



Town of Nantucket Sewer Department

David C. Gray Sr.
Director

81 S. Shore Road – Nantucket, MA 02554
Town Direct 508-228-7200 x7801
sewer@nantucket-ma.gov

SEWER PERMIT PACKET

Included within this packet are the following documents, which will help in preparing a complete sewer permit application:

- Sewer permit application checklist
- Approved Sewer Installers List
- Sewer permit application form
- Sewer Capacity Fee Notice *
- Wannacomet Water Company application for sewer billing +
- Sewer as-built checklist

Applications MUST be submitted in their entirety.

Applications missing any of the required components listed on the attached *Application Checklist* cannot be accepted.

Incomplete applications will be returned.

- * Please note that the **Sewer Capacity Fee Notice** may only be signed by the property owner (or legal counsel).
- + The WWCO will begin billing for sewer usage when your sewer installation is complete, with fees added to your monthly water bill, or by quarterly invoice for non-water service customers. Usage rates may be found at: http://www.wannacomet.org/nantucket_current_rates.php

SEWER PERMIT APPLICATION FEE SCHEDULE

TYPE	FEE
Residential ▶ Sewer Permit (NEW)	\$4,000.00
Residential ▶ Disconnect Permit	\$300.00
Residential ▶ Reconnect Permit	\$300.00
Residential ▶ Sewer Repair Permit	\$300.00
Residential ▶ Validation Permit (complex)	\$300.00
Commercial ▶ Sewer Permit (NEW)	\$1/SQF, Minimum \$4,000.00
Commercial ▶ Disconnect Permit	\$300.00
Commercial ▶ Reconnect Permit	\$300.00



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SEWER PERMIT APPLICATION CHECKLIST

This checklist must be properly filled out (per structure) and presented at the time of application.

Based on the Town of Nantucket Wastewater System Regulations Governing the Use of Common Sewers Article III, Section 336-20, the following Sewer Permit Checklist has been created as a means to simplify and standardize the process for applying for sewer connection permits.

Current regulations are available at <https://nantucket-ma.gov/DocumentCenter/View/36700/SEWER-REGULATIONS-2020-PDF>

- SEWER CONNECTION PLAN**
A sewer connection plan must be included in the application submission, as designed by a Registered and Licensed Professional Engineer. The plan must include the engineer’s stamp, signature, and date. (Town of Nantucket Sewer Standards and Specifications June 2020: 1.03, Section B) **Please note that any changes to an approved plan must first be reviewed and approved by the Sewer Department.**
- APPROVED SEWER INSTALLER CONTRACTOR SECURED**
Please see our list of *Approved Sewer Installers* (attached) to confirm that your contractor is approved to perform sewer connection work. Confirmation directly from your contractor is required prior to approval of any application(s).
- COMPLETED SEWER PERMIT APPLICATION FORM**
- SEWER CAPACITY FEE NOTICE SIGNED BY OWNER (OR LEGAL COUNSEL)**
- COMPLETED WANNACOMET WATER COMPANY APPLICATION FOR SEWER BILLING**
- CORRECT CHECK(S) WRITTEN & SUBMITTED**
Checks should be written out to the “Town of Nantucket”.

SIGNATURE OF APPLICANT / OWNER: _____ **DATE:** _____

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- IF APPLICABLE:** For any septic to sewer projects, a separate Septic Abandonment Application must be filed with the Health Dept. Please check with your contractor to ensure whether it is included in your agreement, or whether you must submit it yourself.

I acknowledge the above, and intend to file for a Septic Abandonment Application through the Health Dept.

SIGNATURE OF APPLICANT / OWNER: _____ **DATE:** _____



TOWN of NANTUCKET

SEWER PERMIT APPLICATION FORM

Supporting documents required upon submittal.

Please fill out completely. Separate form (and permit) required for each separate structure.

PERMIT #: SWR-_____

LOCATION OF WORK: _____ **MAP / PARCEL:** _____ / _____

STRUCTURE REFERENCE, *If Applicable* (BUILDING, UNIT #, ETC.): _____

PERMIT TYPE:

- NEW
- REPAIR
- DISCONNECT
- RECONNECT
- MODIFICATION
- VERIFICATION

PROPERTY CLASSIFICATION:

- RESIDENTIAL
- COMMERCIAL
- MIXED USE
- INDUSTRIAL

PLEASE CHECK ANY THAT APPLY:

- SEPTIC TO SEWER *
** Please note that there is an additional requirement for any septic to sewer projects (see Sewer Permit Application Checklist)*
- GRAVITY CONNECTION
- LOW PRESSURE / GRINDER PUMP

OWNER

NAME: _____

PHONE: _____

EMAIL: _____

BILLING: _____

AGENT

NAME: _____

PHONE: _____

EMAIL: _____

MAILING: _____

SEWER INSTALLER CONTRACTOR

NAME: _____

PHONE: _____

EMAIL: _____

ENGINEER

NAME: _____

PHONE: _____

EMAIL: _____

<u>NO.</u>	<u>FIXTURE TYPE</u>
	BEDROOMS
	KITCHEN SINKS
	DISHWASHERS
	GARBAGE DISPOSALS
	LAVATORIES (Bathroom Sinks)
	WATER CLOSETS (Toilets)
	SHOWERS (Stall / No Tub)
	BATHTUBS
	WASHING MACHINES
	LAUNDRY SINKS
	MOP SINKS
	GREASE TRAPS (Under Sink)
	GREASE INTERCEPTORS (Outdoor)
	OTHER: _____

SIGNATURE OF APPLICANT / OWNER: _____ **DATE:** _____



APPROVED SEWER INSTALLERS

Please note that all sewer work must be performed by an approved sewer installer (see below) or a MA-licensed plumber (copy of license required) per the Nantucket Board of Sewer Commissioners CH. 336-20.

CONTRACTOR	CONTACT EMAIL	PHONE	Certified Barnes Installer?	Authorized to work in Right of Way?
Aguiar Plumbing	office@aguiarplumbing.com	508-228-3361	YES	NO
AH Construction LLC	shanevalero@yahoo.com	508-367-9104	YES	YES
Atlantic Aeolus Corp	Aeolus01@comcast.net	508-228-2252	YES	YES
Barrett Enterprises	office@barrett-enterprises.com	508-825-2001	YES	YES
Buzzsaw Construction	thesaw@comcast.net	508-274-1304	YES	NO
CC Construction Inc	brooke@ccconstruction.net	508-398-1811	NO	YES
Christopher Oberg Environmental Design Inc.	christopheroberg@comcast.net	508-325-6300	YES	NO
Dave Ryan Landscaping	dave@daveryanlandscapingnantucket.com	508-228-8755 & 508-221-1942	YES	YES
Final Touch Construction	vicky@finaltouchconstruction.com	508-228-4062	YES	YES
Gordon Fraser, Inc.	gordonfraserinc@gmail.com	508-364-5245	YES	YES
Hunt Landscaping	bhunt9575@aol.com	508-367-4899	YES	YES
Jamie Marks Excavating	jvmexc@yahoo.com	508-228-4444	YES	NO
Kenneth C. Coffin, Inc.	j-coffin@comcast.net	508-325-5911	NO	YES
KOBO Utilities	rebecca@koboutility.com	508-888-2255	YES	YES
Longfin LLC (DBA Holdgate Partners)	info@holdgatepartners.com	508-228-4266	YES	YES
Mark O'Banion Plumbing	markobanion@yahoo.com	508-325-0055	NO	NO
P & M Reis Trucking	office@reistrucking.net	508-228-0998	YES	YES
Robert B Our Inc	mcorso@robertbour.com	508-432-0530	YES	YES
Strang LLC	office@strangllc.com	508-228-7828	YES	YES
TCE LLC	tom@tcecontractors.com	508-325-0729	YES	YES
Toscana Corporation	kristina@toscanacorp.com	508-228-1418	YES	YES
Up N Over LLC	upnoverllc@yahoo.com	508-364-3996	YES	YES



Town of Nantucket Sewer Department
WASTEWATER MANAGEMENT

David C. Gray Sr.
Director

81 S. Shore Road – Nantucket, MA 02554
Town Direct 508-228-7200 x7801
sewer@nantucket-ma.gov

SANITARY SEWER PERMIT # **SWR-**_____

NOTICE

TO: Sewer Connection Permit Applicants
FROM: Nantucket Sewer Department
DATE: June 01, 2020
RE: Sewer Capacity Fee

Chapter 336-13. Sewer Capacity Fee. Replaces the Sewer Privilege Charge (SPF) Dated: April 28, 2005

The Sewer Capacity Fee (SCF) is established in addition to the Sewer Service Connection Fees and other fees and charges, as follows:

FURTHER

- Chapter 120, Section 6 of the Nantucket Code, in accordance with the authority granted to municipalities under M.G.L. Chapters 80 and 83, grants the Board of Sewer Commissioners broad powers to assess betterments and/or other charges related to improvements to the Town's sewerage facilities;
 - A. Such fee applies to all properties that implement changes which, based on 310 CMR 15.203 [Article II, Exhibit 3], have the potential to increase flows into the Nantucket Sewer System including new developments or new properties connected to the sewer, as well as changes to existing properties connected to the sewer system.
 - B. The minimum Sewer Capacity Fee for residential and non-residential users is calculated using the sewer flows established in 310 CMR 15.203 [Article II, Exhibit 3] and is described in detail in the Sewer Capacity Fee Policy [Article II, Exhibit 4].
 - C. Payment of the Sewer Capacity Fee is required before issuance of a sewer connection permit. The property owner may pay the fee in full up front. The Town of Nantucket will also allow the fee payment to be apportioned over time on the property owner's tax bill as follows:
 - 1) The property owner must pay at least 10% of the fee up front and sign a Voluntary Lien Agreement which gets recorded at the Registry of Deeds.
 - 2) The remaining amount must be paid in annual installments at a rate established by the Sewer Commission, for a period not to exceed twenty years.

Authority

This policy is adopted in accordance with Chapters 80 and 83 of the Massachusetts General Laws (MGLs), and relevant Session Acts approved by the General Court, including:

- Chapter 169 of the Acts of 1965; Act Authorizing the Town of Nantucket to establish a Board of Public Works Exercising the Powers of Certain Other Boards, Commissions, Departments, and Town Offices.
- Chapter 396 of the Acts of 2008; An Act Authorizing the Establishment of the Nantucket Sewer Commission and Sewer Districts in the Town of Nantucket.

Further, pertinent sections of the Town Charter apply, including:

- Chapter 41 - Board of Sewer Commissioners
- Chapter 120 - Sewers and Wastewater Facilities

Chapter 41 references include numerous subsequent amendments to Chapter 41 as approved by Town Meeting votes to expand the Sewer District, and thereby include additional properties.

Chapter 336-13. Sewer Capacity Fee. Replaces the Sewer Privilege Charge (SPF) Dated: April 28, 2005

**RESIDENTIAL SEWER CAPACITY FEE SCHEDULE
(FEES SUBJECT TO CPI INCREASES ANNUALLY)**

Single Family Residential	6 bedrooms \$13,411.20	5 bedrooms \$11,176.00	4 Bedrooms \$8,940.80	≤ 3 Bedrooms \$6,705.60
Multi – Family residential		5 Bedrooms Per Unit \$11,176.00	4 Bedrooms Per Unit \$8,940.80	≤ 3 Bedrooms Per Unit \$6,705.60
Existing structure Bedroom Additions Alterations	Ea. additional bedroom above 3 will be charged \$20.32 per gpd	Ea. additional bedroom above 3 will be charged \$20.32 per gpd	Ea. additional bedroom above 3 will be charged \$20.32 per gpd	Ea. additional bedroom above 3 will be charged \$20.32 per gpd

<p>For all new construction, there shall be a minimum Sewer Capacity Fee, equivalent to the connection of a 3-bedroom residence of \$6,705.60. This minimum applies to residential as well as any mixed use, commercial, business or other non-residential uses.</p>

Per 310 CMR 15.203, the minimum allowable volume for system design is 330 gallons per day. The volume allowed for each additional bedroom is 110 gallons per day. Outbuildings with sanitary facilities are counted as bedrooms for the purpose of the sewer capacity fee.

The above schedule of residential SCFs is provided and shall be signed as acknowledgement below.

MUST BE SIGNED BY OWNER OR LEGAL COUNSEL

Owner: _____ Date: _____

Property Address: _____ MAP: _____ PARCEL: _____

**WANNACOMET WATER COMPANY
ONE MILESTONE ROAD
NANTUCKET, MA 02554**

APPLICATION for SEWER

The undersigned hereby makes application to the Town of Nantucket's Sewer Department through its agent the Wannacomet Water Company. The undersigned agrees to abide by the established rules and regulations as set by the Town of Nantucket, or which hereafter may be enacted or adopted, and to pay for service at the adopted rates as filed or any subsequent rates which may be filed and accepted. There is a minimum monthly charge for zero usage set by the Town.

Date of Ownership: _____ **Map & Parcel:** _____

Location of Dwelling: _____

Owners Name: _____

Billing Address: _____

Email Address: _____

E-Bill & Paper Bill: **Paper Bill only:** **E-Bill only:**

Nature of Occupancy: (check off all that apply)

Seasonal Year round residential/single house Condo Guest House Restaurant
 Other: _____

Today's Date or Ownership Date: _____

Phone Numbers: (H) _____ (W) _____

Cell Phone: _____ **Other Phone:** _____

Name & Contact Info for Plumber and/or Caretaker: _____

In-Ground Irrigation System: Yes No

Job Excavator/Contractor: _____

Contact Person in case of Emergency: _____

Signature of Owner or Authorized Applicant: _____

Service Requested by: _____

For company use only:

Invoice: _____

New _____

Renewal _____

Size of Service _____ Size of Meter _____ Commercial _____ Residential _____

Service No: _____

Service I.D. Account No: _____



TOWN of NANTUCKET
SEWER DEPARTMENT

SEWER AS-BUILT CHECKLIST

Applicant: Please provide this form to the engineer designing your Sewer Connection Plan.

Based on the Town of Nantucket Wastewater System Regulations Governing the Use of Common Sewers (CH 336) and the Town of Nantucket Sewer Standards and Specifications (June 2020), the following Sewer As-Built Plan Checklist has been created in order to simplify and standardize the process for closing sewer connection permits.

The current regulations can be accessed at: <https://nantucket-ma.gov/DocumentCenter/View/36700/SEWER-REGULATIONS-2020-PDF>

The Standards and Specifications can be accessed at: <https://nantucket-ma.gov/DocumentCenter/View/36827/Nantucket-Sewer-Standards-and-Specifications-PDF>

1. **As-Built Plan Information:** This is the minimum information that must be in the plot plan that will accompany your As-Built submittal:
 - As-Built service lateral pipe information (pipe diameter, material and length).
 - As-Built location of service lateral and cleanout in reference to the house.
 - As-Built Street connection location. If “T” or “Y” connection, also distance between adjacent manholes.
2. **Schedule of Elevations:** These are the minimum elevations to be provided in an elevation table (included in the plan or separately) that will accompany your As-Built submittal:
 - As-Built Top of Foundation Elevation.
 - As-Built Top of Pipe Elevation of service lateral pipe at Foundation.
 - As-Built Top of Pipe Elevation at every bend between the foundation and the sewer main.
 - As-Built Invert Elevation of service lateral pipe at the main.

NOTES

1. Before the connection is backfilled, the work must be inspected by Nantucket Sewer Department personnel and the installation measured for the as-built by the engineer or surveyor, and for any septic to sewer projects by a representative of the Health Department. A minimum 48 hours notice is required to schedule an inspection. Only after the connection is approved by the inspector, may the contractor backfill the connection (§336-2, Subsection L).
2. Fines will be assessed in the following instances (§336, Article III, Exhibit 1):
 - Work is covered before inspection. All work to be uncovered for inspection.
 - Failure to schedule inspectional services.
 - Failure to perform work according to approved plan.
3. Before the Sewer Permit is closed and the Building Permit is signed (in case that is needed), the party issued the permit must provide an As-Built plan meeting the requirements of the Town of Nantucket Wastewater System Regulations Governing the Use of Common Sewers (CH 336) and the Town of Nantucket Sewer Standards and Specifications (June 2020).
4. **This checklist must be properly filled out and brought in with the required As-built information at the time of requesting a Building Permit sign off.**