certification
 - Start the Process of obtaining an ALS Ambulance license from the state
 - Work with Medical Director and Hospital to establish operation and training standards for the Department's service and paramedics
- Continue to train our people and build the education of our Firefighters and Officers
- Develop and Support an education track for Professional Development of the members towards promotion.
- Develop and support the Call Department and youth programs

FY2020

Fire Dep't Overview (cont)

Significant Changes

- Inspectional services
- Paramedic Training

Key Issues

- Training of all members
- Level of medical service provided

FY2020 Budget Fire Dep't

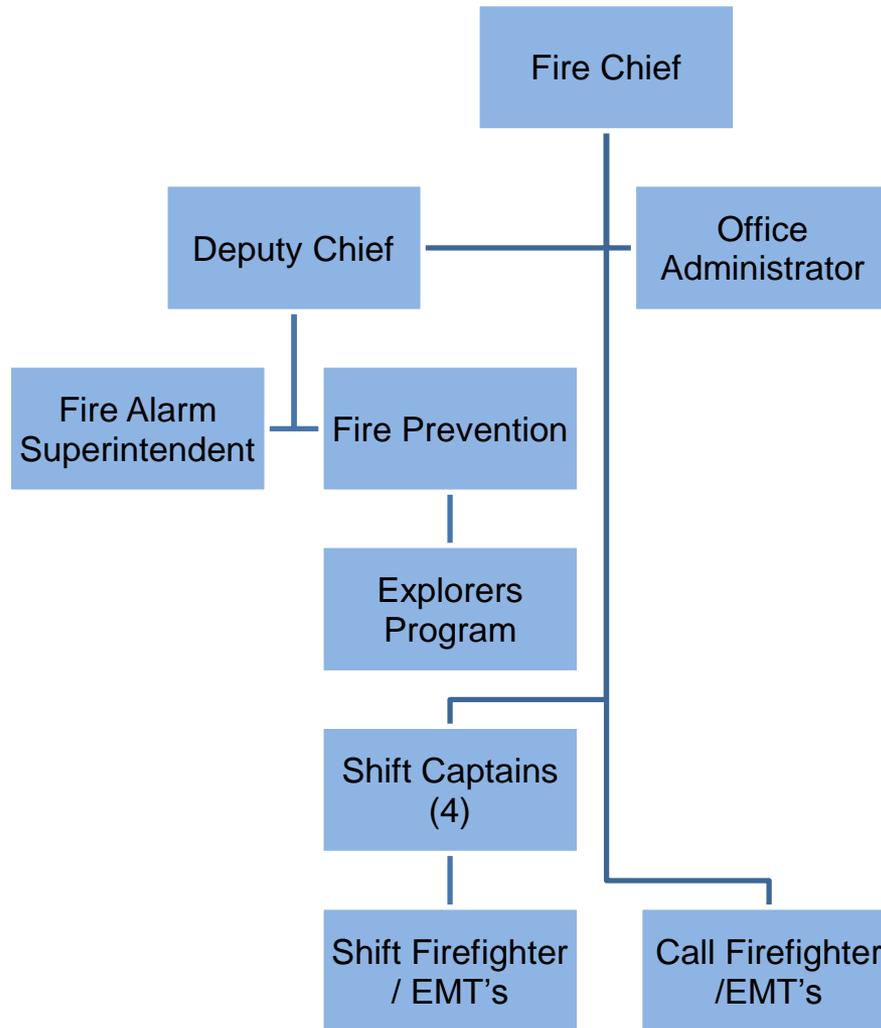
<u>SUMMARY</u>	FY2016 ACTUALS	FY2017 ACTUALS	FY2018 ACTUALS	FY2019 ACTUALS YTD	<u>3-YEAR ACTUAL</u>		FY2019 BUDGET	FY2020 BUDGET	<i>BUDGET</i> \$ Inc/(Decr) FY20/FY19	<i>BUDGET</i> % Inc/(Decr) FY20/FY19
					<i>SIMPLE</i>	<i>COMPOUND</i>				
					AVERAGE	GROWTH RATE				
Payroll Salary	\$ 2,297,325	\$ 2,180,312	\$ 2,105,278	\$ 174,312	\$ 2,194,305	(4.3%)	\$ 2,398,650	\$ 3,022,066	\$ 623,416	26.0%
Overtime	391,719	433,181	282,518	27,755	\$ 369,139	(15.1%)	518,000	518,000	-	0.0%
Medicare P/R Tax	37,104	36,237	33,743	2,930	\$ 35,695	(4.6%)	41,010	47,590	6,580	16.0%
Medical Insurance	14,035	-	-	-	\$ 4,678	(100.0%)	142,100	142,100	-	0.0%
Rep & Maint	73,287	81,048	97,664	1,635	\$ 84,000	15.4%	114,750	104,750	(10,000)	(8.7%)
Safety/Protective Clothing	32,645	23,757	44,969	2,342	\$ 33,790	17.4%	47,300	47,300	-	0.0%
Prof Services	97,166	112,315	119,896	17,342	\$ 109,792	11.1%	190,900	148,900	(42,000)	(22.0%)
Energy- Gas and Diesel	232,852	231,623	297,430	-	\$ 253,968	13.0%	375,000	375,000	-	0.0%
Supplies	8,084	14,775	9,039	697	\$ 10,633	5.7%	13,700	14,700	1,000	7.3%
Equipment	96,286	30,811	12,808	-	\$ 46,635	(63.5%)	-	94,000	94,000	na
Ambulance Expenses	-	18,520	23,227	940	\$ 13,916	na	30,000	30,000	-	0.0%
Rent/Lease Fire Alarm	563	2,065	274	40	\$ 967	(30.3%)	5,000	6,000	1,000	20.0%
Other	19,934	17,244	44,669	300	\$ 27,282	49.7%	22,900	10,600	(12,300)	(53.7%)
TOTAL FIRE DEPT & REV FUNDS	\$ 3,301,001	\$ 3,181,888	\$ 3,071,515	\$ 228,293	\$ 3,184,801	2.9%	\$ 3,899,310	\$ 4,561,006	\$ 661,696	17.0%

Appendix

Fire Department



Fire Dep't – Organizational Chart



FY2020 Budget Detail

FY2020

Fire Dep't Exceptions

Positions

1. FF/Paramedics (2x FT): \$123,496
2. PT Admin Assistant: \$35,000

Operational Expenses ⁽¹⁾

New Training Line Item: \$63,000*
Fire Alarm Superintendent Truck: \$45,000*
Admin Car: \$49,000
New CPR Devices: \$18,000

Capital Items (Ambulance Reserve Fund)

SCBAs Replacement: \$92,534
ALS Equipment: \$50,000
Replace Ambulance #1: \$325,000
Replace Engine #7: \$450,000

(1) Non-controllable expenses such as general insurance, medical insurance, pension costs and utilities are excluded.

(2) *Funded by Free Cash

TOWN OF NANTUCKET
 FIRE DEPARTMENT
 FY2020 BUDGET PROJECTION

			3-YEAR ACTUAL							BUDGET	BUDGET
			FY2016	FY2017	FY2018	SIMPLE	COMPOUND	FY2019	FY2020	\$ Inc/(Decr)	% Inc/(Decr)
			ACTUALS	ACTUALS	ACTUALS	AVERAGE	ANNUAL	BUDGET	BUDGET	FY20/FY19	FY20/FY19
							GROWTH RATE				
REVENUES											
1220 FIRE DEPARTMENT											
01220	42708	FL FLUID STOR/LP/TANK REMOVAL	\$ (14,025)	\$ (11,150)	\$ (10,500)	\$ (11,892)	(13.5%)	(10,000)	\$ (10,000)	\$ -	0.0%
01220	42709	CHARCOAL PERMITS	(890)	-	-	(297)	(100.0%)	-	\$ -	-	na
01220	42710	FIRE REPORTS	(5)	-	-	(2)	(100.0%)	-	\$ -	-	na
01220	43222	FIRE INSPECTION COI	(11,250)	(13,450)	(14,750)	(13,150)	14.5%	(12,500)	\$ (12,500)	-	0.0%
01220	43223	FIRE INSP FEE SMOKE DET	(24,600)	(24,475)	(24,600)	(24,558)	0.0%	(22,000)	\$ (22,000)	-	0.0%
01220	43224	FIRE INSP FEE OIL BURNER	(2,400)	(1,050)	(850)	(1,433)	(40.5%)	(1,000)	\$ (1,000)	-	0.0%
01220	43230	FIRE INSPEC FIRE ALARMS	(1,375)	(1,225)	(375)	(992)	(47.8%)	(1,200)	\$ (1,200)	-	0.0%
01220	44504	FIRE PERMITS MISC	(1,275)	(2,850)	(1,625)	(1,917)	12.9%	(1,500)	\$ (1,500)	-	0.0%
01220	48412	OFF DUTY FIRE			(2,938)	(2,938)	na	(1,500)	\$ (1,500)	-	0.0%
SUBTOTAL FIRE DEPARTMENT GF REVENUE			\$ (55,820)	\$ (54,200)	\$ (55,638)	\$ (55,219)	1.4%	\$ (49,700)	\$ (49,700)	\$ -	0%

1492 TOWN GAS ACCT- FIRE											
1492	48400	TOWN GAS- REVENUES	(54,074)	(43,196)	(65,142)	(54,137)	9.8%	(43,000)	\$ (43,000)	-	0.0%
SUBTOTAL TOWN GAS ACCT REVENUES			\$ (54,074)	\$ (43,196)	\$ (65,142)	\$ (54,137)	(21.3%)	\$ (43,000)	\$ (43,000)	\$ -	0%

PERSONNEL EXPENSE

1220 FIRE DEPARTMENT											
01220	51100	SALARY, PERMANENT	1,871,231	1,808,263	1,769,384	1,816,293	(2.8%)	1,856,500	2,378,496	521,996	28.1%
01220	51115	SALARY, PERMANENT AMB / EMT	2,633	1,230	-	1,288	(100.0%)	10,000	10,000	-	0.0%
01220	51116	SALARY PERMANENT CALL FIREMAN	15,828	9,449	3,494	9,590	(53.0%)	30,000	30,000	-	0.0%
01220	51300	OVERTIME: SHIFT COVERAGE	106,809	129,923	72,839	103,191	(17.4%)	418,000	418,000	-	0.0%
01220	51315	OVERTIME: HOLIDAY	21,207	27,982	29,578	26,256	18.1%	-	-	-	na
01220	51318	OVERTIME EDUCATION DEVELOPMEI	48,686	45,737	24,614	39,679	(28.9%)	100,000	100,000	-	0.0%
01220	51319	OVERTIME: FF CALLBACK	184,053	197,905	125,963	169,307	(17.3%)	-	-	-	na
01220	51400	SHIFT DIFFERENTIALS	17,074	17,402	17,924	17,467	2.5%	25,000	25,000	-	0.0%
01220	51551	LABORER'S UNION CERTIFICATION	921	960	-	627	(100.0%)	-	-	-	na
01220	51600	EDUCATION INCENTIVE	72,804	68,309	52,778	64,630	(14.9%)	58,850	58,310	(540)	(0.9%)
01220	51700	LONGEVITY PAY	67,911	56,056	55,671	59,879	(9.5%)	60,000	67,900	7,900	13.2%
01220	51800	HOLIDAY PAY	12,116	6,624	5,245	7,995	(34.2%)	20,000	20,000	-	0.0%
01220	51961	MEDICARE P/R TAX	33,214	32,704	30,404	32,107	(4.3%)	36,100	41,320	5,220	14.5%
01220	51999	FIN COM TRANSFER SALARIES	-	-	-	-	na	-	-	-	na
SUBTOTAL FIRE DEPARTMENT GF PERSONNEL EXPENSES			\$ 2,454,486	\$ 2,402,545	\$ 2,187,892	\$ 2,348,308	2.8%	\$ 2,614,450	\$ 3,149,026	\$ 534,576	5%

OPERATING EXPENSE

1220 FIRE DEPARTMENT											
01220	52403	REP&MAINT:VEHICLE	66,626	53,855	77,066	65,849	7.6%	55,000	55,000	-	0.0%
01220	52404	REP&MAINT:BUILDING	4,397	14,132	10,777	9,769	56.6%	17,250	7,250	(10,000)	(58.0%)
01220	52405	REP&MAINT:EQUIPMENT	2,264	13,062	9,821	8,382	108.3%	42,500	42,500	-	0.0%
01220	52704	RENT/LSE:FIRE ALARM	563	2,065	274	967	(30.3%)	5,000	6,000	1,000	20.0%

TOWN OF NANTUCKET
 FIRE DEPARTMENT
 FY2020 BUDGET PROJECTION

			3-YEAR ACTUAL							BUDGET	BUDGET
			FY2016	FY2017	FY2018	SIMPLE	COMPOUND	FY2019	FY2020	\$ Inc/(Decr)	% Inc/(Decr)
			ACTUALS	ACTUALS	ACTUALS	AVERAGE	ANNUAL	BUDGET	BUDGET	FY20/FY19	FY20/FY19
							GROWTH RATE				
01220	52907	PROPERTY:RUBBISH PICKUP	1,368	1,338	-	902	(100.0%)	-	-	-	na
01220	53100	PROFESSIONAL SERVICES	42,629	44,511	44,143	43,761	1.8%	100,000	40,000	(60,000)	(60.0%)
01220	53103	GENERAL:ADVERTISING	243	437	115	265	(31.1%)	600	600	-	0.0%
01220	53401	COMM:TELEPHONE	5,962	4,254	5,580	5,265	(3.3%)	6,000	6,000	-	0.0%
01220	53402	COMM:POSTAGE	-	23	-	8	na	500	500	-	0.0%
01220	53804	OTHER:FREIGHT	178	-	-	59	(100.0%)	1,000	1,000	-	0.0%
01220	54201	OFFICE SUPPLIES.	4,903	6,019	5,528	5,483	6.2%	5,000	6,000	1,000	20.0%
01220	54302	BLDG&EQ:MAINT & SUPPLIES	1,688	7,570	3,171	4,143	37.1%	6,000	6,000	-	0.0%
01220	54303	BLDG&EQ:EXPENDABLE SUP/EQ	-	1,186	340	509	na	1,200	1,200	-	0.0%
01220	54501	CUSTODIAL:CLEANING SUPPLY	1,493	-	-	498	(100.0%)	1,500	1,500	-	0.0%
01220	54701	SAFETY:UNIFORMS	13,832	18,073	15,370	15,758	5.4%	17,300	17,300	-	0.0%
01220	54702	SAFETY:PROTECTIVE CLOTHNG	18,813	5,684	29,599	18,032	25.4%	30,000	30,000	-	0.0%
01220	54901	FOOD:GENERAL	302	252	553	369	35.2%	700	1,000	300	42.9%
01220	55101	BOOKS/SUBSCRIPTIONS	-	-	3,338	1,113	na	300	-	(300)	(100.0%)
01220	57101	IN-STATE:MISC TRAVEL	10,732	9,823	33,791	18,115	77.4%	12,500	-	(12,500)	(100.0%)
01220	57103	IN-STATE:SEMINARS,PROF GA	403	277	62	247	(60.8%)	300	-	(300)	(100.0%)
	NEW	TRAINING: NEW LINE ITEM							63,000	63,000	na
01220	57114	AMBULANCE EXPENSES	-	-	-	-	na	-	-	-	na
01220	57301	DUES:PROFESSNL ORGANIZATN	745	840	1,230	938	28.5%	1,000	1,500	500	50.0%
01220	58501	ADD EQ:NEW EQUIP	96,286	30,811	12,808	46,635	(63.5%)	-	94,000	94,000	na
01220	58999	FINCOM TRANSFER EXPENSE	-	-	-	-	na	-	-	-	na

SUBTOTAL FIRE DEPARTMENT GF OPERATING EXPENSES \$ 273,428 \$ 214,211 \$ 253,566 \$ 247,068 7.9% \$ 303,650 \$ 380,350 \$ 76,700 39%

1492 TOWN GAS ACCT- FIRE

1492	54101	ENERGY:GAS & DIESEL	232,852	231,623	297,430	253,968	13.0%	375,000	375,000	-	0.0%
1492	58999	FINCOM TRANSFER EXPENSE	-	-	-	-	na	-	-	-	na

SUBTOTAL TOWN GAS ACCT- FIRE \$ 232,852 \$ 231,623 \$ 297,430 \$ 253,968 (12.4%) \$ 375,000 \$ 375,000 \$ - 0%

27225 AMBULANCE RESERVE FUND

REVENUES

27225	48400	MISC REVENUE	(328,757)	(594,027)	(484,611)	(469,131)	21.4%	(600,000)	(600,000)	-	0.0%
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SUBTOTAL AMBULANCE FUND REVENUES \$ (328,757) \$ (594,027) \$ (484,611) \$ (469,131) 400.6% \$ (600,000) \$ (600,000) \$ - 0%

27225	51100	SALARY PERMANENT	227,149	202,976	191,052	207,059	(8.3%)	338,300	426,630	88,330	26.1%
27225	51300	OVERTIME	7,076	9,998	7,789	8,288	4.9%	-	-	-	na
27225	51315	OVERTIME HOLIDAY	3,659	3,490	4,357	3,835	9.1%	-	-	-	na
27225	51318	OVERTIME:COURT	1,668	3,161	1,531	2,120	(4.2%)	-	-	-	na
27225	51319	OVERTIME:SEASONAL	18,562	14,983	15,847	16,464	(7.6%)	-	-	-	na
27225	51400	SHIFT DIFFERENTIALS	4,380	3,297	3,140	3,606	(15.3%)	-	-	-	na
27225	51600	EDUCATION INCENTIVE	5,280	5,745	5,237	5,421	(0.4%)	-	5,730	5,730	na
27225	51700	LONGEVITY	-	-	1,354	451	na	-	-	-	na
27225	51701	INS PREM:MEDICAL BLUE CROSS	14,035	-	-	4,678	(100.0%)	142,100	142,100	-	0.0%

TOWN OF NANTUCKET
 FIRE DEPARTMENT
 FY2020 BUDGET PROJECTION

			3-YEAR ACTUAL					BUDGET	BUDGET		
			FY2016	FY2017	FY2018	SIMPLE	COMPOUND	FY2019	FY2020	\$ Inc/(Decr)	% Inc/(Decr)
			ACTUALS	ACTUALS	ACTUALS	AVERAGE	ANNUAL	BUDGET	BUDGET	FY20/FY19	FY20/FY19
							GROWTH RATE				
27225	51961	MEDICARE P/R TAX	3,891	3,533	3,340	3,588	(7.4%)	4,910	6,270	1,360	27.7%
27225	53100	PROFESSIONAL SERVICES	54,538	67,804	75,752	66,031	17.9%	90,900	108,900	18,000	19.8%
27225	54206	ADD: EQUIP AMBULANCE	-	18,520	23,227	13,916	na	30,000	30,000	-	0.0%
27225	59601	TRANSFERS:GENERAL	-	-	-	-	na	-	-	-	na
SUBTOTAL AMBULANCE RESERVE FUND			\$ 11,479	\$ (260,518)	\$ (151,985)	\$ (133,675)	na	\$ 6,210	\$ 119,630	\$ 113,420	18%
VARIANCE FUNDED BY UNRESERVED FUND BAL			\$ (11,479)			\$ 133,675		\$ (6,210)	\$ (119,630)		
TOTAL AMBULANCE RESERVE FUND			\$ -	\$ (260,518)	\$ (151,985)	\$ (50,662)	na	\$ -	\$ -		

FY2020 Personnel Spreadsheet

Fire Department

ORG: 01220

Number of Positions in Department

Full-time	30
Part-time	0
Seasonal	0
Temporary	0
Vacancies	0
New Positions Requested	0
TOTAL OF ALL POSITIONS *	30

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/19 (e.g., B-Step 3)	FY2020 Anniversary Date	FY2020 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other	Total by Employee
MURPHY, S.	CHIEF	40.00	FI01	CONTRACT	09/15/19	152,100	0	0	0	0	0	152,100
VACANT - FUNDED	DEPUTY FIRE CHIEF	40.00	FI03			134,700	5,760	0	0	0	0	140,460
HODGE, K.	OFFICE ADMIN	40.00	FI20	STEP 1	07/08/19	68,700	0	0	0	0	0	68,700
BATES, R.	FIRE ALARM	40.00	FI23	STEP	07/11/19	106,976	8,880	4,180	0	0	0	120,036
MITCHELL, S.	FIRE PREVENTION	40.00	FI30	STEP 6	07/11/19	106,976	2,500	5,130	0	0	0	114,606
SHANNON, E.	CAPTAIN/EMT	40.00	FI25	STEP 7	07/11/19	102,954	5,270	5,210	0	0	0	113,434
HANLON, F.	CAPTAIN/EMT	40.00	FI25	STEP 7	07/11/19	102,954	5,270	5,210	0	0	0	113,434
DIXON, M.	CAPTAIN/EMT	40.00	FI25	STEP 6	07/11/19	102,954	5,160	3,130	0	0	0	111,244
ELDRIDGE, E.	CAPTAIN/EMT (ACTING)	40.00	FI25	STEP 7	07/11/19	102,954	5,010	0	0	0	0	107,964
ALLEN, J.	Fire FI / EMT	40.00	FI30	STEP 6	07/11/19	82,846	3,430	5,210	0	0	0	91,486
RAY, C.	Fire FI / EMT	40.00	FI30	STEP 6	07/11/19	89,281	3,590	3,650	0	0	0	96,521
KYMER, C.	Fire FI / EMT	40.00	FI30	STEP 6	07/11/19	82,846	3,430	5,210	0	0	0	91,486
ALLEN, J.	Fire FI / EMT	40.00	FI30	STEP 6	07/11/19	82,846	3,320	2,610	0	0	0	88,776
RAY, C.	Fire FI / EMT	40.00	FI30	STEP 6	07/11/19	82,846	2,480	2,090	0	0	0	87,416
BEAMISH, C.	Fire FI / EMT	40.00	FI30	STEP 6	07/11/19	82,846	2,410	0	0	0	0	85,256
BARBER, N.	Fire FI / EMT	40.00	FI30	STEP 6	07/11/19	102,954	2,540	4,170	0	0	0	109,664
PEKARCİK, D.	Fire FI / EMT	40.00	FI30	STEP 6	07/11/19	82,846	2,480	2,090	0	0	0	87,416
BARBER, B.	Fire FI / EMT	40.00	FI30	STEP 5	07/11/19	78,901	2,350	1,560	0	0	0	82,811
PERRY, S.	Fire FI / EMT	40.00	FI30	STEP 5	07/11/19	78,901	2,380	2,610	0	0	0	83,891
TOWNSEND, J.	Fire FI / EMT	40.00	FI30	STEP 5	07/11/19	85,029	1,670	1,560	0	0	0	88,259
HOLLAND, C.	Fire FI / EMT	40.00	FI30	STEP 4	07/11/19	78,901	0	2,090	0	0	0	80,991
RAMOS, K.	Fire FI / EMT	40.00	FI30	STEP 3	07/11/19	75,144	0	1,560	0	0	0	76,704
SEITZ, J.	Fire FI / EMT	40.00	FI30	STEP 3	07/11/19	80,980	0	1,040	0	0	0	82,020
REZENDES, A.	Fire FI / EMT	40.00	FI30	STEP 2	07/11/19	71,568	0	1,040	0	0	0	72,608
Charged to Ambulance Reserve												
HOLMES, S.	Fire FI / EMT	40.00	FI30	STEP 2	07/11/19	77,124	0	1,040	0	0	0	78,164
ANDERSON, T.	Fire FI / EMT	40.00	FI30	STEP 2	07/11/19	71,568	0	0	0	0	0	71,568
CHATTI, G.	Fire FI / EMT	40.00	FI30	STEP 2	08/07/19	70,113	0	2,090	0	0	0	72,203
ANGELASTRO, D.	Fire FI / EMT	40.00	FI30	STEP 2	07/01/19	70,113	0	1,040	0	0	0	71,153
WEBB, R.	Fire FI / PARAMEDIC	40.00	FI29	STEP 1	09/28/19	66,144	0	520	0	0	0	66,664
FINNEGAN, M.	Fire FI / EMT	41.00	FI30	STEP 1	09/17/19	66,144	0	0	0	0	0	66,144
			Total Charged to Ambulance Reserve				(421,206)	0	(5,730)	0	0	(426,936)
PT ADMIN CLERK						35,000						35,000
Holiday Pay Lump Sum										20,000	0	20,000
Call Amb / EMT Lump Sum (50)										0	10,000	10,000
Call Fireman Lump Sum										0	30,000	30,000

* Includes Ambulance Reserve Personnel

Total Salary (enter on Munis 51100)	2,220,000
Total Seasonal Salary (enter on Munis 51xxx)	0
Total Longevity (enter on Munis 51700)	67,900
Total Education (enter on Munis 516xx)	58,310
Total Certification Pay (enter on Munis 51551)	0
Total Holiday Pay (enter on Munis 518xx)	20,000
Total Other Pay (enter on Munis line where appropriate)	40,000
Shift Differential (enter on Munis 513xx)	25,000
Overtime (enter on Munis 514xx)	418,000
Salary Subtotal	2,849,210
Medicare (enter on Munis 51961)	41,320
Total	2,890,530

FY 2020 Personnel Spreadsheet

Fund 27 / Ambulance Reserve Fund ORG: 27225

Number of Positions in Department

Full-time	6
Part-time	0
Seasonal	0
Temporary	0
Vacancies	0
New Positions Requested	0
 TOTAL OF ALL POSITIONS	 6

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/19 (e.g., B -Step 3)	FY2020 Anniversary Date	FY2020 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other	Total by Employee
REZENDES, A.	Fire FI / EMT	40.00	FI30	STEP 2	07/11/19	71,568	0	1,040	0	0	0	72,608
HOLMES, S.	Fire FI / EMT	40.00	FI30	STEP 2	07/11/19	77,124	0	1,040	0	0	0	78,164
ANDERSON, T.	Fire FI / EMT	40.00	FI30	STEP 2	07/11/19	71,568	0	0	0	0	0	71,568
CHATTI, G.	Fire FI / EMT	40.00	FI30	STEP 2	08/07/19	70,113	0	2,090	0	0	0	72,203
ANGELASTRO, D.	Fire FI / EMT	40.00	FI30	STEP 2	07/01/19	70,113	0	1,040	0	0	0	71,153
WEBB, R.	Fire FI / PARAMEDIC	40.00	FI29	STEP 1	09/28/19	66,144	0	520	0	0	0	66,664
Total Prorated Salary (enter on Munis 51100)											426,630	
Total Seasonal Salary (enter on Munis 51xxx)											0	
Total Longevity (enter on Munis 51700)											0	
Total Education (enter on Munis 516xx)											5,730	
Total Certification Pay (enter on Munis 51551)											0	
Total Holiday Pay (enter on Munis 518xx)											0	
Total Other Pay (enter on Munis line where appropriate)											0	
Shift Differential (enter on Munis 513xx)											0	
Overtime (enter on Munis 514xx)											0	
Salary Subtotal											432,360	
Medicare (enter on Munis 51961)											6,270	
Total Personnel Services											438,630	

FY2020 Budget

Town Clerk Department

FY2019

Town Clerk Dep't Review

- **Mission:** The Town and County Clerk's Office is a Gateway to local government. The Town Clerk is the Town's recording officer, registrar of vital statistics, and chief election official. Our mission is to facilitate the efforts of our residents and visitors to access public information, to enable voters to avail themselves of the democratic process, and to assist the general public with their concerns.
- **Goals:** To continue the process of archival storage for our historic records, and to provide continued access via Laserfiche and technologically up-to-date systems.
- To continue the streamlined filing and organizational systems of our Vaults and office space.
- To research the use and cost of Poll Pads for our Town Meetings, and future Early Voting.
- To research the use and cost of new Voting Tabulators for Elections- to replace the 10+ year old Accuvote.
- To encourage the Town to consider a town-wide records management system via Laserfiche to facilitate public records requests, as well as an archival facility to store our permanent paper records.
- To have an outside staff member take on responsibility of daily electronic meeting postings.
- **Initiatives and Accomplishments:**
 - Due to assistance from Senior Workoff Volunteers, we continue to scan many years' worth of Planning and Zoning, HDC records, etc. into Laserfiche.
 - Research into use of Poll Pads by former Clerk Stover
 - Successfully ran five elections, including two State Elections, in a six-month period
 - Continue streamline and organization of stored & scanned records to off-site storage.

FY2020

Town Clerk Dep't Overview

- **Priorities:** To organize vaults and file cabinets in order to streamline access to our records when needed. Also to achieve help or relief from the daily Meeting Postings. To research new technology for Voter check-in at ATM's and new voting tabulators for elections.

Significant Changes Year-to-Year Extra town meetings and elections put an incredible strain on our budget, and our staff. Addressing the extra work involved means that we are unable to complete our regular statutory duties in (what we believe to be) a timely fashion. We continue to need additional support staff in the bi-annual State Elections because of the implementation of Early Voting.

- **Key Issues** Our increased population has challenged us to try to find better, more efficient ways to serve them. Most significantly, our increased foreign nationals' births and marriages have complicated our registrations necessitating scores of records that must be amended. We are doing 200+ Marriage Licenses per year, and are a birthing community, etc. We are a highly trafficked office, with Marriage Licenses, Birth and Death Certificates, Business Licenses, Taxi Licenses, and law offices needing Certified Copies of Planning/Zoning Decisions (which we also Record the filing of.)
- **The system we have for posting meetings** is prolonged and cumbersome. We posted 960 meetings thus far in FY2019, at often 10 minutes per posting, the staff spent over 180 work hours posting the meetings to our website in order to comply with the Open Meeting Law. We desperately need staff assistance with this process and have asked for the last couple years. This continues to be a huge time drain for us daily.

FY2020 Budget Town Clerk Dep't

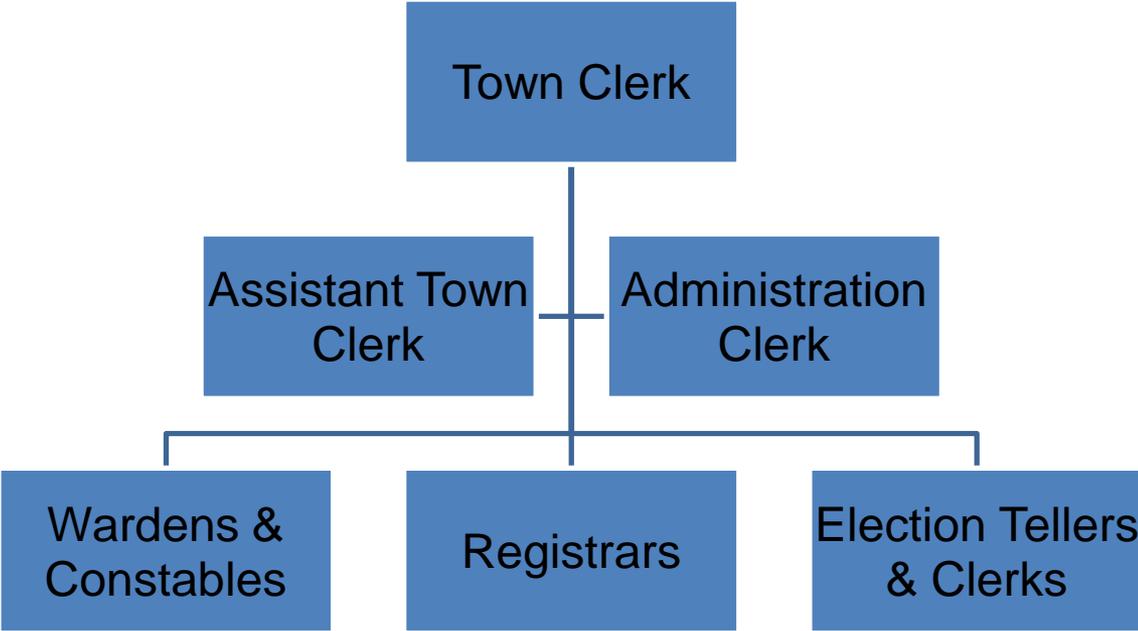
SUMMARY	FY2016 ACTUALS	FY2017 ACTUALS	FY2018 ACTUALS	FY2019 ACTUALS YTD	3-YEAR ACTUAL		FY2019 BUDGET	FY2020 BUDGET	BUDGET \$ Inc/(Decr) FY20/FY19	BUDGET % Inc/(Decr) FY20/FY19
					SIMPLE AVERAGE	COMPOUND ANNUAL GROWTH RATE				
Payroll Salary	\$ 240,062	\$ 255,537	\$ 237,751	\$ 20,605	\$ 244,450	(0.5%)	\$ 258,570	\$ 273,060	\$ 14,490	5.6%
Overtime	3,411	4,673	2,247	-	3,444	(18.8%)	-	-	\$ -	na
Medicare P/R Tax	-	-	-	-	-	na	-	-	\$ -	na
Medical Insurance	-	-	-	-	-	na	-	-	\$ -	na
Rep & Maint	419	544	684	-	549	27.7%	500	500	\$ -	0.0%
Elections	22,574	44,772	18,530	-	28,625	(9.4%)	35,000	20,000	\$ (15,000)	(42.9%)
Prof Services	9,094	29,631	11,939	-	16,888	14.6%	9,000	9,000	\$ -	0.0%
Travel Expenses	4,102	4,143	6,023	-	4,756	21.2%	6,400	6,400	\$ -	0.0%
Supplies	939	2,650	1,269	200	1,619	16.2%	900	900	\$ -	0.0%
Equipment	-	-	-	-	-	na	6,500	-	\$ (6,500)	(100.0%)
Town Meeting	10,905	3,966	4,223	-	6,365	(37.8%)	9,000	9,000	\$ -	0.0%
Other	11,180	9,713	16,659	35	12,517	22.1%	15,900	15,700	\$ (200)	(1.3%)
TOTAL TOWN CLERK	\$ 302,688	\$ 355,628	\$ 299,324	\$ 20,840	\$ 313,773	12.1%	\$ 341,770	\$ 334,560	\$ (7,210)	(2.1%)

Appendix

Town Clerk Department



**Town & County of Nantucket
Organization Chart – Town Clerk Department**



FY2020 Budget Detail

FY2020

Town Clerk Dep't Exceptions

Positions

n/a

Operational Expenses ⁽¹⁾

1. n/a

(1) Non-controllable expenses such as general insurance, medical insurance, pension costs and others are excluded.

TOWN OF NANTUCKET
TOWN CLERK
FY2020 BUDGET PROJECTION

			3-YEAR ACTUAL							BUDGET	BUDGET
			FY2016	FY2017	FY2018	SIMPLE	COMPOUND	FY2019	INC / DEC	\$ Inc/(Decr)	% Inc/(Decr)
			ACTUALS	ACTUALS	ACTUALS	AVERAGE	ANNUAL	BUDGET	BUDGET	FY20/FY19	FY20/FY19
							GROWTH RATE				
REVENUES											
1161	TOWN CLERK										
1161	43702	TOWN CLERK MISC SALES	\$ (571)	\$ (780)	\$ (1,460)	(937)	59.9%	(600)	\$ (600)	\$ -	0.0%
1161	44202	TAXI TRANSFER	(1,200)	(1,400)	(750)	(1,117)	(20.9%)	(1,600)	(1,600)	\$ -	0.0%
1161	44204	TAXI/LIMO LIC RENEWALS	(23,850)	(23,550)	(22,050)	(23,150)	(3.8%)	(22,000)	(22,000)	\$ -	0.0%
1161	44206	OTHER BUSINESS LICENSES	(2,345)	(2,000)	(2,090)	(2,145)	(5.6%)	(2,000)	(2,000)	\$ -	0.0%
1161	44207	OTHER NON-BUS LICENSES	(5,340)	(11,030)	(10,300)	(8,890)	38.9%	(5,500)	(5,500)	\$ -	0.0%
1161	44208	LICENSES - DOMESTIC PARTNERSHP	(25)	-	-	(8)	(100.0%)	-	-	\$ -	na
1161	44209	CLERK LIC DOGS	(4,485)	(3,385)	(3,635)	(3,835)	(10.0%)	(3,000)	(3,000)	\$ -	0.0%
1161	44500	OTHER BUSINESS PERMITS	(6,470)	(10,240)	(8,870)	(8,527)	17.1%	(5,500)	(5,500)	\$ -	0.0%
1161	44501	CERTIFICATIONS	(16,860)	(23,535)	(24,410)	(21,602)	20.3%	(17,000)	(17,000)	\$ -	0.0%
1161	44507	VOTER EXTRACT	(180)	(90)	(60)	(110)	(42.3%)	-	-	\$ -	na
1161	44513	GENEALOGICAL RESEARCH	(148)	(220)	(150)	(173)	0.8%	-	-	\$ -	na
1161	44517	POLE RELOCATION	(850)	(500)	(1,425)	(925)	29.5%	(500)	(500)	\$ -	0.0%
1161	46400	STATE GRANTS-EXTENDED POLLS	(673)	(1,346)	(4,627)	(2,215)	162.2%	-	-	\$ -	na
1161	47707	CODE VIOLATIONS CITATIONS	(14,675)	(28,050)	(7,310)	(16,678)	(29.4%)	-	-	\$ -	na
1161	48400	TOWN CLERK MISC REVENUES	(152)	(500)	(1)	(218)	(91.9%)	-	-	\$ -	na
SUBTOTAL TOWN CLERK REVENUE			\$ (77,823)	\$ (106,626)	\$ (87,138)	\$ (84,503)	24.3%	\$ (57,700)	\$ (57,700)	\$ -	0.0%

PERSONNEL EXPENSE

1161	TOWN CLERK										
1161	51100	SALARY, PERMANENT	234,779	249,828	232,346	238,984	(0.5%)	251,200	265,400	\$ 14,200	5.7%
1161	51300	OVERTIME	3,411	4,673	2,247	3,444	(18.8%)	-	-	\$ -	na
1161	51551	LABORER'S UNION CERTIFICATION	3,280	3,607	3,414	3,434	2.0%	3,600	3,600	\$ -	0.0%
1161	51700	LONGEVITY PAY	2,003	2,101	1,992	2,032	(0.3%)	3,770	4,060	\$ 290	7.7%
1161	51961	MEDICARE P/R TAX	3,516	3,771	3,466	3,584	(0.7%)	3,750	3,960	\$ 210	5.6%
1161	51999	FINCOM TRANSFER SALARIES		-	-	-	na	-	-	\$ -	na
SUBTOTAL TOWN CLERK PERSONNEL EXPENSES			\$ 246,990	\$ 263,980	\$ 243,464	\$ 242,177	10.7%	\$ 262,320	\$ 277,020	\$ 14,700	5.6%

OPERATING EXPENSE

1161	TOWN CLERK										
1161	52401	REP&MAINT:OFFICE EQUIP	419	544	684	549	27.7%	500	500	\$ -	0.0%
1161	52501	MISC PURCH:MICRO/BOOK RES	3,309	-	8,570	3,959	60.9%	2,000	2,000	\$ -	0.0%
1161	52506	TOWN MEETING	10,905	3,966	4,223	6,365	(37.8%)	9,000	9,000	\$ -	0.0%
1161	52507	ELECTIONS	22,574	44,772	18,530	28,625	(9.4%)	35,000	20,000	\$ (15,000)	(42.9%)
1161	53100	PROFESSIONAL SERVICES	9,094	29,631	11,939	16,888	14.6%	9,000	9,000	\$ -	0.0%

TOWN OF NANTUCKET
TOWN CLERK
FY2020 BUDGET PROJECTION

			3-YEAR ACTUAL							BUDGET	BUDGET
			FY2016	FY2017	FY2018	SIMPLE	COMPOUND	FY2019	INC / DEC	\$ Inc/(Decr)	% Inc/(Decr)
			ACTUALS	ACTUALS	ACTUALS	AVERAGE	ANNUAL	BUDGET	BUDGET	FY20/FY19	FY20/FY19
							GROWTH RATE				
1161	53103	GENERAL:ADVERTISING	-	-	-	-	na	-	-	\$ -	na
1161	53107	GENERAL:CENSUS	4,185	4,519	5,829	4,845	18.0%	4,500	4,500	\$ -	0.0%
1161	53110	GENERAL:PRINTING	2,551	3,911	1,640	2,701	(19.8%)	8,000	8,000	\$ -	0.0%
1161	53113	GENERAL:CLERICAL	789	528	-	439	(100.0%)	500	500	\$ -	0.0%
1161	53402	COMM:POSTAGE	-	200	200	133	na	200	200	\$ -	0.0%
1161	54201	OFFICE SUPPLIES	939	2,650	1,269	1,619	16.2%	900	900	\$ -	0.0%
1161	57101	IN-STATE:MISC TRAVEL	781	466	151	466	(56.0%)	1,300	1,300	\$ -	0.0%
1161	57103	IN-STATE:SEMINARS,PROF GA	2,107	3,677	3,832	3,205	34.8%	1,850	1,850	\$ -	0.0%
1161	57201	OUT-STATE:GENERAL	1,214	-	2,040	1,085	29.6%	3,250	3,250	\$ -	0.0%
1161	57301	DUES:PROFESSNL ORGANIZATN	345	405	320	357	(3.7%)	500	500	\$ -	0.0%
1161	57405	INS PREM:EMPLOYEE BONDS	-	150	100	83	na	200	-	\$ (200)	(100.0%)
1161	58501	ADD EQ:NEW EQUIP	-	-	-	-	na	6,500	-	\$ (6,500)	(100.0%)
1161	58999	FINCOM TRANSFER EXPENSE	-	-	-	-	na	-	-	\$ -	na
SUBTOTAL TOWN CLERK OPERATING EXPENSES			\$ 59,214	\$ 95,418	\$ 59,326	\$ 74,459	17.8%	\$ 83,200	\$ 61,500	\$ (21,700)	(26.1%)

FY2020 Personnel Spreadsheet

Town Clerk

ORG: 01161

Number of Positions in Department

Full-time	3
Part-time	0
Seasonal	0
Temporary	0
Vacancies	0
New Positions Requested	0

TOTAL OF ALL POSITIONS 3

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/19 (e.g., B -Step 3)	FY2020 Anniversary Date	FY2020 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other	Total by Employee
VACANT	TOWN CLERK	40.00	TC01	TW Article 7	04/08/19	102,400	0	0	1,000	0	0	103,400
HOLMES, N	ASST. TOWN CLERK	40.00	TC03	S3 Step 8	08/03/19	89,500	1,820	0	1,560	0	0	92,880
HOLDGATE, G.	ADMIN ASST	40.00	TC05	S1 Step 8	08/01/19	73,500	2,240	0	1,040	0	0	76,780
Total Prorated Salary (enter on Munis 51100)												265,400
Total Seasonal Salary (enter on Munis 51xxx)												0
Total Longevity (enter on Munis 51700)												4,060
Total Education (enter on Munis 516xx)												0
Total Certification Pay (enter on Munis 51551)												3,600
Total Holiday Pay (enter on Munis 518xx)												0
Total Other Pay (enter on Munis line where appropriate)												0
Shift Differential (enter on Munis 513xx)												0
Overtime (enter on Munis 514xx)												0
Salary Subtotal												273,060
Medicare (enter on Munis 51961)												3,960
Total Personnel Services												277,020

FY2020 Personnel Spreadsheet

Moderator

ORG: 01114

Number of Positions in Department

Full-time	0
Part-time	1
Seasonal	0
Temporary	0
Vacancies	0
New Positions Requested	0

TOTAL OF ALL POSITION 1

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/19 (e.g., B -Step 3)	FY2020 Anniversary Date	FY2020 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other	Total by Employee
ALGER, S	MODERATOR	(PER DIEM)	MO95	TW Article 7	N/A	175	0	0	0	0	0	175

Total Prorated Salary (enter on Munis 51100)	175
Total Seasonal Salary (enter on Munis 51xxx)	0
Total Longevity (enter on Munis 51700)	0
Total Education (enter on Munis 516xx)	0
Total Certification Pay (enter on Munis 51551)	0
Total Holiday Pay (enter on Munis 518xx)	0
Total Other Pay (enter on Munis line where appropriate)	0
Shift Differential (enter on Munis 513xx)	0
Overtime (enter on Munis 514xx)	0
Salary Subtotal	175
Medicare (enter on Munis 51961)	5
Total Personnel Services	180

FY2020 Budget

Information Technology and GIS
Department

FY2019

IT & GIS Department Review

- **Mission**

Provide a reliable, secure computing environment that facilitates the use of technology to deliver a more effective and efficient government to the citizens and business community of Nantucket.

- **Goals**

- Provide a reliable and secure method for access to information and technology services - hardware redundancy, disaster recovery, server virtualization, computer replacement programs, software upgrades, standardization
- Maintain and improve network infrastructure to support advanced technology services - infrastructure improvements i.e. fiber, Wi-Fi
- Utilize technology to support integrated town processes and improve administration efficiencies - E-permitting, MUNIS, GIS, Records Management
- Enhance technology to support improved communication and communication services for town employees and citizens – Voice over IP, Website, mobile application and collaboration tools

FY2019

IT & GIS Department Review (cont'd)

Initiatives and Accomplishments

- Complete roll-out of the subscription-based Office 365 Pro Plus package
- Complete GIS data layer updates with new imagery acquired in the spring of 2018
- Complete the implementation of our newly designed website, expanding the Town's emergency notification with a new website module called CivicReady
- Complete implementation of E-Permitting for Health and PLUS Departments focusing on those permits currently maintained in legacy system
- Provide retrieval access to historical permit information as legacy system is phased out
- Upgrade to new version of MUNIS requiring the installation of a new forms database and server
- Implement new MUNIS Employee Self-Serve module
- Implement a Server Virtualization environment that provides redundancy, faster recovery times and server management efficiencies, upgrading software applications, if feasible, during the migration
- Expand existing Records Management System to include archived meeting records from our website and provide access to the public via a new Web Portal

FY2020

IT & GIS Department Overview

- Priorities
 - Security assessment and remediation
 - Department fiber connections and increased Internet bandwidth for a more robust and reliable Town network
 - Staffing and department resources to improve IT services and functions
 - Off Site Storage for IT equipment
 - Implement IT Project Portfolio Management to better coordinate town-wide and department services
- Significant Changes Year-to-Year
 - Continually increasing demand for IT support
 - Transition to hosted solutions and increasing use of mobile devices
 - Shift to citizen centric applications
- Key Issues
 - Need for reliable and high bandwidth Internet service
 - Increased complexities with new technological solutions
 - Prioritization of IT Projects as guided by the IT Governance Team and Project Portfolio Management System
 - Limited resources to support key department functions
 - Ensuring data security in a mobile and web-enabled environment

FY2020 Budget

IT & GIS Department

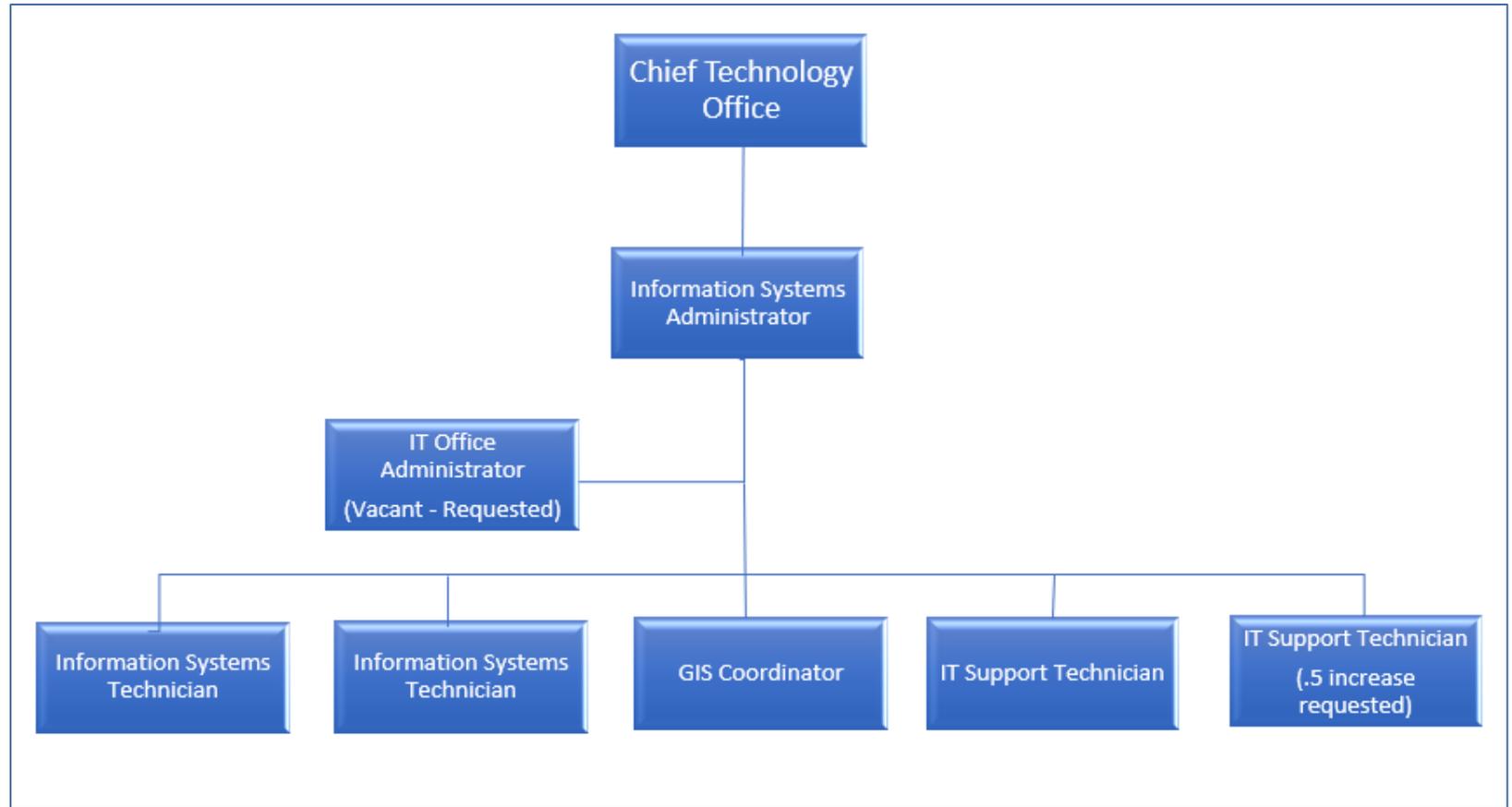
<u>SUMMARY</u>	FY2016 ACTUALS	FY2017 ACTUALS	FY2018 ACTUALS	FY2019 ACTUALS YTD	3-YEAR ACTUAL		FY2019 BUDGET	FY2020 BUDGET	BUDGET \$ Inc/(Decr) FY20/FY19	BUDGET % Inc/(Decr) FY120FY19
					SIMPLE AVERAGE	COMPOUND ANNUAL GROWTH RATE				
Payroll Salary	\$ 449,444	\$ 507,571	\$ 471,971	\$ 50,603	\$ 476,329	2.5%	\$ 639,480	\$ 820,241	\$ 180,761	28.3%
Overtime	1,193	799	989	20	994	(9.0%)	6,000	6,000	-	0.0%
Medicare P/R Tax	6,534	7,371	6,858	734	6,921	2.4%	9,280	10,260	980	10.6%
Repair And Maintenance	-	-	-	-	-	na	4,500	4,500	-	0.0%
Prof Services	286,607	251,844	341,280	10,517	293,244	9.1%	327,000	490,000	163,000	49.8%
General Data Processing	32,701	23,042	21,814	570	25,852	(18.3%)	18,500	24,116	5,616	30.4%
Travel Expenses	8,229	6,924	5,564	-	6,906	(17.8%)	13,500	14,700	1,200	8.9%
Supplies	1,186	2,825	4,148	71	2,719	87.0%	5,000	5,000	-	0.0%
Equipment	-	84,748	47,395	-	44,048	na	40,000	40,000	-	0.0%
Other	3,456	1,440	1,320	-	2,072	(38.2%)	1,500	1,500	-	0.0%
TOTAL IS/GIS	\$ 789,350	\$ 886,565	\$ 901,338	\$ 62,514	\$ 806,601	9.2%	\$ 1,064,760	\$ 1,416,317	\$ 351,557	33.0%

Appendix

IT & GIS Department



Town & County of Nantucket Organization Chart – IT & GIS Department



FY2020 Budget Detail

FY2020

IT & GIS Department Exceptions

Positions

Increase PT to FT: \$30,911
MUNIS Support Specialist: \$82,000

Operational Expenses ⁽¹⁾

1. Upgrade Current Comcast Service: \$17,016
2. Department Vehicle: \$20,000
3. Professional Services: \$163,000

Capital Items

1. Network Infrastructure: \$250,000
2. Replace Town Computers & Printers: \$50,000

⁽¹⁾ Non-controllable expenses such as general insurance, medical insurance, pension costs and utilities are excluded.

FY2020 Budget

Human Resources Department

FY2019

Human Resources Dept Review

- **Mission:** The Human Resources Department is committed to providing Town of Nantucket municipal employees a safe, equitable, positive and productive work environment. We strive to empower our employees to offer exceptional customer service to our community through our leadership in all areas of recruitment, hiring, benefits, employee relations, training and development.

FY2020

Human Resources Dept Overview

- Priorities
 - Further centralization of the Human Resources function
 - Recruitment of qualified candidates to fill open positions
 - Compliance with State and Federal laws/ requirements
 - Collective Bargaining
 - Leverage technology to further improve efficiencies and data analysis
 - Expand professional development and supervisory training opportunities
 - Implementation of the Novak Group staffing study (2018)
 - Development of succession planning for key leadership positions

FY2020 Budget

Human Resources Dept

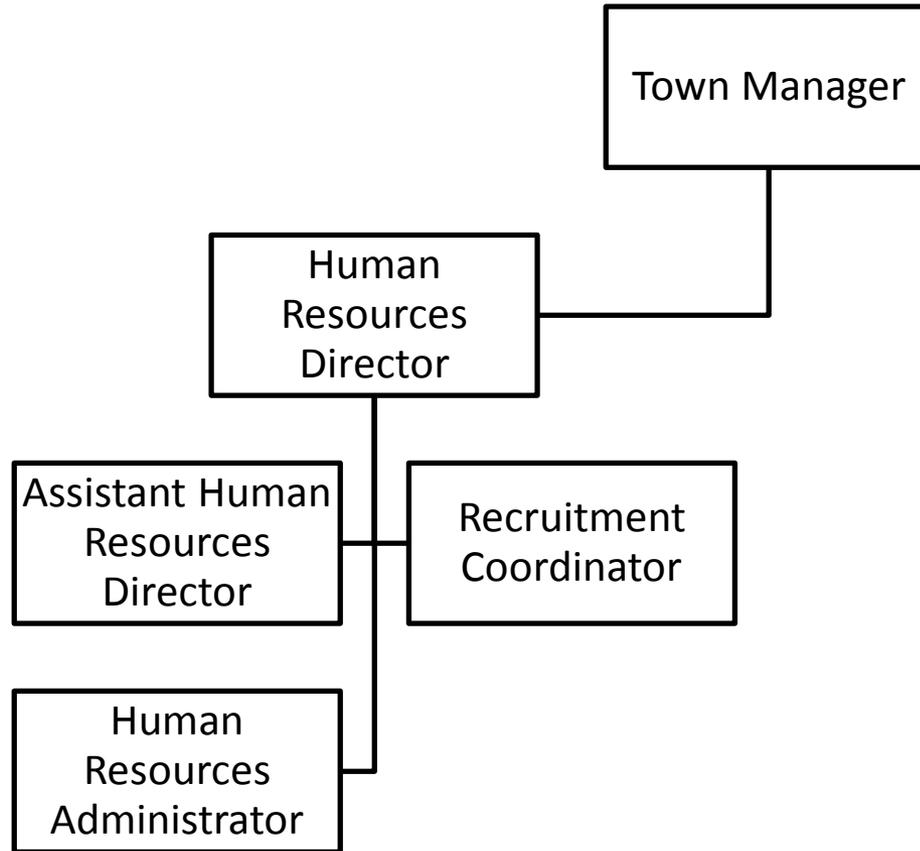
<u>SUMMARY</u>	FY2016 ACTUALS	FY2017 ACTUALS	FY2018 ACTUALS	FY2019 ACTUALS YTD	3-YEAR ACTUAL		FY2019 BUDGET	FY2020 BUDGET	BUDGET \$ Inc/(Decr) FY20/FY19	BUDGET % Inc/(Decr) FY20FY19
					SIMPLE AVERAGE	COMPOUND ANNUAL GROWTH RATE				
Payroll Salary	\$ 168,411	\$ 199,056	\$ 232,248	\$ 17,876	\$ 199,905	17.4%	\$ 287,600	\$ 300,200	\$ 12,600	4.4%
Medicare P/R Tax	2,442	2,649	3,368	259	2,820	17.4%	4,180	4,200	20	0.5%
Prof Services	22,043	34,052	49,626	7,635	35,240	50.0%	50,500	130,500	80,000	158.4%
Travel Expenses	990	283	1,342	-	871	16.4%	10,000	10,000	-	0.0%
Supplies	590	1,039	2,459	-	1,363	104.1%	1,000	1,000	-	0.0%
Equipment	-	-	-	-	-	na	-	-	-	na
Other	9,961	10,738	10,608	2,393	10,435	3.2%	28,700	31,700	3,000	10.5%
TOTAL HUMAN RESOURCES	\$ 204,437	\$ 247,817	\$ 299,650	\$ 28,164	\$ 207,411	9.9%	\$ 381,980	\$ 477,600	\$ 95,620	25.0%

Appendix

Human Resources Department



Town & County of Nantucket Organization Chart – Human Resource Department



FY2019 Budget Detail

FY2020

Human Resources Dept Exceptions

Positions

1. Recruitment Coordinator: \$65,000
2. Position Reclassification: \$6,400

Operational Expenses ⁽¹⁾

1. MEPA Audit: \$30,000
2. OSHA Compliance: \$50,000

(1) Non-controllable expenses such as general insurance, medical insurance, pension costs and others are excluded.

TOWN OF NANTUCKET
HUMAN RESOURCES
FY2020 BUDGET PROJECTION

			3-YEAR ACTUAL							BUDGET	BUDGET
			FY2016	FY2017	FY2018	SIMPLE	COMPOUND	FY2019	FY2020	\$ Inc/(Decr)	% Inc/(Decr)
			ACTUALS	ACTUALS	ACTUALS	AVERAGE	ANNUAL	BUDGET	BUDGET	FY20/FY19	FY20FY19
							GROWTH RATE				
PERSONNEL EXPENSE											
1152 HUMAN RESOURCES											
1152	51100	SALARY, PERMANENT	\$ 168,325	\$ 199,038	\$ 232,154	199,839	17.4%	287,600	300,200	\$ 12,600	4.4%
1152	51102	SALARY, TEMPORARY		-	-	-	na	-	-	\$ -	na
1152	51300	OVERTIME	85	18	94	66	4.7%	-	-	\$ -	na
1152	51700	LONGEVITY PAY	-	-	-	-	na	-	-	\$ -	na
1152	51961	MEDICARE P/R TAX	2,442	2,649	3,368	2,820	17.4%	4,180	4,200	\$ 20	0.5%
1152	51999	FIN COM TRANSFER SALARIES	-	-	-	-	na	-	-	\$ -	na
SUBTOTAL HR PERSONNEL EXPENSES			\$ 170,853	\$ 201,706	\$ 235,616	\$ 172,237	8.6%	\$ 291,780	\$ 304,400	\$ 12,620	4%

OPERATING EXPENSE

1152 HUMAN RESOURCES											
1152	52416	COPIER	2,590	2,998	3,293	2,960	12.8%	2,700	3,700	\$ 1,000	37.0%
1152	53100	PROFESSIONAL SERVICES	22,043	34,052	49,626	35,240	50.0%	50,500	130,500	\$ 80,000	158.4%
1152	53103	GENERAL:ADVERTISING	6,591	6,558	6,490	6,546	(0.8%)	23,000	25,000	\$ 2,000	8.7%
1152	53110	GENERAL:PRINTING	-	-	-	-	na	2,000	2,000	\$ -	0.0%
1152	53401	COMM:TELEPHONE	109	-	-	36	(100.0%)	-	-	\$ -	na
1152	54201	OFFICE SUPPLIES	590	849	2,459	1,299	104.1%	1,000	1,000	\$ -	0.0%
1152	55101	BOOKS/SUBSCRIPTIONS	-	190	-	63	na	-	-	\$ -	na
1152	57101	IN-STATE:MISC TRAVEL	285	115	1,342	581	117.0%	5,000	5,000	\$ -	0.0%
1152	57103	IN-STATE:SEMINARS,PROF GA	705	167	-	291	(100.0%)	5,000	5,000	\$ -	0.0%
1152	57301	DUES:PROFESSNL ORGANIZATN	672	1,182	825	893	10.8%	1,000	1,000	\$ -	0.0%
1152	57807	OTHER:RECRUITING EXPENSES	-	-	-	-	na	-	-	\$ -	na
1152	58501	ADD EQ:NEW EQUIP	-	-	-	-	na	-	-	\$ -	na
SUBTOTAL HR OPERATING EXPENSES			\$ 33,584	\$ 46,111	\$ 64,034	\$ 35,174	17.4%	\$ 90,200	\$ 173,200	\$ 83,000	92%

FY2020 Personnel Spreadsheet

Human Resources

ORG: 01152

Number of Positions in Department

Full-time	2
Part-time	0
Seasonal	0
Temporary	0
Vacancies	0
New Positions Requested	1

TOTAL OF ALL POSITIONS 3

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/19 (e.g., B-Step 3)	FY2020 Anniversary Date	FY2020 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other	Total by Employee
VACANT	DIRECTOR OF LABOR RELATIONS	40.00	SLHR	Contract	07/30/19	60,400	0	0	0	0	0	60,400
PERRY, A.	DIRECTOR OF HR	40.00	SLHI	Non-union	11/28/19	104,000	0	0	0	0	0	104,000
SMITH-JONES, M.	HR GENERALIST	40.00	SLHA	Non-union	07/11/19	54,200	0	0	0	0	0	54,200
MALAVASE, M.	BENEFITS COORDINATOR	40.00	SLHB	Non-union	07/11/19	70,600	0	0	0	0	0	70,600
FY20 RECOMMENDATION BELOW												
MALAVASE, M.	ASSITANT HR DIRECTOR					6,400						6,400
VACANT	RECRUITMENT COORDINATOR	40.00		Non-union		65,000	0	0	0	0	0	65,000
REMOVE- DEFUND	DIRECTOR OF LABOR RELATIONS					-60,400						

Total Prorated Salary (enter on Munis 51100)												289,200
Total Seasonal Salary (enter on Munis 51xxx)												0
Total Longevity (enter on Munis 51700)												0
Total Education (enter on Munis 516xx)												0
Total Certification Pay (enter on Munis 51551)												0
Total Holiday Pay (enter on Munis 518xx)												0
Total Other Pay (enter on Munis line where appropriate)												0
Shift Differential (enter on Munis 513xx)												0
Overtime (enter on Munis 514xx)												0
Salary Subtotal												289,200
Medicare (enter on Munis 51961)												4,200
Total Personnel Services												293,400

FY2020 Budget

Planning and Land Use Services
Department

FY2019

PLUS Department Review

- **Mission:** To coordinate building related permit granting authorities in a single location, prioritizing customer service, providing for internal communication, and improving accountability in a professional environment.
- **Goals:**
 - Continue to improve efficiency in the processing and issuing of permits.
 - Training and education of staff, promotion of inter-divisional knowledge.
 - Broaden access and responsiveness of staff to public.
 - Achieve operational efficiencies.
 - Expand professional staff.
- **Initiatives and Accomplishments:**
 - Reorganized Historic District Commission support staff structure.
 - Improved response time and quality of HDC inspections.
 - Incorporated Energy Office into PLUS structure.
 - Refurbished portions of the 2 Fairgrounds Road office building to improve the public meeting spaces.
 - Began early Town Meeting warrant preparation and review.

FY2020

PLUS Department Overview

- **Priorities**

- Focus on improvement of the Building Division operations, practices, and administration.
- Fill vacant Land Use Specialist position to provide additional support to the HDC.
- Update the 2009 Master Plan.
- Continue to improve cross training and skill level of administrative staff.
- Refine customer service delivery in all divisions.
- Implement more effective enforcement measures.

- **Significant Changes Year-to-Year**

- Additional staff proposed for the Planning and Building Divisions to enhance service to the public.

- **Key Issues**

- Inadequate staffing to complete long-term planning activities, as well as meet day to day demands. Additional staff are needed to support Building, Planning, and HDC related operations.

FY2020 Budget PLUS Department

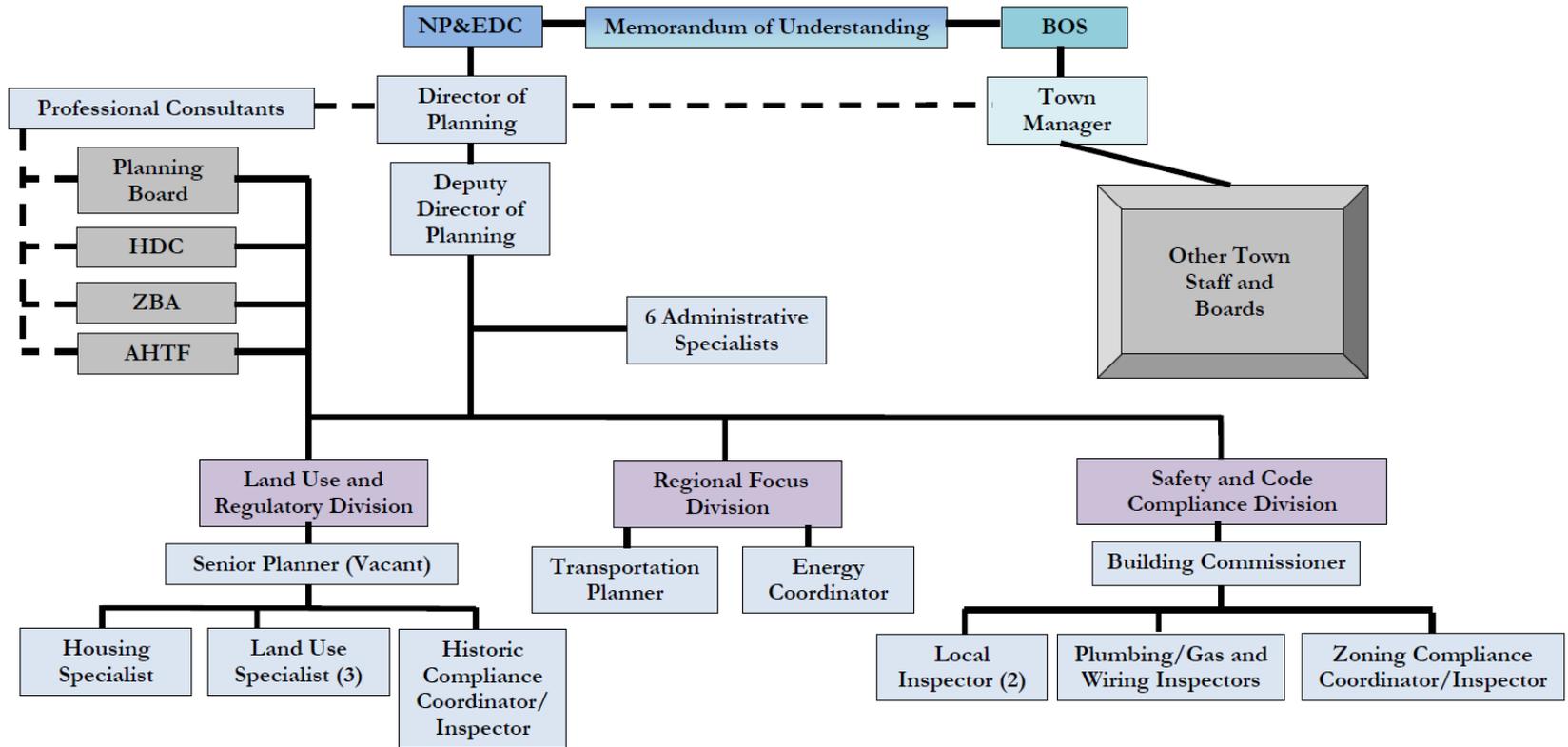
<u>SUMMARY</u>	<u>3-YEAR ACTUAL</u>							FY2019 BUDGET	FY2020 BUDGET	BUDGET \$ Inc/(Decr) FY20/FY19	BUDGET % Inc/(Decr) FY20/FY19
	FY2016	FY2017	FY2018	FY2019	COMPOUND						
	ACTUALS	ACTUALS	ACTUALS	ACTUALS YTD	SIMPLE AVERAGE	ANNUAL GROWTH RATE					
Payroll Salary	\$ 1,352,777	\$ 1,366,207	\$ 1,430,557	\$ 115,388	\$ 1,383,180	2.8%	\$ 1,583,342	\$ 1,821,625	\$ 238,283	15.0%	
Costs of Payroll Shown in 3C Grant (Fund 25)	124,670	124,670	124,670	124,670	124,670	0.0%	124,670	117,900	0.95	(5.4%)	
Overtime	9,470	18,587	35,414	1,745	21,157	93.4%	8,000	20,000	12,000	150.0%	
Medicare P/R Tax	18,319	18,462	20,143	1,698	18,975	4.9%	23,690	26,540	2,850	12.0%	
Medical Insurance	-	-	-	-	-	na	-	-	-	na	
Rep & Maint	32,154	56,557	33,600	240	40,770	2.2%	15,000	15,000	-	0.0%	
Prof Services	24,694	77,533	37,795	-	46,674	23.7%	10,000	10,000	-	0.0%	
Prof Services- Planning Board	4,283	-	75	-	1,453	(86.8%)	-	-	-	na	
Prof Services- Yard Sales	105,023	86,486	45,786	425	79,098	(34.0%)	90,000	90,000	-	0.0%	
Supplies	21,735	34,120	51,048	656	35,634	53.3%	28,000	28,000	-	0.0%	
Travel	37,760	40,992	39,025	4,042	39,259	1.7%	39,700	39,700	-	0.0%	
Other	109,407	99,147	102,483	4,813	103,679	(3.2%)	139,300	139,300	-	0.0%	
Less: 3C Grant Operating Expense	(56,079)	(49,240)	-	-	(35,106)	(100.0%)	(50,000)	(50,000)	-	0.0%	
Less: 3C Grant Payroll Costs (Fund 25)	(124,670)	(124,670)	(124,670)	(124,670)	(124,670)	0.0%	(124,670)	(117,900)	(1)	(5.4%)	
TOTAL PLUS DEPT & REVOLVING FUNDS	\$ 1,659,545	\$ 1,748,850	\$ 1,795,927	\$ 129,008	\$ 1,642,977	7.2%	\$ 1,887,032	\$ 2,140,165	\$ 253,133	13%	

Appendix

PLUS Department



Town & County of Nantucket Organization Chart – PLUS Department



FY 2020 Budget Detail

FY2020

PLUS Dep't Exceptions

Positions

1. Overtime: \$12,000

Operational Expenses ⁽¹⁾

(1) Non-controllable expenses such as general insurance, medical insurance, pension costs and others are excluded.

TOWN OF NANTUCKET
 PLUS DEPARTMENTS
 FY2020 BUDGET PROJECTION

			3-YEAR ACTUAL							BUDGET	BUDGET
			FY2016	FY2017	FY2018	SIMPLE	COMPOUND	FY2019	FY2020	\$ Inc/(Decr)	% Inc/(Decr)
			ACTUALS	ACTUALS	ACTUALS	AVERAGE	ANNUAL	BUDGET	BUDGET	FY20/FY19	FY20/FY19
							GROWTH RATE				
REVENUES											
1174 PLANNING AND LAND USE SERVICES DEPARTMENT											
01174	43203	FILING FEES	\$ (94,896)	(112,763)	(102,386)	(103,348)	3.9%	(95,000)	\$ (95,000)	\$ -	0.0%
01174	43274	INSPECTION FEES	-	-	-	-	na	-	-	\$ -	na
01174	43702	MISC SALES	-	-	-	-	na	-	-	\$ -	na
01174	48450	BOUNCED CHECKS			3,478	3,478	na	-	-	\$ -	na
SUBTOTAL PLANNING AND LAND USE SERVICES DEPT REVENUES			\$ (94,896)	\$ (112,763)	\$ (98,908)	\$ (97,939)	14.4%	\$ (95,000)	\$ (95,000)	\$ -	0%
1249 BUILDING DEPARTMENT											
01249	43207	INSP FEE RESTAURANT	(10,975)	(13,050)	(12,325)	(12,117)	6.0%	(5,000)	(5,000)	\$ -	0.0%
01249	43208	BLDG INSP FEES LODG HSE	(9,850)	(9,400)	(10,350)	(9,867)	2.5%	(6,500)	(6,500)	\$ -	0.0%
01249	43209	BLDG INSP FEE PUBLIC BLDG	(8,675)	(6,573)	(8,375)	(7,874)	(1.7%)	(6,000)	(6,000)	\$ -	0.0%
01249	43213	PLUMBING INSPECTION FEES	(175,645)	(165,545)	(168,147)	(169,779)	(2.2%)	(150,000)	(150,000)	\$ -	0.0%
01249	43214	WIRING INSPECTION FEES	(205,555)	(203,368)	(186,070)	(198,331)	(4.9%)	(185,000)	(185,000)	\$ -	0.0%
01249	43702	INSPECTORS MISC SALES	(9,578)	(6,007)	(7,245)	(7,610)	(13.0%)	-	-	\$ -	na
01249	44206	OTHER BUSINESS LICENSES	(2,500)	(250)	(725)	(1,158)	(46.1%)	-	-	\$ -	na
01249	44500	BUILDING PERMITS	(1,219,361)	(1,222,855)	(1,166,167)	(1,202,794)	(2.2%)	(1,100,000)	(1,115,000)	\$ 15,000	0.0%
SUBTOTAL BUILDING DEPT GF REVENUES			\$ (1,642,139)	\$ (1,627,048)	\$ (1,559,404)	\$ (1,514,945)	12.9%	\$ (1,452,500)	\$ (1,467,500)	\$ 15,000	0%
1691 HISTORIC DISTRICT COMMISSION DEPARTMENT											
01691	43203	FILING FEES	(182,859)	(294,592)	(279,865)	(252,439)	23.7%	(215,000)	(215,000)	\$ -	0.0%
01691	43702	HDC -GUIDE BOOKS & COPIES	(54)	-	-	(18)	(100.0%)	-	-	\$ -	na
01691	47708	HDC VIOLATION FEE	-	-	-	-	na	-	-	\$ -	na
01691	49000	REFUNDS	-	-	-	-	na	-	-	\$ -	na
SUBTOTAL HISTORIC DISTRICT COMMISSION GF REVENUES			\$ (182,913)	\$ (294,592)	\$ (279,865)	\$ (226,756)	20.5%	\$ (215,000)	\$ (215,000)	\$ -	0%

TOWN OF NANTUCKET
 PLUS DEPARTMENTS
 FY2020 BUDGET PROJECTION

			3-YEAR ACTUAL							BUDGET	BUDGET
			FY2016	FY2017	FY2018	SIMPLE	COMPOUND	FY2019	FY2020	\$ Inc/(Decr)	% Inc/(Decr)
			ACTUALS	ACTUALS	ACTUALS	AVERAGE	ANNUAL	BUDGET	BUDGET	FY20/FY19	FY20/FY19
							GROWTH RATE				
PERSONNEL EXPENSE											
1174 PLANNING AND LAND USE SERVICES DEPARTMENT											
01174	51100	SALARY, PERMANENT	644,676	740,181	834,146	739,667	13.7%	916,900	1,136,600	\$ 219,700	24.0%
01174	51300	OVERTIME	8,230	14,747	26,024	16,334	77.8%	8,000	15,000	\$ 7,000	87.5%
01174	51551	LABORERS UNION CERTIFICATION	1,707	1,932	971	1,536	(24.6%)	1,564	1,043	\$ (521)	(33.3%)
01174	51700	LONGEVITY PAY	8,931	5,749	5,924	6,868	(18.6%)	9,802	8,685	\$ (1,117)	(11.4%)
01174	51961	MEDICARE P/R TAX	10,039	11,324	12,573	11,312	11.9%	14,800	16,740	\$ 1,940	13.1%
01174	51999	FINCOM TRANSFER SALARIES	-	-	-	-	na	-	-	\$ -	na
SUBTOTAL PLANNING AND LAND USE SERVICES DEPT PERSONNEL EXP			\$ 673,582	\$ 773,933	\$ 879,638	\$ 718,095	4.6%	\$ 951,066	\$ 1,178,068	\$ 227,002	24%
1249 BUILDING DEPARTMENT											
01249	51100	SALARY, PERMANENT	574,121	590,165	521,995	562,093	(4.6%)	618,300	638,321	\$ 20,021	3.2%
01249	51102	SALARY, TEMPORARY	6,275	7,213	55,375	22,954	197.1%	22,500	22,500	\$ -	0.0%
01249	51300	OVERTIME	1,167	3,840	9,390	4,799	183.7%	-	5,000	\$ 5,000	na
01249	51551	LABORER'S UNION CERTIFICATION	2,091	2,086	1,931	2,036	(3.9%)	2,086	2,086	\$ (0)	(0.0%)
01249	51700	LONGEVITY PAY	7,874	10,007	10,215	9,365	13.9%	12,190	12,390	\$ 200	1.6%
01249	51961	MEDICARE P/R TX	6,726	7,009	7,570	7,102	6.1%	8,890	9,800	\$ 910	10.2%
01249	51999	FIN COM TRANSFER SALARIES	-	-	-	-	na	-	-	\$ -	na
SUBTOTAL BUILDING DEPARTMENT PERSONNEL EXPENSE			\$ 598,254	\$ 620,319	\$ 606,476	\$ 567,806	13.1%	\$ 663,966	\$ 690,097	\$ 26,131	4%
1691 HISTORIC DISTRICT COMMISSION											
01691	51100	SALARY, PERMANENT	102,362	8,832	-	37,064	(100.0%)	-	-	\$ -	na
01691	51300	OVERTIME	73	-	-	24	(100.0%)	-	-	\$ -	na
01691	51551	LABORERS UNION CERTIFICATION	523	44	-	189	(100.0%)	-	-	\$ -	na
01691	51700	LONGEVITY PAY	4,219	-	-	1,406	(100.0%)	-	-	\$ -	na
01691	51961	MEDICARE P/R TAX	1,554	129	-	561	(100.0%)	-	-	\$ -	na
SUBTOTAL HISTORIC DISTRICT COMMISSION PERSONNEL EXPENSES			\$ 108,731	\$ 9,005	\$ -	\$ 75,406	(71.2%)	\$ -	\$ -	\$ -	na

TOWN OF NANTUCKET
 PLUS DEPARTMENTS
 FY2020 BUDGET PROJECTION

			3-YEAR ACTUAL						BUDGET	BUDGET	
			FY2016	FY2017	FY2018	SIMPLE	COMPOUND	FY2019	FY2020	BUDGET	BUDGET
			ACTUALS	ACTUALS	ACTUALS	AVERAGE	ANNUAL	BUDGET	BUDGET	\$ Inc/(Decr)	% Inc/(Decr)
							GROWTH RATE			FY20/FY19	FY20/FY19
OPERATING EXPENSE											
1174 PLANNING AND LAND USE SERVICES DEPARTMENT											
1174	52401	REP&MAINT:OFFICE EQUIP	12,751	11,925	9,113	11,263	(15.5%)	13,000	13,000	\$ -	0.0%
1174	52403	REP&MAINT:VEHICLE	376	2,130	635	1,047	30.0%	2,000	2,000	\$ -	0.0%
1174	52700	RENTALS/LEASES	16,830	16,500	17,903	17,077	3.1%	16,900	16,900	\$ -	0.0%
1174	52703	RENT/LSE:POSTAGE METER	179	1,386	515	693	69.7%	400	400	\$ -	0.0%
1174	53100	PROFESSIONAL SERVICES	24,694	77,171	37,795	46,553	23.7%	10,000	10,000	\$ -	0.0%
1174	53103	GENERAL:ADVERTISING	65,460	51,863	57,974	58,432	(5.9%)	95,000	95,000	\$ -	0.0%
1174	53110	GENERAL:PRINTING	6,114	3,790	5,583	5,162	(4.4%)	4,500	4,500	\$ -	0.0%
1174	53161	PROFESSIONAL SERVICES-YARD SALES	105,023	86,486	45,786	79,098	(34.0%)	90,000	90,000	\$ -	0.0%
1174	53174	PROFESSIONAL SVCS - PBOARD	4,283	-	75	1,453	(86.8%)	-	-	\$ -	na
1174	53401	COMM:TELEPHONE	-	480	1,903	794	na	-	-	\$ -	na
1174	53402	COMM:POSTAGE	11,888	12,759	12,899	12,515	4.2%	13,000	13,000	\$ -	0.0%
1174	54201	OFFICE SUPPLIES	19,087	30,059	47,721	32,289	58.1%	26,000	26,000	\$ -	0.0%
1174	55101	BOOKS/SUBSCRIPTIONS	1,778	2,703	1,821	2,101	1.2%	2,500	2,500	\$ -	0.0%
1174	57050	OTHER CHGS & EXPS	(56,079)	(49,240)	-	(35,106)	(100.0%)	(50,000)	(50,000)	\$ -	0.0%
1174	57101	IN-STATE:MISC TRAVEL	10,158	3,158	8,843	7,386	(6.7%)	12,000	12,000	\$ -	0.0%
1174	57102	IN-STATE:MILEAGE/CAR ALLW	122	-	-	41	(100.0%)	-	-	\$ -	na
1174	57103	IN-STATE:SEMINARS,PROF GA	6,612	250	5,151	4,004	(11.7%)	6,000	6,000	\$ -	0.0%
1174	57201	OUT-STATE:GENERAL	2,224	11,167	7,298	6,896	81.2%	4,700	4,700	\$ -	0.0%
1174	57301	DUES:PROFESSNL ORGANIZATN	5,136	4,885	4,361	4,794	(7.8%)	5,000	5,000	\$ -	0.0%
1174	58501	ADD EQ: NEW EQUIP	19,027	1,235	1,500	7,254	(71.9%)	-	-	\$ -	na
1174	58502	ADD EQ:OFFICE FURNITURE	76	1,695	2,013	1,261	413.9%	-	-	\$ -	na
1174	58503	ADD EQ: VEHICLES	-	41,152	22,195	21,116	na	-	-	\$ -	na
SUBTOTAL PLANNING AND LAND USE SERVICES DEPT OPERATING EXP			\$ 255,738	\$ 311,551	\$ 291,084	\$ 250,322	30.2%	\$ 251,000	\$ 251,000	\$ -	0%

1249 BUILDING DEPARTMENT											
1249	52401	REP&MAINT:OFFICE EQUIP	-	-	-	-	na	-	-	\$ -	na
1249	52403	REP&MAINT:VEHICLE	-	115	157	91	na	-	-	\$ -	na
1249	53100	PROFESSIONAL SERVICES	-	363	-	121	na	-	-	\$ -	na
1249	53110	GENERAL:PRINTING	18	-	-	6	(100.0%)	-	-	\$ -	na
1249	54201	OFFICE SUPPLIES	-	254	289	181	na	-	-	\$ -	na
1249	54702	SAFETY:PROTECTIVE CLOTHNG	2,572	1,722	1,025	1,773	(36.9%)	2,000	2,000	\$ -	0.0%
1249	55101	BOOKS/SUBSCRIPTIONS	975	4,002	-	1,659	(100.0%)	1,000	1,000	\$ -	0.0%
1249	57101	IN-STATE:MISC TRAVEL	16,588	25,152	17,426	19,722	2.5%	15,000	15,000	\$ -	0.0%

TOWN OF NANTUCKET
 PLUS DEPARTMENTS
 FY2020 BUDGET PROJECTION

			<u>3-YEAR ACTUAL</u>						<i>BUDGET</i>	<i>BUDGET</i>	
			FY2016	FY2017	FY2018	SIMPLE	COMPOUND	FY2019	FY2020	\$ Inc/(Decr)	% Inc/(Decr)
			ACTUALS	ACTUALS	ACTUALS	AVERAGE	ANNUAL	BUDGET	BUDGET	FY20/FY19	FY20/FY19
							GROWTH RATE				
1249	57103	IN-STATE:SEMINARS,PROF GA	858	1,265	307	810	(40.2%)	2,000	2,000	\$ -	0.0%
1249	57201	OUT-STATE:GENERAL	1,199	-	-	400	(100.0%)	-	-	\$ -	na
1249	57301	DUES:PROFESSNL ORGANIZATN	1,030	1,260	1,427	1,239	17.7%	1,000	1,000	\$ -	0.0%
1249	58501	ADD EQ:NEW EQUIP	-	389	-	130	na	-	-	\$ -	na
SUBTOTAL BUILDING DEPT OPERATING EXPENSES			\$ 23,240	\$ 34,523	\$ 20,632	\$ 20,440	211.6%	\$ 21,000	\$ 21,000	\$ -	0%

1691 HISTORIC DISTRICT COMMISSION (NOW IN PLANNING BUDGET)

1691	52405	REP&MAINT:EQUIPMENT	-	-	-	-	na	-	-	\$ -	na
1691	53100	PROFESSIONAL SERVICES	-	-	-	-	na	-	-	\$ -	na
1691	53103	GENERAL:ADVERTISING	-	-	-	-	na	-	-	\$ -	na
1691	53110	GENERAL:PRINTING	-	-	-	-	na	-	-	\$ -	na
1691	54201	OFFICE SUPPLIES	-	-	-	-	na	-	-	\$ -	na
1691	55101	BOOKS/SUBSCRIPTIONS	-	-	-	-	na	-	-	\$ -	na
1691	57101	IN-STATE:MISC TRAVEL	-	-	-	-	na	-	-	\$ -	na
1691	57103	IN-STATE:SEMINARS,PROF GA	-	-	-	-	na	-	-	\$ -	na
1691	57201	OUT-STATE:GENERAL	-	-	-	-	na	-	-	\$ -	na
1691	57301	DUES:PROFESSNL ORGANIZATN	-	-	-	-	na	-	-	\$ -	na
SUBTOTAL HISTORIC DISTRICT COMMISSION OPERATING EXPENSES			\$ -	\$ -	\$ -	\$ 3,857	(100.0%)	\$ -	\$ -	\$ -	na

FY2020 Personnel Spreadsheet

Fund 25 / Planning Office

ORG: 29174
State Grant

Number of Positions in Department

Full-time	1
Part-time	1
Seasonal	0
Temporary	0
Vacancies	0
New Positions Requested	0

TOTAL OF ALL POSITIONS 2

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/19 <small>(e.g., B -Step 3)</small>	FY2020 Anniversary Date	FY2020 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other	Total by Employee
BURNS, T	TRANS PLANNER	35.00	PL11	SC Step 8	07/01/19	110,900	0	0	521	0	0	111,421
VORCE, A	DIRECTOR	4.00	PL01	CONTRACT	02/01/19	14,400	0	0	0	0	0	14,400
Total Prorated Salary (enter on Munis 51100)												125,300
Total Seasonal Salary (enter on Munis 51xxx)												0
Total Longevity (enter on Munis 51700)												0
Total Education (enter on Munis 516xx)												0
Total Certification Pay (enter on Munis 51551)												521
Total Holiday Pay (enter on Munis 518xx)												0
Total Other Pay (enter on Munis line where appropriate)												0
Shift Differential (enter on Munis 513xx)												0
Overtime (enter on Munis 514xx)												0
Salary Subtotal												125,821
Medicare (enter on Munis 51961)												1,830
Total Personnel Services												127,651

FY2020 Personnel Spreadsheet

Planning and Land Use Services

ORG: 01174

Number of Positions in Department

Full-time	12
Part-time	0
Seasonal	0
Temporary	0
Vacant - Funded	4
New Positions Requested	0
 TOTAL OF ALL POSITIONS	 16

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/19 (e.g., B -Step 3)	FY2020 Anniversary Date	FY2020 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other	Total by Employee
VORCE, A	DIRECTOR	40.00	PL01	Contract	02/01/19	145,600	0	0	0	0	0	145,600
10% of Salary Charged to Fund 25/Planning Office		(4.00)				(14,400)	0	0	0	0	0	(14,400)
SNELL, L	DEPUTY DIRECTOR OF PLANNING	40.00	PL05	Contract	07/08/19	132,100	0	0	0	0	0	132,100
BURNS, T	TRANS PLANNER	35.00	PL11	SC Step 8	07/01/19	110,900	4,457	0	521	0	0	115,878
100% of Salary Charged to Fund 25/Planning Office		(35.00)				(110,900)	0	0	(521)	0	0	(111,421)
ANTONIETTI, E.	LAND USE SPECIALIST	35.00	PL20	SA Step 2	07/11/19	76,100	1,400	0	0	0	0	77,500
BACKUS, H.	LAND USE SPECIALIST	35.00	PL07	SA Step 1	07/01/19	74,600	0	0	0	0	0	74,600
ANCERO, C.	ADMIN SPECIALIST	35.00	PL20	S2 Step 8	07/01/19	70,700	2,828	0	0	0	0	73,528
HEDDEN, J.	LAND USE SPECIALIST	35.00	PL20	SA Step 1	02/21/20	74,600	0	0	0	0	0	74,600
FLYNN, C.	ADMIN SPECIALIST	35.00	PL07	S2 Step 1	10/03/19	57,500	0	0	0	0	0	57,500
O'BRIEN, J.	ADMIN SPECIALIST	35.00	PL07	S2 Step 1	02/15/20	57,500	0	0	0	0	0	57,500
HOLLAND, H.	HOUSING SPECIALIST	35.00	PL13	SB Step 1	07/03/19	81,900	0	0	0	0	0	81,900
TRUDEL, M.	ADMIN SPECIALIST	35.00	PL10	SB Step 1	07/01/20	57,500	0	0	0	0	0	57,500
MCCARTHY, K.	ADMIN SPECIALIST	35.00	PL10	SB Step 1	07/01/19	57,500	0	0	521	0	0	58,021
STONE, C.	ADMIN SPECIALIST	35.00	PL10	SB Step 1	07/01/19	118,500	0	0	0	0	0	118,500
VACANT Not Funded	Minute Taker	20.00		S1 Step 1		0	0	0	0	0	0	0
VACANT	SENIOR PLANNER	35.00		SC STEP 1		84,000	0	0	0	0	0	84,000
VACANT - Funded	HDC Inspector	35.00		SA	07/01/20	62,900	0	0	521	0	0	63,421

Total Prorated Salary (enter on Munis 51100)	1,136,600
Total Longevity (enter on Munis 51700)	8,685
Total Education (enter on Munis 516xx)	0
Total Certification Pay (enter on Munis 51551)	1,043
Total Holiday Pay (enter on Munis 518xx)	0
Total Other Pay (enter on Munis line where appropriate)	0
Shift Differential (enter on Munis 513xx)	0
Overtime (enter on Munis 514xx)	8,000
Salary Subtotal	1,154,328
Medicare (enter on Munis 51961)	16,740
Total Personnel Services	1,171,068

FY2020 Personnel Spreadsheet

Building Department / Inspectors

ORG: 01249

Number of Positions in Department

Full-time	6
Part-time	0
Seasonal	0
Temporary	5
Vacancies	0
New Positions Requested	0

TOTAL OF ALL POSITIONS 11

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/19 (e.g., B -Step 3)	FY2020 Anniversary Date	FY2020 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other	Total by Employee
VACANT	BUILDING COMMISSIONER	40.00	BU01	DHB Step 9	01/00/00	136,521	0	0	521	0	0	137,042
NOLL, A.	LOCAL INSPECTOR	35.00	BU03	SC Step 8	09/04/19	129,000	6,530	0	1,564	0	0	137,094
BENNETT, D.	PLUMBING INSPECTOR	35.00	BU10	SC Step 1	09/23/19	91,600	1,830	0	0	0	0	93,430
HULL,G	WIRING INSPECTOR	35.00	BU09	SC Step 1	06/11/20	90,200	0	0	0	0	0	90,200
SILVERSTEIN, M	ZONING OFFICER	35.00	BA02	SB Step 8	07/01/19	100,800	4,030	0	0	0	0	104,830
BARRY, J.	LOCAL BUILDING INSPECTOR	35.00	BU07	SC Step 1	07/01/19	90,200	0	0	0	0	0	90,200
TEMP INSP (MAX 5)	TEMP INSPECTORS	15 Hrs / 10 Wks	BU30	TW Article 7	N/A	22,500	0	0	0	0	0	22,500
Total Prorated Salary (enter on Munis 51100)											638,321	
Total Seasonal Salary (enter on Munis 51xxx)											22,500	
Total Longevity (enter on Munis 51700)											12,390	
Total Education (enter on Munis 516xx)											0	
Total Certification Pay (enter on Munis 51551)											2,086	
Total Holiday Pay (enter on Munis 518xx)											0	
Total Other Pay (enter on Munis line where appropriate)											0	
Shift Differential (enter on Munis 513xx)											0	
Overtime (enter on Munis 514xx)											0	
Salary Subtotal											675,297	
Medicare (enter on Munis 51961)											9,800	
Total Personnel Services											685,097	

FY2020 Budget

Natural Resources

FY2019

Natural Resources Review

- **Mission**

Our mission is to preserve, protect or restore Nantucket's natural resources through responsible active management, research, regulation enforcement, education and outreach to citizens of Nantucket.

- **Goals:** See attached strategic plan

FY2019

Natural Resources Review

- **Selected Initiatives and Accomplishments**

- Developed Pond Management Principles, held first public pond forum
- Completed first full season at the Brant Point Shellfish Hatchery
- Continued release of larval shellfish and seed sized shellfish (Madaket Admiralty and Nantucket Land Council)
- Continued water quality sampling (all water bodies staying the same or improving)
- Completed construction oyster reef in Shimmo Pond; currently evaluating results
- Continued the Shell Recycling Program
- Continued the Commercial Fertilizer Licensing Program and work with of the Fertilizer Advisory Committee
- Worked with Quidnet/Squam homeowners on a study of Sesachacha Pond
- Warden monitored recreational and commercial shellfish season
- Conservation Commission processed in excess of 100 applications during the calendar year
- Administration of the Aquaculture program
- Continuation of the Protected Species Program
- Completed improved pond openings

FY2020

Natural Resources Overview

- Priorities
 - Continued restoration of the native bay scallop population/development of shellfish production plan
 - Development through collaboration of Coastal Resiliency Plan
 - Improved watershed level planning
 - Continued development of the Oyster Restoration Program
 - Enhancement of water quality program and its relation to TMDL management/assessment
 - Eelgrass/habitat assessments
 - Administration of the Wetlands Protection Act and Town Wetlands Bylaw
 - Development of a Pond Management Plan
 - Natural resources regulation enforcement (shellfish, fertilizer, wetlands)
 - Enhancing public outreach and educational component
- Significant Changes Year-to-Year
 - Continued program demands and expansion
 - Better integration of Nantucket and Madaket Harbors Action plan, Estuary Plans, Shellfish and Coastal Management Plans
 - Continued enhancement of water quality program
- Key Issues
 - Equipment and equipment maintenance
 - Brant Point Hatchery Enhancement
 - Pond Management
 - Website development/public outreach and education

FY2020 Budget Natural Resources

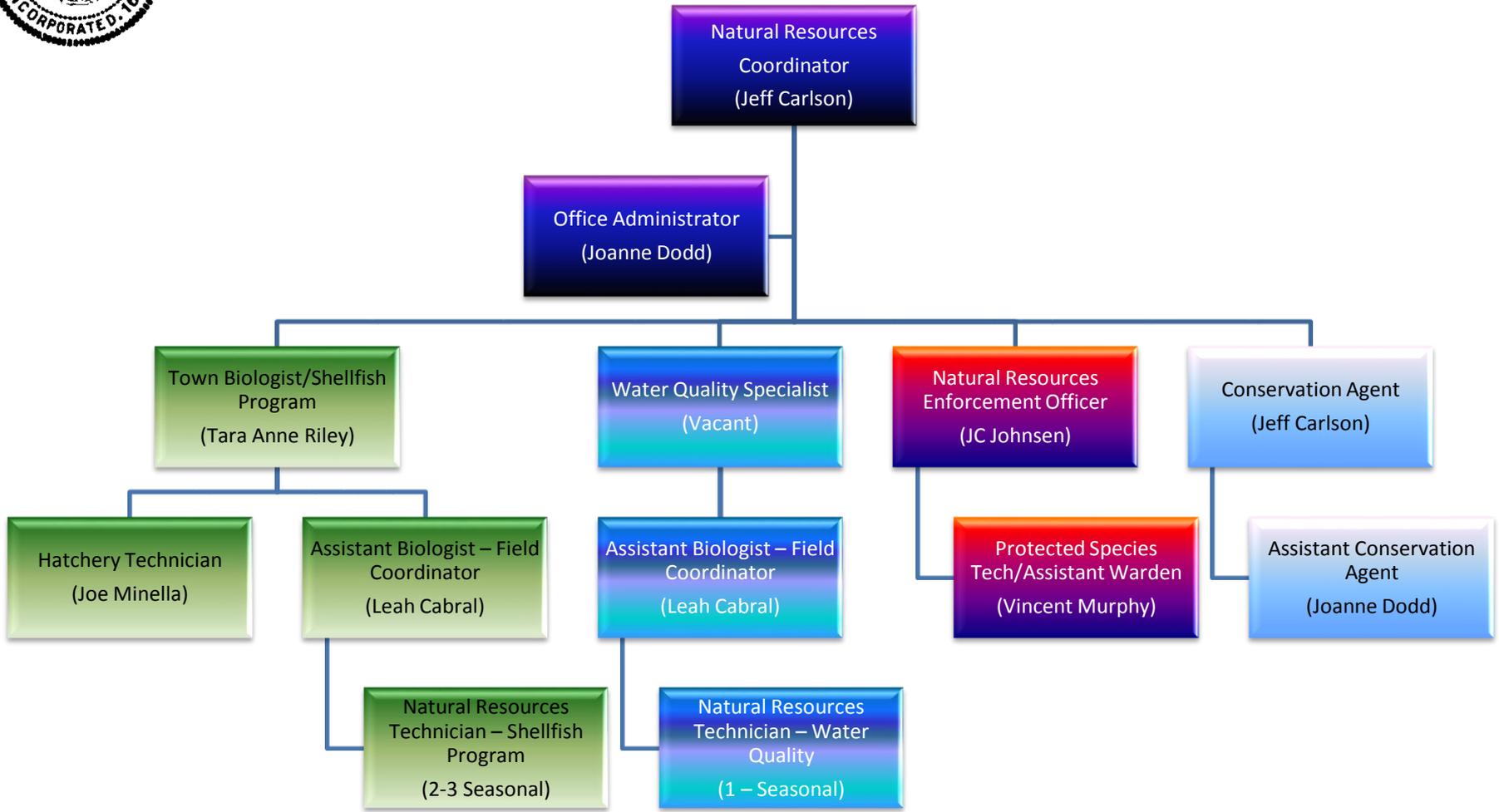
<u>SUMMARY</u>	FY2016 ACTUALS	FY2017 ACTUALS	FY2018 ACTUALS	FY2019 ACTUALS YTD	3-YEAR ACTUAL		FY2019 BUDGET	FY2020 BUDGET	BUDGET \$ Inc/(Decr) FY20FY19	BUDGET % Inc/(Decr) FY20FY19
					SIMPLE AVERAGE	COMPOUND ANNUAL GROWTH RATE				
Payroll Salary	\$ 450,731	\$ 484,962	\$ 477,120	\$ 47,160	470,938	2.9%	\$ 557,190	\$ 692,305	\$ 135,115	24.2%
Overtime	3,153	4,041	3,623	10	3,606	7.2%	500	500	\$ -	0.0%
Medicare P/R Tax	7,784	9,950	8,634	827	8,789	5.3%	9,357	10,107	\$ 750	8.0%
Rep & Maint	8,650	4,600	10,557	727	7,936	10.5%	15,000	15,000	\$ -	0.0%
Utilities	-	2,315	1,738	145	1,351	na	2,800	2,800	\$ -	0.0%
Prof Services	124,964	152,068	123,390	4,293	133,474	(0.6%)	225,937	325,937	\$ 100,000	44.3%
Travel Expenses	316	990	694	-	667	48.1%	1,500	1,500	\$ -	0.0%
Supplies	23,297	17,307	9,878	639	16,827	(34.9%)	24,123	24,123	\$ -	0.0%
Equipment	81,899	6,458	36,017	1,957	41,458	(33.7%)	36,100	16,100	\$ (20,000)	(55.4%)
Rent/Lease Expenses	-	-	-	-	-	na	-	-	\$ -	na
Other	854	2,273	7,674	-	3,600	199.7%	1,800	1,800	\$ -	0.0%
TOTAL NATURAL RESOURCES	\$ 701,649	\$ 684,966	\$ 679,325	\$ 55,759	\$ 688,646	5.0%	\$ 874,307	\$ 1,090,172	\$ 215,865	25%

Appendix

Natural Resources



Town & County of Nantucket Organization Chart – Natural Resources



FY2020 Budget Detail

FY2020

Natural Resources Dept Exceptions

Positions

Resiliency Coordinator: \$84,000

Seasonal Increase: \$15,000

Operational Expenses ⁽¹⁾

1. Harbor Plan Update: \$100,000

(1) Non-controllable expenses such as general insurance, medical insurance, pension costs and others are excluded.

TOWN OF NANTUCKET
 NATURAL RESOURCES
 FY2020 BUDGET PROJECTION

			3-YEAR ACTUAL					BUDGET	BUDGET		
			FY2016	FY2017	FY2018	SIMPLE	COMPOUND	FY2019	FY2020	\$ Inc/(Decr)	% Inc/(Decr)
			ACTUALS	ACTUALS	ACTUALS	AVERAGE	ANNUAL	BUDGET	BUDGET	FY20FY19	FY20FY19
							GROWTH RATE				
REVENUES											
1912 NATURAL RESOURCES											
1912	43216	CONSERV FEE DETERMINATION	\$ (425)	\$ (475)	\$ (825)	\$ (575)	39.3%	-	\$ -	\$ -	na
1912	43217	CONSERV FEE N O I	(18,131)	(16,216)	(21,878)	(18,742)	9.8%	(16,000)	(16,000)	\$ -	0.0%
1912	43229	CON COM COMPLIANCE FEES	(1,900)	(1,900)	(1,675)	(1,825)	(6.1%)	(1,500)	(1,500)	\$ -	0.0%
1912	43251	FERTILIZER LICENSE FEE	-	-	(31,980)	(10,660)	na	(5,000)	(5,000)	\$ -	0.0%
SUBTOTAL NATURAL RESOURCES REVENUES			\$ (20,456)	\$ (18,591)	\$ (56,358)	\$ (31,802)	(31.5%)	\$ (22,500)	\$ (22,500)	\$ -	0%

SALARIES											
1912 NATURAL RESOURCES											
1912	51100	SALARY PERMANENT	435,492	467,347	452,420	451,753	1.9%	550,300	683,175	\$ 132,875	24.1%
1912	51200	SALARY, SEASONAL	-	-	-	-	na	-	-	\$ -	na
1912	51300	OVERTIME	287	680	2,490	1,152	194.6%	-	-	\$ -	na
1912	51700	LONGEVITY PAY	-	-	6,793	2,264	na	6,890	9,130	\$ 2,240	32.5%
1912	51800	HOLIDAY PAY	15,240	17,615	17,906	16,920	8.4%	-	-	\$ -	na
1912	51961	MEDICARE P/R TAX	6,539	7,042	6,958	6,846	3.1%	8,080	8,830	\$ 750	9.3%
1912	51999	FIN COM TRANSFER SALARIES	-	-	-	-	na	-	-	\$ -	na
SUBTOTAL NATURAL RESOURCES PERSONNEL EXPENSES			\$ 457,558	\$ 492,683	\$ 486,568	\$ 478,936	25.2%	\$ 565,270	\$ 701,135	\$ 135,865	24%

OPERATING EXPENSE											
1912 NATURAL RESOURCES											
1912	52405	REP&MAINT:EQUIPMENT	5,533	1,642	5,001	4,059	(4.9%)	5,000	5,000	\$ -	0.0%
1912	53100	PROFESSIONAL SERVICES	24,852	95,438	68,805	63,032	66.4%	121,512	221,512	\$ 100,000	82.3%
1912	53103	GENERAL:ADVERTISING	384	927	410	574	3.4%	500	500	\$ -	0.0%
1912	53110	GENERAL:PRINTING	-	-	200	67	na	200	200	\$ -	0.0%
1912	53160	PROFESSIONAL SERVICES- POND OPENINGS	7,380	5,535	16,380	9,765	49.0%	19,000	19,000	\$ -	0.0%
1912	54201	OFFICE SUPPLIES	1,690	646	797	1,044	(31.3%)	2,000	2,000	\$ -	0.0%
1912	57101	IN STATE MISC TRAVEL	316	990	694	667	48.1%	1,500	1,500	\$ -	0.0%
1912	57301	DUES:PROFESSNL ORGANIZATN	470	40	-	170	(100.0%)	100	100	\$ -	0.0%
1912	58501	ADD EQUIPMENT: NEW EQUIPMENT	33,959	-	25,511	19,823	(13.3%)	20,000	-	\$ (20,000)	(100.0%)
SUBTOTAL NATURAL RESOURCES OPERATING EXPENSES			\$ 74,585	\$ 105,218	\$ 117,799	\$ 99,200	177.1%	\$ 169,812	\$ 249,812	\$ 80,000	47%

27170 CONSERVATION COMMISSION REVOLVER (MGL Chapter 44 Section 53E 1/2)

27170	48400	MISC REVENUE	(24,000)	(21,200)	(36,050)	(27,083)	22.6%	(35,000)	(35,000)	\$ -	0.0%
27170	49701	TRANSFER FROM GENERAL FUND	-	-	-	-	na	-	-	\$ -	na
SUBTOTAL CONSERVATION COMMISSION REVENUE			\$ (24,000)	\$ (21,200)	\$ (36,050)	\$ (27,083)	(22.2%)	\$ (35,000)	\$ (35,000)	\$ -	0%
27170	53100	PROFESSIONAL SERVICES	15,511	9,200	1,208	8,639	(72.1%)	35,000	35,000	\$ -	0.0%
27170	58501	ADD EQUIPMENT: NEW EQUIPMENT	-	-	-	-	na	-	-	\$ -	na

TOWN OF NANTUCKET
 NATURAL RESOURCES
 FY2020 BUDGET PROJECTION

	FY2016 ACTUALS	FY2017 ACTUALS	FY2018 ACTUALS	3-YEAR ACTUAL		FY2019 BUDGET	FY2020 BUDGET	BUDGET \$ Inc/(Decr) FY20FY19	BUDGET % Inc/(Decr) FY20FY19
				SIMPLE AVERAGE	COMPOUND ANNUAL GROWTH RATE				
TOTAL CONSERVATION COMMISSION	\$ (8,489)	\$ (12,000)	\$ (34,842)	\$ (18,444)	(26.0%)	\$ -	\$ -	\$ -	na

27250 BEACH IMPROVEMENT REVOLVER (MGL Chapter 44 Section 53E 1/2)

27250	48400	MISC REVENUE	(437,699)	(454,925)	(357,350)	(416,658)	(9.6%)	(125,000)	(125,000)	\$ -	0.0%
SUBTOTAL BEACH IMPROVEMENT REVENUE			\$ (437,699)	\$ (454,925)	\$ (357,350)	\$ (416,658)	94.3%	\$ (125,000)	\$ (125,000)	\$ -	0%

27250	51100	SALARY PERMANENT	2,996	77,737	1,623	27,452	(26.4%)	36,600	39,225	\$ 2,625	7.2%
27250	51200	SEASONAL SALARY	17,147	46,299	16,260	26,569	(2.6%)	15,000	15,000	\$ -	0.0%
27250	51220	SALARY SEASONAL BEACH PATROL	48,354	44,967	61,364	51,561	12.7%	-	-	\$ -	na
27250	51319	OVERTIME:SEASONAL	2,606	3,362	1,133	2,367	(34.1%)	500	500	\$ -	0.0%
27250	51320	OVERTIME: BEACH PATROL	259	-	-	86	(100.0%)	-	-	\$ -	na
27250	51700	LONGEVITY PAY	1,979	4,960	-	2,313	(100.0%)	-	-	\$ -	na
27250	51701	INS PREM:MEDICAL BLUE CROSS	-	-	-	-	na	-	-	\$ -	na
27250	51961	MEDICARE P/R TAX	1,063	2,753	1,291	1,703	10.2%	877	877	\$ -	0.0%
27250	52005	BEACH CLEANING	-	-	-	-	na	-	-	\$ -	na
27250	52405	REP&MAINT:EQUIPMENT	3,097	2,607	5,556	3,753	34.0%	10,000	10,000	\$ -	0.0%
27250	52427	REP&MAINT: BEACH PATROL	-	352	-	117	na	-	-	\$ -	na
27250	53100	PROFESSIONAL SERVICES	58,282	20,047	23,565	33,965	(36.4%)	23,000	23,000	\$ -	0.0%
27250	53110	GENERAL:PRINTING	-	-	967	322	na	1,000	1,000	\$ -	0.0%
27250	53158	PROF SERVICES - BEACH PATROL	-	-	-	-	na	-	-	\$ -	na
27250	53401	COMM:TELEPHONE	-	-	-	-	na	-	-	\$ -	na
27250	54106	SUPPLIES	21,333	15,677	8,085	15,031	(38.4%)	21,123	21,123	\$ -	0.0%
27250	54206	EQUIPMENT	4,897	-	-	1,632	(100.0%)	15,000	15,000	\$ -	0.0%
27250	54212	EQUIPMENT: BEACH PATROL	-	-	-	-	na	-	-	\$ -	na
27250	54704	SAFETY: UNIFORMS BEACH PATROL	-	-	6,096	2,032	na	-	-	\$ -	na
27250	55808	LIFEGUARD EXPENSE	-	1,306	-	435	na	-	-	\$ -	na
27250	58504	ADD EQ:POLICE VEHICLES	27,554	-	-	9,185	(100.0%)	-	-	\$ -	na

SUBTOTAL BEACH IMPROVMT REVOLVER			\$ (248,131)	\$ (234,859)	\$ (231,409)	\$ (238,133)	na	\$ (1,900)	\$ 725	\$ 2,625	(138%)
VARIANCE FUNDED BY UNRESERVED FUND BAL								\$ 1,900	\$ (725)		
TOTAL BEACH IMPROVMT REVOLVER			\$ (248,131)	\$ (234,859)	\$ (231,409)	\$ (238,133)	na	\$ -	\$ -		

27289 SHELLFISH PROPAGATION (MGL Chapter 130 Section 54 of the Acts of 1979)

27289	48400	MISC REVENUE	(67,069)	(70,115)	(66,799)	(67,994)	(0.2%)	(60,725)	(60,725)	\$ -	0.0%
SUBTOTAL SHELLFISH PROPAGATION REVENUE			\$ (67,069)	\$ (70,115)	\$ (66,799)	\$ (67,994)	7.5%	\$ (60,725)	\$ (60,725)	\$ -	0%

27289	51200	SEASONAL SALARY	12,481	10,722	26,531	16,578	45.8%	28,000	28,000	\$ -	0.0%
27289	51961	MEDICARE P/R TAX	181	156	385	241	45.8%	400	400	\$ -	0.0%
27289	52010	ELECTRICAL/FUEL/GAS	-	2,315	1,738	1,351	na	2,800	2,800	\$ -	0.0%
27289	52020	WATER/SEWER FEES	-	-	-	-	na	-	-	\$ -	na
27289	52050	LANDFILL FEES	-	-	-	-	na	-	-	\$ -	na
27289	52101	UTILITY:ELECTRICITY	-	-	-	-	na	-	-	\$ -	na
27289	52105	UTILITY:WATER	-	-	-	-	na	-	-	\$ -	na

TOWN OF NANTUCKET
 NATURAL RESOURCES
 FY2020 BUDGET PROJECTION

			3-YEAR ACTUAL					BUDGET	BUDGET		
			FY2016	FY2017	FY2018	SIMPLE	COMPOUND	FY2019	FY2020	\$ Inc/(Decr)	% Inc/(Decr)
			ACTUALS	ACTUALS	ACTUALS	AVERAGE	ANNUAL	BUDGET	BUDGET	FY20FY19	FY20FY19
							GROWTH RATE				
27289	52106	UTILITY:SEWER	-	-	-	-	na	-	-	\$ -	na
27289	52110	OTHER SERVICES	-	-	-	-	na	-	-	\$ -	na
27289	52405	REP&MAINT:EQUIPMENT	21	-	-	7	(100.0%)	-	-	\$ -	na
27289	53100	PROFESSIONAL SERVICES	18,938	21,848	13,432	18,073	(15.8%)	27,425	27,425	\$ -	0.0%
27289	53103	GENERAL:ADVERTISING	-	-	-	-	na	-	-	\$ -	na
27289	54030	OFFICE SUPPLIES	-	-	-	-	na	-	-	\$ -	na
27289	54115	SUPPLIES LABORATORY	274	984	997	752	90.6%	1,000	1,000	\$ -	0.0%
27289	57101	IN-STATE:MISC TRAVEL	-	-	-	-	na	-	-	\$ -	na
27289	58050	EQUIPMENT	15,489	6,458	10,506	10,818	(17.6%)	1,100	1,100	\$ -	0.0%
SUBTOTAL SHELLFISH PROPAGATION REVOLVER			\$ (19,684)	\$ (27,632)	\$ (13,211)	\$ (20,176)	27.2%	\$ -	\$ -	\$ -	na
VARIANCE FUNDED BY UNRESERVED FUND BAL								\$ -	\$ -		
TOTAL SHELLFISH PROPAGATION REVOLVER			\$ (19,684)	\$ (27,632)	\$ (13,211)	\$ (20,176)	27.2%	\$ -	\$ -		

FY2020 Personnel Spreadsheet

Natural Resources

ORG: 01912

Number of Positions in Department

Full-time	8
Part-time	0
Seasonal	0
Temporary	0
Vacancies (Approved to fill)	0
New Positions Requested	0.0
TOTAL OF ALL POSITIONS	8.0

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/19 (e.g., B -Step 3)	FY2020 Anniversary Date	FY2020 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other	Total by Employee
CARLSON, J.	NATURAL RESOURCES COORDINATOR	37.50	MA19	SC Step8	07/08/19	118,800	3,570	0	0	0	0	122,370
JOHNSEN, J.	SHELLFISH WARDEN	37.50	MA08	SB Step8	05/16/20	100,800	2,020	0	0	0	0	102,820
RILEY, T.	TOWN BIOLOGIST	35.00	MA10	SB Step8	07/01/19	100,800	2,020	0	0	0	0	102,820
CABRAL,L.	ASSISTANT BIOLOGIST	35.00	MA04	SA Step1	07/08/19	76,100	1,520	0	0	0	0	77,620
SHAW, K.	WATER QUALITY SPECIALIST	35.00	MA04	SA Step1	07/08/19	74,600	0	0	0	0	0	74,600
DODD, J.	ADMINISTRATIVE ASSISTANT	35.00	MA22	S2 Step1	12/26/19	57,500	0	0	0	0	0	57,500
MINELLA,J	HATCHERY TECHNICIAN	35.00	MA27	S2 Step1	06/26/20	57,500	0	0	0	0	0	57,500
MURPHY,V	ASSIST SHELLFISH WARDEN/PROTECTED SPECIES	35.00	MA14	S1 Step1	02/15/20	52,300	0	0	0	0	0	52,300
NET BUDGET: 75% paid by beach improvement revolver (27251)						(39,225)						(39,225)

Total Prorated Salary (enter on Munis 51100)	599,175
Total Seasonal Salary (enter on Munis 51xxx)	0
Total Longevity (enter on Munis 51700)	9,130
Total Education (enter on Munis 516xx)	0
Total Certification Pay (enter on Munis 51551)	0
Total Holiday Pay (enter on Munis 518xx)	0
Total Other Pay (enter on Munis line where appropriate)	0
Shift Differential (enter on Munis 513xx)	0
Overtime (enter on Munis 514xx)	0
Overtime, Seasonal (enter on Munis 514xx)	0
Salary Subtotal	608,305
Medicare (enter on Munis 51961)	8,830
Total Personnel Services	617,135

FY 2020 Personnel Spreadsheet

27250 BEACH IMPROVEMENT REVOLVER

ORG: 27250
 BEACH IMPROVEMENT REVOLVER
 MGL CHP 44 SEC 53E1/2

Number of Positions in Department

Apportioned Salary of Asst. Health Inspector	0
Part-time	0
Seasonal	1
Temporary	0
Vacancies	0
New Positions Requested	0
 TOTAL OF ALL POSITIONS	 1

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/19 <small>(e.g., B -Step 3)</small>	FY2020 Anniversary Date	FY2020 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other	Total by Employee
MURPHY,V	ASSIST SHELLFISH WARDEN/PROTECTED SP	40.00	MA14	S1 Step1	02/15/20	39,225						39,225
ORG:27250												
Total Prorated Salary (enter on Munis 51100)												39,225
Total Seasonal Salary (enter on Munis 51xxx)												0
Total Longevity (enter on Munis 51700)												0
Total Education (enter on Munis 516xx)												0
Total Certification Pay (enter on Munis 51551)												0
Total Holiday Pay (enter on Munis 518xx)												0
Total Other Pay (enter on Munis line where appropriate)												0
Shift Differential (enter on Munis 513xx)												0
Overtime (enter on Munis 514xx)												
Salary Subtotal												39,225
Medicare (enter on Munis 51961)												570
Total Personnel Services												39,795

FY2020 Budget

Department of Culture & Tourism

FY2019

Dep't of Culture & Tourism Review

Mission: The mission of the Department of Culture and Tourism is promote tourism and positive on-island experiences for residents and visitors; foster growth of the Island's cultural community; and initiate collaborations between cultural organizations and businesses; and support the enhancement of municipal infrastructure projects that enhance visitors' and residents' experiences.

Goals:

- Work with & support other Town department initiatives focused on improving visitor experience and strengthening community assets that support visitor experience.
- Continued development of tourist information to provide relevant, updated, and accurate information.
- Work with cultural organizations and businesses to develop winter and off-season activities for residents.
- Continued development of the Cultural District designation.
- Participate in discussion and development of infrastructure projects that enhance visitors' and residents' experience of the island's attractions and resources
- Link other Town departmental activities with visitor information (e.g., water quality, recycling, littering)
- Continue developing working relationship with civic and business groups

FY2019

Dep't of Culture & Tourism Review (cont'd)

Initiatives and Accomplishments Highlights:

- Fourth of July activities nominated as “Best Nantucket Summer Activity” in Nantucket Today –second year.
- Expanded and reviewed effectiveness of visitor staff services at Airport and Greenhound.
- New signage created to reflect new Department Logo, installed at Straight Wharf and 25 Federal.
- Revised and updated Travel & Lodging brochure; added a new download button on the website which has been highly used.
- Developed Cultural Legacy Program to promote significant anniversaries of key town non-profits and historic figures and events (FY18: Maria Mitchell and Frederick Douglass).
- Continued participation in the Nantucket Cultural District with addition of Spring Arts Week (April) and continuation of Fall Arts Week (October).
- Added a Cultural Activities Survey to the annual survey to determine year-round residents interests and discussed results with island’s cultural organizations.
- Organized a Job Fair at the high school with the Student Council.
- Finalized guidelines for art installations at the Sparks Avenue Roundabout.
- Assisted various Town departments with initiatives such as: preparation for visit with Moody’s accrediting agency; installation of new bike bollards in the vicinity of 25 Federal Street with input from Transportation Planner; Department of Public Health’s summer outreach around sun protection; campaign with Town Administration for reduction in water balloons at the Fourth of July water fight and use of plastic straws; staffing Strategic Planning activities of the Select Board including parking demand management.

FY2020

Dep't of Culture & Tourism Overview

Priorities

- Provide up-to-date, relevant, and accessible information to tourists and residents.
- Identify and foster collaborations for economic development within the Nantucket Cultural District designation between cultural organizations and businesses.
- Provide and support the further development of amenities needed by tourists and residents such as bathrooms, water refilling stations, wayfinding signage, parking, bike racks, and island-wide transportation.
- Incorporate visitor experience perspective in infrastructure and transportation planning projects.
- Enhance downtown's role as a gateway for visitors to the island and a nexus for activity for residents.
- Collect, analyze, & distribute data on tourists and the tourism industry on Nantucket in collaboration with other community efforts & Town depts.
- Serve as an advocate both within the town government and within the community for balancing events, activities, and visitation throughout a longer and extended season in order to benefit all.
- Deepen partnership with the Chamber on key community & tourist events and issues.

FY2020

Dep't of Culture & Tourism Overview

Significant Changes Year-to-Year

These priorities reflect the continuing development of the department from Visitor Services to Department of Culture and Tourism.

Key Issues

- Provide resources to encourage winter season programs in the Cultural District
- Expand travel and professional development funds to staff to examine tourism best practices and identify appropriate cultural economic development initiatives.
- Special Event Support will include funds to support significant cultural anniversaries on Nantucket (e.g., Herman Melville, Essex sailing, NHA 125th, Town of Nantucket 360th)
- Create a “mobile kiosk” to serve visitors in ‘Sconset, Madaket, and at beaches and tourist attractions and events
- Identify and support programs and projects that meet visitor needs (water stations, luggage storage, bike racks)

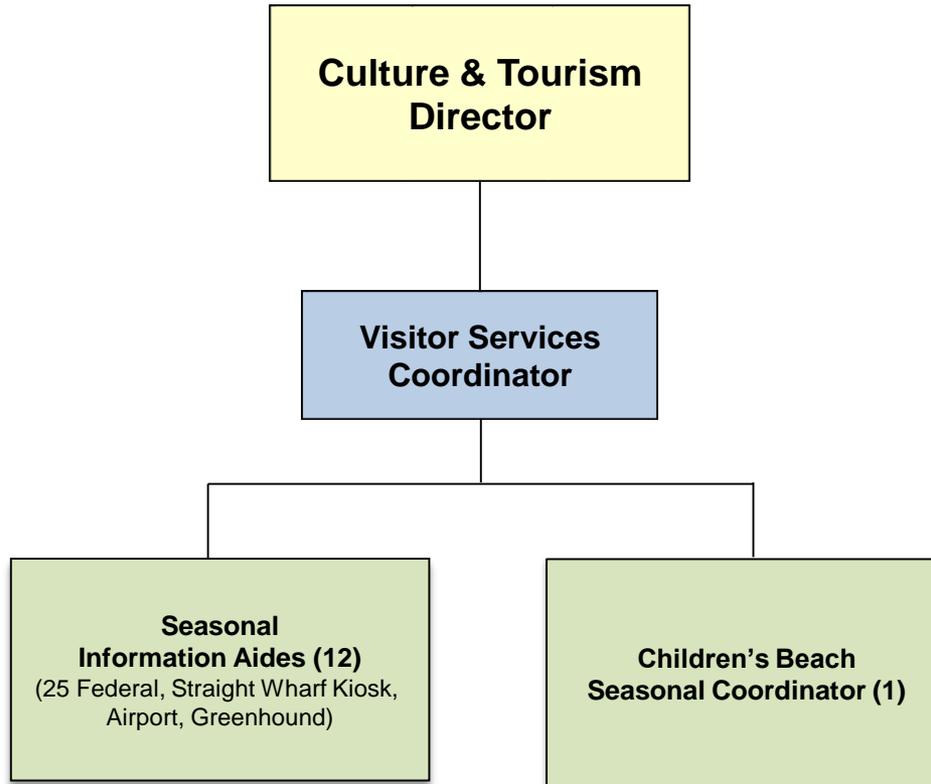
Compensation Level	Start	Second Season	Third Season	Fourth Season
FY17 A- Hourly	\$15.00	\$16.00	\$17.00	\$18.00
FY18 A-Hourly	\$15.50	\$16.50	\$17.50	\$18.50

Appendix

Department of Culture & Tourism



Town & County of Nantucket Organization Chart – Department of Culture & Tourism



FY2019 Budget Detail

FY2020

Culture & Tourism Dep't Exceptions

Positions

Operational Expenses ⁽¹⁾

Water Stations: \$13,000

⁽¹⁾ Non-controllable expenses such as general insurance, medical insurance, pension costs and utilities are excluded.

TOWN OF NANTUCKET
DEPT OF CULTURE & TOURISM
FY2020 BUDGET PROJECTION

			3-YEAR ACTUAL				BUDGET	BUDGET
FY2016	FY2017	FY2018	SIMPLE	COMPOUND	FY2019	FY2020	\$ Inc/(Decr)	% Inc/(Decr)
ACTUALS	ACTUALS	ACTUALS	AVERAGE	ANNUAL	BUDGET	BUDGET	FY20/FY19	FY20/FY19
				GROWTH RATE				

PERSONNEL EXPENSE

1620 CULTURE & TOURISM

1620	51100	SALARY, PERMANENT	\$ 221,104	\$ 209,138	\$ 172,524	200,922	(11.7%)	189,300	\$ 192,000	\$ 2,700	1.4%
1620	51200	SALARY, SEASONAL	70,012	68,890	68,563	69,155	(1.0%)	94,500	94,500	\$ -	0.0%
1620	51300	OVERTIME	660	1,001	617	760	(3.3%)	-	-	\$ -	na
1620	51319	OVERTIME:SEASONAL	-	-	-	-	na	-	-	\$ -	na
1620	51700	LONGEVITY PAY	11,712	3,044	3,300	6,019	(46.9%)	4,220	4,480	\$ 260	6.2%
1620	51961	MEDICARE P/R TAX	4,416	4,536	3,540	4,164	(10.5%)	4,180	4,220	\$ 40	1.0%
1620	51999	FIN COM TRANSFER SALARIES	-	-	-	-	na	-	-	\$ -	na

SUBTOTAL CULTURE & TOURISM PERSONNEL EXPENSES			\$ 307,904	\$ 286,611	\$ 248,544	\$ 282,409	6.5%	\$ 292,200	\$ 295,200	\$ 3,000	1.0%
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OPERATING EXPENSE

1620 CULTURE & TOURISM

1620	52107	UTILITY: LANDFILL	\$ -	\$ -	\$ -	-	na	-	\$ -	\$ -	na
1620	52404	REP&MAINT:BUILDING	-	-	-	-	na	-	-	\$ -	na
1620	52416	COPIER	-	1,194	2,090	1,095	na	1,800	1,800	\$ -	0.0%
1620	52703	RENT/LSE:POSTAGE METER	400	265	-	222	(100.0%)	-	-	\$ -	na
1620	53100	PROFESSIONAL SERVICES	39,201	37,043	21,286	32,510	(26.3%)	24,500	24,500	\$ -	0.0%
1620	53103	GENERAL: ADVERTISING	-	-	13,802	6,901	na	9,000	9,000	\$ -	0.0%
1620	53110	GENERAL: PRINTING	1,829	12,456	23,488	12,591	258.3%	9,000	9,000	\$ -	0.0%
1620	53112	TRAVEL & LODGING BROCHURE	8,316	2,421	2,350	4,363	(46.8%)	2,500	2,500	\$ -	0.0%
1620	53401	COMM:TELEPHONE	1,770	2,053	1,160	1,661	(19.1%)	2,600	2,600	\$ -	0.0%
1620	53402	COMM:POSTAGE	454	-	-	151	(100.0%)	500	500	\$ -	0.0%
1620	53404	COMM:INTERNET	-	749	1,519	756	na	1,500	1,500	\$ -	0.0%
1620	54201	OFFICE SUPPLIES	6,057	2,452	1,374	3,295	(52.4%)	4,400	4,400	\$ -	0.0%
1620	54210	REP&MAINT:GENERAL	922	804	986	904	3.4%	2,500	2,500	\$ -	0.0%
1620	54302	BLDG&EQ:MAINT & SUPPLIES	-	570	4,679	1,750	na	6,200	6,200	\$ -	0.0%
1620	54701	UNIFORMS	781	67	1,606	818	43.4%	1,000	1,000	\$ -	0.0%
1620	55101	BOOKS/SUBSCRIPTIONS	158	270	229	219	20.5%	1,050	1,050	\$ -	0.0%
1620	55801	RESERVE: SPECIAL EVENTS	4,397	3,561	3,290	3,749	(13.5%)	6,700	6,700	\$ -	0.0%
1620	55804	FIREWORKS	44,925	44,925	46,500	45,450	1.7%	47,500	48,000	\$ 500	1.1%
1620	57101	IN-STATE:MISC TRAVEL	1,110	1,455	2,235	1,600	41.9%	4,000	4,000	\$ -	0.0%
1620	57103	IN-STATE:SEMINARS, PROF GA	-	-	1,000	333	na	2,500	2,500	\$ -	0.0%
1620	57301	DUES:PROFESSNL ORGANIZATN	250	445	-	232	(100.0%)	2,950	2,950	\$ -	0.0%
1620	57902	SPEC FUNC:BAND CONCERTS	6,075	6,925	5,250	6,083	(7.0%)	7,000	7,000	\$ -	0.0%
1620	57903	SPEC FUNC:HALLOWEEN	-	-	2,000	667	na	-	-	\$ -	na
1620	57904	SPEC FUNC:4TH OF JULY	2,637	6,639	5,814	5,030	48.5%	8,500	8,500	\$ -	0.0%

TOWN OF NANTUCKET
 DEPT OF CULTURE & TOURISM
 FY2020 BUDGET PROJECTION

			3-YEAR ACTUAL							BUDGET	BUDGET
			FY2016	FY2017	FY2018	SIMPLE	COMPOUND	FY2019	FY2020	\$ Inc/(Decr)	% Inc/(Decr)
			ACTUALS	ACTUALS	ACTUALS	AVERAGE	ANNUAL	BUDGET	BUDGET	FY20/FY19	FY20/FY19
							GROWTH RATE				
1620	57905	SPEC FUNC:SEASONAL ACTVTY	6,645	7,413	9,049	7,703	16.7%	-	8,000	\$ 8,000	na
1620	58501	ADD NEW: EQUIPMENT	-	-	-	-	na	8,000	13,000	\$ 5,000	62.5%
1620	58503	ADD NEW: VEHICLE	-	-	-	-	na	-	-	\$ -	na
1620	58999	FINCOM TRANSFER EXPENSE	-	-	-	-	na	-	-	\$ -	na
SUBTOTAL CULTURE & TOURISM OPERATING EXPENSES			\$ 125,928	\$ 131,708	\$ 149,706	\$ 109,212	37.2%	\$ 153,700	\$ 167,200	\$ 13,500	8.8%

FY2020 Personnel Spreadsheet

Culture & Tourism

ORG: 01620

Number of Positions in Department

Full-time	2
Part-time	
Seasonal	13
Temporary	0
Vacancies	0
New Positions Requested	0

TOTAL OF ALL POSITIONS 15

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/19 (e.g., B -Step 3)	FY2020 Anniversary Date	FY2020 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other	Total by Employee
SCHULTE, J.	DIRECTOR	40.00	VS03	NON-UNION	08/07/18	102,500	0	0	0	0	0	102,500
SHARPE, D	ADMINISTRATOR	40.00	VS02	S3 Step 9	05/11/19	89,500	4,480	0	0	0	0	93,980
VACANT - (13)	SEASONAL AIDES	25HRS / 15 WKS	VS75	TW Article 7, 2nd Sea	N/A	94,500	0	0	0	0	0	94,500

Total Prorated Salary (enter on Munis 51100)	192,000
Total Seasonal Salary (enter on Munis 51xxx)	94,500
Total Longevity (enter on Munis 51700)	4,480
Total Education (enter on Munis 516xx)	0
Total Certification Pay (enter on Munis 51551)	0
Total Holiday Pay (enter on Munis 518xx)	0
Total Other Pay (enter on Munis line where appropriate)	0
Shift Differential (enter on Munis 513xx)	0
Overtime (enter on Munis 514xx)	0
Salary Subtotal	290,980
Medicare (enter on Munis 51961)	4,220
Total Personnel Services	295,200



FY2020 Budget

Department of Public Works

- Engineering/Information Technology/GIS/Permits
- Central Fleet Management
- Public Facilities
- Operations
- Recycling/Solid waste

FY2019

Public Works Review

Mission

- The mission of the Nantucket Department of Public Works is to provide and maintain Public Services necessary for the economy, growth and quality of life for the citizens and visitors to Nantucket.

Goals

- Maintain/improve and preserve public infrastructure in safe and functional condition.
- Create a proactive environment for the delivery of superior services.
- Improve the quality and aesthetic resources of the Town's infrastructure such as: buildings, roads and multi-use paths, storm drains, signs and pavement markings, parks/fields/cemeteries, and trees/vegetation, while optimizing life-cycle costs.

Initiatives and Accomplishments

- Using an updated and robust work order system to create a schedule for maintenance activities: Mowing, brush cutting, bridge repair, road grading, painting, storm drain cleaning and maintenance, solid waste/recycling pick-up, pothole repair, etc. to promote efficiency and cost savings.
- Defined work teams with in-field connected tablets to avoid multiple conflicting demands on staff and improve effectiveness.
- Enhanced coordination with PLUS, Water/Sewer to create a cohesive capital program for road/bike/pedestrian initiatives.
- DPW staff entered and responded to 3,325 work orders in FY18 along with other regularly scheduled duties. This represents an increase of 7% over the previous year. This system has been in use since 2014.
- Deputy Directors (Operations & Facilities) and Fleet Manager positions were filled to provide strategic leadership, project management, and engineering support to the department.
- Initiated several stormwater related efforts to continue condition assessments, analysis, planning & construction of system improvements with the goal of improving water quality town-wide.

FY2020

Public Works Overview

Priorities

Support the Board of Selectmen's Strategic Plan priorities of Transportation, Environment, and Housing

Operate, maintain, and improve the Town's critical assets including but not limited to: public roads, sidewalks, multi-use paths, trees/vegetation, parks/fields, buildings/facilities, vehicle and equipment fleet, storm water system, parking lots, signs and pavement markings, beaches, solid waste/recycling program, landfill, household hazardous waste program, bridges, mosquito control program, accessibility services, snow/ice operations, cemeteries, and special events.

Coordinate with residents, local, state, and federal agencies as well as countless organizations, manage permits, contracts, record-keeping, and various administrative functions.

Significant Changes Year-to-Year

DPW responsibilities are somewhat consistent year-to-year, however weather and storm impacts create the biggest changes in the DPW's annual functions and priorities. Sidewalk improvement projects in the historic downtown have accelerated and will be followed by cobblestone reconstruction. The DPW continues using a systematic approach to analysis of major infrastructure needs.

Key Issues

Staffing, funding, and resources are needed to accommodate repairs and replacement of assets and infrastructure nearing the end of its service life AND increasing expectations on DPW for greater levels of service delivery.

- DPW Garage Facility is needed to protect the vehicle and equipment fleet from the elements.
- Significant staff increases to support mission critical service delivery.
- Continued collaboration between PLUS/DPW to plan/design/construct roadway/sidewalk/shared use paths is important.
- Town-wide assessment of stormwater infrastructure is needed to identify and prioritize repairs/replacement.
- Town-wide assessment of town-owned facilities is needed to identify and prioritize repairs/replacement.
- Town-wide assessment of trees/vegetation is needed to identify and prioritize maintenance/removals/replacements.
- Long-term planning for the Solid Waste/Recycling and Cemetery programs is needed.
- Expanded Data collection of town-owned assets is needed to identify location/condition, etc. to prioritize repair/replacement.
- Prioritize improvements/expansion of Town-owned housing facilities to support our staff and their families.
- Leveraging technology to improve operational efficiency will maximize addition of new staff.

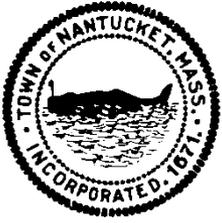
FY2020 Budget DPW

SUMMARY	FY2016 ACTUALS	FY2017 ACTUALS	FY2018 ACTUALS	FY2019 ACTUALS YTD	3-YEAR ACTUAL		FY2019 BUDGET	FY2020 BUDGET	BUDGET \$ Inc/(Decr) FY20/FY19	BUDGET % Inc/(Decr) FY20/FY19
					SIMPLE AVERAGE	COMPOUND ANNUAL GROWTH RATE				
Payroll Salary	\$ 1,977,443	\$ 2,015,472	\$ 1,930,370	\$ 195,189	\$ 1,974,428	(1.2%)	\$ 2,434,180	\$ 2,647,080	\$ 212,900	8.7%
Overtime	183,767	180,739	138,531	18,364	167,679	(13.2%)	97,500	107,500	\$ 10,000	10.3%
Medicare P/R Tax	31,374	31,845	30,072	3,097	31,097	(2.1%)	37,520	40,310	\$ 2,790	7.4%
Rep & Maint	315,882	161,811	227,265	12,384	234,986	(15.2%)	332,000	372,000	\$ 40,000	12.0%
Safety/Protective Clothing	13,206	22,710	23,050	567	19,655	32.1%	11,000	20,000	\$ 9,000	81.8%
Prof Services	94,929	208,174	157,529	24,361	153,544	28.8%	395,381	299,391	\$ (95,990)	(24.3%)
Property Expenses	68,850	51,645	32,767	132	51,087	(31.0%)	80,200	80,200	\$ -	0.0%
Sign Making Materials	15,874	25,365	18,652	-	19,964	8.4%	21,500	21,500	\$ -	0.0%
DPW:Road Materials	18,294	25,804	7,819	-	17,306	(34.6%)	25,000	25,000	\$ -	0.0%
Special Function Expenses	3,665	2,947	5,189	-	3,933	19.0%	4,800	4,800	\$ -	0.0%
Fair Expense	10,347	11,299	21,844	-	14,497	45.3%	16,000	16,000	\$ -	0.0%
Supplies	6,717	10,700	8,058	266	8,492	9.5%	23,500	23,500	\$ -	0.0%
Equipment/Office Furniture	20,985	60,000	36,047	1,046	39,011	31.1%	-	-	\$ -	na
Travel	13,813	26,143	19,120	150	19,692	17.7%	18,000	20,000	\$ 2,000	11.1%
Property:Snowplowing	199,440	241,683	175,013	-	205,379	(6.3%)	75,000	75,000	\$ -	0.0%
Utilities	85,912	90,165	105,331	6,740	93,803	10.7%	85,000	85,000	\$ -	0.0%
Other	31,249	39,414	25,842	362	32,168	(9.1%)	37,220	37,220	\$ -	0.0%
TOTAL DPW & REVOLVING FUNDS	\$ 3,091,747	\$ 3,205,916	\$ 2,962,498	\$ 262,657	\$ 3,086,720	7.8%	\$ 3,693,801	\$ 3,874,501	\$ 180,700	5%

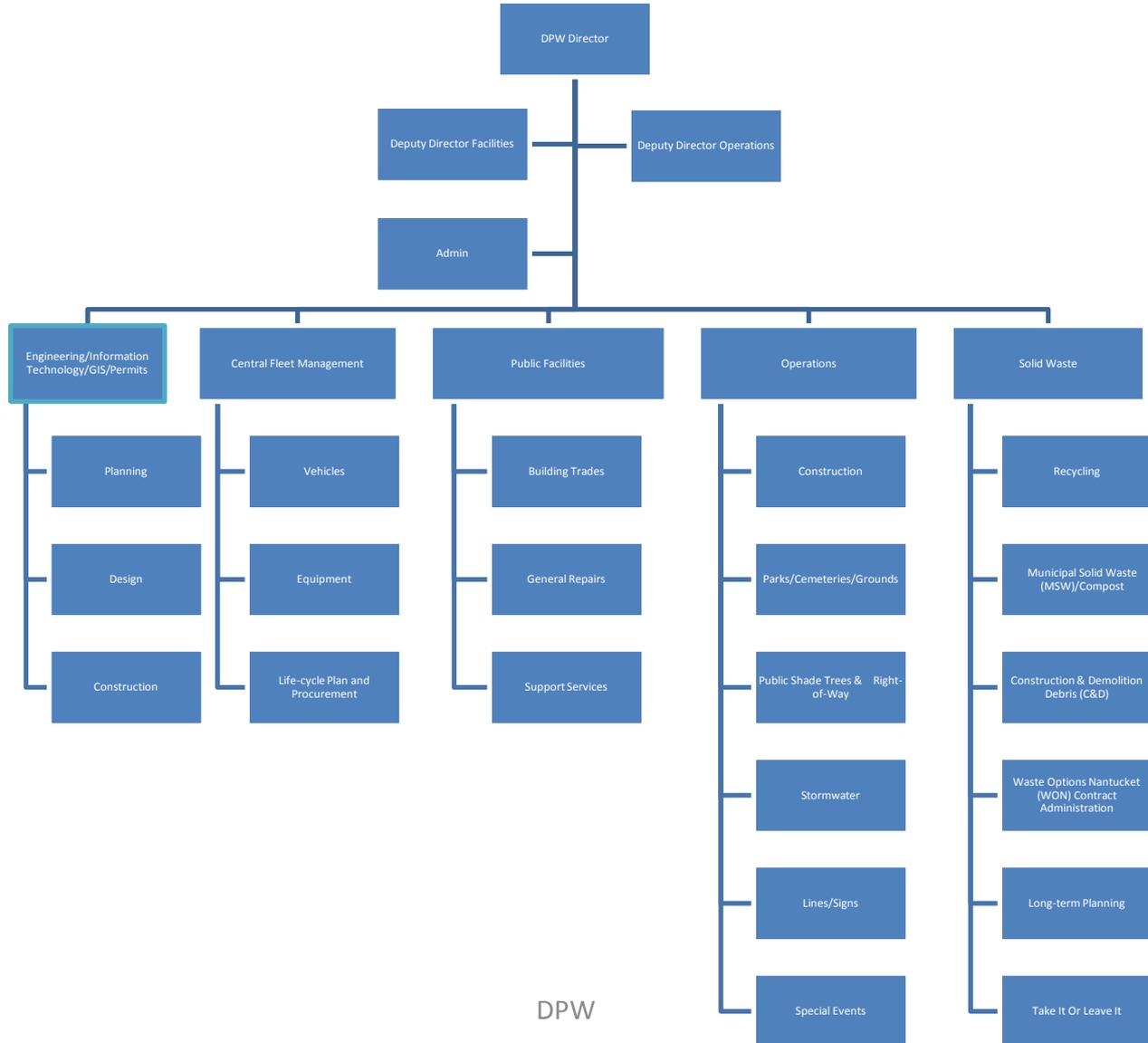
Appendix

Department of Public Works

- Engineering/Information Technology/GIS/Permits
- Central Fleet Management
- Public Facilities
- Operations
- Recycling/Solid waste



Town & County of Nantucket Organization Chart – DPW



DPW

FY2020 Budget Detail

FY2020 Budget DPW Exceptions

Positions

Overtime Increase: \$10,000

Capital Items (Public Buildings/Facilities)

Annual Facility Roof Repairs: \$150,000

ADA Accessibility Upgrades: \$50,000

Utility Updates: \$150,000

Site Paving Updates: \$250,000

Public Bathroom Upgrades: \$250,000

Equipment Replacements: \$100,000

Lighting Updates: \$50,000

Operational Expenses ⁽¹⁾

DPW Budget- Equipment & Vehicle Maint.: \$40,000

DPW Budget- Professional Services: \$30,000

DPW Budget- Safety Uniforms & Equipment: \$9,000

Capital Items – Transportation

Parking Improvements: \$1,000,000

Orange Street Bike Path: \$2,508,000

Fairgrounds/Old South Intersection: \$5,200,000

Sidewalk Improvement Program: \$1,000,000

Surfside Area Roads Reconstruction: \$6,294,022

Road Improvements/Maintenance: \$1,000,000

Multi-Use Path Maintenance: \$250,000

Cobblestone Maintenance: \$250,000

Fairgrounds Area Roadways: \$1,500,000

Wauwinet Road Shared Use Path: \$354,000

Tom Nevers Bike Path: \$331,487

Decommissioning Fire Cisterns: \$50,000

⁽¹⁾ Non-controllable expenses such as general insurance, medical insurance, pension costs and utilities are excluded.

FY2020 Budget DPW Exceptions

Capital Items – Fleet Management

Loader: \$250,000

DPW Director Vehicles: \$50,000

Trash Compactor Truck: \$140,000

Vehicle Lifts: \$50,000

Capital Items – Admin

GIS Data Integration: \$154,500

⁽¹⁾ Non-controllable expenses such as general insurance, medical insurance, pension costs and utilities are excluded.

TOWN OF NANTUCKET
DEPARTMENT OF PUBLIC WORKS
FY2020 BUDGET PROJECTION

			3-YEAR ACTUAL					BUDGET	BUDGET		
			FY2016	FY2017	FY2018	SIMPLE	COMPOUND	FY2019	FY2020	\$ Inc/(Decr)	% Inc/(Decr)
			ACTUALS	ACTUALS	ACTUALS	AVERAGE	ANNUAL	BUDGET	BUDGET	FY20/FY19	FY20/FY19
							GROWTH RATE				
REVENUES											
1420 DEPARTMENT OF PUBLIC WORKS											
01420	43606	RENTAL FEES	\$ (116,016)	\$ -	\$ -	\$ (38,672)	(100.0%)	-	-	\$ -	na
01420	44509	DPW PERMITS OVER THE R	-	-	-	-	na	-	-	\$ -	na
01420	48100	SALE OF INVENTORY & FIXED ASST	-	-	-	-	na	-	-	\$ -	na
01420	48400	DPW MISC REVENUES	(4,505)	(5,085)	(7,072)	(5,554)	25.3%	(5,000)	(5,000)	\$ -	0.0%
01420	48409	REVENUE - CH81 STATEHWY	(34,999)	-	(70,000)	(35,000)	41.4%	(35,000)	(35,000)	\$ -	0.0%
01420	48411	REVENUE - ROAD PATCH	-	-	-	-	na	-	-	\$ -	na
SUBTOTAL DPW REVENUES			\$ (155,520)	\$ (5,085)	\$ (77,072)	\$ (79,226)	(84.8%)	\$ (40,000)	\$ (40,000)	\$ -	0%

PERSONNEL EXPENSE

1420 DEPARTMENT OF PUBLIC WORKS											
01420	51100	SALARY, PERMANENT	1,868,192	1,969,532	1,904,462	1,914,062	1.0%	2,264,900	2,470,700	\$ 205,800	9.1%
01420	51200	SALARY, SEASONAL	82,074	18,786	-	33,620	(100.0%)	142,900	142,900	\$ -	0.0%
01420	51910	OTHER:RENT AND RELOCATION	-	-	-	-	na	28,000	-	\$ (28,000)	(100.0%)
01420	51300	OVERTIME	135,563	121,553	100,243	119,120	(14.0%)	90,000	100,000	\$ 10,000	11.1%
01420	51319	OVERTIME:SEASONAL	13,712	12,902	6,725	11,113	(30.0%)	-	-	\$ -	na
01420	51551	LABORERS UNION CERTIFICATION	431	363	966	587	49.6%	-	1,560	\$ 1,560	na
01420	51700	LONGEVITY PAY	26,745	26,791	24,943	26,160	(3.4%)	26,380	31,920	\$ 5,540	21.0%
01420	51961	MEDICARE P/R TAX	30,874	31,174	29,598	30,549	(2.1%)	37,420	40,210	\$ 2,790	7.5%
01420	51999	FIN COM TRANSFER SALARIES	-	-	-	-	na	-	-	\$ -	na
SUBTOTAL DPW PERSONNEL EXPENSES			\$ 2,157,592	\$ 2,181,101	\$ 2,066,936	\$ 2,135,210	8.2%	\$ 2,589,600	\$ 2,787,290	\$ 197,690	8%
1460 SNOW REMOVAL											
01460	51300	OVERTIME	34,492	46,284	31,563	37,446	(4.3%)	7,500	7,500	\$ -	0.0%
01460	51961	MEDICARE P/R TAX	500	671	474	548	(2.7%)	100	100	\$ -	0.0%
SUBTOTAL DPW PERSONNEL EXPENSES			\$ 34,992	\$ 46,955	\$ 32,037	\$ 37,995	na	\$ 7,600	\$ 7,600	\$ -	0%

OPERATING EXPENSE

1420 DEPARTMENT OF PUBLIC WORKS											
1420	52101	UTILITY:ELECTRICITY	-	-	2,160	720	na	-	-	\$ -	na
1420	52103	UTILITY:FUEL OIL	-	441	-	147	na	-	-	\$ -	na
1420	52105	UTILITY:WATER	-	2,650	2,650	1,767	na	-	-	\$ -	na
1420	52401	REP&MAINT:OFFICE EQUIP	-	-	867	289	na	5,000	5,000	\$ -	0.0%
1420	52403	REP&MAINT:VEHICLE	41,967	44,968	71,180	52,705	30.2%	82,000	92,000	\$ 10,000	12.2%
1420	52404	REP&MAINT:BUILDING	25,719	20,372	6,992	17,694	(47.9%)	35,000	35,000	\$ -	0.0%
1420	52405	REP&MAINT:EQUIPMENT	82,826	51,322	71,254	68,467	(7.2%)	60,000	90,000	\$ 30,000	50.0%
1420	52406	REP&MAINT:ROAD CONSTRUCTION	74,855	13,197	64,112	50,722	(7.5%)	35,000	35,000	\$ -	0.0%
1420	52410	REP&MAINT:GENERAL	10,155	14,121	12,724	12,333	11.9%	20,000	20,000	\$ -	0.0%
1420	52411	REP&MAINT: GROUND	15,364	12,857	-	9,407	(100.0%)	15,000	15,000	\$ -	0.0%
1420	52700	RENTALS/LEASES	2,421	7,246	3,875	4,514	26.5%	4,000	4,000	\$ -	0.0%
1420	52703	RENT/LSE:POSTAGE METER	4,496	4,665	1,256	3,472	(47.2%)	4,500	4,500	\$ -	0.0%

TOWN OF NANTUCKET
DEPARTMENT OF PUBLIC WORKS
FY2020 BUDGET PROJECTION

			3-YEAR ACTUAL						BUDGET	BUDGET	
			FY2016	FY2017	FY2018	SIMPLE	COMPOUND	FY2019	FY2020	\$ Inc/(Decr)	% Inc/(Decr)
			ACTUALS	ACTUALS	ACTUALS	AVERAGE	ANNUAL	BUDGET	BUDGET	FY20/FY19	FY20/FY19
							GROWTH RATE				
1420	52902	PROPERTY:TREES	9,893	7,235	14,805	10,644	22.3%	10,000	10,000	\$ -	0.0%
1420	52903	PROPERTY:SIDEWALKS	10,553	375	-	3,643	(100.0%)	10,000	10,000	\$ -	0.0%
1420	52905	PROPERTY:GROUNDSKEEPING	47,963	42,795	12,371	34,376	(49.2%)	58,000	58,000	\$ -	0.0%
1420	52907	PROPERTY:RUBBISH PICKUP	440	1,240	-	560	(100.0%)	2,200	2,200	\$ -	0.0%
1420	53100	PROFESSIONAL SERVICES	4,051	106,694	68,560	59,768	311.4%	225,000	125,000	\$ (100,000)	(44.4%)
1420	53103	GENERAL:ADVERTISING	3,381	1,431	2,647	2,486	(11.5%)	8,000	8,000	\$ -	0.0%
1420	53401	COMM:TELEPHONE	-	10,574	10,964	7,179	na	-	-	\$ -	na
1420	53402	COMM:POSTAGE	-	-	716	239	na	500	500	\$ -	0.0%
1420	53803	OTHER:LICENSES & TAXES	847	2,512	711	1,357	(8.4%)	1,000	1,000	\$ -	0.0%
1420	53804	OTHER:FREIGHT	6,706	4,043	14,188	8,312	45.5%	1,200	1,200	\$ -	0.0%
1420	54201	OFFICE SUPPLIES	2,785	6,723	2,180	3,896	(11.5%)	3,500	3,500	\$ -	0.0%
1420	54303	BLDG&EQ:EXPENDABLE SUP/EQ	3,932	3,977	5,878	4,596	22.3%	20,000	20,000	\$ -	0.0%
1420	54305	SIGN MAKING MATLS	15,874	25,365	18,652	19,964	8.4%	21,500	21,500	\$ -	0.0%
1420	54701	SAFETY:UNIFORMS	8,246	6,674	18,606	11,175	50.2%	6,000	10,000	\$ 4,000	66.7%
1420	54702	SAFETY:PROTECTIVE CLOTHNG	4,960	16,035	4,444	8,480	(5.4%)	5,000	10,000	\$ 5,000	100.0%
1420	55101	BOOKS/SUBSCRIPTIONS	-	-	3,896	1,299	na	-	-	\$ -	na
1420	55301	DPW:ROAD MATERIALS	18,294	25,804	7,819	17,306	(34.6%)	25,000	25,000	\$ -	0.0%
1420	57101	IN-STATE:MISC TRAVEL	7,294	13,149	5,420	8,621	(13.8%)	8,000	8,000	\$ -	0.0%
1420	57102	IN-STATE:MILEAGE/CAR ALLW	2,232	221	810	1,088	(39.8%)	2,000	2,000	\$ -	0.0%
1420	57103	IN-STATE:SEMINARS,PROF GA	4,286	12,774	12,889	9,983	73.4%	8,000	10,000	\$ 2,000	25.0%
1420	57301	DUES: PROFESSIONAL ORG	1,104	895	1,250	1,083	6.4%	1,800	1,800	\$ -	0.0%
1420	57901	SPEC FUNC:CHRISTMAS	3,665	2,947	5,189	3,933	19.0%	4,800	4,800	\$ -	0.0%
1420	58501	AD EQ: NEW EQUIP	20,985	60,000	36,047	39,011	31.1%	-	-	\$ -	na
SUBTOTAL DPW OPERATING EXPENSE			\$ 435,294	\$ 523,300	\$ 490,703	\$ 483,099	7.6%	\$ 682,000	\$ 633,000	\$ (49,000)	(7%)
1424 STREET LIGHTING											
1424	52102	UTILITY:STREET LIGHTING	85,912	79,151	92,206	85,756	3.6%	85,000	85,000	\$ -	0.0%
1424	52405	REPAIR&MAINT:EQUIPMENT	64,997	4,975	136	23,369	(95.4%)	80,000	80,000	\$ -	0.0%
1424	58999	FINCOM TRANSFER EXPENSE	-	-	-	-	na	-	-	\$ -	na
SUBTOTAL STREET LIGHTING OPERATING EXPENSES			\$ 150,909	\$ 84,126	\$ 92,342	\$ 109,125	(12.4%)	\$ 165,000	\$ 165,000	\$ -	0%
1430 MOSQUITO CONTROL											
1430	53100	PROFESSIONAL SERVICES	89,662	91,480	87,421	89,521	(1.3%)	160,381	164,391	\$ 4,010	2.5%
1430	58999	FINCOM TRANSFER	-	-	-	-	na	-	-	\$ -	na
SUBTOTAL MOSQUITO CONTROL OPERATING EXPENSES			\$ 89,662	\$ 91,480	\$ 87,421	\$ 89,521	1.7%	\$ 160,381	\$ 164,391	\$ 4,010	3%
1460 SNOW REMOVAL											
1460	52906	PROPERTY:SNOWPLOWING	199,440	241,683	175,013	205,379	(6.3%)	75,000	75,000	\$ -	0.0%
1460	58999	FINCOM TRANSFER EXPENSE	-	-	-	-	na	-	-	\$ -	na
SUBTOTAL SNOW REMOVAL OPERATING EXPENSES			\$ 199,440	\$ 241,683	\$ 175,013	\$ 205,379	15.2%	\$ 75,000	\$ 75,000	\$ -	0%
1192 PUBLIC BUILDINGS											
1192	52101	UTILITY:ELECTRICITY	294,013	280,611	262,693	279,106	(5.5%)	400,000	400,000	\$ -	0.0%

TOWN OF NANTUCKET
DEPARTMENT OF PUBLIC WORKS
FY2020 BUDGET PROJECTION

			3-YEAR ACTUAL					BUDGET	BUDGET		
			FY2016	FY2017	FY2018	SIMPLE	COMPOUND	FY2019	FY2020	\$ Inc/(Decr)	% Inc/(Decr)
			ACTUALS	ACTUALS	ACTUALS	AVERAGE	ANNUAL	BUDGET	BUDGET	FY20/FY19	FY20/FY19
							GROWTH RATE				
1192	52103	UTILITY:FUEL OIL	26,365	34,230	39,734	33,443	22.8%	55,000	55,000	\$ -	0.0%
1192	52104	UTILITY:PROPANE	26,196	25,945	28,445	26,862	4.2%	40,000	40,000	\$ -	0.0%
1192	52105	UTILITY:WATER	20,868	21,122	23,501	21,830	6.1%	23,000	23,000	\$ -	0.0%
1192	52106	UTILITY:SEWER	17,425	15,762	16,905	16,697	(1.5%)	20,000	20,000	\$ -	0.0%
1192	52107	UTILITY:LANDFILL	3,832	-	-	1,277	(100.0%)	-	-	\$ -	na
1192	52108	LANDFILL FEES	-	7,799	3,912	3,904	na	5,300	5,300	\$ -	0.0%
1192	52404	REP&MAINT:BUILDING	94,210	75,599	128,858	99,556	17.0%	358,000	233,000	\$ (125,000)	(34.9%)
1192	52405	REP&MAINT:EQUIPMENT	721	-	7,339	2,687	219.0%	6,600	6,600	\$ -	0.0%
1192	52416	COPIER	7,310	8,290	7,778	7,792	3.2%	11,000	11,000	\$ -	0.0%
1192	52704	RENT/LSE:FIRE ALARM	-	-	-	-	na	1,200	1,200	\$ -	0.0%
1192	52907	PROPERTY:RUBBISH PICKUP	4,472	3,949	13,159	7,193	71.5%	25,000	25,000	\$ -	0.0%
1192	53100	PROFESSIONAL SERVICES	82,521	107,971	83,027	91,173	0.3%	70,000	100,000	\$ 30,000	42.9%
1192	53106	GENERAL:CUSTODIAL	158,398	166,501	146,144	157,014	(3.9%)	185,000	185,000	\$ -	0.0%
1192	53401	COMM:TELEPHONE	45,455	54,958	41,922	47,445	(4.0%)	80,000	80,000	\$ -	0.0%
1192	54302	BLDG&EQ:MAINT & SUPPLIES	51,655	27,858	31,256	36,923	(22.2%)	55,000	55,000	\$ -	0.0%

SUBTOTAL PUBLIC BUILDINGS GF OPERATING EXPENSE: \$ 833,440 \$ 830,595 \$ 834,673 \$ 832,903 34.3% \$ 1,335,100 \$ 1,240,100 \$ (95,000) (7%)

27692 PARK & REC REVOLVER

27692	48400	MISC REVENUE	-	-	-	-	na	-	-	\$ -	na
27692	48423	FAIR REVENUE	(16,169)	(22,715)	(26,810)	(21,898)	28.8%	(19,520)	(19,520)	\$ -	0.0%
27692	48424	SPORTS PROGRAMS	-	-	-	-	na	-	-	\$ -	na
27692	48425	RENTAL FEES	-	-	-	-	na	-	-	\$ -	na
27692	48426	USE OF PROPERTY	(4,959)	(9,568)	(15,000)	(9,842)	73.9%	(11,700)	(11,700)	\$ -	0.0%
27692	48427	ARTS & CRAFTS	(1,417)	(1,318)	(2,013)	(1,583)	19.2%	(1,000)	(1,000)	\$ -	0.0%
27692	48428	TEEN CENTER	-	-	-	-	na	-	-	\$ -	na

SUBTOTAL PARK & REC REVENUE \$ (22,545) \$ (33,601) \$ (43,823) \$ (33,323) (25.7%) \$ (32,220) \$ (32,220) \$ - 0%

27692	51100	SALARY, PERMANENT	-	-	-	-	na	-	-	\$ -	na
27692	51961	MEDICARE P/R TAX	-	-	-	-	na	-	-	\$ -	na
27692	53100	PROFESSIONAL SERVICES	-	-	-	-	na	-	-	\$ -	na
27692	53147	SPORTS PROGRAMS	-	-	-	-	na	-	-	\$ -	na
27692	53148	RENTAL FEES	-	-	-	-	na	-	-	\$ -	na
27692	53149	PROPERTY USE	12,295	18,622	1,200	10,706	(68.8%)	16,220	16,220	\$ -	0.0%
27692	53150	ARTS & CRAFTS	-	-	-	-	na	-	-	\$ -	na
27692	53151	TEEN CENTER	-	-	-	-	na	-	-	\$ -	na
27692	53152	FAIR EXPENSE	10,347	11,299	21,844	14,497	45.3%	16,000	16,000	\$ -	0.0%
27692	58501	ADD EQ:NEW EQUIP	-	-	-	-	na	-	-	\$ -	na
27692	59991	TRANSFER TO GENERAL FUND	-	-	-	-	na	-	-	\$ -	na

TOTAL PARK & REC \$ 97 \$ (3,680) \$ (20,778) \$ (8,120) (4.3%) \$ - \$ - \$ - na

27420 DPW HOUSING REVOLVER

27420	48400	MISC REVENUE	(63,414)	(58,508)	(48,213)	(56,711)	(12.8%)	(46,500)	(46,500)	\$ -	0.0%
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SUBTOTAL DPW HOUSING REVENUE \$ (63,414) \$ (58,508) \$ (48,213) \$ (56,711) 12.3% \$ (46,500) \$ (46,500) \$ - 0%

TOWN OF NANTUCKET
DEPARTMENT OF PUBLIC WORKS
FY2020 BUDGET PROJECTION

			3-YEAR ACTUAL					BUDGET	BUDGET		
			FY2016	FY2017	FY2018	SIMPLE	COMPOUND	FY2019	FY2020	\$ Inc/(Decr)	% Inc/(Decr)
			ACTUALS	ACTUALS	ACTUALS	AVERAGE	ANNUAL	BUDGET	BUDGET	FY20/FY19	FY20/FY19
							GROWTH RATE				
27420	52101	UTILITY:ELECTRICITY	-	-	75	25	na	-	-	\$ -	na
27420	52105	UTILITY:WATER	-	-	-	-	na	-	-	\$ -	na
27420	52106	UTILITY:SEWER	-	-	-	-	na	-	-	\$ -	na
27420	52404	REP&MAINT:BUILDING	-	-	3,941	1,314	na	65,000	65,000	\$ -	0.0%
27420	53100	PROFESSIONAL SERVICES	1,217	10,000	1,549	4,255	12.8%	10,000	10,000	\$ -	0.0%
TOTAL DPW HOUSING REVOLVER			\$ (62,197)	\$ (48,508)	\$ (42,648)	\$ (51,118)	15.1%	\$ 28,500	\$ 28,500	\$ -	0%

FY2020 Personnel Spreadsheet

Dept. of Public Works

ORG: 01420

Number of Positions in Department

Full-time	27
Part-time	0
Seasonal	13
Temporary	0
Vacancies ⁽¹⁾	3
New Positions Requested	0

TOTAL OF ALL POSITIONS 43

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/19 <small>(e.g., B -Step 3)</small>	FY2020 Anniversary Date	FY2020 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other	Total by Employee
Administration & Support												
MCNEIL, R.	Director	40.00	PW01	Non-Union	04/17/20	143,800	0	0	0	0	18,000	161,800
ARCENAU, S.	Deputy Director-Ops	40.00	PW03	Non-Union	06/12/20	120,500	0	0	0	0	0	120,500
BRADFORD, K.	Office Manager	40.00	PW16	S3 Step2	05/08/20	73,100	0	0	1,040	0	0	74,140
WILLIAMS, V.	Admin Clerk	40.00	PW20	S1 Step1	04/23/20	59,700	0	0	0	0	0	59,700
MAYER, D.	Office Administrator	40.00	PW23	S2 Step1	03/19/20	65,700	0	0	0	0	0	65,700
JOHNSON, E.	Central Fleet Manager	40.00	PW03	Non-Union	07/17/19	92,000	0	0	0	0	0	92,000
CLARKSON, P.	Working Foreman	40.00	PW35	M5 Step7	07/11/19	78,600	2,360	0	0	0	0	80,960
MCCOLL, C.	Laborer	40.00	PW60	M1 Step1	07/11/19	54,300	0	0	0	0	0	54,300
VOIGT, M.	Facilities Manager	40.00	PR01	DA Step8	08/01/19	127,500	5,120	0	520	0	0	133,140
BERARD, P.	Maintenance Foreman	40.00	PW36	SA Step2	07/25/19	87,000	1,740	0	0	0	0	88,740
APTHORP, K.	Maintenance Tech	40.00	PW45	M4 Step7	07/11/19	76,300	0	0	0	0	0	76,300
KANE, A.	Laborer	40.00	PW60	M1 Step3	07/11/19	57,700	0	0	0	0	0	57,700
THOMAS, R.	Laborer	40.00	PW60	M1 Step1	07/11/19	52,800	0	0	0	0	0	52,800
MOORE, R.	Operations Manager	40.00	PW02	Non-Union	06/28/20	105,300	0	0	0	0	0	105,300
DUARTE, D.	Working Foreman	40.00	PW35	M6 Step7	07/11/19	81,300	4,070	0	0	0	0	85,370
EGAN, M.	Maintenance Tech	40.00	PW50	M4 Step6	07/27/19	76,000	0	0	0	0	0	76,000
MCCOLL, P.	Jr. Equipment Operator	40.00	PW55	M3 Step5	07/11/18	66,500	0	0	0	0	0	66,500
CLARKE, R.	Laborer	40.00	PW60	M1 Step4	07/11/19	59,400	0	0	0	0	0	59,400
BOUCHER, P.	Working Foreman	40.00	PW35	M6 Step7	07/11/19	81,300	4,070	0	0	0	0	85,370
PATTERSON, F.	Laborer	40.00	PW60	M1 Step2	07/11/19	56,000	0	0	0	0	0	56,000
GARY, W.	Arborist	40.00	PW40	M4 Step7	07/11/19	76,300	3,820	0	0	0	0	80,120
WILLIAMS, S.	Laborer	40.00	PW60	M1 Step7	07/11/19	64,900	1,000	0	0	0	0	65,900
BATCHELDER, H.	Sr. Equipment Operator	40.00	PW50	M4 Step7	07/11/19	76,300	3,050	0	0	0	0	79,350
GRANT, D.	Laborer	40.00	PW55	M1 Step4	07/11/19	59,400	0	0	0	0	0	59,400
MARKS, T.	Laborer	40.00	PW60	M1 Step7	07/11/19	64,900	3,240	0	0	0	0	68,140
SYLVIA, R.	Jr. Equipment Operator	40.00	PW55	M2 Step7	07/11/19	68,900	3,450	0	0	0	0	72,350
DOYLE, O.	Laborer	40.00	PW60	M1 Step7	07/27/19	64,900	0	0	0	0	0	64,900
SMITH, G.	Laborer	40.00	PW60	M1 Step3	07/11/19	57,700	0	0	0	0	0	57,700
CLARKE, M.	Laborer	40.00	PW60	M1 Step1	07/11/19	54,300	0	0	0	0	0	54,300
THOMPSON, R.	Laborer	40.00	PW60	M1 Step1	07/12/19	54,300	0	0	0	0	0	54,300

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/19 (e.g., B -Step 3)	FY2020 Anniversary Date	FY2020 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other	Total by Employee
VACANT-FUNDED	Capital Project Mgr / DPW Facilities Director			Non-Union		120,000						
VACANT-FUNDED	Maintenance Tech	40.00	PW50	M4 Step 1		56,000						
VACANT-FUNDED	Maintenance Tech	40.00	PW50	M4 Step 1		56,000						
SEASONAL (8)	Seasonal Grounds	40HRS / 15 WKS	PR77	TW Article 7, 3rd Season	N/A	88,700	0	0	0	0	0	88,700
SEASONAL (5)	Seasonal Laborer	40HRS / 15 WKS	PW60	TW Article 7, 3rd Season	N/A	54,200	0	0	0	0	0	54,200

⁽¹⁾ Vacancies are either filled or are currently advertised.

Total Prorated Salary (enter on Munis 51100)	2,488,700
Total Seasonal Salary (enter on Munis 51xxx)	142,900
Total Longevity (enter on Munis 51700)	31,920
Total Education (enter on Munis 516xx)	0
Total Certification Pay (enter on Munis 51551)	1,560
Total Holiday Pay (enter on Munis 518xx)	0
Total Other Pay (enter on Munis line where appropriate)	18,000
Shift Differential (enter on Munis 513xx)	0
Overtime (enter on Munis 514xx)	90,000
Salary Subtotal	2,773,080
Medicare (enter on Munis 51961)	40,210
Total Personnel Services	2,813,290

FY19 info not correct

FY2020 Budget

Human Services Department

FY2019

Human Services Department Review

- The Nantucket Human Services Department works to ensure the provision of services through five “sub” departments including Our Island Home (OIH), skilled nursing facility*; Commission on Disability; Veterans’ Services; Saltmarsh Senior Center and Human Services. The Department provides specific services to Nantucket residents of all ages.
- Mission: to promote the health and social wellbeing of the Nantucket community through support efforts and improve coordination amongst current human service providers. Main efforts of the department are to operate as a referral-based service rather than direct care service to support and not duplicate services already provided by any other agency to the island.

**Our Island Home, although included in the Department, stands alone as an Enterprise Fund with a separate budget from the rest of the Human Services Department. Goals and initiatives related to OIH will be presented in the OIH Enterprise Fund Budget presentation.*

FY2019

Human Services Dept Review (cont'd)

Initiatives and Accomplishments

- Senior Center Workgroup was established and their first meeting was held September 20th, 2018. Recommended by the Elder Needs Assessment to prepare for growth in the senior center participation and community population of seniors.
- Work to improve communication and collaboration across the Town office and community organizations (such as Senior Center/HS, COA, NCEA, Elder Services).
 - Determine how to incorporate findings of the Elder Needs Survey into the above.
 - Age or Dementia Friendly Community – noted downtown or event are not 'age-friendly' or welcoming for those with dementia in terms of access, walkability, transportation.
- For Fiscal Year 2019, the amount awarded to community agencies through the Contract Review Committee was \$450,000. There was \$484,706 in requests from 10 agencies.
- Senior Tax Work-Off Program placed 27-28 applicants (compared to 26 in FY2018, 24 in FY2017 and 18 in FY2016) to the program in 9 departments throughout the Town and school system.

FY2020

Human Services Department Overview

Priorities

- Work to improve referral information and access to reliable information for all community members
 - On-line resource hub (Network Of Care) as a central directory to allow individuals to navigate through one source of reliable, complete information to make the best informed decision on where to seek services or have their needs met.
 - Newsletter.
- Continue to try to address noted recommendations by the Elder Needs Assessment survey conducted through the NCEA such as increase programs and initiatives to provide for a age or dementia friendly community.
 - Implementation of Memory Café's
 - Training to the community and business owners, dementia friendly event promotions
- Increase active participation in the Council for Human Services and update goals. Key issue has been vacancies on advising boards.
- Saltmarsh Center building and OIH facility.
- Continue working with prevention agencies (ASAP) and task force agencies on community mental health and substance misuse disorders.

Significant Changes Year-to-Year

- Hire of OIH Administrator

FY2020 Budget

Human Services Department

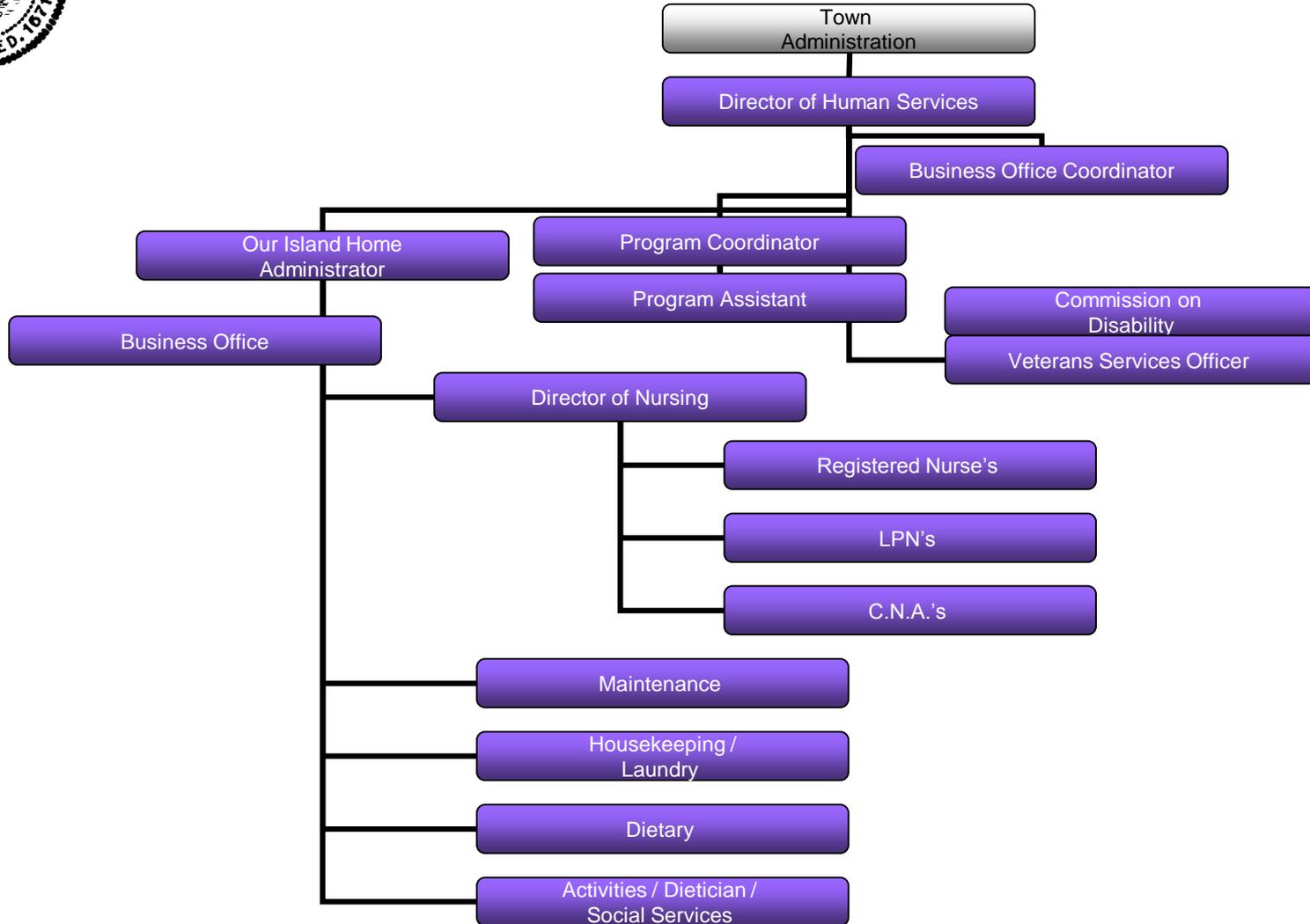
<u>SUMMARY</u>	FY2016 ACTUALS	FY2017 ACTUALS	FY2018 ACTUALS	FY2019 ACTUALS YTD	<u>3-YEAR ACTUAL</u>		FY2019 BUDGET	FY2020 BUDGET	BUDGET \$ Inc/(Decr) FY20/FY19	BUDGET % Inc/(Decr) FY20/FY19
					SIMPLE AVERAGE	COMPOUND ANNUAL GROWTH RATE				
Payroll Salary	\$ 238,038	\$ 246,380	\$ 230,621	\$ 19,062	\$ 238,346	(1.6%)	\$ 267,477	\$ 290,457	\$ 22,980	8.6%
Overtime	-	-	912	-	\$ 304	na	-	-	\$ -	na
Medicare P/R Tax	3,452	3,573	3,357	276	\$ 3,460	(1.4%)	3,900	4,380	\$ 480	12.3%
Medical Insurance	-	-	-	-	\$ -	na	-	-	\$ -	na
Rep & Maint	4,747	1,900	2,631	-	\$ 3,093	(25.6%)	13,000	13,000	\$ -	0.0%
Medical Programs:Council of Aging	53	-	-	-	\$ 18	(100.0%)	1,500	1,500	\$ -	0.0%
Prof Services	2,908	1,192	660	-	\$ 1,587	(52.3%)	7,250	7,250	\$ -	0.0%
Travel Expenses	1,442	1,607	6,308	115	\$ 3,119	109.2%	6,800	6,800	\$ -	0.0%
Supplies	3,697	2,327	2,203	481	\$ 2,743	(22.8%)	8,250	8,250	\$ -	0.0%
Equipment	-	-	-	-	\$ -	na	1,000	1,000	\$ -	0.0%
Veterans Benefits	6,092	7,310	7,310	-	\$ 6,904	9.5%	8,900	8,900	\$ -	0.0%
Memorial Day & Veterans Day	4,276	4,025	-	-	\$ 2,767	(100.0%)	5,000	5,000	\$ -	0.0%
Other	9,239	8,275	8,823	1,349	\$ 8,779	(2.3%)	12,250	12,250	\$ -	0.0%
TOTAL HUMAN SERVICES	\$ 273,944	\$ 276,588	\$ 262,826	\$ 21,284	\$ 271,119	\$ (0)	\$ 335,327	\$ 358,787	\$ 23,460	7.0%

Appendix

Human Services Department



Town & County of Nantucket Organization Chart – Human Services Department



FY2020 Budget Detail

FY2020

Human Services Department Exceptions

Positions

N/A

Operational Expenses ⁽¹⁾

N/A

(1) Non-controllable expenses such as general insurance, medical insurance, pension costs and others are excluded.

TOWN OF NANTUCKET
HUMAND & SOCIAL SERVICES
FY2020 BUDGET PROJECTION

			3-YEAR ACTUAL							BUDGET	BUDGET
			FY2016	FY2017	FY2018	SIMPLE	COMPOUND	FY2019	FY2020	\$ Inc/(Decr)	% Inc/(Decr)
			ACTUALS	ACTUALS	ACTUALS	AVERAGE	ANNUAL	BUDGET	BUDGET	FY20/FY19	FY20/FY19
							GROWTH RATE				
REVENUES											
1541 SENIOR SERVICES											
1541	42421	PRIVATE PATIENT INCOME	\$ -	\$ -	\$ -	-	na	-	-	\$ -	na
SUBTOTAL SENIOR SERVICES REVENUE			\$ -	\$ -	\$ -	\$ -	(100.0%)	\$ -	\$ -	\$ -	na
1590 HUMAN & SOCIAL SERVICES											
1590	43212	PASSPORT FEE	(13,025)	(13,050)	(13,440)	(13,172)	1.6%	(13,000)	(13,000)	\$ -	0.0%
SUBTOTAL HUMAN & SOCIAL SRVCS REVENUES			\$ (13,025)	\$ (13,050)	\$ (13,440)	\$ (13,172)	na	\$ (13,000)	\$ (13,000)	\$ -	0.0%
PERSONNEL EXPENSE											
1531 COMMISSION ON DISABILITY											
1531	51100	SALARY, PERMANENT	7,423	7,887	4,440	6,584	(22.7%)	10,167	10,167	\$ 0	0.0%
1531	51961	MEDICARE P/R TAX	108	114	64	95	(22.7%)	150	150	\$ -	0.0%
1531	51999	FIN COM TRANSFER SALARIES	-	-	-	-	na	-	-	\$ -	na
SUBTOTAL COMMISSION ON DISABILITY PERSONNEL E			\$ 7,531	\$ 8,002	\$ 4,504	\$ 6,679	1.9%	\$ 10,317	\$ 10,317	\$ 0	0.0%
1541 SENIOR SERVICES											
1541	51100	SALARY, PERMANENT	150,145	154,985	146,361	150,497	(1.3%)	158,700	174,900	\$ 16,200	10.2%
1541	51300	OVERTIME	-	-	912	304	na	-	-	\$ -	na
1541	51551	LABORERS UNION CERTIFICATION	2,596	3,129	2,897	2,874	5.6%	3,140	3,140	\$ -	0.0%
1541	51700	LONGEVITY PAY	4,432	2,305	2,358	3,032	(27.1%)	4,030	4,420	\$ 390	9.7%
1541	51961	MEDICARE P/R TAX	2,279	2,326	2,212	2,272	(1.5%)	2,410	2,650	\$ 240	10.0%
SUBTOTAL SENIOR SERVICES PERSONNEL EXPENSES			\$ 159,452	\$ 162,745	\$ 154,739	\$ 158,979	4.0%	\$ 168,280	\$ 185,110	\$ 16,830	10.0%
1543 VETERANS SERVICES											
1543	51100	SALARY, PERMANENT	4,611	4,463	4,177	4,417	(4.8%)	15,230	15,230	\$ -	0.0%
1543	51961	MEDICARE P/R TAX	67	65	61	64	(4.9%)	230	230	\$ -	0.0%
SUBTOTAL VETERANS SERVICES PERSONNEL EXPENS			\$ 4,678	\$ 4,528	\$ 4,237	\$ 4,481	(11.5%)	\$ 15,460	\$ 15,460	\$ -	0.0%

FY2020 BUDGET PROJECTION

3-YEAR ACTUAL

			FY2016	FY2017	FY2018	COMPOUND		FY2019	FY2020	BUDGET	BUDGET
			ACTUALS	ACTUALS	ACTUALS	SIMPLE	ANNUAL	BUDGET	BUDGET	\$ Inc/(Decr)	% Inc/(Decr)
						AVERAGE	GROWTH RATE			FY20/FY19	FY20/FY19
1590 HUMAN & SOCIAL SERVICES											
1590	51100	SALARY, PERMANENT	67,785	72,568	66,600	68,984	(0.9%)	72,160	78,350	\$ 6,190	8.6%
1590	51300	OVERTIME	-	-	-	-	na	-	-	\$ -	na
1590	51551	LABORERS UNION CERTIFICATION	1,046	1,043	966	1,018	(3.9%)	1,050	1,050	\$ -	0.0%
1590	51700	LONGEVITY PAY	-	-	2,823	941	na	3,000	3,200	\$ 200	6.7%
1590	51961	MEDICARE P/R TAX	998	1,067	1,021	1,029	1.1%	1,110	1,350	\$ 240	21.6%
1590	51999	FIN COM TRANSFER SALARIES	-	-	-	-	na	-	-	\$ -	na
SUBTOTAL HUMAN & SOCIAL SERVICES PERSONNEL E			\$ 69,829	\$ 74,678	\$ 71,409	\$ 71,972	(24.2%)	\$ 77,320	\$ 83,950	\$ 6,630	8.6%

OPERATING EXPENSE

1531 COMMISSION ON DISABILITY

1531	53100	PROFESSIONAL SERVICES	-	140	140	93	na	150	\$ 150	\$ -	0.0%
1531	53402	COMM:POSTAGE	-	433	-	144	na	110	\$ 110	\$ -	0.0%
1531	54106	SUPPLIES	1,302	645	541	829	(35.5%)	1,200	\$ 1,200	\$ -	0.0%
1531	55101	BOOKS/SUBSCRIPTIONS	-	-	-	-	na	240	\$ 240	\$ -	0.0%
SUBTOTAL COMMISSION ON DISABILITY OPERATING E			\$ 1,302	\$ 1,218	\$ 681	\$ 1,067	(13.9%)	\$ 1,700	\$ 1,700	\$ -	0.0%

1541 SENIOR SERVICES

1541	52404	REP&MAINT:BUILDING	-	298	235	178	na	1,000	\$ 1,000	\$ -	0.0%
1541	52405	REP&MAINT:EQUIPMENT	837	318	417	524	(29.4%)	4,000	\$ 4,000	\$ -	0.0%
1541	52410	REP&MAINT:GENERAL	3,911	1,285	1,979	2,391	(28.9%)	8,000	\$ 8,000	\$ -	0.0%
1541	52907	PROPERTY:RUBBISH PICKUP	-	-	-	-	na	-	\$ -	\$ -	na
1541	53100	PROFESSIONAL SERVICES	1,982	990	520	1,164	(48.8%)	3,000	\$ 3,000	\$ -	0.0%
1541	53103	GENERAL:ADVERTISING	-	-	-	-	na	300	\$ 300	\$ -	0.0%
1541	53110	GENERAL:PRINTING	962	1,443	882	1,096	(4.2%)	600	\$ 600	\$ -	0.0%
1541	53401	COMM:TELEPHONE	1,246	1,258	1,443	1,316	7.6%	1,250	\$ 1,250	\$ -	0.0%
1541	53402	COMM:POSTAGE	864	436	212	504	(50.5%)	750	\$ 750	\$ -	0.0%
1541	54201	OFFICE SUPPLIES	981	742	1,080	934	4.9%	850	\$ 850	\$ -	0.0%
1541	54303	BLDG&EQ:EXPENDABLE SUP/EQ	266	324	78	222	(45.8%)	1,500	\$ 1,500	\$ -	0.0%
1541	54901	FOOD: GENERAL	1,987	1,421	1,928	1,779	(1.5%)	2,500	\$ 2,500	\$ -	0.0%
1541	55004	MEDICAL:PRGMS COUNCIL AGE	53	-	-	18	(100.0%)	1,500	\$ 1,500	\$ -	0.0%
1541	55101	BOOKS/SUBSCRIPTIONS	-	-	87	29	na	50	\$ 50	\$ -	0.0%
1541	55801	OTHER: RECREATIONAL	236	117	387	246	28.2%	1,000	\$ 1,000	\$ -	0.0%
1541	57101	IN-STATE:MISC TRAVEL	962	837	656	818	(17.4%)	1,600	\$ 1,600	\$ -	0.0%
1541	57103	IN-STATE:SEMINARS,PROF GA	480	320	480	427	0.0%	500	\$ 500	\$ -	0.0%
1541	57301	DUES:PROFESSNL ORGANIZATN	288	324	360	324	11.8%	400	\$ 400	\$ -	0.0%
1541	58501	ADD EQ:NEW EQUIP	-	-	-	-	na	-	\$ -	\$ -	na
		NEW LINE: ELDER EXPO						-	\$ -	\$ -	na
SUBTOTAL SENIOR SERVICES OPERATING EXPENSES			\$ 15,053	\$ 10,112	\$ 10,744	\$ 11,970	(19.3%)	\$ 28,800	\$ 28,800	\$ -	0.0%

FY2020 BUDGET PROJECTION

3-YEAR ACTUAL

			FY2016	FY2017	FY2018	COMPOUND		FY2019	FY2020	BUDGET	BUDGET
			ACTUALS	ACTUALS	ACTUALS	SIMPLE	ANNUAL	BUDGET	BUDGET	\$ Inc/(Decr)	% Inc/(Decr)
						AVERAGE	GROWTH RATE			FY20/FY19	FY20/FY19
1543 VETERANS SERVICES											
1543	53100	PROFESSIONAL SERVICES	844	15	-	286	(100.0%)	2,500	\$ 2,500	\$ -	0.0%
1543	54201	OFFICE SUPPLIES	-	-	-	-	na	1,000	\$ 1,000	\$ -	0.0%
1543	57101	IN-STATE: MISC TRAVEL	-	-	212	71	na	-	\$ -	\$ -	na
1543	57102	IN-STATE:MILEAGE/CAR ALLW	-	215	-	72	na	350	\$ 350	\$ -	0.0%
1543	57103	IN-STATE:SEMINARS,PROF GA	-	-	-	-	na	150	\$ 150	\$ -	0.0%
1543	57701	VET BENEFITS:GENERAL	6,092	7,310	7,310	6,904	9.5%	8,900	\$ 8,900	\$ -	0.0%
1543	57906	M.DAY & VET. DAY	4,276	4,025	-	2,767	(100.0%)	5,000	\$ 5,000	\$ -	0.0%
1543	58501	ADD EQ:NEW EQUIP	-	-	-	-	na	-	\$ -	\$ -	na
SUBTOTAL VETERANS SERVICES OPERATING EXPENSE			\$ 11,212	\$ 11,565	\$ 7,522	\$ 10,099	53.4%	\$ 17,900	\$ 17,900	\$ -	0.0%

1590 HUMAN & SOCIAL SERVICES											
1590	53100	PROFESSIONAL SERVICES	82	47	-	43	(100.0%)	1,600	\$ 1,600	\$ -	0.0%
1590	53103	GENERAL:ADVERTISING	605	336	346	429	(24.4%)	800	\$ 800	\$ -	0.0%
1590	53110	GENERAL:PRINTING	481	1,514	2,035	1,343	105.7%	500	\$ 500	\$ -	0.0%
1590	53401	COMM:TELEPHONE	1,443	-	-	481	(100.0%)	2,200	\$ 2,200	\$ -	0.0%
1590	53402	COMM:POSTAGE	1,127	993	1,067	1,063	(2.7%)	1,200	\$ 1,200	\$ -	0.0%
1590	54201	OFFICE SUPPLIES	1,149	616	505	757	(33.7%)	3,700	\$ 3,700	\$ -	0.0%
1590	57101	IN-STATE:MISC TRAVEL	-	235	930	388	na	2,000	\$ 2,000	\$ -	0.0%
1590	57103	IN-STATE:SEMINARS,PROF GA	-	-	129	43	na	1,200	\$ 1,200	\$ -	0.0%
1590	57200	OUT-OF-STATE TRAVEL	-	-	4,113	1,371	na	1,000	\$ 1,000	\$ -	0.0%
1590	57301	DUES:PROFESSNL ORGANIZATN	-	-	75	25	na	350	\$ 350	\$ -	0.0%
1590	58501	ADD EQ: NEW EQUIP	-	-	-	-	na	1,000	\$ 1,000	\$ -	0.0%
SUBTOTAL HUMAN & SOCIAL SERVICES OPERATING EXP			\$ 4,887	\$ 3,740	\$ 9,201	\$ 5,943	(19.3%)	\$ 15,550	\$ 15,550	\$ -	0.0%

FY2020 Personnel Spreadsheet

Human & Social Services

ORG: 01590

Number of Positions in Department

Full-time	2
Part-time	0
Seasonal	0
Temporary	0
Vacancies	0
New Positions Requested	0
TOTAL OF ALL POSITIONS	2

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/19 (e.g., B -Step 3)	FY2020 Anniversary Date	FY2020 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other	Total by Employee
DAY, R.	DIRECTOR	40.00	HU1	Non-Union	07/01/19	119,600	0	0	0	0	10,000	129,600
100% of Salary paid by OIH						(119,600)	0	0	0	0	0	(119,600)
MEDINA, A.	BUSINESS OFFICE COORDINATOR	35.00	HU24	S3 Step 8	01/23/20	78,350	3,200	0	1,050	0	0	82,600

Total Prorated Salary (enter on Munis 51100)	78,350
Total Seasonal Salary (enter on Munis 51xxx)	0
Total Longevity (enter on Munis 51700)	3,200
Total Education (enter on Munis 516xx)	0
Total Certification Pay (enter on Munis 51551)	1,050
Total Holiday Pay (enter on Munis 518xx)	0
Total Other Pay (enter on Munis line where appropriate)	10,000
Shift Differential (enter on Munis 513xx)	0
Overtime (enter on Munis 514xx)	0
Salary Subtotal	92,600
Medicare (enter on Munis 51961)	1,350
Total Personnel Services	93,950

FY2020 Personnel Spreadsheet

Senior Services

ORG: 01541

Number of Positions in Department	
Full-time	2
Part-time	0
Seasonal	0
Temporary	0
Vacancies	0
New Positions Requested	0
 TOTAL OF ALL POSITIONS	 2

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/19 <small>(e.g., B -Step 3)</small>	FY2020 Anniversary Date	FY2020 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other	Total by Employee
STEWART, L	PROGRAM COORDINATOR	37.50	CA01	SA Step 7	10/15/19	91,000	1,850	0	1,570	0	0	94,420
CARRERA, V	PROGRAM ASSISTANT	37.50	CA05	S3 Step 8	07/01/19	83,900	2,570	0	1,570	0	0	88,040

Total Prorated Salary (enter on Munis 51100)	174,900
Total Seasonal Salary (enter on Munis 51xxx)	0
Total Longevity (enter on Munis 51700)	4,420
Total Education (enter on Munis 516xx)	0
Total Certification Pay (enter on Munis 51551)	3,140
Total Holiday Pay (enter on Munis 518xx)	0
Total Other Pay (enter on Munis line where appropriate)	0
Shift Differential (enter on Munis 513xx)	0
Overtime (enter on Munis 514xx)	0
Salary Subtotal	182,460
Medicare (enter on Munis 51961)	2,650
Total Personnel Services	185,110

FY2020 Personnel Spreadsheet

Commission on Disability

ORG: 01531

Number of Positions in Department

Full-time	0
Part-time	1
Seasonal	0
Temporary	0
Vacancies	0
New Positions Requested	0

TOTAL OF ALL POSITIONS 1

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/19 (e.g., B -Step 3)	FY2020 Anniversary Date	FY2020 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other	Total by Employee
MCDONOUGH, B	FACILITATOR	(PER DIEM)	DC20 - TW	TW Article 7	05/13/19	10,167	0	0	0	0	0	10,167

Total Prorated Salary (enter on Munis 51100)	10,167
Total Seasonal Salary (enter on Munis 51xxx)	0
Total Longevity (enter on Munis 51700)	0
Total Education (enter on Munis 516xx)	0
Total Certification Pay (enter on Munis 51551)	0
Total Holiday Pay (enter on Munis 518xx)	0
Total Other Pay (enter on Munis line where appropriate)	0
Shift Differential (enter on Munis 513xx)	0
Overtime (enter on Munis 514xx)	0
Salary Subtotal	10,167
Medicare (enter on Munis 51961)	150
Total Personnel Services	10,317

FY2020 Personnel Spreadsheet

Veterans' Services **ORG:01543**

Number of Positions in Department

Full-time	0
Part-time	1
Seasonal	0
Temporary	0
Vacancies	0
New Positions Requested	0

TOTAL OF ALL POSITIONS 1

Name	Position	Avg Hours Per Week	Job Code	Class & Step as of 6/30/19 <small>(e.g., B -Step 3)</small>	FY2020 Anniversary Date	FY2020 Projected Salary	Longevity Pay	Education Pay	Certification Pay	Holiday Pay	Other	Total by Employee
HARDY, R.	AGENT	(PER DIEM)	N/A	N/A	N/A	15,230	0	0	0	0	0	15,230

Total Prorated Salary (enter on Munis 51100)	15,230
Total Seasonal Salary (enter on Munis 51xxx)	0
Total Longevity (enter on Munis 51700)	0
Total Education (enter on Munis 516xx)	0
Total Certification Pay (enter on Munis 51551)	0
Total Holiday Pay (enter on Munis 518xx)	0
Total Other Pay (enter on Munis line where appropriate)	0
Shift Differential (enter on Munis 513xx)	0
Overtime (enter on Munis 514xx)	0
Salary Subtotal	15,230
Medicare (enter on Munis 51961)	230
Total Personnel Services	15,460