

April 2020



TOWN OF NANTUCKET HUMAN RESOURCES

Town and County Offices
remain closed until **May 4th**
to public and non-essential staff.

QUICK LINKS:

[TOWN EMAIL ACCESS](#)
[INFORMATION: COVID-19](#)
[TOWN MANAGER NEWSLETTER](#)
[ARCHIVED HR NEWSLETTERS](#)
[EMPLOYEE ASSISTANCE PROGRAM](#)
[2020 HOLIDAY CALENDAR](#)
[VACATION CARRYOVER FORM](#)
[LEAVE REQUEST FORM](#)



GET READY FOR EASTER

Please see a [list](#) of local businesses providing services to the community during this time!

[Nantucket food delivery service - ACKeats](#)
[Family meal delivery - Nantucket Culinary](#)
[Takeout Catering Menus - Bartlett's Farm](#)
[Senior meal delivery - Saltmarsh Senior Center](#)

All restaurants offering takeout and delivery [HERE](#).



News & Information related to COVID-19

Please stay home!

In its late Thursday [update on testing](#) for COVID-19, Nantucket Cottage Hospital reported the island count is now nine confirmed cases.

For regular updates, please visit the most reliable links:

- [Nantucket Cottage Hospital updates](#)
- [Town of Nantucket updates / Town FAQs](#)
- [Massachusetts Department of Public Health](#)
- [Office of Massachusetts Governor](#)
- [Centers for Disease Control and Prevention](#)

**PLEASE
WASH YOUR
HANDS**

Practice Social Distancing.

What does this mean?



Stay at least 6 feet
away from other
individuals in public places.



Work from home
if you can.

All Town employees and their families are invited to participate in 2020 VIRTUAL EMPLOYEE ART SHOW

When: April 24, 2020

Where to submit my artwork: please email [Janet Schulte](mailto:Janet.Schulte@nantucket-ma.gov) if you are interested to be featured on NEET's Virtual Art Show Wall.

Please include your name, department and artwork title.

Deadline: April 21, 2020

Good luck!



Need to make changes to your benefits?

2020 Virtual Annual Benefits Fair

Enrollment period will remain May 1 - 31, 2020.



[BCBS Educational Line Flyer](#)
[Voya Enrollment Flyer](#)
[Unified Life Insurance Flyer](#)

If you have any questions or concerns, please reach out to [Michelle](#) or [Teodora](#).

NEW EMPLOYEE ASSISTANCE PROGRAM - New Directions

e4 Health is now New Directions!

Same great service - New website. New look.



The **New Directions** Employee Assistance Program (EAP) gives you and your loved ones free, confidential access to the programs and services you need to increase your happiness and healthiness:

**Work/ Life referrals | Coaching | Financial Consultation Legal Consultation
Training and webinars | Health Resource Library | Crisis Support
[Employee Wallet Card](#)**

800.624.5544 for behavioral health assistance
833.848.1764 Emotional Helpline

[EAP: Employee Assistance Program Log In](#)
(no password, enter code Nantucket)
[Crisis Resources](#)

Families First Coronavirus Response Act 2020

Two tax related bills contained within:

- the EMERGENCY PAID SICK LEAVE ACT
- the EMERGENCY FAMILY AND MEDICAL LEAVE EXPANSION ACT

provided to the employee if they are unable to work (or telework) due to [qualifying reasons for Leave](#). Read [H.R.6201](#) bill here.



Paid sick entitlements

- For full time Employees: up to 2 weeks (80 hours)
- For part-time Employees :eligible for leave for the number of hours that the employee is normally scheduled to work over that period.

Family and Medical Leave Expansion Act

- First 10 days are not covered by this provision (Could use any other type of leave)
- Up to additional 10 weeks of **paid sick leave and expanded family and medical leave**

Learn more [HERE](#).

Colonial Life is prepared to help you!

They have established a [COVID-19 response page](#) with information and FAQs to provide you with the most up-to-date information.

- [File online claims:](#)
- Enroll in direct deposit to expedite payments
- Add documentation to existing claims
- Access your account via the [Colonial Life for Clients](#) portal at any time
- View and pay your bills
- Handle routine benefits administration
- [Review your policies online](#)

Please contact your local [Colonial Life](#) agent for more information.



Everything to live
a healthier life.

Walking challenge for Individuals

Registration is open till Friday, April 10th, 2020

Challenge starts April 6, 2020
Challenge Ends: May 18, 2020

Log **294,000 steps** (an average of 7,000 steps per day)
Over the course of **six weeks**

For more information, please check the
[Participant Guide](#).

You can also contact [Teodora](#) or [Michelle](#).

Enjoy the challenge!

IRS warns of Coronavirus-related scams

The IRS reminds taxpayers that scammers may:

- Emphasize the words "Stimulus Check" or "Stimulus Payment."
- Ask the taxpayer to sign over their economic impact payment check to them.
- Ask by phone, email, text or social media for verification of personal and/or banking information
- Suggest that they can get a tax refund or economic impact payment faster by working on the taxpayer's behalf.
- Mail the taxpayer a bogus check, perhaps in an odd amount, then tell the taxpayer to call a number or verify information online in order to cash it.



To report, please visit [IRS](#).

"April hath put a spirit of youth in everything."

William Shakespeare

