

November 7, 2023 Special Town Meeting Timeline

Endorsed by Select Board: 02/15/2023

Updated: 04/21/2023; 05/15/2023; 10/02/2023

Date	Activity
Wed, Feb 1	SB schedules STM for Nov 7, 2023
Wed, Feb 15	SB endorses STM timeline
Tues, Jun 20 - Wed, Jun 21/4pm	Warrant open for any non-Town articles
Thurs, Jun 22	Any citizen warrant articles forwarded to Town Counsel, Planning Board, FinCom
Wed, Jun 28	SB reviews potential warrant articles
Wed, Jul 5	SB reviews warrant articles
Thurs, Jul 6	FC public hearing on any cit warrant articles (NOTE: THIS WILL BE TO BE ADVERTISED)
Wed, Jul 12	SB reviews warrant articles
Wed, Jul 12	STR Work Group Proposed Article(s) Due to SB (NOTE: This assumes article(s) have already been reviewed by Town Cnsl)
Wed, Jul 19	SB reviews warrant articles
Wed, Jul 19	STR Work Group to Review Proposed Article(s) with SB
Weeks of 7/24, 7/31, 8/7	Extra time if needed for STR WG
Wed, Aug 16	Adoption of warrant by Select Board
Thurs, Aug 17	Warrant forwarded to FinCom
Fri, Aug 18	Warrant sent to newspaper
Thurs, Aug 24	Warrant published in newspaper
Fri, Aug 25	FC public hrg notice sent to newspaper
Thurs, Sept 14	FC public hrg notice published in newspaper
by Mon, Sept 18	Planning Board motions must be final
Thurs, Sept 21	FinCom public hearing on warrant articles; possible adoption of motions
Tues, Sept 26	FinCom meeting on warrant articles/motions with possible adoption of motions
Thurs, Sept 28	FinCom adoption of motions to warrant articles (if needed & not already complete)
Wed, Oct 4	SB review motions/comments; adopts any comments
Fri, Oct 6	Warrant with motions sent to printer*
Fri, Oct 20	Warrant with motions mailed out to voters**
Thurs, Nov 2/1pm	pre-STM FinCom meeting
Thurs, Nov/2pm	pre-STM conference with Moderator
Tues, Nov 7/5pm	STM starts

NOTES:

Special Voter Registration Deadline: Fri, Oct 27

Planning Board public hearing (if zoning articles): TBD

Citizen articles require the signatures of 100 registered voters in order to be valid for inclusion on the warrant

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Citizen articles to be sent to Town Counsel as rec'd
No special sessions with Town Counsel are included here (only for ATM)
Per c. 44-8 of Town Code: STM appropriations require quorum of 5% reg voters; transfers require 3%
Town Counsel review of articles & motions built in to timeline
*Printer/mailing requires 2 weeks lead time
**by Charter, the warrant with motions must be mailed out to voters 14 days prior to Town Mtg

Will need to work in other agency review if need be (ie, CapCom)

No SB meetings 6/21, 7/26, 8/9, 8/23, 8/30

Week of 8/28 = End of Summer week

Public Outreach (dates/activities TBD):